

# Keynoter

***Achieving  
Begins  
with  
Believing***

Gay Barzee, Editor

Volume 19 Issue 5

March 2002

## **2001-2002 EXECUTIVE BOARD**

### **President**

Nancy Rountree  
Engineering  
426-1153  
nrountree@boisestate.edu  
MS 2100

### **President-Elect**

Gay Barzee  
COAT Division Managers  
426-4978  
gbarzee@boisestate.edu  
MS 2005

### **Vice President**

Cindy Bancroft-Stigall  
COAT CWT  
426-4346  
cbancroft@boisestate.edu  
MS 2005

### **Secretary**

Lora Jacobsen  
COAT Student Support  
426-2538  
ljacobsen@boisestate.edu  
MS 2005

### **Treasurer**

Carol Carroll  
College of Health Sciences  
426-4116  
ccarroll@boisestate.edu  
MS 1800

### **Past President**

Lois Santillanes  
Accounts Payable  
426-3434  
lsantill@boisestate.edu  
MS 1248

### **Area**

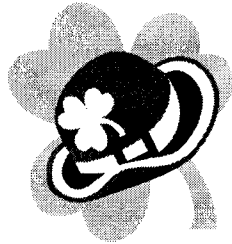
### **Representatives**

#### **Area I**

Connie Robinson  
College of Engineering  
426-2417  
crobinson@boisestate.edu  
MS 2075

#### **Area II**

Shannon Chapman  
College of Applied Technology  
426-1794  
schapman@boisestate.edu  
MS 2005



## **A Message from the President**

*by Nancy Rountree*

Our February luncheon was a great success. We enjoyed the company of several "first timers". We were excited to welcome them and we hope that they enjoyed themselves enough to come back again. We also learned a great deal about the Idaho Public Employees Association. Our guests shared a lot about the lobbying efforts of the IPEA, and how all state employees can get involved with the association. We have brochures about IPEA and their email address is [ipeassociation@qwest.net](mailto:ipeassociation@qwest.net). Please feel free to contact them for additional information.

Our March luncheon will be our traditional spring fashion show. Cindy has arranged for The Dress Barn to provide the outfits and several of our members will be the lovely models. The object of the show will be to coordinate a few items into several outfits on a budget. It really should be fun and entertaining. Mark your calendars for Tuesday, March 12<sup>th</sup> then contact your area rep with your reservation.

In April, our Idaho Association of Educational Office Professionals will hold their 30<sup>th</sup> annual conference here in Boise. The conference will be at the Doubletree Downtowner on Friday and Saturday, April 19<sup>th</sup> and 20<sup>th</sup>. They have great workshops planned and the capstone speaker Sam Bird will present "*The Leadership of Inclusion: A Vision of Higher Purpose*". Registration information is online at [idahoaeop.org](http://idahoaeop.org). We hope to see a big turnout from our local affiliates.

Also, remember next month we will have ballots out for the election of officers. If anyone is interested in holding an office or being an area representative remember you can always be a write-in on the ballot.

*"It's not the load you carry that breaks you down; it's the way you carry it"*

*~Lena Horne*





## Nominations/Elections: *by Lois Santillanes*

Well it looks like we will have an outstanding group of candidates running in this election. They will be introduced at the March 12<sup>th</sup> luncheon. Nominations will also be taken from the floor. This will give you another opportunity to become more involved. Ballots will be mailed out to the membership on March 15<sup>th</sup> with a deadline for returning them of April 1<sup>st</sup>. I would like to thank my committee Guen Johnson, Angela Garcia, And Valencia Garret for agreeing to help me count the votes. **Remember, you can make a real difference.**



**SPRING** is about  
beginnings:  
Savor the beauty  
of life and  
Believe that  
each moment  
In time is  
a new beginning.

## Bosses Breakfast: *by Lois Santillanes*

I'm still looking for volunteers who are interested in helping with the bosses breakfast which will be held on May 10<sup>th</sup> in the Jordan D from 6:30-8:00. We are going with an "Olympic Theme" so please give me a call at x3434. I would like to make this a fun and wonderful event that everyone can enjoy.

### Area III

JoAnn Northup  
College of Applied Technology  
426-1908  
Jnorthup@boisestate.edu  
MS 2005

### Area IV

Kathy Cahill-Barkes  
Student Housing  
426-3988  
kcahill@boisestate.edu  
MS 1355

### Area V

Terrie Gillenwater  
Health Sciences  
426-1678  
tgillen@boisestate.edu  
MS 1800

### Area VI

Connie Charlton  
COBE  
426-3110  
ccharl@boisestate.edu  
MS 1600

### Area VII

Terrie Gillenwater  
Health Sciences  
426-1678  
Tgillen@boisestate.edu  
MS 1800

### ACE

#### Representative

Connie Charlton  
COBE  
426-3110  
ccharl@boisestate.edu  
MS 1600

### Auditor

#### Committee

Shannon Chapman  
COAT Accounting  
426-1794  
schapma@boisestate.edu  
MS 2005

### Historian

#### Committee

Beth Collier  
Philosophy Department  
426-3304  
bcollier@boisestate.edu  
MS 1550

### Library

#### Committee

Beth Collier  
Philosophy Department  
426-3304  
bcollier@boisestate.edu  
MS 1550

### Membership Committee

Karen Killmaster  
Chemistry Department  
426-3963  
kkillma@boisestate.edu  
MS 1520

### Newsletter Committee

Gay Barzee  
College of Applied  
Technology  
426-4978  
gbarzee@boisestate.edu  
MS 2005

### PSP Committee

Rhonda Miracle  
COAT Student Support  
426-4313  
rmiracle@boisestate.edu  
MS 2005

### Scholarship Committee

Angela Garcia  
COAT Dean's Office  
426-2238  
agarcia@boisestate.edu  
MS 2005

### Ways & Means Committee

Valencia Garrett  
Social Sciences  
426-1368  
vgarrett@boisestate.edu  
MS 1900

### Bylaws Committee

Guen Johnson  
Department of History  
426-1255  
gjohnson@boisestate.edu  
MS 1925

### Administrative Advisor

Dr. Gwen Smith  
Training & Development  
426-4418  
gsmith@boisestate.edu  
MS 1420

\*\*\*\*\*  
If you wish to contact any of  
the Executive Board  
Members by mail, please  
address the document as  
follows:

Person's Name  
Department/Mail Stop  
Boise State University  
1910 University Dr.  
Boise, ID 83725

## Let's Get Cookin'!

by Guen Johnson

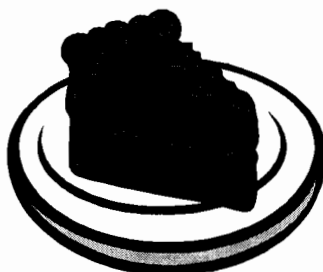
I am working on the never-ending BSUAOP cookbook (actually, I think this will turn into a joint BSUAOP/IAEOP/ACAEOP cookbook and we will try to sell it at national 2003!)

I need recipes, recipes, and more recipes! Any categories are welcome: appetizers, main dishes, salads, beverages, desserts, side dishes, you name it, I need it!

If you can send them to me via an e-mail, that is great so I can cut and paste. If you can't and you only have hard copies, that is okay too....I'll just type on into the night. I look forward to your



Our National Association of  
Educational Office Professionals  
Conference and Institute is July 19—  
27, 2002, in Greenville, South



## Lessons in the Kitchen

submitted by Connie Robinson,  
Area 1 Rep

I fondly remember the days long ago of watching in awe as my Grandma worked her magic in the kitchen. I watched in fascination as she combined things with love and in every thing she did was a lesson. Most of them went like this:

A little boy is telling his Grandma how everything is going wrong.

Meanwhile, Grandma is baking a cake. She asks her grandson if he would like a snack, which, of course, he does.

"Here, have some cooking oil."

"Yuck" says the boy.

"How about a couple raw eggs?"

"Gross, Grandma!"

"Would you like some flour then?"

Or maybe baking soda?"

"Grandma, those are all yucky!"

To which Grandma replies: "Yes, all those things seem bad all by themselves. But when they are put together in the right way, they make a wonderfully delicious cake! Many times we wonder why we go through such bad and difficult times. But, yet we know that when we put these things all in order, they always work! Eventually, they will all make something wonderful!"

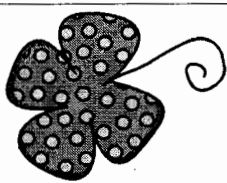
It is up to us to make a list of our ingredients, choose what we want to combine and what we wish to omit from our own special recipe to create our masterpiece cake of life.

Hope your day is a "piece of cake!"

Last Name	First Name	Dept	Location	Mail Stop	Phone	E-Mail	Title
1 Aburusa	Leandra	Coll. of Engineering, Dean's Office	ET 111	2100	4432	laburusa@boisestate.edu	Student Coordinator
2 Anderson	Diane	Respiratory Therapy	1117 Manitou	1815	2252	danderso@boisestate.edu	Office Specialist
3 Anderson	Patti	Student Housing	A 214	1355	3987	panderso@boisestate.edu	Residence Hall Coord.
4 Antonich	Sue	Radiologic Sciences	HSR 126	1845	1996	santonico@boisestate.edu	Administrative Assistant
5 Applegate	Diane	Theatre Arts	MC C104	1565	3957	dapplega@boisestate.edu	Administrative Assistant
6 Ash	Sandra	Horizon Elementary				ashs@hor1.sd01.k12.id.us	Elementary Secretary
7 Bancroft-Stigall	Cindy	College of Applied Technology	TS 105	2005	4346	cbancroft@boisestate.edu	Technical Records Specialist
8 Barzee	Gaynel	College of Applied Technology	TS 114	2005	4978	gbarzee@boisestate.edu	Administrative Assistant
9 Black	Leslie	Elementary Ed & Specialized Studies	E 504	1725	3602	blackl@boisestate.edu	Administrative Assistant
10 Botti	Sharon	College of Business and Economics	1375 W. Belmont	1656	3767	sbotti@boisestate.edu	Administrative Assistant
11 Cahill-Barkes	Kathleen	Student Housing	2275 Yale Lane	1355	3986	kcahill@boisestate.edu	Apartment Coordinator
12 Camahan	Phyllis	Honorary Member	3120 Cresent Rim # 302.				Retired
13 Carroll	Carol	Health Sciences, Dean's Office	HSR 207	1800	4116	ccarroll2@boisestate.edu	Management Assistant
14 Castello	Anita	Health Sciences, Dean's Office	HSR 122	1800	2217	acastel@boisestate.edu	Office Specialist
15 Chapman	Shannon	College of Applied Technology	ET 204	2005	1794	schapman@boisestate.edu	Financial Technician
16 Charlton	Connie	College of Business and Economics	B 211	1600	3110	ccharl@boisestate.edu	Administrative Assistant
17 Collier	Beth	Philosophy	LH 208	1550	3304	bcollier@boisestate.edu	Administrative Assistant
18 Collins	Clara	Respiratory Therapy	HSR 116	1850	3333	ccollins@boisestate.edu	Administrative Assistant
19 Cozine	Mary	Honorary Member	1808 Amber St.				Retired
20 Crossland	Vicki	Campus Recreation	K 209	1711	1374	vcrossla@boisestate.edu	Administrative Assistant
21 Dudley	Coleen	Health Studies	HSR 101	1835	3929	cdudley@boisestate.edu	Administrative Assistant
22 Edwards	Marie	Culinary Arts	CA 121	2005	2655	medwards@boisestate.edu	Food Production Manager
23 Eichelberger	Juni	Nursing	SN 107	1840	4143	jeichel@boisestate.edu	Office Specialist
24 Feaster	Susie						
25 Fields	Naomi	Graduate College	MG 140	1110	4203	nfields@boisestate.edu	Management Assistant
26 Fuller	Jackie	Honary Member	3110 S. Shortleaf, Boise, ID				Retired
27 Garcia	Angela	College of Applied Technology	ET 301	2000	2238	agarcia@boisestate.edu	Administrative Assistant
28 Garretson	Maudie	Honary Member	1826 Green Meadow Ct, Meridian, ID				Retired
29 Garrett	Valencia	SSPA	E 707	1900	1368	vgarrett@boisestate.edu	Administrative Assistant
30 Gerrard	Julie	Provost's Office	B 319	1000	1572	igerrard@boisestate.edu	Office Specialist
31 Gillenwater	Terrie	Health Sciences, Dean's Office	HSR 207	1800	1678	gillen@boisestate.edu	Office Specialist
32 Glenn	Misty	Student Housing	A 214	1355	5759	mglenn@boisestate.edu	Tech Records Spec
33 Graham	Marian	Nursing	SN 107	1840	3789	mgraham@boisestate.edu	Administrative Assistant
34 Gunner	Roxanne	Training and Development	SM 216	1420	5269	rgunner@boisestate.edu	Employment Develop. Specialist
35 Hampton	Cathy	College of Applied Technology	ET 301	2000	1884	champton@boisestate.edu	Business Oper. Spec
36 Harrell	Patti	College of Business and Economics	E 228	1640	1193	pharrell@boisestate.edu	Office Services Supervisor
37 Hemstra	Merrylea	Admissions	A 114	1320	2384	mhemstr@boisestate.edu	
38 Jacobsen	Lora	College of Applied Technology	TS 109 A	2005	2538	ljacobsen@boisestate.edu	Administrative Assistant
39 Jenkins	Grace	Social Work	E 716	1940	3147	gjenkins@boisestate.edu	Administrative Assistant
40 Johnson	Guen	History	L 192	1925	1255	gjohnson@boisestate.edu	Administrative Assistant

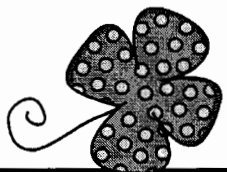
41Joyce	Carol	Accounts Payable	A 205	1248	1549	joyce@boisestate.edu	Manager
42Killmaster	Karen	OIT Business Services Unit	B 116	1410	5774	kkillma@boisestate.edu	Administrative Assistant
43Kindall	Norma	Training and Development	SM 216	1420	4419	nkindall@boisestate.edu	Administrative Assistant
44Kline	Midge	Counseling and Testing Center	E 601	1720	1661	mkline@boisestate.edu	Administrative Assistant
45Knaple (Amaru)	Donna	Honorary Member				ladyliberty@trufamily.com	Retired
46Koerberlein	Jeanne	Nursing	SN 107	1840	1767	koerber@boisestate.edu	Office Specialist
47Lakatos	Kristi	College of Engineering	ET 101	2100	1450	klakatos@boisestate.edu	Office Specialist
48Law	Ona	Kinesiology	G 209	1710	3366	plaw@boisestate.edu	Administrative Assistant
49Martens	Pamela	College of Applied Technology	TS 114B	2005	3968	pmartens@boisestate.edu	Administrative Assistant
50McDonald	Karen	Computer Sciences	MEC 302J	2075	5640	kmcDonald@boisestate.edu	Administrative Assistant
51Myers	Eve Jeanne	College of Applied Technology	ET 205	2000	1299	ejmyers@boisestate.edu	Accountant
52Miracle	Rhonda	College of Applied Technology	TS 102	2005	4313	rmiracle@boisestate.edu	Management Assistant
53Moyers	Ginger	College of Applied Technology	TS 108	2005	1431	gmoyers@boisestate.edu	Customer Service Rep
54Naranche	Sally Jo	College of Applied Technology	TS 109	2005	1431	snaranche@boisestate.edu	Public Service Rep
55Nelson	Judy	Sociology	L 171	1945	3406	jnelson1@boisestate.edu	Administrative Assistant
56Northup	JoAnn	College of Applied Technology	ET 204	2005	1908	northup@boisestate.edu	Financial Technician
57Norton	Sally	CoAS, Dean's Office	SN 100	1500	2030	snorton@boisestate.edu	Management Assistant
58Perry	LeAnn						
59Plascencia	Martha	Student Housing	A 214	1355	3986	mplascen@boisestate.edu	Customer Service Rep
60Ramsey	Lisa	RADAR	HC 117	1860	3471	ramsey@boisestate.edu	Administrative Assistant
61Rhodes	Sue	Nursing	SN 139	1840	3900	srhodes@boisestate.edu	Management Assistant
62Robins	Katherine	Nursing	SN 153	1840	2643	krobins@boisestate.edu	Office Specialist
63Robinson	Connie	Mechanical Engineering	MEC 302J	2075	2417	crobinson@boisestate.edu	Administrative Assistant
64Rountree	Nancy	College of Engineering	ET 101	2100	1153	nrountree@boisestate.edu	Management Assistant
65Ruch	Charles	President's Office	B 317	1000	1491		President
66Santillanes	Lois	Accounts Payable	A 205	1248	3434	lsantil@boisestate.edu	Clerical Specialist
67Schaffer	Darlene			1800		dschaff@boisestate.edu	
68Schmidt	Sandra	Electrical Engineering	MEC 302H	2100	4187	sschmidt@boisestate.edu	Operations Manager
69Smith	Gwen	Training and Development	SM 216	1420	4418	gsmith@boisestate.edu	T & D Officer
70Spoor	Clare	Honary Member					Retired
71Sugai	Angie	Nursing	SN 153	1840	1768	asugai@boisestate.edu	Office Specialist
72Summers	Janet	Training and Development	SM 216	1420	3442	summer@boisestate.edu	Employment Develop. Specialist
73Swanson	Lynn	Counseling and Testing Center	E 601	1720		swanson@boisestate.edu	Management Assistant
74Thresher	Terrie	Sociology	L 171	1945	3406	thresh@boisestate.edu	Administrative Assistant
75Throne	Chndy	Mechanical Engineering	ET 240	2075	4078	chtrone@boisestate.edu	Administrative Assistant
76Wilke	Carol	College of Applied Technology	TS 102	2005	1407	cparker@boisestate.edu	Tech Records Spec





Please also note that membership cards will be distributed before Spring Break .



# BSUAOP Events

March 2002



S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17 St. Patrick's Day 	18	19	20  Spring Begins	21	22	23
24	25  Spring Vacation	26	27	28	29	30/31 Easter 

**Thought for the month:**

**Beyond the clouds, behind the rain, there are a thousand rainbows. One is finding its way to you!**

**Happy Birthday to all our members born in March!**

*Next Month Important Dates: Luncheon April 9, Board Meeting April 26.*



Boise State University  
Association of Office Professionals  
Grace Jenkins, Editor  
C/O Education Department, Mail Stop 1745  
1910 University Drive  
Boise, Idaho 83725

## BSUAOP Keynoter

### BSUAOP Areas

#### Area I:

ET Building, Career Center, Children's Center, Canyon County, Extended Studies, MEC, FOAM, IBEDC, Lincoln Hall, Mail Services

#### Area II:

COAT, Athletics, Auxilliary Gym, Bookstore, Campus Safety, DH, Select-a-Seat, Kinesiology,

#### Area III:

Library, Liberal Arts, Morrison Center

#### Area IV:

Administration and Student Housing

#### Area V:

Communications, Health Science Riverside, Hemingway Center, Library, Math/Geology, Morrison Center, MP, Nursing, Raptor Research, SMITC

#### Area VI:

Admissions, CX, COBE

#### Area VII:

AC, Education, Nursing, PAAW

***Achieving  
Begins  
With  
Believing***



Check us out!  
[boisestate.edu/bsuaop/](http://boisestate.edu/bsuaop/)