Message from the President

On behalf of the students, faculty and staff, I welcome you to Boise State University. We are pleased to provide this catalog as you prepare for the 1994-1995 academic year.

Within these pages you will find information about admission, registration, fees, graduation requirements and many other topics essential to your enrollment as a student. But equally important, our catalog is designed to give you a sense of the university — its people and its potential effect on your life.

While this catalog may have a 1994-1995 date on its cover, in reality it has evolved from more than six decades of effort by literally thousands of faculty who have carefully developed the courses and programs we now offer. The result of this evolution is a curriculum that will prepare you for the social, economic and technological challenges that you will encounter as we enter the next century.

We hope your questions about Boise State University can be answered by the information contained in this catalog. If not, please feel free to call on our faculty and staff to answer your questions personally.

Best wishes for success in the future.

Charles P. Ruch
President
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<tr>
<td>A.A.S.</td>
<td>Associate of Applied Science</td>
</tr>
<tr>
<td>A.S.</td>
<td>Associate of Science</td>
</tr>
<tr>
<td>B.A.</td>
<td>Bachelor of Arts</td>
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<tr>
<td>B.A.S.</td>
<td>Bachelor of Applied Science</td>
</tr>
<tr>
<td>B.B.A.</td>
<td>Bachelor of Business Administration</td>
</tr>
<tr>
<td>B.F.A.</td>
<td>Bachelor of Fine Arts</td>
</tr>
<tr>
<td>B.I.S.</td>
<td>Bachelor of Interdisciplinary Studies</td>
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<tr>
<td>B.M.</td>
<td>Bachelor of Music</td>
</tr>
<tr>
<td>B.S.</td>
<td>Bachelor of Science</td>
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<td>END</td>
<td>Teacher Education Endorsement</td>
</tr>
<tr>
<td>P.V.C.</td>
<td>Postsecondary Vocational Certificate</td>
</tr>
<tr>
<td>T.C.</td>
<td>Technical Certificate</td>
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<td>TE</td>
<td>Teacher Certification</td>
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### Major Codes:

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Guide to Reading the Catalog

The academic programs at Boise State University are divided among seven colleges, each with a dean responsible for all faculty, staff, students and programs. Colleges are divided into departments administered by a department chair. Each department may offer several programs of study leading to specific degrees, certificates, options or minors requiring specific groups of courses for completion.

This catalog describes Boise State University's student policies and services. It also lists requirements for each program of study, as well as all regular undergraduate degrees offered by Boise State University. The Graduate Catalog describes policies that pertain to graduate students and their programs, as well as the requirements for graduate degrees. If you are a graduate student, you should refer to the Graduate Catalog.

This catalog is organized into four major sections for your convenience in locating information. These sections are:

**Catalog Section:**

1. **University Policies and Services**
   
   **Includes:** Procedures for admission, financial matters, housing, student services and general information.

2. **Colleges and Interdisciplinary Programs**

   A complete listing of all the BSU colleges and programs, including their philosophies, objectives, programs and special activities.

3. **Academic Departments and Course Offerings**

   An alphabetical listing of all departments and programs of instruction, giving full information about their courses and academic requirements.

4. **Applied Technology Programs**

   An alphabetical listing of all applied technology departments and programs of instruction, giving full information about their courses and academic requirements.

Additional and more detailed information to assist you may be found in the following publications:

*The BSU Student Handbook*, which contains:

- An office directory and important academic dates calendar
- A complete listing of and descriptions for services for students
- Information about opportunities for campus involvement
- A description of university student policies and procedures

*The BSU Directory of Classes*, which contains:

- A listing of specific courses offered for the current semester
- A detailed academic calendar and final examination schedule
- Information about fee schedules, refund policies and enrollment
- Instructions relating to academic advising, placement testing, core requirements, registration procedures and academic regulations.
- Information about internships/cooperative education, College of Technology "Outreach Programs," continuing education schedules, instructional television courses and international programs/studies abroad at BSU

You may also want to refer to the "Glossary" at the back of this catalog for definitions of any special terms used here and in other BSU publications.

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**Course Numbering System**

The following course numbers are used throughout this catalog:

- **000-099** Noncredit courses. These courses do not apply toward degree programs.
- **100-199** Freshman level courses
- **200-299** Sophomore level courses
- **300-499** Upper division level courses
- **500-above** Graduate level courses

Courses numbered at the 300 or 400 levels may be given a ‘G’ designation to carry graduate credit. The applicable department or school will have the right to limit the number of ‘G’ credits which can count toward any masters degree for which it has responsibility, and in no case can more than one-third of the credits in a degree program be in courses at the 300 and 400 level. No course numbered below 500 carries graduate credit unless the letter ‘G’ is affixed.

Graduate students enrolled in ‘G’ courses will be required to do extra work in order to receive graduate credit for the courses.

Throughout the catalog, a hyphen appearing between course numbers indicates that the first numbered course is a prerequisite (PREREQ:) to a second numbered course; a comma between course numbers indicates that either course may be taken independently of the other.

Immediately following the course title, the weekly hours of lecture, nonlecture or other information (e.g., laboratory, studio), and the credits earned are shown in parentheses. The semesters the course is normally offered may also be shown, for example:

- **(3-0-3)** Indicates a typical three-hour lecture class for three credits.
- **(3-4-5)** Indicates three-hour lecture, four hours of laboratory and five credits.
- **(0-4-0)** Indicates a laboratory without credit.
- **(0-2-1)** Indicates a two-hour studio art or fitness activity class for one credit.

If the course appears (e.g., (3-0-3)) without any of the indicators listed below the course is offered every semester i.e., fall, spring and summer, although there may be exceptions. If there are deviations from the abbreviations, they will be explained in the narrative description of the course.

- **(F)** Indicates the course is offered fall only.
- **(S)** Indicates the course is offered spring only.
- **(F,S)** Indicates the course is offered fall and spring.
- **(F,SU)** Indicates the course is offered fall and/or spring.
- **(S, SU)** Indicates the course is offered spring and summer only.

Other authorized abbreviations are **PREREQ:** for prerequisite, **COREQ:** for corequisite, **PERM/INST** for permission of the instructor and **PERM/CHAIR** for permission of the department chair or his/her representative.

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**Reading a Course Description**

The elements of a typical course description found under the **Academic Departments and Course Offerings** heading in this catalog are illustrated by the example to the right:
Under each department listed, you will find course offerings and other information such as:

- Specific degrees offered
- Department statements
- Degree requirements
- Recommended or suggested programs of study
- Special information for students who take courses in the departments

University-Wide Course Numbers

The following university-wide standardized course numbers and titles are available to each department offering a major:

097, 197, 297, 397, 497 SPECIAL TOPICS (0-4 credits) Courses of instruction involving material of timely, special or unusual interest not contained in the regular course offerings at the university. Courses offered as Special Topics may be offered up to three (3) times without being approved by the University Curriculum Committee. Special Topics numbers (097, 197, 297, 397 and 497) will be described in the Directory of Classes published each semester.

NOTE: 197, 297, 397 and 497 courses apply toward total hours required for graduation. Some Honors and Interdisciplinary Humanities courses numbered 197, 297, 397, 497 may be used to satisfy core requirements. These courses are indicated in the Directory of Classes.

188 HONORS INDEPENDENT STUDY (1-3 credits) An independent study experience to provide an honor student reading or project studies. Credits may not exceed three (3) per semester nor six (6) maximum in an academic year. PREREQ: Approval of the dean and department chair upon recommendation of the faculty advisor.

239, 439 FOREIGN STUDY (Variable Credits) The foreign study number is available to academic departments that participate in studies-abroad consortia of which Boise State University is a member or that conduct their own approved international studies programs. Each foreign study course must receive approval from the academic department whose course prefix is being used. Foreign study courses are described in the Directory of Classes published each semester.

293, 493 INTERNSHIP (Variable Credits) The internship number is available to academic departments to provide an opportunity for supervised field work specifically related to the student's major field of study. To enroll in 293-493, a student must have a cumulative GPA of 2.00. No more than 12 credits earned in internship (293 and/or 493) can be used to meet department and/or university graduation requirements. Each internship must receive approval from the academic department whose course prefix is being used. Internship may not be used to complete requirements for a regularly offered course or to improve a grade in a previously taken course. (See "Repeat of a Course" on page 28.)

294, 494 CONFERENCE OR WORKSHOP (0-4 credits) Conferences and workshops are conducted by outstanding leaders or qualified faculty in a particular field under the auspices of Boise State University. Conference or workshop (294, 494) and special topic courses (297, 497) are described in the Directory of Classes published each semester.

299 TELECOURSE (1-3 credits) Telecourses provide an opportunity for home study through the medium of television augmented with appropriate textbooks and written assignments. Each course carries regular college credit that fulfills general elective requirements ONLY. No more than 12 Telecourse credits may be applied toward university graduation requirements. Graded Pass/Fail.

496 INDEPENDENT STUDY (1-4 credits) Individual study of either a reading or project nature. Offered upon demand. Student must make application well in advance of this special study experience. May be repeated for a maximum of nine credits; six credits in any one academic year. PREREQ: PERM/INST, PERM/CHAIR and upper division standing. (Independent study may not be repeated to improve grades. See "Repeat of a Course" on page 28.)

499 SEMINAR (1-4 credits)
Summer Session 1994

For Registration Information, see summer Directory of Classes

April 18, Monday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
April 19, Tuesday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
April 20, Wednesday ................................. Last day to drop a class without aW appearing on transcript.
April 21, Thursday ................................. Last day to drop a class without aW appearing on transcript.
April 22, Friday .................................. Last day to drop a class without aW appearing on transcript.
April 25, Monday .................................. Last day to withdraw from the University with "W" grade.
April 26, Tuesday .................................. Last day to withdraw from the University with "W" grade.
April 27, Wednesday .................................. Last day to withdraw from the University with "W" grade.
April 28, Thursday .................................. Last day to withdraw from the University with "W" grade.
April 29, Friday .................................. Last day to withdraw from the University with "W" grade.
May 1, Saturday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 2, Monday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 3, Tuesday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 4, Wednesday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 5, Thursday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 6, Friday .................................. Last day to submit "Placement Exam" to the Placement Testing Office for English and Math.
May 10, Monday .................................. Last day to drop a class without aW appearing on transcript.
May 11, Tuesday .................................. Last day to drop a class without aW appearing on transcript.
May 12, Wednesday .................................. Last day to drop a class without aW appearing on transcript.
May 13, Thursday .................................. Last day to drop a class without aW appearing on transcript.
May 14, Friday .................................. Last day to drop a class without aW appearing on transcript.
May 16, Monday .................................. Last day to withdraw from the University with "W" grade.
May 17, Tuesday .................................. Last day to withdraw from the University with "W" grade.
May 18, Wednesday .................................. Last day to withdraw from the University with "W" grade.
May 19, Thursday .................................. Last day to withdraw from the University with "W" grade.
May 20, Friday .................................. Last day to withdraw from the University with "W" grade.
May 31, Monday .................................. Last day to withdraw from the University with "W" grade.
June 1, Tuesday .................................. Last day to withdraw from the University with "W" grade.
June 2, Wednesday .................................. Last day to withdraw from the University with "W" grade.
June 3, Thursday .................................. Last day to withdraw from the University with "W" grade.
June 4, Friday .................................. Last day to withdraw from the University with "W" grade.
June 5, Saturday .................................. Last day to withdraw from the University with "W" grade.
June 6, Sunday .................................. Last day to withdraw from the University with "W" grade.

Fall Semester 1994

For Registration Information, see fall Directory of Classes

February 1, Tuesday .................................. Last day for petition for upper division admission for spring semester 1995.
February 5, Saturday .................................. Last day for transfer students to complete admission files after this date will be considered for nondegree-seeking (part-time) status only.
February 8, Tuesday .................................. Last day to file final master's written exam.
February 9, Wednesday .................................. Last day to file final master's written exam.
February 11, Friday .................................. Last day to file final master's written exam.
February 14, Monday .................................. Last day to file final master's written exam.
February 15, Tuesday .................................. Last day to file final master's written exam.
February 16, Wednesday .................................. Last day to file final master's written exam.
February 17, Thursday .................................. Last day to file final master's written exam.
February 21, Monday .................................. Last day to file application to graduate with honors.
February 22, Tuesday .................................. Last day to file application to graduate with honors.
February 23, Wednesday .................................. Last day to file application to graduate with honors.
February 24, Thursday .................................. Last day to file application to graduate with honors.
February 28, Monday .................................. Last day to file application to graduate with honors.
March 1, Tuesday .................................. Last day to file application to graduate with honors.
March 2, Wednesday .................................. Last day to file application to graduate with honors.
March 3, Thursday .................................. Last day to file application to graduate with honors.
March 5, Saturday .................................. Last day to file application to graduate with honors.
March 6, Sunday .................................. Last day to file application to graduate with honors.
March 7, Monday .................................. Last day to file application to graduate with honors.
March 8, Tuesday .................................. Last day to file application to graduate with honors.
March 9, Wednesday .................................. Last day to file application to graduate with honors.
March 10, Thursday .................................. Last day to file application to graduate with honors.
March 13, Sunday .................................. Last day to file application to graduate with honors.
March 14, Monday .................................. Last day to file application to graduate with honors.
March 15, Tuesday .................................. Last day to file application to graduate with honors.
March 16, Wednesday .................................. Last day to file application to graduate with honors.
March 17, Thursday .................................. Last day to file application to graduate with honors.
March 20, Sunday .................................. Last day to file application to graduate with honors.
March 21, Monday .................................. Last day to file application to graduate with honors.
March 22, Tuesday .................................. Last day to file application to graduate with honors.
March 23, Wednesday .................................. Last day to file application to graduate with honors.
March 24, Thursday .................................. Last day to file application to graduate with honors.
March 27, Sunday .................................. Last day to file application to graduate with honors.
March 28, Monday .................................. Last day to file application to graduate with honors.
March 29, Tuesday .................................. Last day to file application to graduate with honors.
March 30, Wednesday .................................. Last day to file application to graduate with honors.
April 1, Thursday .................................. Last day to file application to graduate with honors.
April 4, Sunday .................................. Last day to file application to graduate with honors.
April 5, Monday .................................. Last day to file application to graduate with honors.
April 6, Tuesday .................................. Last day to file application to graduate with honors.
April 7, Wednesday .................................. Last day to file application to graduate with honors.
April 8, Thursday .................................. Last day to file application to graduate with honors.
April 11, Sunday .................................. Last day to file application to graduate with honors.
April 12, Monday .................................. Last day to file application to graduate with honors.
April 13, Tuesday .................................. Last day to file application to graduate with honors.
April 14, Wednesday .................................. Last day to file application to graduate with honors.
April 15, Thursday .................................. Last day to file application to graduate with honors.
April 18, Sunday .................................. Last day to file application to graduate with honors.
April 19, Monday .................................. Last day to file application to graduate with honors.
April 20, Tuesday .................................. Last day to file application to graduate with honors.
April 21, Wednesday .................................. Last day to file application to graduate with honors.
April 22, Thursday .................................. Last day to file application to graduate with honors.
April 25, Sunday .................................. Last day to file application to graduate with honors.
April 26, Monday .................................. Last day to file application to graduate with honors.
April 27, Tuesday .................................. Last day to file application to graduate with honors.
April 28, Wednesday .................................. Last day to file application to graduate with honors.
April 29, Thursday .................................. Last day to file application to graduate with honors.
May 2, Sunday .................................. Last day to file application to graduate with honors.
May 3, Monday .................................. Last day to file application to graduate with honors.
May 4, Tuesday .................................. Last day to file application to graduate with honors.
May 5, Wednesday .................................. Last day to file application to graduate with honors.
May 6, Thursday .................................. Last day to file application to graduate with honors.
May 9, Sunday .................................. Last day to file application to graduate with honors.
May 10, Monday .................................. Last day to file application to graduate with honors.
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May 16, Sunday .................................. Last day to file application to graduate with honors.
May 17, Monday .................................. Last day to file application to graduate with honors.
May 18, Tuesday .................................. Last day to file application to graduate with honors.
May 19, Wednesday .................................. Last day to file application to graduate with honors.
May 20, Thursday .................................. Last day to file application to graduate with honors.
May 23, Sunday .................................. Last day to file application to graduate with honors.
May 24, Monday .................................. Last day to file application to graduate with honors.
May 25, Tuesday .................................. Last day to file application to graduate with honors.
May 26, Wednesday .................................. Last day to file application to graduate with honors.
May 27, Thursday .................................. Last day to file application to graduate with honors.
May 30, Sunday .................................. Last day to file application to graduate with honors.
June 1, Monday .................................. Last day to file application to graduate with honors.
June 2, Tuesday .................................. Last day to file application to graduate with honors.
June 3, Wednesday .................................. Last day to file application to graduate with honors.
June 4, Thursday .................................. Last day to file application to graduate with honors.
Spring Semester 1995

For Registration Information, see spring Directory of Classes

November 23, Wednesday    Last day for graduate students to submit applications, transcripts and other materials to the Graduate Admissions Office for spring semester. Applications received after this date might not be processed in time to admit students to degree or certificate programs.

December 2, Friday    Last day to submit "Admission to Candidacy" form to the Graduate Admissions Office for master's degree to be awarded in May 1995.

December 12, Monday    Bills will be mailed to students registered for spring semester.

December 13, Friday    Last day to register or drop/add for spring semester 1995 prior to fee payment deadline.

December 19-January 6    No registration or drop/add services during this period.

January 5, Thursday    Fee payment deadline for registered students (payment must be received by 5:00 p.m.). Payment not received by deadline will result in course cancellation.

January 5, Friday    Cashier's Office and Deferred Fee Office are closed.

January 9, Monday    Classes begin for Respiratory Therapy Technician program.

January 9, Monday    Drop/add for registered and paid students (7:00 a.m.-7:00 p.m.).

January 10, Tuesday    Registration for spring semester 1995 reopen, drop/add continues.

January 10-13    Tu-Nt-Th-Fr    Academic advising available.

January 14, Saturday    Residence halls open (11:00 a.m.).

January 16, Monday    Dr. Martin Luther King, Jr./Idaho Human Rights Day Holiday (school closed).

January 17, Tuesday    Classes begin.

January 20, Friday    Last day to file application for graduation for master's, baccalaureate and two-year or less degrees, diplomas and certificates - Registrar's Office.

January 20, Monday    Last day to register. Last day to add a class except with consent of instructor.

January 30, Monday    Last day for student health insurance refund.

January 30, Monday    Last day for refund for dropping a class or withdrawing from the University. Last day to drop a class without a "W" appearing on the transcript.

February 1, Wednesday    Last recommended date to mail the "Free Application for Federal Student Aid" (FAFSA) to be considered for 1995-96 need-based scholarships. (The FAFSA is processed by a federal agency and must be received by the BSU Financial Aid Office by March 1.)

February 1, Wednesday    Last day to file application for fall semester 1995 begins.

February 20, Monday    Presidents Day Holiday (school closed).

March 1, Wednesday    Date by which "SSU Scholarship Application" must be received by the Financial Aid Office to be considered for 1995-96 merit and need-based scholarships.

March 1, Wednesday    Last recommended date to mail the "Free Application for Federal Student Aid" (FAFSA) and supporting documents for best chance of receiving 1995-96 grants, work study, loans and waivers of non-resident tuition. (The FAFSA is processed by a federal agency and must be received by the BSU Financial Aid office by April 1.) Students applying after this date may not have financial aid available in time to assist with fall semester fee payment.

March 1, Wednesday    College of Business: last day to petition for upper division admission for summer session and fall semester 1995.

March 10, Friday    Notification of incompletes from previous semester. Mid-semester grades submitted to Registrar's Office by noon. Last day to file application with department for final master's written exam.

March 10, Friday    Last day to submit names for faculty-initiated withdrawal notifications.

March 13, Monday    Second 8-week block begins.

March 24, Friday    Last day to make class changes. Last day for complete withdrawal.

March 27-April 2    Spring vacation.

April 3, Monday    Classes resume.

April 3, Monday    Date by which all materials must be received by the Financial Aid Office for best chance of receiving 1995-96 grants, work study, loans and waivers of non-resident tuition. Students whose application materials are received after this date may not have financial aid available in time to assist with fall fee payment.

April 3-26    Advising for continuing students for summer/fall 1995.

April 4-5    Registration for continuing students for summer/fall 1995.

April 6, Saturday    Final day for written exam for master's degree.

April 14, Friday    Last day for final oral and project/thesis defense.

April 14, Friday    Classroom instruction ends for Respiratory Therapy Technician program.

April 28, Friday    Last day to submit final signed copies (2) of master's project/thesis to Graduate Dean's Office.

May 1, Monday    Last date to mail 1994-95 "Free Application for Federal Student Aid" (FAFSA) for consideration for financial aid for 1994-95 (including summer 1995).

May 5, Friday    Classroom instruction ends.

May 8-12    Monday-Friday    Final semester examinations (exam schedule listed in spring semester Schedule of Classes).

May 13, Saturday    Residence halls close.

May 14, Sunday    Commencement — Pavilion (2:00 p.m.).

May 16, Tuesday    Grade reports due to Registrar (noon).

Summer Session 1995

For Registration Information, see summer Directory of Classes

April 17, Monday    Classes begin for Respiratory Therapy Technician program.

April 26, Friday    Last day to submit "Admission to Candidacy" form to Graduate Admissions Office for master's degree to be awarded in August or December 1995.

May 1, Monday    Last date to mail 1994-95 "Free Application for Federal Student Aid" (FAFSA) for consideration for financial aid for 1994-95 (including summer 1995).

May 10, Wednesday    Classes begin for Auto Body, Heavy Duty/Diesel Mechanics and Welding/Metal Fabrication programs.

May 22, Monday    Classes begin for MBA program.

June 5, Monday    Classes begin for 5-week, 10-week and first 5-week sessions (for refund information, see summer Director of Classes).

July 4, Friday    Last day of Summer 3 Holiday (school closed).

July 5, Wednesday    Classes begin for Respiratory Therapy Technician program (new class).

July 7, Friday    First 5-week session ends.

July 7, Friday    Classroom instruction ends for Auto Body, Heavy Duty/Diesel Mechanics, Welding/Metal Fabrication and Water/Wastewater programs.

July 10, Monday    Classes begin for second 5-week session.

July 21, Friday    Classroom instruction ends for Nampa Practical Nursing program.

July 28, Friday    End of 5-week session.

July 28, Friday    Classroom instruction ends for Boise Practical Nursing program and Respiratory Therapy Technician programs.

July 28, Friday    Last day to submit final signed copies (2) of master's project/thesis to Graduate Dean's Office.

August 11, Friday    End of 10-week session and second 5 week session.
Contacts

General Information: (208) 385-1011
Toll-free in Idaho: (800)-632-6586
Toll-free nationwide: (800)-824-7017
University mailing address: 1910 University Drive, Boise, Idaho 83725
Admissions: Administration Building, Room 101, 1910 University Drive; Telephone (208) 385-1156

Academic Advising Center: Math-Geology Building, Room 105, 2000 University Drive; Telephone (208) 385-3964
College of Business Student Services Center: Business Building, Room B 203; Telephone (208) 385-3859
BSU Bookstore: Student Union Building; Telephone (208) 385-1599
Career Planning and Placement: 2065 University Drive; Telephone (208) 385-1747
Cashier/Business Office: Administration Building, Room 211, 1910 University Drive; Telephone (208) 385-1212/3699
Cashier/Housing: Administration Building, Room 211, 1910 University Drive; Telephone (208) 385-1594
Continuing Education and Summer Sessions: Library, Room 247; Telephone (208) 385-3706
Counseling and Testing Center: Education Building, Sixth Floor; Telephone (208) 385-1501
Financial Aid: Administration Building, Room 117, 1910 University Drive; Telephone (208) 385-1664
Graduate Admissions: Math-Geology Building, Room 141, 2000 University Drive; Telephone (208) 385-3903
New Student Information Center: Northeast Entrance to the Student Union Building (1700 University Drive); Telephone (208) 385-1820
Registrar: Administration Building, Room 102-110, 1910 University Drive; Telephone (208) 385-3486
Student Health Services: 2103 University Drive; Telephone (208) 385-1459
Student Residential Life: Administration Building, Room 214, 1910 University Drive; Telephone (208) 385-3886
Dean of Student Special Services: Administration Building, Room 114, 1910 University Drive; Telephone (208) 385-1593
College of Technology Student Services: Technical Services Building, Room 114, 1464 University Drive; Telephone (208) 385-1431

Administration

Charles P. Ruch, Ph.D., President of Boise State University
Daryl E. Jones, Ph.D., Interim-executive Vice President
Asa M. Ruyte, Ed.D., Vice President for Finance and Administration
David S. Taylor, Ph.D., Vice President for Student Affairs

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The University

The university exists to educate individuals, to ensure their development, and to expand their opportunities. Boise State University creates the intellectual atmosphere to produce educated persons who are literate, knowledgeable of public affairs, motivated to become lifelong learners and capable of solving problems through the discipline in which they majored. Students receive a broad education to equip them for mobility in employment, social relevance and informed, active citizenship.

Boise State is an urban university, taking its character from the dynamic center of business and government in which it is located. The University's mission reflects its urban setting. The State Board of Education has mandated that BSU put its primary emphasis on business and economics, the social sciences, public affairs, the performing arts, education and interdisciplinary studies. The university gives continuing emphasis in the areas of health professions and the related physical and biological sciences. It maintains basic strengths in the liberal arts and sciences that provide the core curriculum and enhance its role as a regional center for technology based upon emerging needs.

At Boise State, students may choose to study in any one of seven colleges: Arts and Sciences, Business, Education, Health Science, Social Sciences and Public Affairs, Technology, Graduate, or two schools: School of Engineering Technology and School of Applied Technology. BSU offers 188 major fields of interest, 92 baccalaureate degree programs, 36 vocational technical degrees, 25 graduate and five associate degree programs. All are accredited by the Northwest Association of Schools and Colleges. Specific colleges and programs are accredited by national agencies (see accreditation section on the next page).

Because BSU is located in the commercial, financial, health care and governmental center of Idaho, students can reach beyond the classroom for experiences not available anywhere else in the state. Internships or work experience at locations ranging from the State Legislature to the governmental center of Idaho, students can reach beyond the classroom for experiences not available anywhere else in the state. Internships or work experience at locations ranging from the State Legislature to the state's largest daily newspaper enhance classroom learning.

The university also provides a variety of informal experiences on campus, such as participation in student government or on university committees, distinguished speaker programs and cultural and civic events. In all of its programs, Boise State University takes pride in providing a personal environment for students.

Since its inception, the university's mission has been to respond to the wide-ranging academic needs of the community. It has sought to provide a breadth of programs both at the graduate and undergraduate levels and to provide academic leadership to the area through research and public service. Diversity, flexibility and quality are trademarks of Boise State University programs.

History

Boise State University was founded in 1932 by the Episcopal Church as a junior college. It was the first institution of higher education to be located in the state's capital city.

Boise Junior College (BJC), which had an enrollment of about 600 students by the end of the 1930s, was located at St. Margaret's Hall, near the present site of St. Luke's Hospital. The school was moved to its present location on the Boise River in 1940.

The Episcopal Church discontinued its sponsorship of the school in 1934, when BJC became a nonprofit private corporation sponsored by the Boise Chamber of Commerce and the community. A bill creating a junior college taxing district was passed in 1939 and the college was supported by local property taxes thereafter.

The junior college was granted four-year status and named Boise College in 1965. The school was brought into the state system of higher education in 1969 and was designated Boise State University in 1974.


Accreditation and Affiliation

The university is a fully accredited member of the Northwest Association of Schools and Colleges. Permanent membership also is held in the College Entrance Examination Board and the College Scholarship Service Assembly.

A number of academic programs have additional accreditation or approval from the following organizations:
- American Assembly of Collegiate Schools of Business (AACSB)
- National Council for Accreditation of Teacher Education (NCATE)
- International Association of Counseling Services (IACS)
- American Council for Construction Education (AACE)
- National Athletic Trainers Association (NATA)
- National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Council on Social Work Education (CSWE)
- National Association of Schools of Music (NASM)
- American Chemical Society (ACS)
- National League for Nursing (NLN)
- Idaho State Board of Nursing (ISBN)
- Committee on Allied Health Education and Accreditation (CAHEA) of the American Medical Association (AMA) in collaboration with the Joint Review Committees on Education in Radiologic Technology, Respiratory Therapy, Respiratory Therapy Technician and the American Medical Records Association, Surgical Technology accredited by AMA Joint Review Committee on Surgical Technology and the National Council for Accreditation for Environmental Health Curricula.
Students
Students at Boise State University are challenged to reach their highest levels of performance. The opportunities are here to test your limits in academics, sports, cultural and social activities.

The university's urban character invites a diverse student body that includes young adults, senior citizens and working professionals along with more "traditional" students direct from high school.

Students come from every Idaho county, almost every state and more than 30 foreign countries. Each semester, BSU enrolls over 15,000 students in its academic and vocational technical programs.

Student Rights and Responsibilities: Students enrolled in the university must assume an obligation to conduct themselves in a manner compatible with its function as an educational institution. The Student Bill of Rights, Code of Conduct and policies pertaining to organizations, use of facilities, judicial boards, activities and related matters are contained in the Boise State University Student Handbook. Each student, as a member of the university community, is responsible for being familiar with these policies and regulations.

Faculty
Boise State University's strength lies in its faculty of almost 500. The university attracts motivated faculty dedicated to excellence in teaching, creative in providing new knowledge and generous in using their expertise to solve society's problems. They recognize that quality teaching is their primary goal.

Most classes are taught by full-time professors, not by graduate assistants. You'll find your teachers caring, accessible people who are here to help you learn.

Some of the most respected scientists, artists, researchers and educators in the west are on the BSU faculty. They include a political scientist researching the causes of war and nuclear proliferation, geologists studying the geothermal potential of Idaho, business professors analyzing Idaho's tax structure, English professors editing publications that preserve and study the works of western writers and professional educators in every field working to make our future better.

Faculty and Staff Consultation Services: The faculty and staff stand ready to assist business, industry, educational institutions, government agencies, professional groups and others with their education and training programs or in their research and development efforts.

Conference, Workshop, Seminar, Institute Planning Assistance: The university offers assistance to groups and agencies in planning educational programs or in upgrading personnel in new techniques, knowledge and skills.

Alumni Association
The Boise State University Alumni Association was founded in 1967. Its membership includes over 42,000 alumni worldwide. The association is governed by a board of directors that is elected annually by nominations from the membership. Former students earning a minimum of 16 credit hours are eligible for membership in the Alumni Association. The annual dues are $25 per household and benefits include: use of the BSU Library, use of the university's recreational facilities with payment of a user's fee to the Physical Education Department, subscription to FOCUS, use of the Student Union Recreation Center, Little Broncos Club, Career Network, discounted life insurance, discounted travel programs, discounted tickets to area movie theaters and to events sponsored by the music and theatre arts departments and eligibility for credit union membership.

The Alumni Association seeks to promote interest in Boise State University, maintain contact with graduates and former students and provide benefits to its alumni. Alumni dues are used to support BSU through a number of programs including: The Top Ten Scholars Banquet, Student Ambassadors program, Homecoming, legislative relations, Outreach programs, academic scholarships, class reunions and many other activities. The Alumni Association may be contacted at (208) 385-1698 for further information.

Facilities and Location
The Boise State University campus is situated along the banks of the Boise River in Idaho's capital city. The 110-acre university campus is bordered by Broadway Avenue on the east, University Drive on the south, Capitol Boulevard on the west and the Boise River on the north. Downtown Boise is just a few minutes walk from campus, where you will find inviting shops, fine restaurants and vibrant nightlife. Cross the Boise River via footbridge to enjoy Julia Davis Park — with the Idaho Historical Museum, the Boise Gallery of Art, the city zoo, a band shell where spring and fall concerts take place and lots of open, green space.

In addition to modern classroom facilities, BSU students enjoy a contemporary Student Union, one of the most acoustically sophisticated performance halls in the nation and a top-notch arena and recreation complex. BSU makes meeting rooms and classroom facilities available to various community groups and agencies.

Maintenance and addition of modern classroom facilities is a priority for Boise State University. Thanks to private financial support, the Business Building features three state-of-the-art electronic classrooms outfitted in 1993-94, as well as computer laboratories for student use. The Engineering Technology Building, completed in 1990, provides classroom and laboratory space for engineering, construction management and other technical programs. Many of your classes will be scheduled in the Education Building and Liberal Arts Building, as well as the recently renovated Math/Geology Building and Public Affairs/Art West.

The Simplot/Micron Instructional Technology Center is an advanced instructional technology and telecommunication center. Through the center, the university is pioneering the use of technology to improve the effectiveness of instruction and to extend information and instruction to off-campus locations. A satellite earth station and an inter-campus microwave system are used to transmit instruction throughout the state.

The Morrison Center for the Performing Arts houses a 2,000-seat performing hall used by both university and community groups. It also contains the Music and Theatre Arts departments, a 180-seat recital hall and a 200-seat theater. The Centennial Amphitheater, completed in 1990, provides a relaxing outdoor setting for performing arts programs.

The BSU Pavilion is the largest multi-purpose arena in Idaho and the home of Bronco basketball and gymnastics. Events include concerts, professional sports and family entertainment. Campus recreation and intramural activities are managed from offices in the Pavilion, where you have access to racquetball, weight rooms and a large recreational gym.
BSU’s child care center, providing services to children of students and employees, is located in the Pavilion, near the northeast entry. Bronco Stadium is the largest in the Big Sky Conference with a capacity of 22,500 spirited fans.

The Student Union provides for the campus community’s social, recreational and cultural needs. In addition to a variety of food service options, you will enjoy the Recreation Center, which features a games room, bowling lanes and billiards, numerous lounges, ideal for studying or relaxing; and the Outdoor Rental Center, which has equipment for winter and summer sports. Pick up your tickets for campus programs and other Select-A-Seat events at the Union’s Information Desk. The Student Union is home to more than 130 recognized student organizations, the Associated Students of Boise State University (ASBSU) and the Student Activities Office.

On the first floor of the Student Union, you will find the BSU Bookstore, where you can buy all textbooks and supplies required for your classes. The Bookstore also offers a large selection of sale books on a continual basis and the Bronco Shop across the corridor carries BSU clothing and memorabilia.

In addition to financial offices, the Administration Building is home to several student services, including admissions, financial aid and housing. You will find the Counseling and Testing Center in the Education Building, and the Student Health Center and Career Center are located across University Drive from the main campus.

The Library

The Library is the heart of the campus; its collections support the curricular and research efforts of the university. Present holdings exceed a million books and a half items, including 353,000 monograph volumes and 63,000 bound periodicals, 4,700 current periodicals, newspapers and other serials, 124,000 maps, 153,700 government publications and 1,090,200 microfilm pieces.

Catalyst: A computerized catalog provides on-line searching of Library holdings. There are Catalyst terminals on all floors. Catalyst is available on the BSU campus network and can be searched from off campus by a personal computer and modem.

Curriculum Resource Center: Located on the Library’s second floor, the Curriculum Resource Center houses print and nonprint materials for elementary and secondary education, records, juvenile and young adult books and college-level nonprint materials.

Documents and Maps: BSU is a selective depository of United States, Canadian and Idaho State publications. There is also a small collection of Ada County and Boise City publications. The map collection covers a myriad of areas and subjects, with emphasis on Idaho, the Northwest, the United States and Canada. The Library will move Documents and Maps from the second to the first floor by fall 1994.

Reference Department: Located in the center of the first floor, this department contains a large collection of indexes, handbooks, literature guides, encyclopedias, dictionaries, many other reference volumes and several data bases on compact disk. The Reference Department provides basic and advanced bibliographic service and assistance in the use of the Library.

Special Collections: Located on the second floor, Special Collections contains the University Archives and various manuscript collections and rare books. The Library houses the senatorial papers of Frank Church and Len B. Jordan. The Frank Church Room on the Library's second floor contains memorabilia from the Senator’s life.

The Library is in the midst of a construction/renovation project. During 1994/95, collections and services will be moved two or three times. Library users are urged to be both patient and persevering in their efforts to access the facilities at this time.

Computer Capabilities

As a student at Boise State University, you will be expected to learn to use computers in ways appropriate to your chosen discipline. As information technology continues to advance, the ability to use it becomes more critical. A few basic computer skills are common to all disciplines. Many academic departments have also established criteria for more specific skills.

The university is committed to providing, maintaining and increasing student access to computational facilities both on campus and via remote access through dial-in facilities. The Center for Data Processing is responsible for central computing and communications supporting the campus community as well as for operation of a large student computing lab and the faculty computing lab. There are also a number (currently 19) of other computer labs across the campus that are maintained by various departments or colleges. These labs are also open to students, faculty and staff. Hardware and software are updated frequently and new labs are opened from time to time to accommodate increased demand.

Up-to-date information on the location, operation hours and facilities available in the various computing laboratories is published in newsletters, displayed on the on-line campus-wide information service and is available by calling the Center for Data Processing at (208) 385-1433. The computing equipment currently available on campus includes:

• An IBM 390-260 mainframe
• Many IBM PCs and compatibles running DOS or Windows
• Many Apple Macintosh computers
• An HP 30070 used in the College of Business
• A cluster of HP 9000 Unix workstations in the Department of Mathematics
• A Data General Avion 5000 used for the Library's CATALYST on-line cataloging system
• Various other computers, terminals, printers, scanners, etc.

The university has a campus network based on a fiber-optic backbone and many of the labs and offices are connected to this network, which allows access to the outside world via the Internet and BITNET.
Admissions

Questions about your admission file should be directed to:
Admissions Office
Boise State University
1910 University Drive
Boise, Idaho 83725
(208) 385-1156

The Office of Admissions at Boise State consists of the New Student Information Center (located at the northeast entry, Student Union) and the Admissions Office (located in Room 101, Administration Building). Contact the New Student Information Center to request application forms and other information about the university, and to arrange for admissions counseling or your campus visit. The Admissions Office receives and evaluates your application materials to verify that you meet university admission standards.

The Admissions Office coordinates international student admissions and advising and administers programs such as new student orientation and Western Undergraduate Exchange. The Admissions Office also directs the recruitment of special populations.

If you already have a bachelor's degree you will apply as a graduate student, even if you plan to enroll in undergraduate courses. Contact Graduate Admissions at (208) 385-3903.

Admission Application Deadlines

To encourage early planning for college, Boise State University has firm admission deadlines for undergraduate degree-seeking students in the fall and spring semesters. The earlier you apply for admission, the more likely you are to secure an early registration time. The deadlines below are the latest dates to submit all application materials.

1994 fall semester: July 27, 1994
1995 spring semester: November 23, 1994

Because some classes fill, it is to your advantage to submit all necessary application materials as early as possible. All of your admissions materials must be received in the Admissions Office by the deadline in order for you to register as a degree-seeking student. If you complete your admission file after this date, you will be considered for nondegree-seeking status only. This status restricts you to seven or fewer credits per semester and you will not be eligible for financial aid. Even after you have been admitted, registration is dependent upon class availability.

For summer sessions, your admission materials should be received in the Admissions Office at least one week prior to the start of class.

Admission Standards

Boise State University has implemented admission standards to encourage sound preparation for college. To understand how your materials will be evaluated, review the appropriate admission standards below. For clarification, please call the Admissions Office.

Standards for New Academic Freshmen

If you have never attended college before and you graduated from high school or completed the GED (with a standard score average of 50) prior to 1989, you will be granted regular admission status when the Admissions Office has received all required materials.

If you graduated from an accredited high school in 1989 or later, you will be admitted if you have a minimum high school grade point average (GPA) of 2.0 AND a minimum ACT composite score of 17* (or an SAT combined score of 700). In addition, you must have completed the Idaho College Admission Core (see box) with a 2.0 GPA to receive regular admission status. You must have met the GPA and ACT/SAT requirements, but have not fulfilled the Idaho College Admission Core, you will be eligible for provisional admission status.

If you earned the GED in 1989 or later, you will be admitted with provisional admission status if you have a standard score average of at least 50 on the GED AND a minimum ACT composite score of 17* (or SAT combined score of 700).

*If you are 21 or older, you do not need to submit ACT or SAT scores.

Idaho College Admission Core

In addition to meeting minimum GPA and ACT/SAT requirements, students graduating from accredited high schools in 1989 or later must complete the following college preparatory courses with a 2.0 GPA to be admitted to BSU with regular admission status:

<table>
<thead>
<tr>
<th>Course Category</th>
<th>Semesters</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>8</td>
</tr>
<tr>
<td>Composition, Literature</td>
<td></td>
</tr>
<tr>
<td>Social Science</td>
<td>5</td>
</tr>
<tr>
<td>Mathematics</td>
<td>6</td>
</tr>
<tr>
<td>Algebra I, II, Geometry, Calculus, Statistics, Trigonometry</td>
<td>At least 4 semesters must be taken in grades 10 through 12.</td>
</tr>
<tr>
<td>Natural Science</td>
<td>6</td>
</tr>
<tr>
<td>Anatomy, Biology, Chemistry, Earth Science, Geology, Physiology, Physical Science, Physics, Zoology</td>
<td>Selected science courses may count for up to 2 semesters. At least two semesters must be in courses which include a laboratory science.</td>
</tr>
<tr>
<td>Humanities/Foreign Language</td>
<td>2</td>
</tr>
<tr>
<td>Literature, History, Philosophy, Foreign Language and related study of two or more of the traditional humanities disciplines</td>
<td></td>
</tr>
<tr>
<td>Other College Preparation</td>
<td>3</td>
</tr>
<tr>
<td>Speech, Studio/Performing Arts (Art, Drama, Music), additional Foreign Language</td>
<td>Up to 2 semesters of approved vocational courses may apply; consult your high school counselor.</td>
</tr>
</tbody>
</table>
Applying for Admission

To apply for undergraduate admission, submit to the Admissions Office all materials indicated in the checklist below. All admission materials must be received in the Admissions Office by the posted deadline.

New Freshmen in Academic Programs
- Undergraduate Application for Admission with one-time, nonrefundable $15 application fee.
- Official high school transcript showing all courses completed and date of graduation (or GED test scores). Note: If you are a high school senior, you may receive a preliminary admission decision by submitting high school transcripts after the first term of your senior year.
- Official ACT or SAT results posted on your high school transcript or received directly from the testing agency.

Transfer Applicants in Academic Programs
- Undergraduate Application for Admission with one-time, nonrefundable $15 application fee.
- Official transcript from each college or university attended. Note: If you are attending another college you may receive a preliminary admission decision by sending an in-progress transcript after the first semester of your final year.
If you will transfer to BSU with fewer than 14 transferable baccalaureate-level semester credits, also submit the following:
- Official high school transcript showing date of graduation or GED test scores.
- Official ACT or SAT results.

Returning Applicants in Academic Programs
If you are a BSU student who has not attended for one semester or more (not including summer), you must reapply for admission. Submit the following:
- Undergraduate Application for Admission.
Also submit any of the following which were not sent to the Admissions Office at the time of your prior enrollment:
- One-time, nonrefundable $15 application fee.
- Official transcripts from all other colleges attended.
- Official high school transcript or GED test scores, if fewer than 14 transferable baccalaureate-level college credits earned.
- Official ACT or SAT results, if fewer than 14 transferable baccalaureate-level credits earned.

Nondegree-Seeking Applicants
- Undergraduate Application for Admission or Application for Nondegree-seeking Admission.

Applicants in College of Technology Programs
If you are applying for a Baccalaureate program:
- Complete the steps listed above for academic programs.
If you are applying for a Certificate or associate's degree program, you need to:
- Arrange a personal interview with a College of Technology Student Services counselor. Call (208) 385-1431.
- Submit an Undergraduate Application for Admission with one-time, nonrefundable $15 application fee.
- Submit an official high school transcript or GED test scores.
- Submit educational assessment results. Test results can be either CPT Assessment scores (this test is given at any Idaho post-secondary technical school) or ACT/SAT scores. This requirement is waived if you have completed an associate's or bachelor's degree program.
- Pay a nonrefundable, one-time $50 enrollment processing fee.

Applicants Who Already Have a Bachelor’s Degree
If you already hold a bachelor's degree you will need to apply through the BSU Graduate Admissions Office, even if you plan to enroll in undergraduate courses. Refer to the BSU Graduate Catalog.

Applicants from Other Countries
Refer to “Admission of International Students” later in this section.

*To be official, transcripts must be sent by the issuing institution directly to the BSU Undergraduate Admissions Office.
**Test results are not required if you are 21 years or older.
**Standards for Academic Transfer Students**

If you have fewer than 14 transferable credits, you will be considered for admission on the basis of your high school transcript or GED, ACT or SAT scores and college transcript.

If you have 14 or more transferable semester credits, you will be considered for admission based upon your college academic record. If you were in good academic standing at the last institution you attended and have a transferable GPA of at least 2.0, you will be awarded **regular admission status**.

If you have a transferable GPA of less than 2.0, you will be considered for **probationary admission status**. However, if you were dismissed from your last college or university within twelve months prior to the first day of BSU classes, you are not eligible for admission.

*If you are 21 or older, you do not need to submit ACT or SAT scores.*

**Standards for Academic Returning Students**

If you are returning to BSU with 14 or more college credits, you will be considered for admission based upon your academic record at BSU and the Idaho College Admission Core. (1) You have left BSU in good academic standing and earned at least a 2.0 GPA from any colleges attended since. If you left BSU on probation you will be admitted with **probationary status**, provided you have not since been dismissed from any other colleges. However, if you were dismissed from any college or university within twelve months prior to the first day of BSU classes, you are not eligible for admission.

**Standards for College of Technology Students**

Refer to the academic standards above if you intend to pursue a bachelor's degree.

Admission to associate's degree or certificate programs is determined on the basis of your personal interview, educational assessment, high school transcript or GED scores and college academic record. Letters of recommendation are considered for health programs. The space available in a program may also affect your admission.

**Your Admission Status**

The Admissions Office assigns your admission status after evaluating an application and accompanying materials. It is important that you understand your status and any requirements or restrictions that might pertain to it.

**Regular Admission Status** - You meet all requirements for general admission.

**Provisional Admission Status** - You have been accepted for general admission, but with provisions. Within three semesters you must complete 14 credits of course work, including one English Composition course plus one class from each of the three areas of the General Education Core (Arts/Humanities, Social Sciences and Natural Sciences/Mathematics). A grade of 'C' or better must be earned in each of these classes.

You are assigned this status if any of the following apply: (1) you met BSU's high school GPA and test score requirements, but did not complete the Idaho College Admission Core; (2) you earned a GED instead of a high school diploma; (3) you were originally denied, but then admitted by the Special Admissions Committee after requesting special consideration of your file.

**Conditional Admission Status** - You have been accepted for general admission with this temporary status based upon receipt and evaluation of an incomplete transcript. Your final admissions classification will be determined upon receipt and evaluation of your official final transcript. Registration for subsequent semesters will not be allowed until your final transcript has been received.

**Probationary Admission Status** - You have been accepted for probationary admission, which requires that you earn at least a 2.0 GPA in your first semester of attendance at BSU. After successful completion of your first semester at BSU, you will be subject to provisions of the BSU Academic Probation and Dismissal Policy (see page 28).

You are assigned probationary status if any of the following apply:

1. You transferred to BSU with a GPA under 2.0 on your prior college course work.
2. You attended BSU previously and left while on academic probation. Even if you have successfully completed courses at another institution since leaving BSU, you will reenter on probationary status. However, if you were dismissed from your last college or university within 12 months prior to the first day of BSU classes, you are not eligible for admission.

**Denied Admission Status** - If you do not meet the admission standards for regular, provisional or probationary status, you will be denied admission to Boise State University as a degree-seeking student. You may appeal this decision or inquire about enrolling as a part-time, nondegree-seeking student.

**Nondegree-seeking Admission Status** - Designed for students taking courses of interest, nondegree status allows you to enroll in up to seven credits per semester. These credits can be used toward a degree if you are
later admitted for degree-seeking status. However, nondegree-seeking students register for classes after degree-seeking students and are not eligible for federal financial aid or veterans' benefits. (Any college transcripts submitted will not be evaluated until you apply as a degree-seeking student.)

**Appeals**

If special circumstances prevent you from fulfilling the admission standards, meeting the admission deadline or completing the provisional requirements in the time allotted, you may appeal for special consideration. To exercise this option, go to the office of the Dean of Admissions, Administration Building, Room 105 or call (208) 385-1177.

**Appeals**

If special circumstances prevent you from fulfilling the admission standards, meeting the admission deadline or completing the provisional requirements in the time allotted, you may appeal for special consideration. To exercise this option, go to the office of the Dean of Admissions, Administration Building, Room 105 or call (208) 385-1177.

**Admission of High School Students**

If you are a high school student, you may enroll in BSU classes as a nondegree-seeking student only if you have met the appropriate prerequisites and have the approval of the Dean of Admissions. To apply, fill out the "Application for Nondegree-seeking Admission" form and attach a letter from your high school principal or counselor specifying that you are capable of college-level work and that taking courses will not interfere with your progress toward high school graduation.

**Retention of Records**

The Admissions Office retains the records in your admission file for five years after the date of your last attendance. If you applied but never enrolled, your records are kept only two years. If you reapply to BSU beyond these retention periods, you may be asked to furnish new materials, such as a high school or college transcripts.

If you are a returning student and your records are still on file, you probably still need to complete a new application. Any student not attending for one semester or more (not including summer), must reapply for admission by submitting a new "Undergraduate Application for Admission" by the posted deadline.

**Admission of International Students**

Boise State University is pleased to admit qualified students from around the world. Follow the admission requirements below, and contact Foreign Student Admissions, (208) 385-1757, if you have questions.

If you have no prior college or university credit, you will be considered on the basis of your secondary school transcript and the results of the TOEFL (Test of English as a Foreign Language). An English translation of the transcript must be submitted. A minimum TOEFL score of 500 is required for undergraduate study. You must have a grade point average of 2.0 or its equivalent and you must have completed the pre-university requirements of your own country.

If you have completed some college or university level course work, you may apply as a transfer student. The awarding of transfer credits will be determined on the basis of official course descriptions that you must provide. Request that official transcripts be sent directly from the colleges or universities you previously attended to the Boise State University Foreign Student Admissions Office. English translations of transcripts must also be submitted. You must have earned a grade point average of 2.0 or its equivalent and have scored at least a 500 on the TOEFL to be considered for undergraduate study. If you have completed English composition at a U.S. college or university, the TOEFL requirement may, in some cases, be waived.

If you have earned a bachelor's degree or its equivalent from an accredited institution, you must apply as a graduate student, even if you plan to enroll in an undergraduate program. A minimum TOEFL score of 550 is required for graduate study. Specific master's degree programs require special testing such as GRE or GMAT. Please refer to the Graduate Catalog for program information.

In addition to the academic records and official TOEFL scores, submit:
- "Foreign Student Application for Admission"
- Nonrefundable application processing fee of $30
- Verification of financial resources to cover one full year of expenses

When all admission requirements are met, the Foreign Student Services Coordinator will issue the I-20 form needed to obtain an F-1 student visa. For more specific information, please contact the Foreign Student Admissions Office.

Foreign Student Admissions is the central contact and information source for international students, both prospective and registered. The Foreign Student Services Coordinator and Assistant to the Dean of Admissions are international student advisors who can answer questions about immigration requirements, academic advising and orientation.

**Health Insurance:** Coverage by the university's student health insurance policy is required for full-time international students. The cost of this policy is included in student fees. If you have your own health insurance policy, you may be able to have the cost of BSU's policy refunded to you by providing evidence that your own policy is equivalent to BSU's. This evidence must be submitted within the first 10 working days of the semester.
Tuition and Fees

Questions concerning tuition and fees should be directed to:
Cashier's/Bursar's Office
Boise State University
1910 University Drive
Boise, Idaho 83725
(208) 385-3699/4068

Payment of tuition, fees and other charges is due for all registered students by the deadlines specified in the Boise State University Calendar. Any students registering after the fee payment deadline are expected to pay applicable fees and charges at the time they register. Any special fees, such as deposits, special course fees, fines, penalties and special workshop fees are due when registration fees are paid. Boise State University currently accepts Visa and MasterCard for payment of fees.

Please note that special fees are not refundable after the first day of class.

Questions concerning Student Loans should be directed to:
Student Loan Office
(208) 385-3951

Questions concerning Financial Aid should be directed to:
Financial Aid Office
(208) 385-1664

Tuition and Fee Schedule

Eight or more hours made up of any combination of credit, audit, equivalent and/or repeat hours are considered a full schedule for the purpose of calculating charges.

All fees, tuition and other charges are Subject to change at any time by the State Board of Education acting as the Board of Trustees for Boise State University.

EACH STUDENT IS RESPONSIBLE FOR FAMILIARIZING HIMSELF/HERSELF WITH THE FEE REFUND POLICIES AT BOISE STATE UNIVERSITY.

Full Tuition and Fees

<table>
<thead>
<tr>
<th>Tuition or Fees</th>
<th>Idaho Resident</th>
<th>Nonresident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (per semester)</td>
<td>$ 0</td>
<td>$1525</td>
</tr>
<tr>
<td>Institutional fees (Undergraduate)</td>
<td>858</td>
<td>858</td>
</tr>
<tr>
<td>Institutional fees (Graduate)</td>
<td>1063</td>
<td>1063</td>
</tr>
<tr>
<td>Total (Undergraduate)</td>
<td>858</td>
<td>2383</td>
</tr>
<tr>
<td>Total (Graduate)</td>
<td>1063</td>
<td>2588</td>
</tr>
</tbody>
</table>

Payment of full fees does not necessarily mean full-time enrollment. The Academic Information section describes credit hour requirements.

Other Fees

| Part-fees (Undergraduate)            | $74 per Sem. Hr. |
| Part-fees (Graduate)                 | $95 per Sem. Hr. |
| Summer (Undergraduate)               | $76 per Sem. Hr. |
| Summer (Graduate)                    | $91 per Sem. Hr. |
| Application Processing Fee (Nonrefundable) | $15 |
| Overload Fee (Nonrefundable)         | Variable         |

Music Fees: Music Performance Fees for all private music lessons:

- 2 credits .................................. $80 per semester
- 4 credits .................................. $150 per semester

Musicians who are enrolled for eight or more credit hours will be granted Waivers of Music Performance Fees for required private performance study leading to a B.A. or B.M. degree. Students who receive this waiver must be concurrently enrolled for credit in a major ensemble and in concert class.

Such students must receive a grade of 'C' or better in the ensemble and a grade of 'P' in concert class.

All students receiving this fee waiver must be making satisfactory progress (C grade or better) in private performance study to be eligible for a fee waiver the following semester.

Students receiving this fee waiver on an instrument leading to a proficiency examination must attempt the examination at the end of the first year of study and each semester thereafter until successful completion. No more than four semesters of fees for this purpose will be waived.

Special Workshop Fees: Special workshops are conducted throughout the year that are not part of the regularly scheduled courses funded through the university general fund budget. All students will be required to pay the special workshop fees regardless of full fees or part-time status. Such fees are set based upon the expenses associated with conducting each specific course. Registration for these workshops will not change the status of a student for fee purposes.

Senior Citizen Rate

Residents of the state of Idaho who are 60 years and older may attend classes at BSU by paying a reduced registration fee of $20 and $5 per credit hour plus any applicable special fees. Proof of age is required when paying fees. The "Senior Citizen's Waiver" form is available in the Cashier's Office (A-211).

Deferred Payment of Fees

Students with six or more credit hours who do not have any delinquent accounts with the university may defer payment of a portion of the tuition and fees that they owe according to the following provisions:

1. Students are to pay at least 40 percent of the total tuition and fees that are due by the registration fee deadline.
2. All special fees must be paid in full at the time of registration.
3. The service charges that apply to deferred payments are determined according to the following schedule:

<table>
<thead>
<tr>
<th>Amount Deferred</th>
<th>Service Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100 - $299</td>
<td>$10</td>
</tr>
<tr>
<td>$300 - $499</td>
<td>$15</td>
</tr>
<tr>
<td>$500 - $799</td>
<td>$20</td>
</tr>
<tr>
<td>$800 - $1199</td>
<td>$25</td>
</tr>
<tr>
<td>$1200 - $1300</td>
<td>$30</td>
</tr>
<tr>
<td>$1400 and over</td>
<td>$35</td>
</tr>
</tbody>
</table>

This service charge is nonrefundable and one-half of it must be paid with each deferred payment. Students who completely withdraw from the university are charged a $15 administrative fee.

4. The deferred balance is payable in two equal installments, which are due on or about October 1 and November 1 respectively, for the fall semester and on or about March 1 and April 1 for the spring semester.

5. Students who are delinquent in payments of these installments are subject to an $8 late charge and cancellation of registration. In addition, any student who is delinquent will not be granted permission to defer payment in the future.

6. Qualified students who wish to defer their registration fees are to go to the Deferred Fee Office, Administration Building, Room 204, to complete the necessary forms.

7. If a student who owes deferred payment withdraws from the university, any such amount still owed is deducted from any refund amount that may have been due if the student had paid full fees in cash when registering.

8. If any financial assistance arrives prior to repayment of the loan, those funds are to be used to immediately repay all or a portion of any outstanding deferred payments. This will take precedence over other methods of repayment.
Idaho Residency Requirements for Fee Purposes

The legal residence of a student for fee purposes is determined at the time of initial application for admission and will be reconsidered, thereafter, upon appeal by appeal by the student (Appeal affidavits can be obtained in the Finance and Administration Offices, Administration Building 206. Section 33-3717, Idaho Code, specifies that a resident student shall be:

1. Any student who has one or more parent or court-appointed guardians who are domiciled in the State of Idaho. Domicile, in the case of a parent or guardian, means that individual's true, fixed and permanent home and place of habitation. It is the place where that individual intends to remain and to which that individual expects to return when that individual leaves without intending to establish a new domicile elsewhere. To qualify under this section, the parent, parents or guardian must have maintained a bona fide domicile in the state of Idaho for at least one year prior to the opening day of the term for which the student matriculates.

2. A. Any student who receives less than 50 percent of his/her support from parents or legal guardians who are not residents of the state for voting purposes and who has continuously resided in the state of Idaho for 12 months next preceding the opening day of the period of instruction during which he/she proposes to attend the college or university and who has in fact established a bona fide domicile in this state primarily for purposes other than educational.

B. Subject to subsection three of this section, any student who is a graduate of an accredited secondary school in the state of Idaho and who matriculates at a college or university in the state of Idaho during the term immediately following such graduation regardless of the residence of his/her parent or guardian.

C. The spouse of a person who is classified, or who is eligible for classification, as a resident of the state of Idaho for the purposes of attending a college or university.

D. A member of the armed forces of the United States, stationed in the state of Idaho on military orders.

E. A student whose parent or guardian is a member of the armed forces stationed in the state of Idaho on military orders and who receives 50 percent or more of support from parents or legal guardians. The student, while in continuous attendance, shall not lose residence status when his/her parent is transferred on military orders.

F. A person separated, under honorable conditions, from the United States armed forces after at least two years of service, who at the time of separation designates the state of Idaho as the intended domicile or who lists Idaho as the home of record in service and enters a college or university in the state of Idaho within one year of the date of separation.

G. Any individual who has been domiciled in the state of Idaho, has qualified and would otherwise be qualified under the provisions of this statute and who is away from the state for a period of less than one calendar year and has not established legal residence elsewhere provided a 12-month period of continuous residence has been established immediately prior to departure.

3. A "nonresident student" shall mean any student who does not qualify as a "resident student" under the provisions of sub-section two of this section, and shall include:

A. A student attending an institution in this state with the aid of financial assistance provided by another state or governmental unit or agency therefore, such nonresidence continuing for one 1 year after the completion of the semester for which such assistance is last provided.

B. A person who is not a citizen of the United States of America, who does not have a permanent or temporary resident status or does not hold "refugee-parolee" or "conditional entrant" status with the United States Immigration and Naturalization Service or is not otherwise permanently residing in the United States under color of the Law and who does not also meet and comply with all applicable requirements of this section.

4. The establishment of a new domicile in Idaho by a person formerly domiciled in another state has occurred if such person is physically present in Idaho primarily for purposes other than educational and can show satisfactory proof that such person is without a present intention to return to such other state or to acquire a domicile at some other place outside of Idaho. Institutions determining whether a student is domiciled in the state of Idaho primarily for purposes other than educational shall consider, but shall not be limited to the following factors:

A. Registration and payment of Idaho taxes or fees on a motor vehicle, mobile home, travel trailer or other item of personal property for which state registration and the payment of a state tax or fee is required.

B. Filing of Idaho state income tax returns.

C. Permanent full-time employment or the hourly equivalent thereof in the state of Idaho.

D. Registration to vote for state elected officials in Idaho at a general election.

Insurance Coverage

All full-fees students (eight or more credit hours) are automatically covered by the health insurance program on the first day of each semester or the date the premium is paid, if later. Students are insured while at home or school, while traveling and during all vacation periods 24 hours a day during the policy period. Coverage for the fall semester begins on the first day of class and ends on the first day of the spring semester. Spring semester benefits continue through August of that year. Student health insurance benefits are available to dependents and to part-time students who pay less than full-time fees but are enrolled in at least three credit hours of class each semester.

Insurance coverage provisions are subject to change.

Students not wishing to keep this insurance coverage can apply for a refund of the insurance fee by filing a petition with the Associated Students of Boise State University (ASBSU) student health insurance representative within 10 days from the beginning of the semester. (See posted dates.) The Student Insurance Advocate's Office is located in the Student Union Building, Room 216, telephone (208) 385-3863, for information regarding the program and claims procedures.

The Boise State University Student Health Center is a separate program that is not connected with the health insurance program. All full-time students are eligible for medical assistance or service from the Student Health Center with or without insurance.
Refund Policy

When a regularly enrolled student withdraws from Boise State University, a refund of registration charges (including nonresident fees) is made on the following basis:

During first 10 days of classes .................................................. 100%
less $10 processing fee

After 10th day of class ............................................................. No Refund

This refund policy also pertains to part-time students, including special evening classes. No special consideration is given to late registrants in extending the refund policy. The university reserves the right to deduct from the refund any outstanding bills. A refund check will be issued approximately three to four weeks from the date of withdrawal once the proper withdrawal paperwork has been completed. Refunds are based upon the date of application for refund after completion of withdrawal and not from the date of last attendance of class.

Refund policies for short courses, workshops and continuing education classes may vary. Please check with the appropriate office for pertinent information.

Students who withdraw during the refund period and who have used student aid funds to pay all or part of registration fees, tuition or room and board costs will be refunded only the amount proportionate to the amount paid with personal funds. The balance of the refund will be returned to the appropriate student aid fund.

No private music lesson refunds are granted after the first week of class.

Financial Aid

Direct questions about financial aid to:
Financial Aid Office
Boise State University
1910 University Drive
Boise, Idaho 83725
(208) 385-1664

The primary purpose of financial aid is to provide financial assistance and counseling to students who would be unable to attend Boise State University without such help. Financial aid is available to fill the gap between the student's potential resources and present annual educational expenses. Each student and his or her parents bear the primary responsibility for meeting educational costs.

Boise State University has a comprehensive financial assistance program that includes a variety of scholarships, loans, grants and part-time employment to assist students unable to cover educational costs.

To be eligible to apply for financial aid, a student must be a U.S. citizen or permanent resident, enroll for credit and show financial need. Financial aid is determined by careful analysis of financial resources from information furnished on the “Free Application for Federal Student Aid” (FAFSA). A federal formula is used to determine a student's financial need. Every attempt is made to ensure fair distribution of the resources available through the university.

Application Procedures

Financial aid is available only to degree- or certificate-seeking students who are admitted to the university in academic or vocational technical programs. Any such student wishing to apply for financial aid during the normal academic year of fall and spring semesters must submit the following forms:

1. “Free Application for Federal Student Aid” (FAFSA)
   The FAFSA is completed by students applying for all need-based aid. The FAFSA must be sent directly to the processor. Three to four weeks are required for processing. These forms are available in January.

2. Financial Aid Transcript
   Students who have attended other postsecondary institutions must submit a financial aid transcript from all institutions attended. The financial aid transcript must be submitted whether or not financial aid was received. (Should you fail to submit the financial aid transcript, application processing will be delayed.)

3. “BSU Application for Scholarship” (for scholarship application only)
   This form must be submitted to apply for most scholarships available through the university. It should be sent directly to the Financial Aid Office. The Boise State University Scholarships brochure lists all scholarships available through Boise State University and is available upon request from the Financial Aid Office. Need-based scholarship applicants must submit the FAFSA by February 1 to ensure receipt at BSU by March 1.

4. Other Documents
   Other documents may be required to process a financial aid application.
and will be requested by the Financial Aid Office. These documents may include tax returns, proof of citizenship, proof of veterans benefits, permission to release private records, etc. **NOTE:** Information about your financial aid application will not be released to anyone without your permission.

To increase your chances of receiving aid, all appropriate forms must be mailed by March 1 and received by BSU by April 1. Applicants will be considered for various types of aid on a first-come, first-served basis if funds remain. Applications or Student Aid Reports (SAR) received after April 1 may not be considered in time to receive notification until after registration for fall semester. Students registered for fall semester must meet the April 1 deadline to have aid available for midsummer billing.

**Summer Session**
The university has financial aid available on a limited basis during the summer. Students in need of financial aid who plan to attend summer session should consult with the Financial Aid Office as soon as the summer Directory of Classes for the appropriate year is available. The FAFSA must be on file by May 1 prior to the appropriate summer session.

**Financial Aid Programs**

1. **Federal Pell Grants** are available to undergraduate students with documented financial need as a foundation to which other need-based aid may be added. Approximately six weeks after the FAFSA is filed, a Student Aid Report (SAR) will be mailed to the student. All copies must be submitted to the Financial Aid Office before award processing can begin. If Federal Pell Grants alone are not sufficient to meet educational expenses, other types of aid are available; these are described below.

2. **Federal Supplemental Educational Opportunity Grants (SEOG)** and State Student Incentive Grants (SSIG) are awarded to undergraduate students who show exceptional financial need.

3. **Federal Perkins National Direct Student Loan** is a long-term, low interest (5%) loan that must be repaid to the university according to specific Federal guidelines. Repayment begins six or nine months after graduation or after the student's enrollment drops below six credits. Federal Perkins loans are awarded to both undergraduate and graduate students who show exceptional need.

**ESTIMATED REPAYMENT SCHEDULE FOR FEDERAL PERKINS LOAN**

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<thead>
<tr>
<th>Loan Amount</th>
<th>Number of Payments</th>
<th>Amount of Payments</th>
<th>Total Interest</th>
<th>Total Amount</th>
</tr>
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<tbody>
<tr>
<td>$1,000.00</td>
<td>36</td>
<td>$30.00*</td>
<td>$78.85</td>
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<tr>
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<td>$300.00*</td>
<td>2,300.00</td>
<td>12,300.00</td>
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</tbody>
</table>

*Final payment will be slightly less.*

4. **Federal Work Study Program (FWS)** provides an opportunity for selected undergraduate and graduate students who show need to work and pay for a portion of their educational expenses. Checks are payable directly to the student, who is then responsible for paying outstanding debts. FWS is awarded to selected undergraduate and graduate students who show need.

5. **Atwell J. Perry College Work Study Program** provides funds for student employment. Funds are available only to Idaho residents.

6. **Waivers of Nonresident Tuition** are available to a limited number of undergraduate and graduate students who are considered to be out-of-state residents for tuition purposes, who have good academic records and show need.

7. **BSU Student Employment Program** has limited funds available for undergraduate and graduate students who are unable to qualify for work study, but who wish to work to pay a portion of their educational expenses.

8. **Scholarships** may be based upon academic achievements, special skills, talent or a combination of financial need and academic achievement. General scholarship applications should be returned to the Financial Aid Office by March 1. The Scholarship brochure contains a more complete listing of the various scholarship programs.

a. President's Scholarships and Dean's Scholarships are available to a limited number of freshmen enrolling directly from high school who are Idaho residents. These scholarships are one-year awards and are given in recognition of outstanding academic achievement. Contact the Office of University Admissions Counseling, 1910 University Drive, Boise, Idaho 83725 for more information.

b. State of Idaho Scholarship Awards are available to incoming freshmen who are Idaho residents. Applications can be obtained from high school counselors or the Office of the State Board of Education, 650 West State Street, Boise, Idaho 83720.

c. Paul Douglas Teachers' Scholarship Awards are available to Idaho residents who plan to pursue a teaching career and who meet the academichresidency requirements. Recipients who do not subsequently teach are required to repay the scholarship. Applications are available from the Office of the State Board of Education, 650 West State Street, Boise, Idaho 83720.

d. **Western Undergraduate Exchange (WUE)** is a program which can reduce the cost of nonresident tuition for a limited number of students coming from participating western states. To qualify, you must have a minimum high school or college GPA of 3.0, and, if a high school student, ACT or SAT scores at or above the 50th percentile. Participation is limited to students who will be starting at BSU in the fall semester and final selections are made based on GPA test scores and other criteria. States participating in Western Undergraduate Exchange (WUE) include: Alaska, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah and Wyoming.

Certain programs at BSU are closed to WUE participation, including Nursing, Radiologic Technology, Respiratory Therapy, Pre-Engineering, Electronics Technology, Practical Nursing, Surgical Technology, Respiratory Therapy Technician, Dental Assistant, Electrical Lineworker and Business Systems and Computer Repair.
WUE awards may be renewed for a designated number of years if you maintain a 2.0 grade point average and earn at least 22 credits total during the fall and spring semesters.

9. **Federal Stafford Loan** is a need-based long-term moderate interest loan available to undergraduate and graduate students that is negotiated through the student’s personal bank, credit union, savings and loan or other participating lender. A special application form available from the Financial Aid Office is required on which the university must provide information for the lender. Applications for Federal Stafford Loans are accepted and processed throughout the year. Repayment must begin six months after graduation or six months after the student has dropped below six credit hours. Nonresidents should use loan forms appropriate for their states. Federal Stafford loans are awarded to both undergraduate and graduate students who show need. Students borrowing through this program must attend a “Debt Management” session before any checks are released to them and an exit interview at the time of graduation or complete withdrawal.

### ESTIMATED REPAYMENT SCHEDULE FOR FEDERAL STAFFORD LOANS
(Based upon 8% interest rate)

<table>
<thead>
<tr>
<th>Loan Amount</th>
<th>Number of Payments</th>
<th>Amount of Payments</th>
<th>Total Interest</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,500.00</td>
<td>60</td>
<td>$50.70*</td>
<td>$541.46</td>
<td>$3,041.46</td>
</tr>
<tr>
<td>5,000.00</td>
<td>120</td>
<td>101.39*</td>
<td>1,082.92</td>
<td>6,082.92</td>
</tr>
<tr>
<td>10,000.00</td>
<td>120</td>
<td>121.33*</td>
<td>4,559.31</td>
<td>14,559.31</td>
</tr>
<tr>
<td>12,500.00</td>
<td>120</td>
<td>151.67*</td>
<td>5,699.14</td>
<td>18,199.14</td>
</tr>
<tr>
<td>25,000.00</td>
<td>120</td>
<td>303.39*</td>
<td>11,398.28</td>
<td>36,398.28</td>
</tr>
</tbody>
</table>

(*Final payment will be slightly less. Figures provided by the Student Loan Fund of Idaho.)

10. **Short-term Loans** are available to students with a minimum GPA of 2.0 who experience an emergency during an academic term. A special application form is required. Repayment of the loan must be made within 90 days.

### Financial Aid Notification Process

Notification of Financial Aid awards will be mailed beginning in May for scholarship recipients and as processed for need-based aid recipients. The award letter is returned to the Financial Aid Office if changes are requested. Students must reapply by the deadline each year to be considered for a scholarship or financial aid award.

### Disbursement of Funds

**Fall Term:** Students who meet the priority filing deadline may have financial aid available to pay part or all of fall registration fees if the award is made three weeks prior to the mailing of bills.

Checks for remaining funds are available approximately one week prior to the start of classes if registration fees are paid. Checks are available for other students approximately two weeks after the award letter is mailed.

**Spring Term:** Previously awarded aid can be used to pay spring registration fees. Balance checks are available approximately one week prior to the start of classes if registration fees are paid. Subsequent awards will be disbursed approximately two weeks after the award letter is mailed.

Checks may be picked up until two weeks after the close of classes. All checks are disbursed in Room A 209.

### Refund Schedule for first time students who withdraw from BSU after receiving Title IV Grant/Loans:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>1 &amp; 2</td>
</tr>
<tr>
<td>80%</td>
<td>3 &amp; 4</td>
</tr>
<tr>
<td>60%</td>
<td>5 &amp; 6</td>
</tr>
<tr>
<td>50%</td>
<td>7 &amp; 8</td>
</tr>
</tbody>
</table>
| 40%        | Week 9

First time students who have received Title IV loans or grants, i.e. Pell, Stafford, SEOG, Perkins, and who withdraw during the first semester in which they are registered at Boise State University receive tuition refunds according to the schedule above.

**Federal Stafford Loans:** Federal Stafford loan checks will not be disbursed until the first day of classes in either term and must be picked up by the last day of classes (unless special arrangements are made with your lender). First time, first year students cannot pick up Federal Stafford loan checks until 30 days after the start of the semester.

### Change in Enrollment Status

When a student receives financial aid, he or she is expected to complete a designated number of credits. If the student withdraws from BSU, he or she is liable for pro-rated repayment calculated on the week withdrawal is made in the semester. No repayment is required after the tenth week of school. During week one, 100% repayment is required; weeks two through four require 75% repayment; weeks five through seven require 50% repayment; weeks eight through ten require 25% repayment. (Weeks are counted on Saturday after school begins.) The change may also affect the student's ability to maintain satisfactory progress.

### Financial Aid for International Students

International students must demonstrate they have resources for the entire period of university attendance in order to be granted student visas. Should financial difficulties arise, the foreign student advisor (in the Admissions Office) may be contacted for assistance.

### Reasonable Academic Progress

Eligible students seeking financial aid at Boise State University must:

1. Enroll for the purpose of obtaining a degree, diploma or certificate
2. Be in good academic standing (students cannot be "on probation"
3. Progress toward a degree/certificate at the minimum rate defined below
4. Complete degree requirements within the maximum time frame provided by this policy

### Credit Information and Requirements

1. Full-time freshmen will be required to complete 18 new credits their first year at BSU. (See item 6, below.)
2. All other full-time students will be required to complete 24 new credits per year.
3. All half-time students (enrolled in 6-11 credit hours) will be required to complete the equivalent of six new credits per semester.
4. Quarter-time students (enrolled in 1-5 credit hours) must complete 100% of the credits for which they are enrolled after the 10th day of the semester.
5. "F" grades, repeated "C" and "D" grades, incompletes, individual course withdrawals and complete withdrawals after the 10th day of classes count as credits attempted, but not completed.
6. New credits refer to classes taken for credit for the first time. They may be graded, pass/fail or improved "F" grades. Courses repeated to improve "C" and "D" grades do not qualify as new credits as they have already been counted in credit totals. They should be taken in addition to the minimum credits required for each term.
7. Remedial courses (E 010, etc.) will be counted as hours attempted; as hours completed if a passing grade is received.
8. Students must be enrolled at least half-time to qualify for financial aid (undergraduates in six credits per semester; graduate students in five).
9. Credit shortages may be made up by enrolling in 7-11 new credits per semester as a half-time student, or 13 or more as a full-time student. All credits in excess of the minimum requirements are applied to the shortage.
### Maximum Time Allowed for Completion of Degree/Certificate Objectives:

<table>
<thead>
<tr>
<th>Degree/Certification</th>
<th>Total Time Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's</td>
<td>3 years</td>
</tr>
<tr>
<td>Bachelor's</td>
<td>6 years</td>
</tr>
<tr>
<td>Second Bachelor's/Teacher Certification</td>
<td>2 years</td>
</tr>
<tr>
<td>Associates</td>
<td>3 years</td>
</tr>
<tr>
<td>VocTech/Certificate</td>
<td>Within normal program length (i.e., 11 months for 11-month program)</td>
</tr>
</tbody>
</table>

### Limited Financial Aid Status

The following students will be granted limited financial aid status for one academic year:

1. New transfer students with credit shortages
2. Students who have credit deficiencies, but have not attended BSU for more than three years
3. Students with shortages of six or fewer credits

The following students will be granted limited financial aid status for one semester:

1. Students who transfer to BSU with a probationary GPA
2. Students who return to BSU with a probationary GPA

### Reasonable Academic Progress Review

An annual review of all financial aid files is conducted. Future aid will be stopped for any students who do not meet the Reasonable Academic Progress standards as described previously. A student whose financial aid is stopped has the right to file a written appeal for exception to this policy.

### Advancement Between Degree Programs

Normal advancement must be shown between degree programs (e.g., Certificate to B.A., Associate's to B.A., B.A. to M.A. (but not M.A. to Certificate)).

### Reinstatement

Students must have been removed from academic probation or have made up their minimum credit hour deficiencies to be eligible for reinstatement of their financial aid.

### Appeals

The Financial Aid Office will consider written appeals for exception to the Reasonable Academic Progress Policy for documented extenuating circumstances. Such exemptions are granted for a limited period of time. Students may obtain appeal forms from the Financial Aid Office. Such appeals may be submitted up to the tenth week of the term. Appeals will not be considered for previous terms.

### Student Housing

All inquiries requesting housing information and applications/contracts should be sent directly to:

The Office of Admissions Counseling  
Boise State University  
1910 University Drive  
Boise, Idaho 83725  
(208) 385-1401

Completed applications/contracts/security deposits should be returned to:

The Housing Cashier  
Boise State University  
1910 University Drive, A213  
Boise, ID 83725

Acceptance and processing of the housing contract by the Office of Student Residential Life does not constitute approval of academic admission to the university, and application for admission is not an application for housing.

### University Residence Halls

Boise State University maintains four residence halls with accommodations for approximately 756 students. The hall experience contributes to and encourages participation in the total university community.

The **J. B. Barnes Towers**, located at the west end of campus, has six residential floors and accommodates 300 students with the bottom two floors for men and the top two floors for women. The center two floors are coed. It is carpeted and air conditioned with study lounges, laundry facilities and a computer lab. Four students occupy each room with individual bathroom facilities.

Driscoll and Morrison Halls, located on the Boise River, are virtually identical with 52 single and 15 double rooms arranged in 9 suites, accommodating eight to twelve students per suite. Driscoll Hall is all women. Morrison Hall is coed with priority given to upper-class students or students 21 years of age or older.

**Chaffee Hall** is divided into two separate three-story units with approximately 50 students to a floor, living in 24 double rooms and 2 single rooms per floor. Both units are connected by enclosed corridors to a central lounge, office and recreational area. Each floor has a small informal lounge, study room, bathrooms and laundry facilities. Chaffee also has a computer lab.

All residents are required as part of the housing contract to take their meals in the Student Union dining room.

Applications for room reservations should be made as early as possible. The contract for residence hall accommodations is for room and board for the entire academic year. Applications must be made on the official contract form and be accompanied by an application and security deposit fee of $75.

### Room and Board Charges

All room and board charges, rental rates and other fees are subject to change at any time by action of the State Board of Education, Trustees for Boise State University.

**Hall and Room Assignments** are assigned on a priority system, based upon the date of application and receipt of deposit. Returning residence hall students have housing priority over new applicants. If you have a
Applications for University Apartments may be obtained in the Office of Student Residential Life, Room 214, Administration Building. You should be certain that both applications are received about the same date. If no specific request is made for a roommate, it is assumed you will accept the person assigned. Your preferences on the application/contract regarding the desired hall, room size, etc., are not binding, but will be honored whenever possible.

University and Residence Hall Regulations are set forth in the Student Handbook, Boise State University Catalog, the Residence Hall Contract and the Residence Hall Handbook. All university rules and regulations are specifically made a part of this contract by reference.

**Personal Property and Liability**

You are responsible for providing your own insurance against loss or damage. The university does not assume responsibility for or carry insurance against the loss or damage of individually owned personal property.

**Meal Options and 1993-1994 Prices**

<table>
<thead>
<tr>
<th>Room Choices</th>
<th>Double Price</th>
<th>Single Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option 1 (19 meals per week, 3 each weekday and 2 on Saturday and Sunday)</td>
<td>$3240</td>
<td>$3680</td>
</tr>
<tr>
<td>Option 2 (any 15 meals of the 19 available)</td>
<td>$3138</td>
<td>$3578</td>
</tr>
<tr>
<td>Option 3 (any 10 meals of the 19 available)</td>
<td>$2986</td>
<td>$3426</td>
</tr>
</tbody>
</table>

A nonrefundable $25 program fee is included in the above room and board costs. This fee covers programs, activities and various types of interest group projects desired by the students.

Above prices include telephone service, cable TV and state sales tax. There is no refund or "carry-over" of meals not eaten in the dining room.

The residence halls, meal service and all food service options normally close during semester break and spring vacation. If you stay in the rooms at the residence halls during these holidays, you must obtain permission from the resident director and are charged on a per day basis.

**University Apartments**

There are 218 units available for full-pay (eight credit hours or more) married students or single parents, all within walking distance of the campus. A single student may rent a one-bedroom apartment when there are no applications from student families. University Courts apartments have small and large one-bedroom units and two and three-bedroom units. Apartments are carpeted and furnished with stoves and refrigerators. Coin-operated laundry facilities are located on site. All utilities except electricity are furnished. University Heights and University Manor consist of one and two-bedroom apartments. These are fully carpeted, draped and furnished with stoves and refrigerators. All utilities are furnished. University Park apartments have two and three-bedroom units. All utilities except electricity and baseboard heat are furnished.

**Application Procedure for University Apartments**

Applications for University Apartments may be obtained in the Office of Student Residential Life, Room 214, Administration Building.

To be eligible, you must be a married student, prospective married student or a single parent and enrolled as a full-time and/or fully matriculated student at Boise State University. Single students are eligible when space is available (see contract).

To be considered for assignment into University Apartments, you must send a completed application/contract to the Office of Student Residential Life with a $50 application fee. Checks or money orders should be made out to Boise State University. This deposit is not partial payment for rent. The deposit is held (after assignment) as a damage deposit and is refundable when you move from the apartment.

When an apartment is ready for occupancy, you must sign a lease, pay the balance of the security deposit of one month's rent (less the $50 application fee) and rent to the end of the month prior to moving into the apartment. A $25 processing fee is taken from the security deposit at time of refund.

**Rental Rates Per Month (1993-94 Prices):**

| University Courts | Small One Bedroom | $319.00* |
| University Heights | One Bedroom | $394.00* |
| University Manor | One Bedroom | $394.00* |
| University Park | Two Bedroom | $421.00* |
| | Three Bedroom | $461.00* |
| | Two Bedroom | $437.00* |
| | Three Bedroom | $450.00* |

*Remodeled apartments at a higher price

The above prices are subject to change at any time by action of the State Board of Education.

The Boise State University is an equal opportunity institution and offers its living accommodations without regard to race, color, national origin or handicap (as provided for in Title VI and Title IX and Sections 503 and 504 of the Rehabilitation Act of 1973).

**Off Campus Student Housing**

Lists of available housing are on file in the Office of Student Residential Life, Administration Building Room 214. The university does not inspect any of the listings. Parents and students must accept full responsibility for the selection. The university recommends that students and parents make written agreements with landlords concerning the obligations and expectations of each party.

As a matter of policy, assignments to university housing facilities are made without reference to race, color, national origin, or handicap. The university does not assume responsibility for or carry insurance against the loss or damage of individually owned personal property.
Student Services

Questions about Student Services may be directed to:
The Vice President for Student Affairs
Boise State University
1910 University Drive
Boise, Idaho 83725
(208) 385-1418

Boise State provides a variety of services, programs and activities to help students achieve the maximum benefit from their university experience. These services include new student orientation, admissions counseling, registration, financial aid, career planning, special services, residential programs and facilities, health services and student union activities.

New Student Information

The New Student Information Center (NSIC), located in the Student Union Building (SUB), provides information and coordinates activities for prospective students, whether new, freshmen or transfers, high school age or "nontraditional" adults, or minority students. The New Student Information Center is a division of the Admissions Office; contact NSIC regarding admission, campus visits and special programs, hosted throughout the state each spring. For information or assistance, phone (208) 385-1401.

Orientation

Prior to your first semester at BSU, the Orientation Committee invites you to participate in a variety of academic and social events designed to support a successful transition into the university community. If you are a newly admitted student, watch for your invitation, which will be mailed about one month before classes begin. For more information or assistance, phone (208) 385-1401.

Academic Services

Academic Advising Center

Currently enrolled undergraduate students who have not chosen a major should come to the Academic Advising Center for assistance with course selection, information about academic requirements and academic exploration.

The Academic Advising Center is located in the Math/Geology Building, Room 102 and is open Monday-Friday, 8:00 a.m. to 5:00 p.m. Evening appointments on selected days are available upon request. Call (208) 385-3664.

Tutorial Assistance

The Student Special Services Office (Room 114, Administration Building, (208) 385-3794) provides academic assistance that complements classroom instruction. Currently enrolled full- or part-time students are eligible to receive tutorial assistance through campus drop-in centers or small group tutoring. A list of qualified tutors is available for students who want to hire a private tutor. Tutors are second year or advanced students recommended by their academic department. They have earned an overall 3.0 GPA and at least a "B" in the courses they tutor. Professional staff from the Student Special Services Office provide supervision and training of tutors.

Reading and Study Skills (GE 108)

For students who need special help in reading or improving their study skills, the university offers a Reading and Study Skills course (GE-108) each semester. The course is designed to assist students at their own pace in note-taking, textbook study methods, vocabulary development and test-taking. The course teaches a student how to survive in the college classroom and in many cases it is the difference between success and struggle in the university environment. Telephone: (208) 385-3602.

Strategies For Academic Success (GE 100)

The university offers an orientation course that helps new freshmen students develop the necessary skills and attitudes to achieve their educational goals. Students will acquire knowledge of the values, policies and procedures of the university; information about the university's resources and services; stress and anxiety management; effective life and study skills; effective use of the Library and career exploration. Telephone: (208) 385-3602.

Writing Center

The Writing Center is a place where you can receive free one-to-one consultation on your writing, in any subject. It is open to all BSU students, faculty and staff.

To make the best use of the Writing Center: Make an appointment ahead of time if at all possible. During busy times in the semester, the appointment chart fills up two to three days in advance. Bring a draft of your paper and, if possible, a copy of the assignment. If you don't have a full draft because you aren't sure how to begin or how to complete it, we can still help. The Writing Center is conveniently located in the center of campus, Liberal Arts Building, Room 220. Phone (208) 385-1298. Hours are:

- Monday 8:30 a.m.-2:30 p.m.; 3:40 a.m.-7:00 p.m.
- Tuesday through Thursday 8:30 a.m.-7:00 p.m.
- Friday 8:30 a.m.-4:30 p.m.
- Saturday 10:00 a.m.-4:00 p.m.

Campus Activities and Recreation

Student Government

The Associated Students of Boise State University (ASBSU) strives to represent the interests of all full fee paying BSU students and encourages active student participation in university life. The ASBSU sponsors and promotes a well-rounded program of educational, cultural, social and recreational activities. The ASBSU Executive Branch includes the President, who acts as the voice and representative of the students at university functions; the Vice president, who is the chief officer of the Senate; and the Treasurer, who administers the budget. The Senate, as
the legislative branch, consists of senators elected in campus-wide ballots. This body develops and coordinates activities, passes legislation for the general welfare of all students and grants funding to student groups.

The Judiciary approves recognition of student organizations, determines the constitutionality of questions brought before it and serves as the primary hearing board for violations of the Student Code of Conduct.

Advisory and governing boards including those for the Student Union and P&G serve as vehicles for student input on vital policy and administrative decisions that affect the ASBSSU and the university.

Student Organizations and Activities
Over 120 ASBSSU-recognized student organizations on campus represent a variety of interests and concerns. These include special interest groups that vary from political and ethnic interests to rodeo and music; professional organizations representing every major field from social work to business, service and campus honoraries, religious organizations, fraternities and sororities, as well as student fee supported services such as The Arbiter, the student newspaper and BSU Radio Network, a non-profit radio station. The Student Programs Board, presents a variety of films, performing arts events, comedians, lectures, concerts and family activities. The National Student Exchange program provides opportunity for resident education at over 100 participating colleges and universities in the U.S.

Sororities and Fraternities
Two national sororities: Alpha Chi Omega and Lambda Delta Sigma, one local fraternity: Beta Sigma Phi, Kappa Sigma and Gamma Chi, are actively involved at Boise State University. Membership is open to all full-time students.

Fundamentally, each group is guided by the principles of friendship, scholarship, leadership, mutual respect, helpfulness and service to the university community. Members take charge of their own financial management, governing and organization of special events or programs. Extra costs include initial affiliation expenses, social fees and, in some instances, building fund charges.

For additional information please contact the Student Activities Office, BSU, 1910 University Drive, Boise, ID 83725 (208) 385-1223.

Cultural Opportunities
The Art, Music and Theatre Arts departments stage a number of shows throughout the year, most often with students as participants. The Art department sponsors shows of both regionally and nationally known artists and offers workshops in conjunction with the artists. Each spring, the department holds a student show displaying outstanding work done during the year.

In the Music department, the Symphonic Band and University Singers are open to all students without audition. Meistersingers, the BSU Orchestra, Music Theatre, the Jazz Band and other ensembles are open to students by audition, with credit available for most. Faculty members perform in the Faculty Artist Series every month.

The Theatre Arts department schedules four to eight productions each year, all open to students. The department also hosts a secondary school festival each February and a children's theatre tour each spring.

Most performances on campus are held in either the Morrison Center or the Special Events Center.

Recreation
The university has three main indoor recreational facilities — the Pavilion Auxiliary Gym, the Main Gym and the PE Annex. Housed in these buildings are two gymnasia, a swimming pool, two weight rooms, five racquetball courts, an indoor jogging track, mat room and equipment room. Outdoor recreation facilities include playing fields and tennis courts. All recreation facilities on campus are available for use by students during designated hours. Check with the Physical Education or Intramural office for times.

The Intramural Program offers league and tournament play in a variety of lifetime sports and recreational activities, such as softball, tennis, touch football, basketball, volleyball, racquetball, aerobics, soccer and water aerobics.

The Intramural/Recreation Office also checks out many types of sports equipment to students free of charge. For more information about Intramural/Recreation programs, contact the office at (208) 385-1131.

Athletics
The intercollegiate athletic program at Boise State University provides the opportunity for qualified students to engage in an outstanding program of competition with other universities and colleges of the National Collegiate Athletic Association (NCAA), Division 1AA, Big Sky Conference for men and women, Gymnastics and Wrestling — PAC-10 Athletic Conference.

It is the philosophy of the Athletic department to offer student athletes the best possible coaching, equipment, facilities and competition available to allow them to reach their full potential. The university fields men's teams in football, basketball, track, wrestling, tennis, cross-country and golf while the women's intercollegiate sports include basketball, gymnastics, track, tennis, cross-country, golf and volleyball.

Support Services
Counseling and Testing Center
The Counseling and Testing Center offers a wide range of services at no charge to students currently enrolled for a minimum of six credit hours. Professional staff psychologists, counselors, supervised counseling and social work interns and paraprofessionals offer a variety of services ranging from individual counseling and crisis intervention to promoting programs (workshops, seminars and classes) aimed at enhancing the overall learning environment at Boise State University.

The primary purpose is to help students become more effective in dealing with concerns that influence their pursuit of personal and academic goals. This includes helping students solve specific educational problems as well as developing the social and personal skills necessary to gain the most from their experience at BSU. Typical concerns that the center frequently assists students in resolving include: interpersonal conflicts, test anxiety, stress related problems, depression, mental and pre-marital difficulties, social skill deficits, value clarification, loneliness, academic and career decision making, life style planning and personal social/emotional adjustment problems.

The Center is also responsible for the administration of a large number of standardized tests, including CLEP, NTE, LSAT, GRE, GMAT, MAT and others.

Appointments can be made by calling (208) 385-1601 between 8 a.m. and 5 p.m., Monday through Friday, or by coming to the Center on the sixth floor of the Education Building. Referrals from faculty, residence advisors and others are welcomed by the staff.

Child Care Service
The University Child Care Center, located in the northeast corner of the (Pavillion) provides child care for children that are two and one-half to five years old. The Center is accredited by the National Academy of Early Childhood Programs and is licensed by the city of Boise. This service is available to full-time or part-time students and faculty or staff. Half-day care service is provided on a space available basis. The Center provides an educational development program for the total child with a staff of Professional Early Childhood Educators and serves as a laboratory experience for Child Care Studies, Early Childhood Education majors and
the Psychology department. The service is a self-supporting project financed through parent-paid fees, donations, some USDA Child Care Food Program Assistance and institutional support.

Student Health Service
The Student Health Service is located at 2103 University Drive, directly across from Public Affairs and Arts West Building. Clinic hours range from 8:30 a.m. to 4:30 p.m., Monday through Friday. Each day classes are in session. Outpatient medical care is rendered to full-time registered students within the capability of the facility at no additional cost after the general registration fee is paid. Minimal fees are charged for tests and procedures not within the capability of the Student Health Service. Patient referrals are made as necessary. The Student Health Service is equipped to care for more than 90 percent of student health care needs.

For information on student health insurance see page 17.

Disabled Student Program
An emphasis is placed on the expansion of university accommodations to encourage students with disabilities to pursue their educational objectives in the most equitable and independent manner possible.

The Student Special Services Office (Room 114, Administration Building) provides information and orientation to the university, registration assistance, interpreter and note taking services, tutorial assistance, liaison with the Boise area office of the Idaho Division of Vocational Rehabilitation and authorizes handicapped parking for eligible students and staff. Limited equipment is available for temporary use by disabled students such as a TDD, tape recorders, modified computer terminals and FM hearing systems. The Library has a Vantage Eric-W, Braille typewriter, Braille dictionary and a Talking Books player.

The campus itself is flat and each campus building can be entered via ground level approaches or ramps. The upper floors of most academic and vocational technical buildings are accessible by elevator. For further information, telephone the Coordinator of Special Services at (208) 385-1583.

Multicultural Services
The Student Special Services office develops support services for all students who are "At Risk." The Minority Assistance Coordinator serves as an advocate in matters concerning existing student support programs and assists in developing additional services that encourage students to complete their education. Student panels representing the rich diversity on campus provide the opportunity to discuss and appreciate the advantages and contributions of our diverse population. One of the primary objectives of the program is to provide opportunities for interaction which promotes awareness, understanding and cooperation between students, faculty, staff and the community.

This office also assists student organizations in the implementation, development and coordination of ethnic/diverse programs that serve the needs of the specific group as approved by ASSSU and specified under the organization's constitution. Organizations which work with the Student Special Services vary each year, but generally consists of the Organization of Students of African Descent (OSAD), Organization de Estudiantes Latino-Americanos (OELA), Barrier Busters and Native American Student Association (NASA).

For more information, please contact the Student Special Services Office, Administration Building, Room 114 (208) 385-1583.

Multiethnic Center
The Center serves students through the Student Special Services Office. The Multi-Ethnic Center is located in the Student Union Building Annex II. The center provides a place for students to meet and in addition posts Stay-in-School, Cooperatives, Internship positions, local job and scholarship opportunities for students. Workshops are scheduled in the Center to assist students learn skills relevant to a successful on campus experience. Contact can be obtained by dialing (208) 385-1583/4317.

Nontraditional Student Services
The Student Special Services Office Administrative Building, Room 114 (208) 385-1583 provides individual and group support for nontraditional students to assist in the transition to school. A nontraditional student is any new or returning student who is not attending college immediately following high school. Services provided include: student support groups, newsletter, mentoring program and workshops. In addition to the assistance provided directly by the office, referrals are also made to campus and/or community organizations and agencies.

International Students
The Foreign Student Services Coordinator and the Assistant to the Dean of Admissions, Administration Building, Room 107 are the international student advisors and are responsible for immigration requirements concerning the visa status of students as well as initial academic advising, orientation and registration of all foreign students on the campus. New international students must report to the Foreign Student Admissions Office as soon after arrival as possible. This office provides assistance and a central contact and information source to registered foreign students.

Women's Center
The Center serves as a "point of entry" where students' concerns can be handled directly or referred to the appropriate university office or community agency. The Center provides services and resources designed to enhance the quality of student life and promote academic success. Services provided include: support groups, workshops, brown bag lunches, baby-sitting co-op, mentoring, resource lending library and information referrals. In addition, the Center develops and promotes educational programming about women's contributions, achievements and concerns.

Veterans' Services
The Office of Veterans' Affairs (OVA), Administration Building, Room 111 (208) 385-1679 provides counseling assistance to all of Idaho's Armed Forces veterans, reservists, national guard members and their dependents. Peer counselors assist student veterans with admission requirements, application for Veterans Administration Educational benefits, Reserve Educational programs, individual educational goals, family and personal difficulties. Veteran tutorial and work-study programs are also coordinated through the OVA.

Career Center
The Career Center (2065 University Drive) offers career advising, information, planning and employment assistance to students and alumni. Services provided include:

1. Assistance in identifying and making a career choice. Individual career counseling as well as two automated career guidance systems, the Idaho Career Information System and SIGI PLUS are available to students.

2. A resource library of information on majors, careers and recruiting literature.

3. Students may assemble a file of references at a time when professors and administrators easily remember them. Copies are sent to prospective employers upon student request. Files should be established early in the year of graduation.

4. Job listings and on-campus interviews from business and industry, government agencies, school districts and graduate schools for graduating students and alumni. Numerous directories of possible employers are available.

5. The office also aids students and alumni in developing job hunting, interviewing and resume writing skills.
Academic Information • Records, Registration & Grades

Direct questions about academic regulations to:
Registrar's Office
Administration Building, Room 102
Boise State University
1910 University Drive
Boise, Idaho 83725
(208) 385-3486

You will find most of the general information you need concerning academic policies and requirements in this section of the catalog. More detailed versions of some of these policies can be found in the Student Handbook (available to all students) or the Administrative Handbook (available for inspection at administrative offices). For more specific information on deadlines and procedures, you should consult the Directory of Classes for the current semester or summer session.

You always have the right to petition for an exception to any academic policy or requirement due to extenuating circumstances or if its strict application would result in undue hardship. "Extenuating circumstances" are defined as those beyond your control that prevent you from complying with a policy or requirement. Exceptions for "undue hardship" are granted only for situations or conditions considerably more serious than inconvenience. University policies provide specific procedures for appeal. The dean of the college of your major or the University-wide Appeals Committee handle most appeals. There is also an Academic Grievance Board to whom you may appeal in certain circumstances. See the Student Handbook for more information about this board.

Records, Registration and Grades

Student Records
The university collects and maintains information about students. The Admissions Office collects information and correspondence pertinent to admissions and readmission decisions and other information appropriate for your permanent file. The Registrar's Office retains your permanent transcript record and all materials that support that record. Faculty members keep grade information and advising records. You have the right to view and obtain copies of your records. Transcript records accurately reflect a student's academic history. These records are changed only in extraordinary and extenuating circumstances. You have the right to appeal information entered on your transcript that inaccurately reflects your student history.

Privacy
The university protects the confidentiality of this information under the guidelines of the Family Rights and Privacy Act of 1974. See BSU Policy 4205-D in the Administrative Handbook for the entire policy. Faculty and staff can access information about students in the course of their work. The following is considered public or "directory" information. The university will not release any other information about you to people outside the university who request it without your specific permission:
- Local address
- Local telephone number
- Major
- Dates of attendance
- Class standing
- Enrollment status (full- or part-time)
- Boise State University degree and date earned

All other information is considered confidential. You must give your written permission before it is released to anyone outside the university. If you do not wish this "directory" information released, you can request "privacy" by marking and signing the appropriate block on your registration form. Once you request privacy, it remains on your record until you change it.

Enrollment Verification
Several outside agencies (financial aid providers, insurance companies, employers, etc.) often request verification of enrollment status for students who are participating in their programs or using their services. The following schedule is used for verification of attendance to agencies outside the university:

<table>
<thead>
<tr>
<th>Undergraduate:</th>
<th>Graduate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>Full-time</td>
</tr>
<tr>
<td>3/4 time</td>
<td>9 or more graduate credit hours</td>
</tr>
<tr>
<td>1/2 time</td>
<td>6 - 8 graduate credit hours</td>
</tr>
<tr>
<td>Less than half-time</td>
<td>5 or fewer undergraduate credit hours</td>
</tr>
<tr>
<td>12 or more undergraduate credit hours</td>
<td></td>
</tr>
</tbody>
</table>

Students receiving benefits under the G.I. Bill must contact the Veterans' Services Office to obtain specific eligibility for enrollment certification.

Student Classifications
Students are classified as follows:

<table>
<thead>
<tr>
<th>Classification</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special</td>
<td>No degree intent; courses of interest only. Admissions standards are not required for this classification and financial aid is not available to students in this classification.</td>
</tr>
<tr>
<td>Freshman</td>
<td>0 - 25 earned credit hours</td>
</tr>
<tr>
<td>Sophomore</td>
<td>26 - 57 earned credit hours. This is the maximum classification available to students enrolled in associate or certificate programs.</td>
</tr>
<tr>
<td>Junior</td>
<td>56 - 89 earned credit hours</td>
</tr>
<tr>
<td>Senior</td>
<td>90 or more earned credit hours or enrolled in a second baccalaureate degree program</td>
</tr>
<tr>
<td>Graduate</td>
<td>Earned baccalaureate degree and admitted to a graduate program</td>
</tr>
</tbody>
</table>
Address or Name Changes
You are responsible for notifying the Registrar's Office of any address or name changes. Mailing notices to the student's latest address on record constitutes official notification.

Advising and Registration

Advising
During the academic advising process, you receive help in forming your educational goals and planning ways to achieve them. If you want to register for eight or more credits in a semester, you must obtain an advisor's approval and signature on your official advising/registration form. The academic department assigns advisors to students who declare majors within that department. Most advisors are faculty members, although some departments also use professional and peer advisors. The Academic Advising Center (Room 105 of the Math/Geology Building) advises freshmen and sophomore students considering majors in the College of Business. The Academic Advising Center (Room 105 of the Math/Geology Building) advises students who have not chosen a major.

Registration
The Directory of Classes contains detailed information on registration procedures and dates. Registration is not complete until all fees are paid.

Priority Registration is available for continuing students in April for summer session and fall semester and in November for the spring semester. Registration appointment times are assigned by class standing and alphabetical rotation within class standing.

New and returning degree-seeking students may register during the summer for fall semester and in December for spring semester. Registration appointments are assigned priority registration in order of receipt of application for admission.

Open Registration is available after fee payment deadline through the end of the first week of class. If you did not register during priority registration or missed the payment deadline, you may register during this period.

Late Registration is available only with permission of the University Appeals Committee and is approved only in extreme extenuating circumstances.

Credit/Audit Registration
When you enroll in a course for credit, you must attend class regularly, complete assignments and take examinations. If space is available, you may register for a course as an audit without credit or grade. Audit indicates that you have a seat in the class, but may or may not have participated in class activities. You may change your status from credit to audit or audit to credit until the last day to make registration changes for the semester. The appropriate office must receive requests for withdrawal at least two weeks before the last day to make registration changes for the semester.

You may drop or add classes from the end of the open registration period until the last day to make registration changes for the semester (see Academic calendar). You must have instructor permission to add classes. You do not need instructor permission to drop classes. However, if you drop a class without returning university property, a hold is placed on your record and you are reinstated in the class. Courses dropped after the 10th day of the semester are recorded with a grade of 'W'.

Drops and adds must be completed with the Registrar's Office to be official. No drops or adds are accepted after the last day to make registration changes. Please see the Directory of Classes for detailed procedures and deadline dates.

Faculty Initiated Drops
A professor may drop you from a class for failure to attend class regularly or failure to meet course entrance requirements. Withdrawals for failure to attend class are processed through the office of the Vice President for Student Affairs. Withdrawals for failure to meet course entrance requirements are processed through the Registrar's Office. The instructor or department will notify the student of impending action before requesting the withdrawal. The appropriate office must receive requests for withdrawal for complete withdrawal at least two weeks before the last day to make registration changes for the semester.

Withdrawal from the University

Complete Withdrawal
If you wish to drop all of your classes, you must request a complete withdrawal through the Office of Student Special Services. If you are physically unable to come to the university, you may initiate your withdrawal by telephone or by mail. Student requests for complete withdrawal are only allowed until the last day to process registration changes for the semester (see Academic Calendar for exact date). Grades of 'W' are recorded for all courses dropped after the 10th day of the semester. If you leave the university during a semester without withdrawing, you will receive final grades of 'F' in all courses. It is not necessary to withdraw from the university after a semester is over if you do not plan to return the following semester. After you withdraw from the semester, you may not petition for re-registration for the semester except in extreme situations approved by the University Appeals Committee.

Administrative Withdrawal
You may be administratively withdrawn for unpaid financial obligations (e.g., bad checks, library fines, overdue loans, bookstore or housing accounts), falsification of admissions application or other university records and registration without reinstatement from the University Appeals Committee; failure to respond to an official summons or exhibiting behavior that constitutes a clear and present danger to yourself and others.

Course Requirements

Class Attendance
You are responsible for attendance in courses for which you are enrolled. No absences, whether approved by the university or necessitated by illness or other personal emergency, are "excused" in the sense of relieving you of the responsibility to arrange with the instructor to make up work missed.

Course Prerequisite
You must complete prerequisite courses listed in the catalog course description or Directory of Classes with a grade of 'C' or higher prior to
enrolling in the course. The department offering the course may waive certain prerequisites based upon your background or experience. Requests must be justified based upon background, education or experience.

**Admission to Upper Division**

Upper division courses (300 and 400 level) are open to students who have completed the stated course prerequisites and at least 58 credit hours of college work. Sophomore students may enroll in upper division courses with the permission of the department if they have met course prerequisites. Some academic programs require that you be formally admitted to the major before you can enroll in upper division courses. For individual college/department admission, please refer to the specific college/department section of the catalog.

**Final Examinations**

The Directory of Classes publishes a final examination schedule each semester. Final exams are scheduled during the official time slots. Exceptions are allowed only on an individual basis to be arranged between the faculty member and the student. No examinations will be given during the week before final exam week except those in lab, performance and evening division courses where necessary.

**Grading and Academic Progress Standards**

**Grading System**

Boise State University uses a 4.0 grading scale.

- **A**: Distinguished work: 4 quality points per credit hour
- **B**: Superior work: 3 quality points per credit hour
- **C**: Average work: 2 quality points per credit hour
- **D**: Pass but below average work: 1 quality point per credit hour
- **F**: Failure: 0 quality points per credit hour
- **P**: Pass: Credit earned but no quality points; does not affect GPA; indicates satisfactory work of C or higher
- **I**: Incomplete: No credit or quality points earned until grade is assigned
- **W**: Withdrawal: No credit or quality points earned
- **NR**: No record: No credit or quality points earned until a grade is assigned
- **AUD**: Audit: No credit or quality points earned

**Computation of Grade Point Average**

In computing the overall cumulative Grade Point Average, all courses (including transfer courses) with grades of A, B, C, D or F are used. F's earned in Pass/Fail courses are used in GPA calculation. If a course is repeated to improve a grade, only the last grade and credit are used in GPA calculation. The quality points are multiplied by the credits for the course. The total quality points are divided by the total number of credits attempted. BSU GPA is calculated using only credits attempted at Boise State University. Semester GPA is calculated using only credits attempted in a specific semester.

**Dean's List**

To receive Dean's List recognition, you must complete 12 or more credit hours of gradable credit (excluding P) in a given semester and receive a GPA of 3.50 or higher for that semester. If you have a GPA of 3.50 to 3.74 you will receive an "Honors" designation; 3.75 to 3.99 GPA receives a "High Honors" designation and a 4.0 GPA receives a "Highest Honors" designation.

**Repeat of Course**

You may repeat a course once to improve a grade. Independent studies, internships and student teaching may be taken only once; they may not be repeated. You will receive degree credit only once, but both grades appear on your transcript. In computing the GPA, only the last grade and quality points are used.

**Incomplete Grades**

Instructors can give a grade of incomplete ('I') to you if your work has been satisfactory up to the last three weeks of the semester and there are extenuating circumstances that make it impossible for you to complete the course. You must make up the work by mid-semester of your next semester of attendance or you may request an extension of time to complete the course. You may also request that the incomplete be changed to a "W".

**Academic Probation and Dismissal**

The university maintains minimum GPA standards that you must meet. If you do not meet them, you will be placed on academic probation and may be subject to dismissal. The table below shows the minimum cumulative BSU GPA you must earn to remain in good academic standing. Note that the table is based upon the total cumulative credits you have earned (including transfer and nontraditional credits).

<table>
<thead>
<tr>
<th>Total Cumulative Credits Earned</th>
<th>Minimum BSU Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-6</td>
<td>1.00</td>
</tr>
<tr>
<td>7-32</td>
<td>1.60</td>
</tr>
<tr>
<td>33-64</td>
<td>1.80</td>
</tr>
<tr>
<td>65 or more</td>
<td>2.00</td>
</tr>
</tbody>
</table>

If you do not have the appropriate GPA as shown above, you will be placed on probation. At the end of your next semester of attendance, one of the following actions will be taken:

1. If your cumulative BSU GPA meets the requirements of the table (shown above), you will be removed from probation.
2. If your cumulative GPA does not meet the requirements of the table (shown above), but your semester GPA is 2.00 or higher, you will remain on continued probation.
3. If your cumulative BSU GPA does not meet the requirements of the table (shown above), and you did not earn a semester GPA of 2.00 or higher, you will be dismissed from the university. Transfer students
Transfer Credit and Advanced Placement

Transfer Credit

Boise State University accepts academic college level credit from institutions accredited by the regional accrediting associations as reported in Accredited Institutions of Post Secondary Education.

Credit earned from institutions not accredited by these regional accrediting organizations may be granted on a course-by-course basis with the approval of the appropriate academic department. Students may petition for acceptance of this credit after completion of 15 credits at Boise State with a minimum cumulative GPA of 2.00.

Boise State University evaluates transcripts on a course-by-course basis and determines equivalency to BSU courses. College level courses that are not equivalent to Boise State University courses are accepted as elective credit. The State Board of Education has determined that no more than 70 credit hours can be transferred from a community or junior college.

Students who transfer from College of Southern Idaho, North Idaho College or Treasure Valley Community College with an associate of arts or associate of science degree or from Ricks College with an associate of arts and science degree granted spring 1989 or after and who have met the general education core requirements outlined in the Idaho Statewide Articulation Policy do not need to complete any additional lower division general education core requirements. Students transferring from University of Idaho, Idaho State University or Lewis-Clark State College who have been certified as having met the core at that institution do not need to complete any additional lower division general education core requirements. All other transfer students are evaluated on a course-by-course basis for core completion.

Transfer of Vocational Technical/Academic Credit

Vocational/technical credits from regionally accredited or state of Idaho approved vocational technical schools are accepted in transfer to technical programs with approval of the appropriate BSU technical department towards technical degrees (certificate, associate of applied science and bachelor of applied science programs).

Students may apply vocational/technical credit to academic programs as either specific department credit or elective credit as determined by the appropriate academic department and approval of the dean. Similarly, academic credit from a regionally accredited institution may be applied to technical programs as determined by the appropriate technical department and approval of the dean. No grade will be assigned and such transfer applies only to agreed upon degree program. If a student transfers from one program to another, the receiving department or division will evaluate the appropriateness of such vocational technical training, experience and/or course work.

Advanced Placement

Up to one-third of the total credits required for graduation can be earned through a variety of forms of advanced placement, nontraditional or experiential learning. Credit is available for satisfactory performance on approved national standardized examinations, departmental examinations and/or evaluations, military training and experience and other training programs recognized and evaluated by the American Council on Education.

A detailed list of all current advanced placement opportunities is available in the Administrative Handbook (BSU Policy 2305-B). The most frequently used options are summarized below:

College Level Examination Program (CLEP) Exams

The College Entrance Examination Board (CEEB) offers General and Subject Examinations through the College Level Examination Program (CLEP). The General Examinations measure college level achievement in five general areas and the material covered is comparable to general education courses at the college freshman level. You may satisfy a significant portion of your general university requirements (core) through CLEP General Examinations. CLEP scores and credit are recorded on your transcript with a grade of "P" (Pass) if you are currently enrolled and have successfully completed 15 or more credits. CLEP General and Subject Exams are available through the Counseling and Testing Center.

CLEP General Exams: Minimum acceptable CLEP General Examination scores and BSU hour equivalencies are:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Minimum CLEP Score</th>
<th>BSU Equivalency</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMPOSITION</td>
<td>(score of 498 or above)</td>
<td>3 hrs, LD elective</td>
</tr>
<tr>
<td>NATURAL SCIENCES</td>
<td>(score of 447 to 529)</td>
<td>4 hrs, Area III Core</td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td>(score of 530 or above)</td>
<td>8 hrs, Area III Core</td>
</tr>
<tr>
<td>HUMANITIES</td>
<td>(score of 446 or above)</td>
<td>4 hrs, Area III Core</td>
</tr>
<tr>
<td>SOCIAL SCIENCES</td>
<td>(score of 514 or above)</td>
<td>6 hrs, Area I Core</td>
</tr>
<tr>
<td>&amp; HISTORY</td>
<td>(score of 507 or above)</td>
<td>6 hrs, Area II Core</td>
</tr>
</tbody>
</table>

While you are on probation, you may be ineligible to participate in university-sponsored extracurricular activities and for financial aid. See the Student Handbook for information about eligibility for extracurricular activities.

If you are dismissed from the university, you may not enroll again for one year following the first dismissal and for two years following any subsequent dismissal. If you wish to appeal this waiting period, you must do so in writing to the University Appeals Committee. Forms for such appeals are available in the Registrar's Office or the Office of Student Special Services.

If you leave the university while on probation, you will remain on probation when you return, even if you have attended another institution in the interim.

While you are on probation, you may be ineligible to participate in university-sponsored extracurricular activities and for financial aid. See the Student Handbook for information about eligibility for extracurricular activities. See the Financial Aid section of this catalog for financial aid eligibility. If you leave the university while on probation, you will remain on probation when you return, even if you have attended another institution in the interim.

Students who transfer from College of Southern Idaho, North Idaho College or Treasure Valley Community College with an associate of arts or associate of science degree or from Ricks College with an associate of arts and science degree granted spring 1989 or after and who have met the general education core requirements outlined in the Idaho Statewide Articulation Policy do not need to complete any additional lower division general education core requirements. Students transferring from University of Idaho, Idaho State University or Lewis-Clark State College who have been certified as having met the core at that institution do not need to complete any additional lower division general education core requirements. All other transfer students are evaluated on a course-by-course basis for core completion.
Academic Information • Transfer Credit & Advanced Placement

CLEP Subject Exams test achievement in specific college subjects. You may earn either lower division elective credit or specific departmental credit for CLEP Subject Exams passed at the 50th percentile or above provided you have not already earned college credit for the same subject material. You may not use CLEP to improve a previous grade earned in a course. Listed below are the specific departmental credit available for acceptable CLEP Subject Exam scores. For exams not listed, lower division elective credit is awarded.

<table>
<thead>
<tr>
<th>CLEP Exam Title</th>
<th>BSU Equivalent Course &amp; Number of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology (49)**</td>
<td>B 100 Concepts of Biology (4)</td>
</tr>
<tr>
<td>General Chemistry (50)</td>
<td>C 107-108 Essentials of Chem (4) or C 131-132 College Chemistry (4)</td>
</tr>
<tr>
<td>College Algebra (48)</td>
<td>M 108 Intermediate Algebra (4)</td>
</tr>
<tr>
<td>College Algebra &amp; Trig (50)</td>
<td>M 111 Algebra and Trig (5)</td>
</tr>
<tr>
<td>Calculus with Elem Functions (49)</td>
<td>M 204 Calculus &amp; Analytic Geom (5)</td>
</tr>
<tr>
<td>Introduction to Accounting (50)</td>
<td>AC 205 Intro to Fin Acctg+</td>
</tr>
<tr>
<td>Intro to Management (49)</td>
<td>MG 301 Mgmt &amp; Organ Theory (3)</td>
</tr>
<tr>
<td>Introduction Marketing (50)</td>
<td>MK 301 Principles of Marketing (3)</td>
</tr>
<tr>
<td>American Government (50)</td>
<td>PO 101 American National Govt</td>
</tr>
<tr>
<td>Introductory Sociology (50)</td>
<td>SO 101 Introduction to Sociol</td>
</tr>
<tr>
<td>General Psychology (50)</td>
<td>P 101 General Psychology (3)</td>
</tr>
<tr>
<td>Educational Psychology (49)**</td>
<td>TE 225 Educational Psychology (3)</td>
</tr>
<tr>
<td>Western Civilization I (49)</td>
<td>HY 101 History of Western Civ (3)</td>
</tr>
<tr>
<td>Western Civilization II (49)</td>
<td>HY 102 History of Western Civ (3)</td>
</tr>
<tr>
<td>American History I (49)</td>
<td>HY 151 U.S History (3)</td>
</tr>
<tr>
<td>American History II (49)</td>
<td>HY 152 U.S History (3)</td>
</tr>
<tr>
<td>College French Level I (44)</td>
<td>F 101-102 Elem French (8)</td>
</tr>
<tr>
<td>College French Level 2 (55)</td>
<td>F 201-202 Intern French (6)</td>
</tr>
<tr>
<td>College German Level 1 (43)</td>
<td>G 101-102 Elem German (8)</td>
</tr>
<tr>
<td>College German Level 2 (55)</td>
<td>G 201-202 Intern German (8)</td>
</tr>
<tr>
<td>College Spanish Level 1 (45)</td>
<td>S 101-102 Elem Spanish (8)</td>
</tr>
<tr>
<td>College Spanish Level 2 (55)</td>
<td>S 201-202 Intern Spanish (8)</td>
</tr>
</tbody>
</table>

* Credits obtained by successful completion of this subject exam may be applied toward Area III requirements. The exam does not fulfill requirements for the Biology Major.

** To receive credit for TE 225, the student must meet with the department chair (E.305) and receive a letter of authorization. This letter must be taken to the Registrar's Office, Adm. Bldg. Rm 102, and processed with the request for credit.

Advanced Placement (AP) Exams

Advanced Placement (AP) exams are administered nationally once a year, in May, primarily at participating high schools. They are the culminating exercise for high school students who complete honors or advanced courses that parallel standard college-level courses. You must score a three, four or five on the exam. Listed below are the specific departmental credit available for acceptable AP Exam scores. For exams not listed, lower division elective credit is awarded. AP credits are recorded with a grade of "P" (Pass) at the completion of the student's first semester.

<table>
<thead>
<tr>
<th>AP Exam Title</th>
<th>BSU Equivalent Course(s) &amp; Number of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of Art</td>
<td>AR 101-102 Survey of Western Art (6)</td>
</tr>
<tr>
<td>Studio Art</td>
<td>AR 111-112 Drawing (4) or AR-113-114 Painting (4)</td>
</tr>
<tr>
<td>Biology</td>
<td>BT 130-230 General Botany &amp; General Zoology (9)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>C 131-134 College Chemistry (9)</td>
</tr>
<tr>
<td>Computer Science</td>
<td>CS 125 Intro Computer Science I (3)</td>
</tr>
<tr>
<td>English (score of 4)</td>
<td>E 101 English Composition (3)</td>
</tr>
<tr>
<td>English (score of 5)</td>
<td>E 101-102 English Composition (3)</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>EC 206 Prrn of Macroeconomics (3)</td>
</tr>
</tbody>
</table>

French Level 3, Language ........................................... F 101-102 Elementary French (8)
French Level 3, Literature ........................................ F 201-202 Intermediate French (6)
German Level 3, Language ............................................ G 101-102 Elementary German (6)
German Level 3, Literature ........................................ G 201-202 Intermediate German (8)
European History ..................................................... HY 102 Western Civilization (3)
American History ..................................................... HY 151-152 U.S. History (6)
Mathematics, Calculus AB .......................................... M 204 Calculus & Analytic Geometry (5)
Mathematics, Calculus BC .......................................... M 204-205 Calculus & Analytic Geometry (9)

PEN Exams by ACT are similar to CLEP Subject Exams and test the achievement in specific college subject areas. You may earn lower division elective credit for each PEP exam passed with a score of 50 or above. Listed below are the specific departmental credits available for acceptable PEP Exam scores. For exams not listed, lower division elective credit is awarded. PEP subject exam credit is recorded on your transcript with a grade of "P" (Pass) if you are currently enrolled and have successfully completed 15 or more credits.

<table>
<thead>
<tr>
<th>PEP Exam Title</th>
<th>BSU Equivalent Course(s) &amp; Number of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microbiology (50)</td>
<td>B 205 Microbiology (4)</td>
</tr>
<tr>
<td>Abnormal Psychology (50)</td>
<td>P 301 Abnormal Psychology (3)</td>
</tr>
<tr>
<td>Statistics (50)</td>
<td>P 295 Statistical Methods (3)</td>
</tr>
</tbody>
</table>

Other Standardized Tests

USAFI: For many years, the United States Armed Forces Institute (USAFI) operated as an educational agency providing support to the voluntary education programs of all military services. It developed many college level courses examinations. The American Council on Education periodically reviews and evaluates these courses and examinations and formulates credit recommendations.

Boise State University awards general elective lower division credit for each USAFI exam passed at the 50th percentile or higher and awards credit for USAFI courses according to the recommendations listed in the American Council on Education Guide. Credits awarded for exams and courses are recorded on your transcript with a grade of "P" (Pass) if you are currently enrolled and have successfully completed 15 or more credits.

DANTES was created in May 1974 after the USAFI program terminated. DANTES Examinations are primarily available to personnel on active duty in the Army, Navy, Air Force, Marine Corps and Coast Guard or the cadets and midshipmen of their respective academies. The Dantas Subject Standardized Tests (DSTTs) are course achievement tests in college subjects. The American Council on Education (ACE) has reviewed and evaluated each DSST and has formulated credit recommendations. Boise State University will grant lower division elective credit as recommended by ACE for each DANTES Subject Standardized Test (DST) with a minimum acceptable score that is listed in the guide directory of DANTES Subject Standardized TESTS, June 1983 or later. Credits awarded for exams are recorded on your transcript with a grade of "P" (Pass) if you are currently enrolled and have successfully completed 15 or more credits.

Other Training Programs Recommended for Credit by ACE

Boise State University accepts the credit recommendations for training programs listed in the National Guide to Education Credit for Training Programs (1984-85 or later editions) published by the American Council on Education or those listed in A Guide to Educational Programs in Noncollegiate Organizations published by the University of the State of
New York (1982 or later editions). Elective credit will be granted unless you request specific departmental course credit. In that case, the department chair will determine equivalency to appropriate departmental course(s). Credits awarded are recorded on your transcript with a grade of “P” (Pass) if you are currently enrolled and have successfully completed 15 or more credits. A complete list of all current ACE approved nongraduate educational programs is available in the Registrar's Office, Room 102, Administration Building. Information about these programs can be requested by calling (208) 385-3486.

**Evaluation of Military Experience and Training**

Academic credit is awarded for selected military training and experience. You must furnish a copy of your DD214, DD220 and/or similar official documents to the Registrar's Office. If you are requesting credit for a MOS after August 1983, you must also show that you have an SQT or STD of 60 or higher. An evaluator will identify those military experiences that meet the American Council on Education (ACE) specifications (1982 or earlier) and those listed in the **Guide to the Evaluation of Educational Experiences in the Armed Services** (1982 or later). Elective credit will be granted unless you request specific departmental course credit. In that case, the department chair will determine equivalency to appropriate departmental course(s). Credits awarded are recorded on your transcript with a grade of “P” (Pass) if you are currently enrolled and have successfully completed 15 or more credits.

A complete list of all approved Military educational programs and credit is available in the Registrar's Office, Room 102, Administration Building. Information about these programs can be requested by calling (208) 385-3486.

If you have completed two or more years of active military service, you may request an evaluation by the military science department. Generally, enlisted personnel may be eligible for up to six credit hours in military sciences and commissioned officers may be eligible for up to eighteen credit hours in military science. Credits awarded are recorded on your transcript with a grade of “P” (Pass) if you are currently enrolled. Information about these programs can be requested by contacting the military science department.

**Credit for Competency**

**Course Challenge:** Boise State University allows students to challenge by examination certain courses based on past background, education and experience. Requests can be made through the department offering the course. Departments have the option of allowing or disallowing credit by challenge. Each department may establish and implement screening procedures to determine eligibility to take the challenge exam and may charge a fee for the exam. You may not use Challenge to improve a previous grade earned in a course.

In courses approved for challenge, the department has the option of using a standardized exam or a departmentally prepared exam. For the standardized exams listed previously in this section (CLEP, PEP, AP, etc.), you do not need to enroll in the course. To challenge a course using a departmental examination, you must submit a “Course Challenge-Credit by Examination” form and register for the course being challenged.

Departments will determine the grading allowed for each course challenged using departmental exams. Grades can be Pass/Fail or letter grade (A-F). Departments will inform students of the grading options available for the specific course prior to the administration of the challenge exam. You may not withdraw from a challenge after you have taken the exam unless the department specifically authorizes such a withdrawal.

**Credit for Prerequisites not taken:** If you have a sufficiently high GPA or ACT score, pass a departmental placement exam or have the approval of the department chair, you may take designated courses without completing the listed prerequisite(s).

For selected courses, students who receive a grade of ‘C’ or higher may be granted credit for the prerequisite course(s). After the final grade for the advanced course is officially recorded, the student may request credit for the prerequisite course. Department chairs and deans determine which course(s) can qualify for this credit. An examination covering the content of the prerequisite course may be required.

**Graduation Requirements**

**General University Requirements**

General university requirements (Core) refer to a selection of courses developed by the faculty at Boise State University to provide a broad educational foundation across many fields of study. You will gain your specific areas of expertise in your major courses and through core classes and you will increase your familiarity with other disciplines outside that specialty. This broad knowledge helps you in your chosen field by encouraging you to view ideas from a variety of perspectives and see interrelationships among different fields.

Core builds the base for your degree. To earn a baccalaureate degree you must complete a total of at least 128 credits. Core classes comprise one part of the degree, your major field of study another and the final part is in your minor or elective courses. Time spent taking core classes is equally important as time spent in your major. You should create a valuable and interesting foundation by choosing core classes that enhance your chosen field.

Core requirements vary according to the type of degree you select (see specific degree requirements, page 34-36). All degrees include English composition and courses selected from three areas of the liberal arts. Admission to certain majors depends in part on completion of core requirements.

**English Composition**

You can meet the English composition requirement in one of the following ways:

1. Complete E 101 and 102, English Composition
2. Complete E 111 and 112, Honors Composition

For information on placement into or exemption from English composition courses, see the department of English section, page 99 of this catalog or the current **Directory of Classes**.

In addition to completing the English Composition course requirements, you must also pass a Minimal Competency Exam. If you take English composition at BSU, you must pass the exam to receive a grade in the course. If you have taken English composition at BSU prior to Spring 1981 or if you have completed your English composition course work elsewhere, you must still take and pass the exam in order to graduate. You should plan to take it before your senior year. For more information about the Minimal Competency Exam, contact the Writing Program Office (208) 385-1423.

**Area Requirements**

Students in most baccalaureate degree programs must take 12 credits in each of the following areas of the liberal arts: Area I - Arts and Humanities, Area II - Social Sciences, and Area III - Natural Sciences and Mathematics. Course work must be chosen from at least three fields of study in Areas I and II and from at least two fields of study in Area III. Specific requirements for each degree and program of study are included under **Specific Degree Requirements** (page 34-36) and as part of the academic program listings (see index for page numbers).
The following courses satisfy area requirements. You must earn a grade of 'C' or higher in any course used to fulfill an area requirement.

**Area I—Arts and Humanities**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR 101, 102</td>
<td>Survey of Western Art</td>
</tr>
<tr>
<td>AR 103</td>
<td>Introduction to Art</td>
</tr>
<tr>
<td>AR 105, 106</td>
<td>Basic Design</td>
</tr>
<tr>
<td>E 215</td>
<td>Far Eastern Literature in Translation</td>
</tr>
<tr>
<td>E 230</td>
<td>Western World Literature</td>
</tr>
<tr>
<td>E 235</td>
<td>Western World Literature</td>
</tr>
<tr>
<td>E 240</td>
<td>Survey of British Literature to 1790</td>
</tr>
<tr>
<td>E 271</td>
<td>Survey of American Literature: Begin to Civil War</td>
</tr>
<tr>
<td>E 272</td>
<td>Survey of American Literature: Civil War to Present</td>
</tr>
<tr>
<td>F 201, 202</td>
<td>Intermediate French</td>
</tr>
<tr>
<td>G 201, 202</td>
<td>Intermediate German</td>
</tr>
<tr>
<td>HU 207, 208</td>
<td>Introduction to Humanities</td>
</tr>
<tr>
<td>IH 101</td>
<td>Humanities: A View of Human Nature, I</td>
</tr>
<tr>
<td>IH 102</td>
<td>Humanities: A View of Human Nature, II</td>
</tr>
<tr>
<td>IH 111</td>
<td>Humanities: A View of Human Nature, III</td>
</tr>
<tr>
<td>IH 112</td>
<td>Humanities: A View of Human Nature, IV</td>
</tr>
<tr>
<td>MU 133</td>
<td>Introduction to Music</td>
</tr>
<tr>
<td>MU 143</td>
<td>Survey of Western Art Music</td>
</tr>
<tr>
<td>PY 101</td>
<td>Introduction to Philosophy</td>
</tr>
<tr>
<td>PY 221</td>
<td>Introduction to Logic</td>
</tr>
<tr>
<td>R 201, 202</td>
<td>Intermediate Russian</td>
</tr>
<tr>
<td>S 201, 202</td>
<td>Intermediate Spanish</td>
</tr>
<tr>
<td>TA 107</td>
<td>Introduction to Theatre</td>
</tr>
</tbody>
</table>

**Area II—Social Sciences**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AN 101</td>
<td>Physical Anthropology</td>
</tr>
<tr>
<td>AN 102</td>
<td>Cultural Anthropology</td>
</tr>
<tr>
<td>AN 103</td>
<td>Introduction to Archaeology</td>
</tr>
<tr>
<td>CM 111</td>
<td>Fundamentals of Speech Communication</td>
</tr>
<tr>
<td>CM 112</td>
<td>Reasoned Discourse</td>
</tr>
<tr>
<td>EC 205</td>
<td>Principles of Microeconomics</td>
</tr>
<tr>
<td>EC 206</td>
<td>Principles of Macroeconomics</td>
</tr>
<tr>
<td>GG 101</td>
<td>Introduction to Geography</td>
</tr>
<tr>
<td>GG 102</td>
<td>Cultural Geography</td>
</tr>
<tr>
<td>HY 101, 102</td>
<td>History of Western Civilization</td>
</tr>
<tr>
<td>HY 105</td>
<td>Eastern Civilization</td>
</tr>
<tr>
<td>HY 151, 152</td>
<td>United States History</td>
</tr>
<tr>
<td>HY 201, 202</td>
<td>Problems in Western Civilization</td>
</tr>
<tr>
<td>HY 251, 252</td>
<td>Problems in U.S. History</td>
</tr>
<tr>
<td>PO 101</td>
<td>American National Government</td>
</tr>
<tr>
<td>PO 141</td>
<td>Contemporary Political Ideologies</td>
</tr>
<tr>
<td>PO 231</td>
<td>International Relations</td>
</tr>
<tr>
<td>P 101</td>
<td>General Psychology</td>
</tr>
<tr>
<td>SO 101</td>
<td>Introduction to Sociology</td>
</tr>
<tr>
<td>SO 102</td>
<td>Social Problems</td>
</tr>
<tr>
<td>SW 101</td>
<td>Intro to Social Work</td>
</tr>
<tr>
<td>TE 201</td>
<td>Foundations of Education</td>
</tr>
</tbody>
</table>

**Area III—Natural Science-Mathematics**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>B 100</td>
<td>Concepts of Biology</td>
</tr>
<tr>
<td>BT 130</td>
<td>General Botany</td>
</tr>
<tr>
<td>C 100</td>
<td>Concepts of Chemistry</td>
</tr>
<tr>
<td>C 107</td>
<td>Essentials of Chemistry</td>
</tr>
<tr>
<td>C 108</td>
<td>Laboratory for Essentials of Chemistry</td>
</tr>
<tr>
<td>C 109</td>
<td>Essentials of Chemistry</td>
</tr>
<tr>
<td>C 110</td>
<td>Laboratory for Essentials of Chemistry</td>
</tr>
<tr>
<td>C 131</td>
<td>College Chemistry</td>
</tr>
<tr>
<td>C 132</td>
<td>Laboratory for College Chemistry</td>
</tr>
<tr>
<td>C 133</td>
<td>College Chemistry</td>
</tr>
<tr>
<td>C 134</td>
<td>Laboratory for College Chemistry</td>
</tr>
</tbody>
</table>

**Credit Requirements**

All students receiving degrees must meet requirements of the specific degree and major sought.

**All Baccalaureate Degrees**

1. **Total Credits**: Total credits required for graduation must equal or exceed 128, including:
   a. **English composition (3 - 6 credits)**
      - Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.
   b. **upper division credit hours (40 credits)**

2. **Credits in Residence**: The last 30 credits prior to graduation must be taken at BSU.
3. Requirements for Additional Baccalaureate Degree:
   a. A minimum of 30 additional credits of resident work beyond those completed for the first degree are required for each subsequent degree
   b. Satisfaction of upper division requirements in the major as specified by the department and approved by the dean of the college granting the additional degree
   c. Satisfactory completion of other requirements of the university as specified by the department and approved by the dean of the college granting the additional degree

University core requirements are not required for additional baccalaureate degrees unless they are specific requirements of the major.

4. Requirements for a Double Major: Students can earn a single baccalaureate degree with more than one major if they satisfy all requirements for each major as specified by the department and approved by the dean of the college granting the additional major.

5. Extension and Correspondence Courses: A student may earn up to 32 credits in any combination of extension and/or correspondence courses toward the required credit hours for graduation. Academic departments may impose restrictions on how credit applies toward major requirements. Extension and correspondence courses must be completed and the transcript filed with the Registrar before mid-term of the semester in which the last 30 credit hours in residence begins.

6. Experiential Learning: Students may earn up to one-third of their total credits required for graduation in a combination of all forms of experiential learning (portfolio, challenge, CLEP credit, AP credit, DANTES credit, PEP credit, Credit for Prerequisites not Taken, ACE Guide credit, etc.) No more than one quarter may be earned in portfolio credit. Credits earned through any form of experiential learning will not count toward the graduation residency requirement. For more information about experiential learning, see page 39 of this catalog.

7. Independent Study and Internship: A student may apply up to nine credits of Independent Study and up to 12 credits of Internship toward graduation. Academic departments may impose restrictions on how credit applies toward major requirements.

8. Telecourses: Each telecourse (course number 299) carries college credit that fulfills general elective requirements only. No more than 12 credits of telecourses can apply toward graduation requirements.

9. Fitness Activity Courses: Students may have up to eight credits of Fitness Activity courses counted toward graduation.

10. Religion Courses: Up to eight credits of nonsectarian religion courses from regionally accredited colleges or universities may be accepted as general electives.

11. Undergraduate Enrollment in 500-level Courses: Undergraduate senior student may apply up to a total to two five 500-level courses toward the credit requirements for an undergraduate degree. Five hundred-level courses may be applied to the required 40 hours of upper division credit. To be eligible for this, a student must complete a "Permit for Seniors to take Graduate Courses" form, available in the Registrar's Office, Room 102.

Grade Requirements
1. Overall Grade Point Average: Grade point average for all courses taken must equal 2.00 or higher.
2. No 'D' Rule: No credit will be allowed for any grade of 'D' in an upper division course required by the major.
3. Graduation Honors: Graduation honors are awarded to recipients of a first baccalaureate degree with cumulative GPA's of 3.50 or higher:

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.50 - 3.74</td>
<td>Cum Laude</td>
</tr>
<tr>
<td>3.75 - 3.94</td>
<td>Magna Cum Laude</td>
</tr>
<tr>
<td>3.95 - 4.00</td>
<td>Summa Cum Laude</td>
</tr>
</tbody>
</table>

Second degree recipients are ineligible for these honors. Honors are based on overall cumulative GPA. For commencement purposes (honor cords and listing in commencement program), honors eligibility is based on GPA at the end of the fall semester and may or may not accurately reflect the honors ultimately granted and recorded on the transcript.

Application for Graduation
Students must apply for graduation by filing an application form in the Registrar's Office. To be assured of a graduation evaluation before your last semester of enrollment, you should apply at least four semesters before intended graduation or upon completion of 70 credit hours. A $10 diploma fee is payable at the time of application.

Catalog Policy
Requirements for graduation are checked according to the requirements in a single edition of the university catalog. You can select any catalog published during their academic career if you were enrolled at BSU during its year of publication and the catalog is not more than six academic years old. You may not combine programs from different catalogs.

Bachelor of Arts Degree
Minimum Credit Requirements
1. General University Requirements
   English Composition E 101-102.................................3 or 6
   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.
2. Area I Arts & Humanities Requirements..........................12
   A. Three credits in Literature
   B. Three credits in a second field
Minimum Credit Requirements

Bachelor of Science Degree

1. General University Requirements

   English Composition E 101-102. 3 or 6

   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.

2. Area I Arts & Humanities Requirements 12

   Three fields must be represented

3. Area II Social Sciences Requirements 12

   Three fields must be represented

4. Area III Natural Sciences—Mathematics Requirements 12

   Two fields must be represented

   A. A year's sequence chosen from:

   1) Biological Sciences
   2) Mathematics
   3) Physical Sciences

   NOTE: The Physical Sciences include courses in Chemistry, Geology, Physical Science and Physics.

   With additional credits from a field other than those chosen to satisfy the sequence requirement

   OR

   B. Any three of the following courses except no more than two from a single department:

   1) Biology—Concepts of Biology
   2) Chemistry—Concepts of Chemistry
   3) Geology—Fundamentals of Geology
   4) Mathematics—Mathematics for Liberal Arts Students
   5) Physics, Engineering and Physical Science
      a) Energy for Society
      b) Introduction to Descriptive Astronomy
      c) Foundations of Physical Science

   5. Students seeking the B.A. degree must have an additional nine credits chosen from courses in any of the following disciplines:

   - Anthropology
   - Mathematics
   - Biology
   - Physical Science
   - Chemistry
   - Physics
   - Communication
   - Political Science
   - Economics
   - Psychology
   - Engineering
   - Social Work
   - Geography
   - Sociology
   - Geology
   - Teacher Education
   - History

   6. Departmental major

Bachelor of Business Administration Degree

Minimum Credit Requirements

1. General University Requirements

   English Composition E 101-102. 3 or 6

   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.

2. Area I Arts & Humanities Core Requirements 6

3. Area II Social Sciences Core Requirements 12

4. Area IISocial Sciences Core Requirements 6

   Economics

5. Area III Natural Sciences & Mathematics Core Requirements 12

   Two-semester sequence in math

   One-semester physical or biological science

   Suggested science courses:

   - Concepts of Biology, B 100
   - Concepts of Chemistry, C 100
   - Energy for Society, EN 100
   - Fundamentals of Geology, GO 100
   - Foundations of Physical Science, PS 100
   - Introduction to Descriptive Astronomy, PH 105

   5. An additional 16 (19 hours for accounting majors) are required in lower or upper division courses outside the College of Business. These additional credits, which are not restricted to the university core courses, must include courses from at least two of the three areas listed below (but shall not include more than three credits in Fitness Activity courses). Telecourses cannot be used to fulfill this requirement.

   Area I Disciplines
   - Anthropology
   - Communication
   - Geography
   - History
   - Music
   - Political Science
   - Psychology
   - Theatre Arts

   Area II Disciplines
   - Anthropology
   - Communication
   - Geography
   - History
   - Music
   - Political Science
   - Psychology
   - Theatre Arts

   Area III Disciplines
   - Biological Sciences
   - Mathematics
   - Physical Sciences

   6. A major in Accounting, Computer Information Systems, Economics, Finance, General Business Management, Management, Marketing or Production and Operations Management meeting all specific requirements for the major.

Bachelor of Fine Arts Degree

Minimum Credit Requirements

1. General University Requirements

   English Composition E 101-102. 3 or 6

   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.
2. Area I Arts & Humanities Requirements ........................................ 9
   Literature ............................................................................. 6
   Other courses ........................................................................ 3
   No fewer than 3 credits selected from:
   Introduction to Humanities
   Intro to Music
   Introduction to Philosophy or Ethics
   Intro to Theatre
   Foreign Language (201 or higher of one language)

3. Area II Social Sciences Requirements ....................................... 9
   Lower division History ......................................................... 3
   Other courses ........................................................................ 3
   No fewer than 3 credits selected from:
   Anthropology  Psychology
   Communication  Social Work
   Economics  Sociology
   Geography  Teacher Education
   Political Science
   Additional courses ......................................................... 3
   No fewer than 3 additional credits selected from areas listed above.

4. Area III Natural Science—Mathematics Requirements ............... 8
   A. A year’s sequence chosen from the following:
      Biological Science  Physical Science
      Mathematics
      NOTE: Physical Science includes courses in Chemistry, Geology, Physical Science and Physics.
      OR
   B. Any two of the following:
      Concepts of Biology
      Concepts of Chemistry
      Fundamentals of Geology
      Foundation of Physical Science
      Intro to Descriptive Astronomy
      Mathematics for Liberal Arts Students

   5. Individual departmental major listings in other parts of the catalog may specify how Area I, II and III requirements are to be fulfilled.

   6. Candidates for the B.F.A. degree must have their art advisor’s approval during their junior year and must maintain a minimum 3.00 grade point average in both art and core courses.

Bachelor of Music Degree
Minimum Credit Requirements
1. General University Requirements
   English Composition .......................................................... 3-6
   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.

2. Area I Arts & Humanities Requirements .................................. 9
   Literature ............................................................................. 3
   Three credits in a second field .............................................. 3
   Three credits in any of the following fields ......................... 3
   Art—AR
   Music—MU
   Humanities—HU
   Philosophy—PY
   Literature—E
   Theatre Arts—TA

3. Area II Social Sciences Requirements .................................... 9
   History ................................................................................ 3
   Three credits in a second field .......................................... 3
   Three credits in any of the following fields ......................... 3
   Anthropology—AN
   Political Science—PO
   Communication—CM
   Psychology—P
   Economics—EC
   Social Work—SW
   Geography—GG
   Sociology—SO
   History—HY
   Teacher Education—TE

4. Area III Requirements
   Foreign Language and Area III Requirements ................... 8
   A. Performance and Theory—Composition Majors:
      A year’s sequence of a foreign language ....................... 8
   B. Music Education Majors:
      A year’s sequence of a foreign language ....................... 8
      OR
      A year’s sequence chosen from:
      Biological Sciences
      Mathematics
      Physical Sciences
      OR
      Any two of the following courses:
      Concepts of Biology
      Concepts of Chemistry
      Fundamentals of Geology
      Foundations of Physical Science
      Mathematics for Liberal Arts Student
      Introduction to Descriptive Astronomy

5. A major in music with emphasis in Performance, Theory and Composition or Music Education meeting all specific requirements of the department of music as explained elsewhere in this catalog.

Bachelor of Interdisciplinary Studies Degree
Admission Requirements
1. Completion of fewer than 64 semester hours (a student may, however, be admitted to the program during the junior year with the approval of the student’s advisory committee and the Interdisciplinary Studies Committee).
2. Approval by the advisory committee and the Interdisciplinary Studies Committee of the student’s proposed plan of study.

Minimum Credit Requirements
1. General University Requirements
   English Composition E 101-102 ........................................... 3 or 6
   NOTE: Number of required credits is determined by student score on ACT/SAT exam. See General University Requirements (Core) for details.

2. Area I Arts & Humanities Requirements .................................. 12
   Three fields must be represented

3. Area II Social Sciences Requirements .................................... 12
   Three fields must be represented

4. Area III Natural Sciences—Mathematics Requirements ........... 12
   Two fields must be represented

5. Project ................................................................. 3
   (will require the student to draw critically upon the two or more disciplines studied and to integrate disciplinary insights)

6. Major (including project) .................................................. minimum of 48
   of which no more than 30 credit hours may be earned in the College of Business or from any one department.

7. Completion of the above requirements and the approved plan of study (with a minimum grade of C) plus electives to total a minimum of 128 semester hours (including at least 40 hours of upper division work). The student must have a minimum cumulative grade point average of 2.00.

Bachelor of Applied Science Degree
The College of Technology offers a bachelor of applied science (B.A.S.) degree in a technical field. The bachelor of applied science degree is designed to build upon the associate of applied science degree (A.A.S.) or selected associate of science (A.S.) degrees.

Graduates of technical programs that meet the Idaho standards for the A.A.S. degree and are accredited by a regional accrediting body that is recognized by the Council of Postsecondary Accreditation are eligible for admission. The minimum requirements for the A.A.S. degree include:
Technical education courses ........................................ 42 credits
Technical support courses ........................................ 10 credits
General education courses ......................................... 12 credits

Total 64 credits

Exceptions to the above must be reviewed by the dean of the College of Technology for a determination regarding eligibility for admission. Credit for prior learning will be determined in accordance with prevailing institutional policy.

Admission to the bachelor of applied science degree is obtained from the dean of the College of Technology.

1. Technical education program .................................. 64 credits
2. General university requirements ................................. 64 credits
   English Composition ............................................. 3-6
   NOTE: Number of required credits is determined by student score on ACT exam. See General University Requirements (Core) for details.
3. Area I Arts & Humanities Requirements ..................... 12
   Three fields must be represented
4. Area II Social Sciences Requirements ......................... 12
   Three fields must be represented
5. Area III Natural Sciences and Mathematics Requirements .... 12
   Two fields must be represented
   NOTE: Student seeking a B.A.S. in Marketing: Mid-Management must complete M105 and M106 in addition to the requirements listed above.
   NOTE: University Core courses used to meet technical education requirements cannot be used to meet the above listed Area requirements.
6. Students seeking the B.A.S. degree must have an additional nine credits chosen from upper division courses in any of the following disciplines: (Social Science and Natural Sciences-Mathematics must be represented).
   Anthropology
   Biology
   Chemistry
   Communication
   Economics
   Engineering
   Geography
   Geology
   History
   Mathematics
   Physical Science
   Politics
   Social Work
   Sociology
   Teacher Education
7. Upper Division Electives ....................................... 13
   NOTE: Students seeking the B.A.S. degree must earn a minimum of 22 upper division credits.

**Associate of Arts Degree Program**

Participation in this program is limited to students at off-campus locations. The curriculum is focused around normal freshman and sophomore general education courses with a broad exposure to the social sciences. A student completing this program will have completed all university general education requirements except possibly one lab science course. The program includes:

- English Composition E 101-102 .................................. 3 or 6
- Area I including Literature ..................................... 12
- Area II including History ....................................... 12

**Associate of Science**

Associate of science degrees are granted in the following majors: Criminal Justice Administration, Nursing, Medical Record Technology, Respiratory Therapy and Radiologic Technology.

The associate of science degree does not meet university core requirements nor does it comply with the state wide transfer articulation agreement.

**Associate of Applied Science**

Some programs in the College of Technology lead to an associate of applied science (A.A.S.) degree. The standard requirements for this degree are as follows:

1. Technical Education Requirements: 56 credit hours or equivalent clock hours.
   A. Technical course work: 42-46 credit hours or equivalent clock hours.
      Program elements which contain instruction directly related to a specific technical area (i.e., skills and knowledge that a person must possess to function as a technician). Course content is determined through a task analysis of the occupation for which training is provided. Local advisory committees may provide additional information. Example: Technical Mathematics/Technical Science
   B. Technical Support course work: 10-14 credit hours or equivalent clock hours.
      Course work which supports and relates to the technical content of the program. Content provides the basic tasks needed for the individual to function at an acceptable level within the technical field. Example: Mathematics/Physical Science
2. General Education Requirements: 12 credit hours or equivalent clock hours.
   Six credits in the area of communication skills; the remaining credits in economics, industrial relations or human relations.
3. Graduation Requirements: All candidates for the associate of applied science degree must have a minimum of a 'C' grade in the Technical
Education Requirements (Technical course work and Technical support course work). A 2.0 grade point average is required in all other required course work.

4. Minimum credit hours in residence: except for Apprenticeship and Fire Service Technology programs, the last 15 credit hours, not less than six of which must be in technical course work required for the major, must be taken at the university during regular or summer sessions.

Technical Certificate
A Technical Certificate is granted upon completion of nine- or 11-month programs from the College of Technology.

Minors, Certificates, Endorsements
Minors and certificates are available in selected fields as are minor teaching emphases in secondary education programs. The following is a list of approved minor and certificate programs. Requirements are listed with the appropriate school or college. See page 48-50 for requirements for the Canadian Studies, Gerontology, Legal Assistant and Technical Writing minor/certificate programs. For a minor to be officially noted on the transcript, all course work must be completed prior to award of degree. Certificates will be noted once official notification is received that all course work is complete.

- Accounting
- Advanced Technical Communication
- Alcohol/Drug Studies
- Anthropology
- Art
- Biology
- Business
- Canadian Studies
- Chemistry
- Communication
- Computer Information Systems
- Construction Management
- Economics
- English
- Environmental Studies
- Finance
- French
- German
- Gerontology
- International Business
- Latin Language & Literature
- Legal Assistant
- Mathematics
- Multi-Ethnic Studies
- Music
- Native American Studies
- Philosophy
- Physics
- Political Science
- Psychology
- Spanish
- Technical Communication
- Theatre Arts

Minor endorsements in secondary education programs are for certification purposes only and are not noted on the transcript.
Statement of Purpose
The goal of the Division of Continuing Education at Boise State University is to meet the educational needs of virtually all citizens in southwestern Idaho. By offering academic courses at several off-campus locations, during evening and weekend hours and by utilizing new broadcast technology, Continuing Education classes accommodate the schedules of busy adults.

The Division of Continuing Education serves a wide geographic range encompassing 10 southwest Idaho counties, from New Meadows on the north, Glenns Ferry on the east, the Nevada border on the south and the Oregon border on the west.

In addition to credit courses, Continuing Education offers a variety of noncredit seminars, short courses and workshops. Credit and noncredit courses can be designed to meet the educational needs of school districts, organizations, industries and businesses.

Summer Session Program
A full complement of programs, courses and services are offered during the summer through the Division of Continuing Education. Graduate, undergraduate and noncredit programs are presented in several time blocks on campus. There are two five-week blocks, an eight-week session and a 10-week session. Contact the Division of Continuing Education/Summer Sessions at (208) 385-3293 or 385-3706 for more information. The summer Directory of Classes is available to students in April.

Weekend University
A large selection of academic classes is offered during weekend hours to allow students more flexibility and diversity in scheduling their university classes. Weekend classes are especially appealing to working adults as well as persons in the community and full-time students on campus. Courses are scheduled on Friday evenings and in two time blocks on Saturdays. For more information about Weekend University, contact the Division of Continuing Education at (208) 385-3295.

Off-campus Centers
Several locations within southwest Idaho serve as "mini campuses" for Boise State University classes. A wide range of academic courses is offered at each location, including BSU Core courses. Course requirements for the associate degree in social sciences are presented in several time blocks on campus. Classes are offered primarily in the evening, with most locations serving as receive sites for ITFS (Interactive Television for Students) classes. Individual course schedules are available at all off-campus centers for each semester. Advising, registration, book sales and library services are available at the off-campus centers. Off-campus locations include:

- Canyon County Campus
  2407 Caldwell Boulevard, Nampa, Idaho 83651; (208) 467-5707, (208) 385-4704 or (208) 385-3492
  The newly expanded center is fully staffed and offers lower and upper division academic courses as well as course offerings in Business, Teacher Education, Health Sciences and other areas. The Canyon County Center is an ITFS site. Courses follow the same schedule as on campus.

- Centennial High School
  4600 E. McMillan, Meridian, Idaho 83642; (208) 385-3492
  In cooperation with the Meridian School District, academic courses are offered during fall and spring semesters at this location in the evening, following the on-campus schedule.

- Southwest Boise Campus at Gowen Field
  (208) 389-5894 or (208) 385-3293
  Classes offered at Gowen Field are open to military personnel and the general public. A full range of lower division and upper division courses is available. The Gowen Field schedule follows the regular university schedule. ITFS classes are broadcast to Gowen Field.

- McCall
  Classes are held at McCall Donnelly High School
  (208) 634-3597 or (208) 385-3492
  Academic courses meet for 12 weeks during fall and spring semesters at McCall-Donnelly High School and Cascade High School. Basic academic classes, computer courses and classes of general interest are offered in the evening.

- Mountain Home Air Force Base
  (208) 828-6746 or (208) 385-3293
  Academic courses leading to a bachelor or associate degree as well as undergraduate and graduate, credit and noncredit programs are offered to military personnel, their dependents and members of the community in the Mountain Home area. Most classes are held on a twelve-week format to allow students the flexibility of taking more classes. The air base is an ITFS site.

Telecommunications
Through the use of modern technology, BSU is able to increase off-campus offerings. Courses are disseminated via the following modes:

- ITFS (Interactive Television for Students): Live, interactive instructional television courses utilizing one-way video and two-way audio are broadcast to numerous locations throughout Idaho including: Canyon County, Mountain Home Air Force Base, Gowen Field, the Len B. Jordan Building (downtown Boise), Ada County Library and selected hospitals and corporations throughout the Treasure Valley. Selected classes are broadcast live from the BSU campus to these locations.
where students are able to interact with the on-campus class over an open telephone line. Phone (208) 385-1709 for more information.

Televised Courses (Idaho Educational Public Television/KAID TV Channel 4): Various courses are offered over public television each semester, allowing students the convenience of receiving BSU credit at home. Telecourses feature a combination of televised lectures, textbook readings and fulfill BSU Core and elective credits. Letter graded and Core courses require some on-campus attendance. For more information, call (208) 385-1709.

Computer Conferencing: Asynchronous computer conferencing (instruction utilizing computer, modem and telephone lines) allows students throughout the United States to participate in BSU classes. A master's degree in instructional and performance technology is available using computer conferencing technology. For more information call (208) 385-1709 or see Graduate Catalog for course offerings.

Correspondence Study in Idaho

The Division of Continuing Education is the point of contact in the Boise area for the statewide correspondence study program. Materials are approved by the Boise State University International Programs/Studies Abroad Program and one of the faculties of the University of Idaho, Boise State University, Lewis-Clark College and Idaho State University. For more information, call (208) 385-3293.

International Programs/Studies Abroad

Academic travel opportunities to a variety of countries are offered through the Boise State University International Programs/Studies Abroad Program. Semester or year-long programs are offered to London, England; Avignon and Pau, France; Cologne, Germany; Siena and Turin, Italy; Santiago, Chile; Tokyo, Japan and San Sebastian, Spain. Summer campuses are located at St. Jean-de-Luz, France; San Sebastian, Spain; Morelia, Mexico; Brighton, England; Tokyo, Japan and a Chichoituni, Quebec, Canada. Local home stays and balanced curriculum enhanced by frequent field excursions create a rich cultural and academic experience for BSU students. Students receive Boise State University credit for studies in these programs. Scholarships are available. For more information, call (208) 385-3652.

Several short-term study tours to locations in Europe, other areas of the United States and Asia are offered at various times of the year. For more information on study tours, call (208) 385-2625.

Prior Learning Portfolio Program

Credit for prior learning experiences (often referred to as “experiential learning”) is possible through development of a formal, professional quality, written portfolio. The portfolio will outline, in depth, the learning gained outside the college classroom and show the relationship to college level learning. Assessment of portfolios and credit recommendations are determined by the academic department in which the credit is being requested. Each department shall have the option to allow or not allow credit through the portfolio process.

A one credit six-week workshop that discusses all options for obtaining prior learning credit and helps students determine if portfolio development is a viable option for them is offered each fall semester. Students completing the portfolio will do so with the assistance of the portfolio advisor. For additional information, call (208) 385-3492.

Corporate Relations

A Corporate Relations Program has been established by BSU Division of Continuing Education in response to the needs of local corporations. Services provided for local corporations include educational programming, on-site registration, on-site courses and assistance with billing procedures. Call (208) 385-1689 for more information.

In-Service Program for Teachers

See Graduate Catalog for information regarding continuing education opportunities provided for educators and school districts, or phone (208) 385-3181. A full complement of workshops for educators and others are offered each summer. For a summer workshop schedule, call (208) 385-1702.

Asia University America Program

Boise State University has established an exchange program with Asia University in Tokyo, Japan. Each year over one hundred Japanese college students live in the BSU residence halls, attend English classes and learn about American culture. Each group of 50 students attends BSU for five and one-half months.

CEU/Certificate Programs

A Continuing Education Unit (CEU) is a nationally standardized unit of participation in noncredit programs, courses or workshops. CEU's are used for professional development, self-enrichment or general education. Transcripts can be provided to employers and others as verification of completion. There is no relationship between CEU's and university credit. The two are NOT interchangeable. For more information, call (208) 385-3492.

Credit and noncredit programs that offer certificates of completion are available as necessary. Currently the following certificate and/or noncredit programs are available through the Division of Continuing Education:

Addictions Counselor Training Program: Individuals interested in working in the area of drug and alcohol addiction counseling have the option of participating in this program for either academic credit or CEUs. In association with the Idaho Alcohol and Drug Counselor Education Project, the ACT program is designed to assist students in meeting the educational requirements for becoming certified chemical dependency technicians and credentialed alcohol and drug counselors. Required course work is offered during the regular BSU semesters. For more information, call (208) 385-3492.

Graduate Preparation Courses: Assisting students preparing for graduate school is the focus of these noncredit short term classes. Students required to take the GRE (Graduate Records Exam), the GMAT (Graduate Management Admissions Test) or the LSAT (Law School Admissions Test) can call (208) 385-3492 for more information about classes to help them prepare for these exams.

National Student Exchange Program

The National Student Exchange Program is a consortium of over 100 state-supported colleges and universities that allows students to exchange for a maximum of one year to another institution in the United States, Puerto Rico, the Virgin Islands and Guam. The Exchange encourages students to broaden their academic, social and cultural awareness and provides them with options for educational travel and study at in state tuition rates. Exchange students are assured that credits and grades received at the host institution are recorded at the home campus as part of their regular transcript. To qualify, a participant must: (1) be a full time BSU student; (2) have sophomore or junior standing during the exchange and (3) have a minimum GPA of 2.5.

Additional information and application materials may be obtained from the national student exchange coordinator in the Student Activities Office, Student Union Building, or call (208) 385-1260.