

**2001-2002  
EXECUTIVE  
BOARD****President**

Nancy Rountree  
Engineering  
426-1153  
nrountree@boisestate.edu

**President-Elect**

Gay Barzee  
COAT Division Managers  
426-4978  
gbarzee@boisestate.edu

**Vice President**

Cindy Bancroft-Stigall  
COAT CWT  
426-4346  
cbancroft@boisestate.edu

**Secretary**

Lora Jacobsen  
COAT Student Support  
426-2538  
ljacobsen@boisestate.edu

**Treasurer**

Carol Carroll  
College of Health Sciences  
426-4116  
ccarroll@boisestate.edu

**Past President**

Lois Santillanes  
Accounts Payable  
426-3434  
lsantil@boisestate.edu

**Area****Representatives****Area I**

Shannon Chapman  
COAT Accounting  
426-1794  
schapman@boisestate.edu

**PRESIDENT'S MESSAGE**

From

Nancy Rountree



We had our Professional Development Day on October 9 and it was *FANTASTIC!!!* Gay could not have planned a more enjoyable and fun day of learning, networking and relaxing. I know the participants are still talking about the information they learned and how wonderful the presentations were. I especially enjoyed Jim Everett's keynote address. It is obvious that he is a great motivator and a compassionate person. The Massage and Mingle session was the perfect ending to a fabulous day. The whole day from start to finish was a huge success. I commend Gay and her committee for all the extra effort and hard work on their part to give us the opportunity to grow and learn in such a positive manner.

BSUAOP continues to offer wonderful opportunities for your participation. You will want to mark your calendars for the following events we have coming up. Tuesday, November 20, is our Christmas Auction. This is almost a month earlier than we traditionally hold it. The BSUAOP board voted to hold the event in November in order to catch those early Christmas shoppers here on campus. As chair of this activity, Lois Santillanes has many terrific auction items as well as a nice variety of craft items. It should be enormously fun and will get us all into the holiday spirit. Our December luncheon will be held on Tuesday, December 11 (brown bag only), and Guen Smith will be our guest speaker. This is a luncheon you won't want to miss!

Here's a thought, "Success is to be measured not so much by the position that one has reached in life as by the obstacles which he has overcome."

—Booker T. Washington, educator



If you were unable to attend the "Smart Women Finish Rich" seminar during Professional Day, Jean Patterson will hold seminars again on November 8. Please phone her at 336-6099 for times and location.



## BSUAOP Kenoter Places First in National Competition!

By Angela Garcia



We are proud to announce that our BSUAOP Keynoter was awarded first place in the National Association for Educational Office Professionals (NAEOP) national competition this summer. Guen Johnson, last year's editor of the publication, received the award at the national conference in Salt Lake City. The award, which recognizes excellence in communication, was presented by National President Ruby Allen (pictured with Guen receiving the certificate) at the awards luncheon.

This was such an exciting experience! Years ago, when Merrylea Hiemstra was President of BSUAOP, she was constantly searching for ways to improve our newsletter. She told us about the national competition and what the criteria for success were. At that time we had the goal to someday make our newsletter good enough to simply submit for the competition.

Lead by her enthusiasm, those editors who followed carried Merrylea's vision and began to implement many of the ideas she had gathered. It became a team effort to carry the torch. We were thrilled one year to actually capture third place! It was an incredibly heartwarming surprise to hear the announcement of our first place win this year!

It was a wonderful moment for all of us. The torch had been passed through the years to dedicated editors who have volunteered their time, talent and expertise—Guen Johnson, Sally McDaid, Karen Killmaster, Lisa Ramsey, and Valencia Garrett. We thank you for your creativity, diligence, care and outstanding work. And we congratulate all of you on this first place award! Job well done!

**BOARD MEMBERS**—Please mark your calendars for the following BSUAOP Board Meetings.

**Alexander Room**

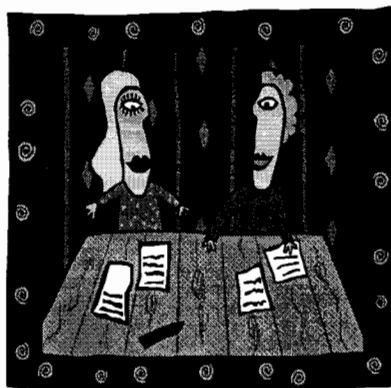
October 23  
November 27  
December 18  
January 22  
February 26

**Alexander Room**

April 23  
May 21  
June 25

**Boyington Room**

March 26



**Area II**

Connie Robinson  
Engineering  
426-2417  
crobinso@boisestate.edu

**Area III**

(Vacant)

**Area IV**

Kathy Cahill-Barkes  
Student Housing  
426-3988  
kcahill@boisestate.edu

**Area V**

Terrie Gillenwater  
Health Sciences  
426-1678  
tgillen@boisestate.edu

**Area VI**

Connie Charlton  
COBE  
426-3110  
ccharl@boisestate.edu

**ACE**

**Representative**

Connie Charlton  
COBE  
426-3110  
ccharl@boisestate.edu

**Auditor**

**Committee**

Shannon Chapman  
COAT Accounting  
426-1794  
schapma@boisestate.edu

**Historian**

**Committee**

Beth Collier  
Philosophy Department  
426-3304  
bcollier@boisestate.edu

**Library**

**Committee**

Beth Collier  
Philosophy Department  
426-3304  
bcollier@boisestate.edu

**Membership**

**Committee**

Karen Killmaster  
Chemistry Department  
426-3963  
kkillma@boisestate.edu

**Newsletter  
Committee**

Grace Jenkins  
Department of Education  
426-2210  
gjenkins@boisestate.edu

**PSP  
Committee**

Rhonda Miracle  
COAT Student Support  
426-4313  
rmiracle@boisestate.edu

**Scholarship  
Committee**

Angela Garcia  
COAT Dean's Office  
426-2338  
agarcia@boisestate.edu

**Ways & Means  
Committee**

Valencia Garrett  
Social Sciences  
426-1368  
vgarrett@boisestate.edu

**Bylaws  
Committee**

Guen Johnson  
Department of History  
426-1255  
gjohnson@boisestate.edu

**Administrative  
Advisor**

Dr. Gwen Smith  
Training & Development  
426-4418  
gsmith@boisestate.edu

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If you wish to contact any of the Executive Board Members by mail, please address the document as follows:

Person's Name  
Department/Mail Stop  
Boise State University  
1910 University Dr.  
Boise, ID 83725



**BSUAOP/PAL'S ANNUAL  
HOLIDAY LUNCHEON AND  
AUCTION**

Please mark your calendars for this special event! It's a wonderful opportunity to start your Christmas shopping early.

**TUESDAY, NOVEMBER 20  
11:30—1:30 PM  
HATCH BALLROOM A AND D  
(Credit cards accepted)**

Flyers have been distributed. If you did not get one please call Guen at 1255 or Valencia at 1368.

If you would like to donate an item or service, please call Lois at 3434, Valencia at 1368, Guen at 1255, or Angela at 2238.

*By Lois Santillanes*



**BSUAOP Scholarships Available**

*By Beth Collier, Angela Garcia, and Valencia Garrett*

The Scholarship Committee would like to make BSUAOP members aware of and encourage you to apply for scholarships to attend workshops, conferences and courses related to advancing or affirming training or skills in your educational office positions.

**Scholarships may be applied for and are due on three occasions throughout the year as follows:**

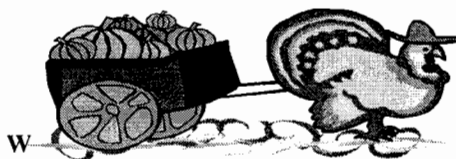
**Monday, December 1st** applications are due for Spring '02 tuition and Ada County Winter Workshop.

**Friday, March 1st** applications are due for Annual State Conference (held April 19-20).

**Wednesday, May 1st** applications are due for Summer and Fall '01 tuition and the Annual National Conference

**Contact Valencia Garrett to request a copy of the application form by e-mail. Completed forms to be returned to Valencia Garrett, Social Sciences & Public Affairs, MS 1900.**

**Email: vgarrett@boisestate.edu. FAX: 4318. Extension: 1368**



Boise State University  
Association of Office Professionals  
Grace Jenkins, Editor  
C/O Education Department, Mail Stop 1745  
1910 University Drive  
Boise, Idaho 83725

## BSUAOP Keynoter

### BSUAOP Areas

**Area I:**

Print Shop, Technical Services,  
Applied Technology, SUB, Facilities  
Maintenance & Ops, Engineering, IBEDC

**Area II:**

Pavilion, Military Science, Physical Education,  
Varsity Center, Athletics

**Area III:**

Library and Communications

**Area IV:**

Administration and Liberal Arts

**Area V:**

Education/Science-Nursing, Morrison Center,  
SMITC, Business, Health Sciences Riverside,  
Raptor Research, Multi- Purpose Classroom  
Facility

**Area VI:**

Math/Geosciences, Public Affairs and Arts  
West, Career Center, Health Center, Campus

*Achieving  
Begins  
With  
Believing*



Check us out!  
[boisestate.edu/bsuaop/](http://boisestate.edu/bsuaop/)



# BSUAOP Events



November 2001

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
				15	16	17
11	12	13	14		23	24
				22 Thanksgiving BSU Closed	23 BSU Closed	
18	19	20 Holiday Luncheon/ Auction	21			
25	26	27 Board Meeting	28	29	30	

**TIP OF THE MONTH**—To tab within the cells of a table, hit Ctrl Tab.