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HR REVIEW

NEWS & INFORMATION FROM THE HUMAN RESOURCES DEPARTMENT

Volume 1, Issue 7

Boise State University

December 5, 1994

FROM THE DIRECTOR - Jane Buser

On Thursday, December 15, 1994, we will be honoring eighty-five BSU employees who have attained five, ten, fifteen, twenty and twenty-five years of service at the University. The Classified Employees Luncheon will be held in the Grace Jordan Grand Ballroom beginning at 11:30 a.m. Please call Human Resources, x1616, if you would like to attend.

The following employees will be recognized:

Five years of service:

Richard Ames	Robert Levtzow
Larel Bassett	Therese McKay
Susan Bodam	Mary McLaughlin
LeRoy Brockett	Gary Nease
Larry Cherrington	Josef Palat
Annette Collette	Linda Reed
Randall Deese	Leslie Rieger
Todd Ellis	Andrea Rivera
Janice Farr	Nichollette Roth
Cynthia Gage	Ronald Schuler
Sue Hall	Ellen Seibolt
David Hartway	Kay Selby
Merrylea Hiemstra	Nancy Shelstad
Philip Housh	Jo Smith
Steven Jenkins	Amy Stuebner
Carol Johnston	Theodore Welty
Donald Jones	Lavell Wheeler
Bonnie Killian	Charles Wilson
Sheila Knezevich	Debbi Woods
Harold Kreps	Lynn Wright
Kevin Laurie	

Ten years of service:

Linda Alley	Elizabeth Collier
Donna Bauges	Sandra Duncan
Phyllis Bollinger	Marsha Hale
Carol Caffrey	Jewell Haskins
Cynthia Carroll	Carol Joyce
Julie Clarkson	Lynn McAdams

(Ten years continued):

Phillip McClain	Barbara Thimsen
James Pass	Steven Ware
John Pryor	Joyce Weir
Jane Sailor	Diane Wyett
Lawrence Sands	Sharon Yates
James Stewart	

Fifteen years of service:

Renee Anchustegui	Donna Conner
Delores Asumendi	Greg Dorcheus
Bill Barshaw	Darlene Flacker
Pauline Cardinale	Kathryn Hendricks
Connie Charlton	

Twenty years of service:

Jill Collins	Ernie Roberson
Conley Freeman	Barbara Schenk
Carol Hines	Carol Spafford
Margene Muller	Clare Spoor
Barbara Petty	Carole Thomason

Twenty-five years of service:

Ann Glassen	Sandra Smith
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FACTORIZING REVIEW TEAM

The Department of Human Resources is pleased to announce the development of a Hay Factoring Review team that has been established at BSU. The members include Greg Blaesing, Director, SUB; Julie Clarkson, Administrative Secretary, Library; and Viola Boman, Human Resource Specialist, Human Resources. Our new team has participated in an intensive two-day training session conducted by a Hay compensation consultant. Team members will not only review campus requests for factoring, but will also participate on the statewide factoring committee. Our thanks to these volunteers in assisting HRD in this important compensation process.

WELCOME!!

- ✓ Genoveva Girado - Custodian, Physical Plant
- ✓ Jimmy Girado - Custodian, Physical Plant
- ✓ Mindy Swantner - Word Processing Specialist, Social Work

DEPARTURES

- ✓ Virgil Bryson - Student Residential Life
- ✓ Grant Caldwell - Physical Plant
- ✓ Caryl Harrigan - Military Science

RETIREMENTS

- ✓ Ray Lewis - HPER

TRAINING SCHEDULE

Contact 4419 to register or for additional information.

Performance Management Step III:

Conducting a Win/Win	
Performance Appraisal Interview	12/8
Employee Orientation	1/11

HOLIDAY SCHEDULE

BSU will be closed for the holidays on Friday, December 23rd through Tuesday, December 27th and Saturday, December 31st through Monday, January 2nd, 1995.

REMINDER

Temporary employees and adjunctive faculty can obtain a photo-ID by stopping by the Human Resources Department, Room A-218. A form will be issued to you which you can take to the photo-ID office in the Student Union Building. Our hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

VACANCIES

Contact Viola Boman at 1617 for additional information on the following classified positions:

- Clerical Unit Supervisor - Registrar's
- Custodian - Physical Plant; Student Residential Life
- DP Personal Computer Coordinator (half-time, 9 mos.) - Health Studies
- DP Personal Computer Network Specialist - Registrar's
- General Book Manager - Bookstore
- Grounds Maintenance Worker - Physical Plant
- HVAC Specialist - Student Residential Life
- Maintenance Craftsman - Physical Plant
- Maintenance Craftsman, Senior - Physical Plant
- Maintenance Specialist, Parking - Campus Safety
- Radio Operations Manager - BSU Radio
- Secretary (half-time) - Provost's Office

Contact Trudy Leininger at 3648 for additional information on the following position:

- Assistant/Associate Professor - Athletic Training, Psychology (3 positions); Health Policy
- Assistant Professor - Dep't. of Social Work; Macroeconomics; Mathematics (2); MA Program in School Counseling; Spanish/Applied Linguistics; Freshwater Ecologist; Graphic Design (Art Dep't.); Sociology (Mexican/American Studies)
- Curriculum Coordinator/ESL Instructor - Asia University America Program
- Dean, Continuing Education and Coordinator of Outreach Programs
- Dean, Social Sciences and Public Affairs
- Department Chair - Art Department
- Director of Corporate Underwriting - BSU Radio
- Instructional Software Developer - SMITC
- Senior Faculty Position - Social Work

