HR REVIEW

NEWS & INFORMATION FROM THE HUMAN RESOURCES DEPARTMENT

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FROM THE DIRECTOR - Jane Buser

On Thursday, December 15, 1994, we will be honoring eighty-five BSU employees who have attained five, ten, fifteen, twenty and twenty-five years of service at the University. The Classified Employees Luncheon will be held in the Grace Jordan Grand Ballroom beginning at 11:30 a.m. Please call Human Resources, x1616, if you would like to attend.

The following employees will be recognized:

Five years of service:

Richard Ames
Larel Bassett
Susan Bodam
LeRoy Brockett
Larry Cherrington
Annette Collette
Randall Deese
Todd Ellis
Janice Farr
Cynthia Gage
Sue Hall
David Hartway
Merrylea Hiemstra
Philip Housh
Steven Jenkins
Carol Johnston
Donald Jones
Bonnie Killian
Sheila Knezevich
Harold Kreps
Kevin Laurie
Robert Levtzow
Therese McKay
Mary McLaughlin
Gary Nease
Josef Palat
Linda Reed
Leslie Rieger
Andrea Rivera
Nichollette Roth
Ronald Schuler
Ellen Seibolt
Kay Selby
Nancy Shelstad
Jo Smith
Amy Stuebner
Theodore Welty
Lavell Wheeler
Charles Wilson
Debbi Woods
Lynn Wright

Ten years of service:

Linda Alley
Donna Bauges
Phyllis Bollinger
Carol Caffrey
Cynthia Carroll
Julie Clarkson
Elizabeth Collier
Sandra Duncan
Marsha Hale
Jewell Haskins
Carol Joyce
Lynn McAdams

(Ten years continued):

Phillip McClain
James Pass
John Pryor
Jane Sailor
Lawrence Sands
James Stewart
Barbara Thimsen
Steven Ware
Joyce Weir
Diane Wyett
Sharon Yates

Fifteen years of service:

Renee Anchustegui
Delores Asumendi
Bill Barshaw
Pauline Cardinale
Connie Charlton
Donna Conner
Greg Dorcheus
Darlene Flacker
Kathryn Hendricks

Twenty years of service:

Jill Collins
Conley Freeman
Carol Hines
Margene Muller
Barbara Petty
Ernie Roberson
Barbara Schenk
Carol Spafford
Clare Spoor
Carole Thomason

Twenty-five years of service:

Ann Glassen
Sandra Smith

FACTORING REVIEW TEAM

The Department of Human Resources is pleased to announce the development of a Hay Factoring Review team that has been established at BSU. The members include Greg Blaesing, Director, SUB; Julie Clarkson, Administrative Secretary, Library; and Viola Boman, Human Resource Specialist, Human Resources. Our new team has participated in an intensive two-day training session conducted by a Hay compensation consultant. Team members will not only review campus requests for factoring, but will also participate on the statewide factoring committee. Our thanks to these volunteers in assisting HRD in this important compensation process.

WELCOME!!

- √ Genoveva Girado - Custodian, Physical Plant
- √ Jimmy Girado - Custodian, Physical Plant
- √ Mindy Swantner - Word Processing Specialist, Social Work

DEPARTURES

- √ Virgil Bryson - Student Residential Life
- √ Grant Caldwell - Physical Plant
- √ Caryl Harrigan - Military Science

RETIREMENTS

- √ Ray Lewis - HPER

TRAINING SCHEDULE

Contact 4419 to register or for additional information.

Performance Management Step III:	
Conducting a Win/Win	
Performance Appraisal Interview	12/8
Employee Orientation	1/11

HOLIDAY SCHEDULE

BSU will be closed for the holidays on Friday, December 23rd through Tuesday, December 27th and Saturday, December 31st through Monday, January 2nd, 1995.

REMINDER

Temporary employees and adjunctive faculty can obtain a photo-ID by stopping by the Human Resources Department, Room A-218. A form will be issued to you which you can take to the photo-ID office in the Student Union Building. Our hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

VACANCIES

Contact Viola Boman at 1617 for additional information on the following classified positions:

- Clerical Unit Supervisor - Registrar's
- Custodian - Physical Plant; Student Residential Life
- DP Personal Computer Coordinator (half-time, 9 mos.) - Health Studies
- DP Personal Computer Network Specialist - Registrar's
- General Book Manager - Bookstore
- Grounds Maintenance Worker - Physical Plant
- HVAC Specialist - Student Residential Life
- Maintenance Craftsman - Physical Plant
- Maintenance Craftsman, Senior - Physical Plant
- Maintenance Specialist, Parking - Campus Safety
- Radio Operations Manager - BSU Radio
- Secretary (half-time) - Provost's Office

Contact Trudy Leininger at 3648 for additional information on the following position:

- Assistant/Associate Professor - Athletic Training, Psychology (3 positions); Health Policy
- Assistant Professor - Dep't. of Social Work; Macroeconomics; Mathematics (2); MA Program in School Counseling; Spanish/Applied Linguistics; Freshwater Ecologist; Graphic Design (Art Dep't.); Sociology (Mexican/American Studies)
- Curriculum Coordinator/ESL Instructor - Asia University America Program
- Dean, Continuing Education and Coordinator of Outreach Programs
- Dean, Social Sciences and Public Affairs
- Department Chair - Art Department
- Director of Corporate Underwriting - BSU Radio
- Instructional Software Developer - SMITC
- Senior Faculty Position - Social Work