PRESIDENT'S MESSAGE

From
Nancy Rountree

We had our Professional Development Day on October 9 and it was FANTASTIC!!! Gay could not have planned a more enjoyable and fun day of learning, networking and relaxing. I know the participants are still talking about the information they learned and how wonderful the presentations were. I especially enjoyed Jim Everett’s keynote address. It is obvious that he is a great motivator and a compassionate person. The Massage and Mingle session was the perfect ending to a fabulous day. The whole day from start to finish was a huge success. I commend Gay and her committee for all the extra effort and hard work on their part to give us the opportunity to grow and learn is such a positive manner.

BSUAOP continues to offer wonderful opportunities for your participation. You will want to mark your calendars for the following events we have coming up. Tuesday, November 20, is our Christmas Auction. This is almost a month earlier than we traditionally hold it. The BSUAOP board voted to hold the event in November in order to catch those early Christmas shoppers here on campus. As chair of this activity, Lois Santillanes has many terrific auction items as well as a nice variety of craft items. It should be enormously fun and will get us all into the holiday spirit. Our December luncheon will be held on Tuesday, December 11 (brown bag only), and Guen Smith will be our guest speaker. This is a luncheon you won’t want to miss!

Here’s a thought, “Success is to be measured not so much by the position that one has reached in life as by the obstacles which he has overcome.”

-Booker T. Washington, educator

If you were unable to attend the “Smart Women Finish Rich” seminar during Professional Day, Jean Patterson will hold seminars again on November 8. Please phone her at 336-6099 for times and location.
BSUAOP Kenoter Places First in National Competition!

By Angela Garcia

We are proud to announce that our BSUAOP Keynoter was awarded first place in the National Association for Educational Office Professionals (NAEOP) national competition this summer. Guen Johnson, last year’s editor of the publication, received the award at the national conference in Salt Lake City. The award, which recognizes excellence in communication, was presented by National President Ruby Allen (pictured with Guen receiving the certificate) at the awards luncheon.

This was such an exciting experience! Years ago, when Merrylea Hiemstra was President of BSUAOP, she was constantly searching for ways to improve our newsletter. She told us about the national competition and what the criteria for success were. At that time we had the goal to someday make our newsletter good enough to simply submit for the competition.

Lead by her enthusiasm, those editors who followed carried Merrylea’s vision and began to implement many of the ideas she had gathered. It became a team effort to carry the torch. We were thrilled one year to actually capture third place! It was an incredibly heartwarming surprise to hear the announcement of our first place win this year!

It was a wonderful moment for all of us. The torch had been passed through the years to dedicated editors who have volunteered their time, talent and expertise—Guen Johnson, Sally McDaid, Karen Killmaster, Lisa Ramsey, and Valencia Garrett. We thank you for your creativity, diligence, care and outstanding work. And we congratulate all of you on this first place award! Job well done!

BOARD MEMBERS—Please mark your calendars for the following BSUAOP Board Meetings.

<table>
<thead>
<tr>
<th>Alexander Room</th>
<th>Alexander Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 23</td>
<td>April 23</td>
</tr>
<tr>
<td>November 27</td>
<td>May 21</td>
</tr>
<tr>
<td>December 18</td>
<td>June 25</td>
</tr>
<tr>
<td>January 22</td>
<td></td>
</tr>
<tr>
<td>February 26</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Boyington Room</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>March 26</td>
<td></td>
</tr>
</tbody>
</table>

Area II
Connie Robinson
Engineering
426-2417
crobinso@boisestate.edu

Area III
(Vacant)

Area IV
Kathy Cahill-Barkes
Student Housing
426-3988
kcahill@boisestate.edu

Area V
Terrie Gillenwater
Health Sciences
426-1678
tgill@boisestate.edu

Area VI
Connie Charlton
CORE
426-3110
ccarl@boisestate.edu

ACE Representative
Connie Charlton
CORE
426-3110
ccarl@boisestate.edu

Auditor Committee
Shannon Chapman
COUT Accounting
426-1794
schapma@boisestate.edu

Historian Committee
Beth Collier
Philosophy Department
426-3304
bcollier@boisestate.edu

Library Committee
Beth Collier
Philosophy Department
426-3304
bcollier@boisestate.edu

Membership Committee
Karen Killmaster
Chemistry Department
426-3963
kkillma@boisestate.edu
BSUAOP/PAL’s Annual Holiday Luncheon and Auction

Please mark your calendars for this special event! It’s a wonderful opportunity to start your Christmas shopping early.

**Tuesday, November 20**
**11:30—1:30 PM**
**Hatch Ballroom A and D**
(Credit cards accepted)

Flyers have been distributed. If you did not get one please call Guen at 1255 or Valencia at 1368.

If you would like to donate an item or service, please call Lois at 3434, Valencia at 1368, Guen at 1255, or Angela at 2238.

By Lois Santillanes

---

BSUAOP Scholarships Available

_By Beth Collier, Angela Garcia, and Valencia Garrett_

The Scholarship Committee would like to make BSUAOP members aware of and encourage you to apply for scholarships to attend workshops, conferences and courses related to advancing or affirming training or skills in your educational office positions.

Scholarships may be applied for and are due on three occasions throughout the year as follows:

- **Monday, December 1st** applications are due for Spring ‘02 tuition and Ada County Winter Workshop.
- **Friday, March 1st** applications are due for Annual State Conference (held April 19-20).
- **Wednesday, May 1st** applications are due for Summer and Fall ‘01 tuition and the Annual National Conference

Contact Valencia Garrett to request a copy of the application form by e-mail. Completed forms to be returned to Valencia Garrett, Social Sciences & Public Affairs, MS 1900.

Email: vgarrett@boisestate.edu. FAX: 4318. Extension: 1368
BSUAOP Areas

Area I:
Print Shop, Technical Services,
Applied Technology, SUB, Facilities
Maintenance & Ops, Engineering, IBEDC

Area II:
Pavilion, Military Science, Physical Education,
Varsity Center, Athletics

Area III:
Library and Communications

Area IV:
Administration and Liberal Arts

Area V:
Education/Science-Nursing, Morrison Center,
SMITC, Business, Health Sciences Riverside,
Raptor Research, Multi-Purpose Classroom
Facility

Area VI:
Math/Geosciences, Public Affairs and Arts
West, Career Center, Health Center, Campus

Check us out!
boisestate.edu/bsuaop/
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>25</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>28</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>BSU Closed</td>
</tr>
<tr>
<td>30</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Holiday Luncheon/Auction</td>
</tr>
<tr>
<td>19</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Thanksgiving</td>
</tr>
<tr>
<td>21</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>BSU Closed</td>
</tr>
<tr>
<td>23</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

November 2001