PART II

ADMISSION REQUIREMENTS

REGULATIONS

GRADUATION

Junior College
Vocational Technical
Upper Division
ADMISSION REQUIREMENTS TO THE JUNIOR COLLEGE

Applicants for admission must be at least 16 years of age and must present satisfactory evidence of good moral character.

Credentials.—Students applying for admission to the Junior College are required to furnish credentials as follows:

(a) An original transcript or transcripts of high school credits showing four complete years of school, signed by the principal, superintendent, or other authorized official. Early acceptance may be obtained at Boise College on the basis of a seven-semester high school transcript showing cumulative Grade Point Average of 2.50 (C+) or better, assuming other factors in matriculation are satisfactory.

(b) Official transcripts and statements of honorable dismissal from each institution attended after high school graduation.

(c) Personal data on the regular application-for-admission blank.

(d) Complete physical examination on form provided by the college.

(e) Two photographs—billfold size (approximately 2" x 3").

(f) Character references on form provided by the college if the student is transferring from another college or if he has been out of high school for more than one year. Character references are required of all students who plan to live in a dormitory.

(g) Official score card from American College Testing Program (ACT). Tests are administered five times each year to high school seniors throughout the nation. Students who miss the regular tests will be tested during registration week for an additional fee. (See SCHEDULE OF FEES AND CHARGES).

(h) Applicants for Vocational-Technical programs must take the General Aptitude Test Battery (G.A.T.B.) at any State Employment Security Agency. The ACT tests are not required for Vocational-Technical applicants.

(i) Students who plan to enroll in the Nursing, Dental Assistant, and Vocational-Technical programs must arrange for a personal interview with the directors of these programs prior to acceptance.

Blanks for furnishing personal data may be obtained on application to the Director of Admissions. High school and college records should be furnished on the transcript blanks of the institution at which the work was taken. All credentials must be sent directly to the Director of Admissions of the Junior College at Boise, Idaho, not through the student. Prompt attention to these details will avoid delay in registration.

Permit to Register—Applicants for admission whose credentials have been accepted will be given permission to register for the following semester. Students should plan to have all credentials submitted one month before registration to settle any questions that may arise and to receive by mail a Permit to Register one week before registration. Before a student may register, he must have a permit signed by the Director of Admissions.

Veterans who plan to attend under the G.I. Bill of Rights or Veterans Orphans under the War Orphans Act, must, upon registration, present a certificate of eligibility. Those under P.L. 815 and P.L. 894 unable to present a certificate of eligibility at the time of registration will be charged tuition and fees. Upon presentation of the certificate, complete refund will be made.

A. ADMISSION AS REGULAR STUDENTS

By Certificate.—Admission to the Junior College is based upon credentials showing graduation from an accredited high school and presentation of 15 acceptable units earned from the ninth grade through the twelfth as listed below under Summary of High School Requirements. Twelve units must have been earned during the tenth, eleventh, and twelfth grades.
A “unit” represents a high school subject taught five times a week in periods of at least 36 weeks. A certificate of secondary school record should be filled out and signed by the superintendent, principal, or other official of the school in which the work was done. It should show the length of each course in weeks, the length of each recitation, and the grades of scholarship attained, including a record of all failures and conditions. All certificates accepted toward admission to Boise Junior College become the property of the college, and are permanently filed among its records. They cannot be returned to the student, but certified copies will be issued if needed.

Academic units shall be defined as English (composition and literature), foreign language, mathematics, social studies, and natural science.

Elective units may be taken from the academic subjects named as well as from vocational and other subjects commonly given in high schools with the following exceptions:

(a) Spelling, penmanship, reviews, project work in conjunction with regular courses, and work which is primarily of the nature of extra-curricular activities.

(b) Less than one unit in foreign language, shorthand, typing or bookkeeping.

(c) Less than one-half unit in any subject.

(d) More than one unit in physical education and one in ROTC or two in ROTC.

Requirements for admission to the Junior College are summarized below. Students planning to attend senior college after completing work in the Junior College should present evidence of having had the high school courses listed under the title of the proposed senior college course. (For provisions to make up high school deficiencies, see page 42)

**SUMMARY OF HIGH SCHOOL REQUIREMENTS**

<table>
<thead>
<tr>
<th>High Schools</th>
<th>(Units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>3</td>
</tr>
<tr>
<td>Elementary Algebra</td>
<td>1</td>
</tr>
<tr>
<td>*Plane Geometry</td>
<td>(1)</td>
</tr>
<tr>
<td>Social Studies</td>
<td>2</td>
</tr>
<tr>
<td>Natural Science (from grade 10, 11 or 12)</td>
<td>1</td>
</tr>
<tr>
<td>†Other Academic</td>
<td>2</td>
</tr>
<tr>
<td>Total Academic</td>
<td>10</td>
</tr>
<tr>
<td>Electives</td>
<td>5</td>
</tr>
<tr>
<td>Total Units</td>
<td>15</td>
</tr>
</tbody>
</table>

*For students who do not plan to pursue an academic course in a senior institution or for those who plan to transfer to an institution which does not require geometry from high school, one unit of other academic work will be acceptable.
†General Science is acceptable as an academic unit but not as a natural science.

**B. ADMISSION BY EQUIVALENCY CERTIFICATE**

Any application that is accompanied by a High School Equivalency Certificate will be processed exactly as it would be if a high school diploma were presented. Inquiries should be addressed to the State Department of Education, State House, Boise, Idaho.
C. ADMISSION BY EXAMINATION

Applicants who have attained the age of eighteen years and who have achieved passing scores on all five of the General Educational Development tests will be admitted as Special Students (see below) in lieu of a high school diploma or an equivalency certificate, providing that the applicant has been away from high school for at least one year preceding his application.

D. ADMISSION AS SPECIAL STUDENT

Persons over twenty-one years of age who are unable to meet requirements as regular students and desire to take special studies may be admitted on special status upon presentation of satisfactory evidence that they are qualified to enter upon the work. Save in very exceptional cases, students will not be admitted directly from the secondary schools to this status. In such cases, the principal of the last high school attended will be consulted. All persons who have not completed secondary school are urged to do so before applying for admission to the Junior College.

Graduates of accredited high schools are expected to qualify for regular undergraduate standing in accordance with the general rules.

A special student is not eligible to become a candidate for graduation until he has satisfactorily met entrance requirements or until he has completed 32 semester hours of work in the college with a grade point average of 2.5 or better.

E. ADMISSION TO VOCATIONAL-TECHNICAL COURSES

Any person who is seriously interested in becoming a skilled craftsman will be admitted to these courses. Graduation from high school is not necessary; neither are there any prerequisite course requirements, provided the student has been out of high school at least one semester. The college does not admit any applicants under eighteen years of age who are attending high school at the time of application. In rare instances, however, a high school student may be admitted provided his high school principal requests his admission. Students in the vocational curricula who plan to enter certain extracurricular activities must meet regular entrance requirements. (See eligibility requirements.) Credits in Vocational Shop and Technical Education courses are not counted toward an academic degree.

F. ADMISSION WITH ADVANCED STANDING

Students entering from other colleges must present proof of honorable dismissal and official transcripts mailed directly to the Director of Admissions. Students entering from other institutions must comply with the same scholarship regulations as are applied to students previously enrolled in the college. After registration students are classified as Freshmen, Sophomores, Juniors, Seniors and part-time.

G. ADMISSION WITH DEFICIENCIES IN GROUP REQUIREMENTS

Students who qualify for admission to the Junior College but who fail to meet specific group requirements may be admitted with deficiencies to take courses for which they are prepared. All such deficiencies must be removed before graduation. Students entering with deficiencies will remove them by taking college courses, generally without college credit, or by taking work in a secondary school while taking part-time work at the college. College courses cannot be substituted for high school algebra and geometry. When college courses are taken to make up deficiencies, the time spent in such classes shall count twice as much toward making up deficiencies as does an equal amount of time spent in high school.

H. CHALLENGING COURSES—GRANTING CREDIT BY EXAMINATION

It is possible for a student to challenge a college course when he feels that because of his past background, education, and experience he can pass an examination covering the subject material of a course. Requests for consideration are made through the Office of the Dean of Faculty.
Admission Requirements

REGULATIONS

A. GRADING SYSTEM

A. (90-100) Distinguished work—Four quality points per hour.
B. (80-89) Superior work—Three quality points per hour.
C. (70-79) Average work—Two quality points per hour.
D. (60-69) Passing work—One quality point per hour.
F. Failure. No quality points per hour.
Inc. Incomplete may be given in cases where work has been satisfactory up to the last three weeks in the semester. Work not made up within the first half of the semester after the student returns to college automatically becomes a failure unless special extension of time is granted by the instructor and Dean of Faculty.
W. Official withdrawal during the first four weeks of the semester or while doing passing work. For procedure, see regulations below.

A student who receives a grade below C in a given course may repeat that course in residence to raise his grade, if in the meantime he has not taken an advanced course for which the first course is a prerequisite. If a course is repeated the first grade remains upon the record, but the last grade only is counted in computing the student's grade points.

Grade point average (G.P.A.) is computed by dividing the total number of quality points earned by the total number of semester hours earned.

B. ELIGIBILITY FOR EXTRACURRICULAR ACTIVITIES

1. For intercollegiate athletics: Eligibility will be based on the rules and regulation of the Intermountain Collegiate Athletic Conference. Such eligibility will be determined at each nine week grading period and will remain in effect until the next nine week grading period.
2. For other extra-curricula activities:
   a. General eligibility for participation: Eligibility will be granted if a student complies with each of the following:
      (1) Is enrolled as a full-time student.
      (2) Earned at least 10 hours of credit in his most recently completed semester or if an entering freshman, has the approval of his academic advisor.
      (3) Not be on academic or social probation.
   b. Eligibility to hold an office or chairmanship: Eligibility will be granted if a candidate complies with each of the following:
      (1) Is enrolled as a full-time student.
      (2) Has a cumulative GPA of 2.00 or better.
      (3) Has a GPA of 2.00 or better for the semester immediately preceding.
      (4) If an entering freshman, has the recommendation of his academic advisor.
   c. The activities governed by this section include:
      (1) Elective or appointive Student Body Officers, including heads of committees.
      (2) Elected officers of all officially recognized clubs (including residence hall organizations) exclusive of religious organizations.
      (3) Committee chairman appointed by the Social Committee of the SEB.
(4) Participants in school-sponsored, class-centered extracurricular activities unless such participation is required to earn credits in catalog courses. Such activities include plays (both all-school and language), publications, choir, band and orchestra, debate, and radio and television appearance. Not included in this regulation are periodic school promotion programs on radio and television, talent shows, and other special Student Body assemblies.

(5) Any other official representation of the school either by election or appointment.

d. Eligibility will be determined at the end of each semester grading period and will continue for the semester following.

3. It is the responsibility of the faculty activity advisor, director, or coach to see that the eligibility of all candidates is certified by the Registrar and filed with the Dean of Men before such candidates are eligible to participate in extra-curricular activities.

C. CLASSIFICATION OF STUDENTS

After registration students are classified as Freshmen, Sophomores, Junior, and part-time.

Freshman — From 0 semester credits through 27.
Sophomore — From 28 semester credits through 64.
Junior — From 65 semester credits through 96.
Senior — 97 semester credits and over.

A student enrolled for 10 semester hours or more will be considered a full-time student.

A student who is carrying less than 10 credits but has met entrance requirements for regular students will be classified as a part-time student.

D. ATTENDANCE AND ABSENCE FROM CLASS

Students are responsible for their attendance in the courses for which they are enrolled. No absences, whether approved by the college for participation in college-sponsored activities, or necessitated by sickness or other personal emergency, are "excused" in the sense of relieving the student of responsibility for work assigned or carried on by a class during his absence. It is his responsibility to arrange with his instructors to make up work which he is forced to miss. Absences are reported through the Registrar's office to the student's advisor and to the Dean of Men or Dean of Women.

A student who has been absent from a meeting of a class has lost some of the content of the course, regardless of the cause of the absence. If any student accumulates absences to the extent that further participation in the class seems to be of little value to him and detrimental to the best interests of the class, the instructor shall warn such student that further absence may cause him to fail the course or be dropped.

E. ACADEMIC PROBATION AND DISMISSAL

A student whose work is of such a character that it appears he cannot continue in the college with profit to himself and credit to the institution may be placed on probation and, subsequently, disqualified. In general, satisfactory performance means orderly progress toward graduation requirements with a cumulative grade point average of 2.0 or better.

Any student whose grade point averages is 1.5 or lower following his first semester in college will be placed on probation. A student placed on probation for the second consecutive semester may, upon recommendation of the Scholarship Standards Committee after a review of his record, be disqualified and dropped from the college.

A student may be denied permission to re-register in the college if, after at least two semesters, his cumulative grade-point average is twelve points below
Admission Requirements

a grade-point average of 2.0. This calculation is made by multiplying by two the total credit hours in which he has been enrolled and subtracting twelve. If the answer so obtained is not exceeded by the student's total quality points, he will be subject to this regulation. Permission to re-enter may be denied by the Dean of the Faculty on the recommendation of the Scholarship Standards Committee.

A student disqualified for the first time for either of the above reasons may be permitted to re-register by one of the following methods:

1. Permitting a semester to elapse before applying for re-registration.
2. Securing the approval of the Scholarship Standards Committee with the concurrence of the Dean of Faculty. The student must obtain and an official Application for Reinstatement form from the Dean of Faculty. If a student desires special consideration for the Fall Semester, his application must be on file no later than August 15, and no later than January 1 for consideration for the Spring Semester. In very special cases, a student who is disqualified as a result of his Fall Semester performance may have until noon of the first day of the following Spring Semester registration to file an Application for Reinstatement form, if his faculty advisor files a written petition on behalf of the student.

In the case of second or successive disqualifications, a student must follow item 2 above to secure reinstatement.

In either of the above instances, the student will re-register on probationary status.

A student may be dropped from the college rolls at any time his character and conduct are found to be generally unsatisfactory.

The President reserves the right to handle special cases involving probation or dismissal.

Students on probation shall take minimum loads and are not eligible to represent the College in any extra-curricular activities. Students on probation during the second semester shall take a lighter load than formerly and should try other courses as a means of determining their aptitudes.

F. ADMISSION ON PROBATION

Transfer students from other colleges and universities who have failed to clear the probationary provisions outlined above may, upon petition, be granted permission to enroll on probation by the Dean of Faculty upon recommendation of the Scholarship Standards Committee.

G. WITHDRAWAL

Withdrawal from Individual Courses. A student may withdraw from individual courses by securing a permit from his advisor, which must be endorsed by the advisor and each instructor involved, then presented to the Registrar for signature, and then cleared with the Business Office. The date on which the Registrar signs the permit will be the official withdrawal date.

Complete Withdrawal from College. A student may officially withdraw from college (all courses) only by securing a withdrawal permit from the Dean of Men or Dean of Women, and having it signed by same. The student then goes directly to the President for signature and is then sent to the Registrar. After clearance with the Registrar the student is sent to the Business Office for final clearance.

Withdrawal Grades. If the student withdraws after the first four weeks of the semester (including registration week) he may receive a grade of "W" only if his work is passing as of the official withdrawal date; otherwise, a grade of "F" must be awarded. During the last three weeks of the course (including final examination week) a student may not withdraw from individual courses or college totally with the grade(s) of "W". In cases where a strict application of this regulation seems—in the opinion of an instructor an adviser, or a stu-
dent—to work an unreasonable hardship, the matter will be presented to the Dean of Faculty, who may refer it to the Scholarship Standards Committee for recommendation of action to be taken. A student who discontinues a course without having completed an official withdrawal shall be awarded a grade of "F".

H. MAXIMUM LOAD

No student shall be allowed to enroll for more than 17 hours without special permission, unless more hours are specified in his curriculum.

I. COURSE PRE-REQUISITE WAIVER

Specific course pre-requisites may be waived upon written approval of the Division Chairman in whose division the course is offered with concurrence of the Dean of Faculty.

A student seeking to have pre-requisites waived must justify his request on the basis of background, education, and experience to the satisfaction of the Division Chairman.

JUNIOR COLLEGE GRADUATION REQUIREMENTS

A. ASSOCIATE OF ARTS

Boise Junior College confers the title of Associate of Arts upon those students completing a minimum of 64 semester hours with a cumulative grade point average of 2.0 in the curricula of art or music or who have majors in other fine arts, the social sciences, or humanities providing that they meet the requirements in the General Curriculum.* For the Associate of Arts these requirements are: six hours of English composition, four hours of physical education activities,** and six hours in each of the following three groups: humanities including English offerings other than English composition, foreign language, and fine arts; social sciences; and natural sciences and/or mathematics; PLUS an additional six units in any one of the three.

B. ASSOCIATE OF SCIENCE

The title of Associate of Science will be conferred upon those students completing a minimum of 64 semester hours with a cumulative grade point average of 2.0 in one of the suggested professional or pre-professional curricula listed on pages 48 to 60 or in a general curriculum.* These curricula are Business Administration, Secretarial Science, Education, Engineering, Forestry, Home Economics, Dental Hygiene, Pre-Dental, Pre-Medical, Pre-Psychology, Pre-Veterinarian, Nursing, Medical Technology, and Physical Education. Students with majors in the natural sciences and mathematics will also receive this title provided that they meet the requirements in the General Curriculum. These requirements are: six hours of English composition, four hours of physical education activities,** and six hours in each of three of the following groups: humanities as listed above; social sciences; natural science and/or mathematics; business; and home economics; PLUS an additional six hours in any one of the three selected.

C. DIPLOMA

A diploma is granted to any student completing 64 semester hours of work for which the Junior College gives credit. These must include four hours of physical education activities** and six hours of English composition for Communication Skills. Semi-professional courses meet the requirements for a diploma. A cumulative grade point average of 2.0 or better is required.

Vocation-Technical Education students are not required to take the four hours of physical education activities to qualify for a diploma.

*Completion of this curriculum does not necessarily meet upper division requirements in any specific field in case of transfer to another college or university.

**To be selected only from 47-151, 47-152, 47-153, 47-157, 47-158, 47-166, 47-167, 47-168, 47-169, 47-176, 47-177, 47-186, or 47-187.

Four semesters of Physical Education activity are required for graduation from Boise College. Exceptions will be made for veterans who are cleared by the Registrar to receive Basic Training credits in lieu of Physical Education and Health and for those presenting to the Registrar a waiver signed by the Boise College physician. This waiver must be secured by the student during the semester covered by the waiver. The Boise College physician may be contacted at the Health Center.
ADMISSION REQUIREMENTS TO UPPER DIVISION

A. JUNIOR STANDING

A student must have earned 64 acceptable semester credit hours of college-level work before he is classified a junior.

B. UPPER DIVISION COURSES

Upper Division courses are open to a student who:

1. Has completed stated course pre-requisites and
2. Is not on academic probation and
3. Has completed 60 semester credits of college work.

A Lower Division student who has a G.P.A. of 2.0 or better may take Upper Division courses if:

1. The Upper Division course is required during the Sophomore year in a specific curriculum in which the student is majoring, or
2. The student has the written permission of the Division Chairman in whose division the course is offered.

C. CONTINUING STUDENTS

Continuing students at Boise College have first preference in entering the upper division as juniors provided they have earned 64 credit hours of college-level work and have G.P.A.'s of 2.0 or better. Students need not re-apply to the College but must inform the Registrar's Office of their intention to return.

D. FORMER BOISE JUNIOR COLLEGE STUDENTS

Former Boise Junior College students, who have not attended any other accredited higher education institution since leaving Boise Junior College and who wish to enter as juniors must:

1. Have earned 64 semester credit hours of college-level work;
2. Have a Grade Point Average of 2.0 or better;
3. Have completed the College's Application for Admission Form;
4. Have physical examination completed and reported on the College's Physical Examination Form if the last physical examination on file at the College is three or more years old.

E. TRANSFER STUDENTS

Transfer students from other colleges and universities who wish to enter as juniors must:

1. Have earned 64 semester credit hours of college-level work;
2. Have a Grade Point Average of 2.0 or better;
3. Have completed the College's Application for Admission Form;
4. Have transcripts from all other accredited higher education institutions previously attended sent directly to the Registrar from the school officials responsible;
5. Have physical examination completed and reported on the College's Physical Examination Form;
6. Have character references, on forms provided by the College, completed and sent to the Registrar;
7. Not be under disqualification at another college or university;
8. Submit two 2” x 3” recent photographs (no snapshots).

F. ACCEPTANCE INTO PROGRAM

A student must declare his major upon entering the upper division. The Registrar will evaluate the student's transcripts for acceptance into the College. The student will be sent to an advisor for assistance in formulating a program to fulfill all requirements for his declared major. The student is ultimately responsible for the selection of courses for his major and the degree.

†The first B.A. degrees will be awarded in 1967.
G. PERMIT TO REGISTER

Applicants for admission whose credentials have been accepted will be given permission to register for the following semester. Students should plan to have all credentials submitted one month before registration to settle any questions that may arise and to receive by mail a Permit to Register one week before registration. Before a student may register, he must have a permit signed by the Director of Admissions.

REGULATIONS

Upper division students are equally bound by all rules, regulations, and policies that apply to the junior college students regarding Petitions, Challenging Courses, Grading System, Eligibility for Extracurricular Activities, Attendance and Absence from class, academic probation and dismissal, admission on probation, withdrawal from courses or college, and maximum loads.

MINIMUM GRADUATION REQUIREMENTS
FOR BACHELOR OF ARTS DEGREE

A. OVERALL REQUIREMENTS

1. Total credit hours (including Physical Education Activities*) .................................. 128
2. Total credit hours — upper-division courses ..................................................... 40
3. Minimum Graded Point Average for all courses taken ...................................... 2.0

B. COURSE REQUIREMENTS

1. General Requirements — (10 semester credits — total)
   a. English Composition — 6 semester credits (one year sequence course).
   b. Physical Education Activities — 4 semester credits.

2. Humanities Requirements — (15 semester credits total)**
   a. Literature offerings — not fewer than 6 credits in a sequence literature course.
   b. Other courses — not fewer than 6 credits selected from:
      1. Introduction to Humanities sequence.
      2. Two or three lecture courses (not fewer than 6 credits) in at least two of the following areas: speech, art, music, and drama.
      3. Foreign language (one-year sequence).

3. Social Science Requirements — (15 semester credits total).
   a. History offerings — Not fewer than 6 credits in a lower division sequence history course.
   b. Other courses — not fewer than 6 credits from the following list (courses may be either sequence or semester courses):
      1. Anthropology
      2. Economics
      3. Philosophy
      4. Political Science
      5. Psychology
      6. Sociology
   c. Not fewer than 3 additional credits to be selected from any of the courses listed in 3a and 3b above.

*To be selected only from 47-150, 47-151, 47-152, 47-153, 47-157, 47-158, 47-166, 47-167, 47-168, 47-169, 47-176, 47-177, 47-186, or 47-187. Four semester of Physical Education activity are required for graduation from Boise College. Exceptions will be made for veterans who are cleared by the Registrar to receive Basic Training credits in lieu of Physical Education and Health and for those presenting to the Registrar a waiver signed by the Boise College physician. This waiver must be secured by the student during the semester covered by the waiver. The Boise College physician may be contacted at the Health Center.

**(Students majoring in one of the Business Curricula may use Business Writing to satisfy 3 hours of this 15-hour total.)
Admission Requirements

4. Laboratory Science or Mathematics Requirements — (16 credits total)
   a. Two sequences chosen from two of the following:
      1. Physical Science laboratory courses
      2. Biological Science laboratory courses
      3. Mathematics

5. Other Special Requirements
   a. Department major core requirements.
   b. Department minor core requirements.

C. MINIMUM CREDIT HOURS IN RESIDENCE

Minimum credit hours in residence: 30 credit hours of which the last 15 credit hours prior to graduation must be taken at the College during regular or summer sessions.

D. EXTENSION AND CORRESPONDENCE COURSES

Total hours of extension or correspondence courses that may be allowed: not more than 24 credit hours of which not more than 12 credits may be in correspondence study.

A traditional tree — Colorado Blue Spruce — moved 150 yards to make way for the new Liberal Arts Building.
Observe, question, and perform are watchwords in the field of art.

Midnight oil burning brightly in the comfortable, well-appointed, resource-filled library.