

CATALYST

1983-1984



BOISE STATE UNIVERSITY

HANDBOOK

Student Handbook



1983-1984

Student Handbook Committee:

Ed Wilkinson, Dean of Student
Special Services
Margarita Mendoza de Sugiyama
Bill Albin
Terry Chambers
Ray Simmons

Layout and Typesetting

Adele Thomsen
Carole Moore

Cover Design by:

Linda Newby

Photograph Credits:

BSU Information Services

*Published annually by the Office of Student
Special Services in cooperation with the
Center for Printing and Graphic Services.*

It is the policy of Boise State University to provide equal educational and employment opportunities, services, and benefits to students and employees without regard to race, color, national origin, sex, or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, and Sections 503 and 504 of the Rehabilitation Act of 1973, where applicable, as enforced by the U.S. Department of Health, Education, and Welfare.

Very Important Dates to Remember

FALL SEMESTER 1983

CLASSES BEGIN		Monday, Aug. 29
*ASBSU (Elections)	Candidates for Senator Pick Up Petitions	Monday, Aug. 29
Last Day for	100% Refund for Complete Withdrawal	Tuesday, Aug. 30
Last Day for	Open Registration and Drop/Add	Friday, Sept. 2
*ASBSU (Elections)	Turn in Petitions for Senator	Noon, Monday, Sept. 12
	Meeting of All Candidates at 4:00 p.m.	
	Campaigning Begins	
Last Day for	75% Refund for Complete Withdrawal	Tuesday, Sept. 13
*ASBSU (Elections)	Candidates for Mr. and Ms. BSU Pick Up Petitions	Monday, Sept. 19
*ASBSU (Vote Today)	Primary Election for Senator	Monday, Tuesday, Sept. 26-27
Last Day for	50% Refund for Complete Withdrawal	Tuesday, Sept. 27
*ASBSU (Elections)	Turn in Petitions for Mr. & Ms. BSU	Monday, Oct. 3
LAST DAY TO WITHDRAW	or CHANGE YOUR CLASS SCHEDULE	Friday, Oct. 7
MIDTERM EXAMS		Monday-Friday, Oct. 10-14
*ASBSU (Vote Today)	General Election for Senator and Mr. & Ms. BSU	Tuesday-Wednesday, Oct. 11-12
HOMECOMING	ALL WEEK - GAME on Saturday	Monday-Saturday, Oct. 31-Nov. 5
Preregistration	For Spring Semester 1984 (one week)	Monday-Friday, Nov. 7-11
Thanksgiving	Holiday	Thursday-Sunday, Nov. 24-27
FINAL EXAMS		Tuesday-Saturday, Dec. 13-17

SPRING SEMESTER 1984#

CLASSES BEGIN		Thursday, Jan. 12
Last Day for	100% Refund for Complete Withdrawal	Monday, Jan. 16
Last Day for	Open Registration and Drop/Add	Friday, Jan. 20
Last Day for	75% Refund for Complete Withdrawal	Friday, Jan. 27
Last Day for	50% Refund for Complete Withdrawal	Friday, Feb. 10
Washington's Birthday	Holiday	Monday, Feb. 20
LAST DAY TO WITHDRAW	or CHANGE YOUR CLASS SCHEDULE	Friday, Feb. 24
MIDTERM EXAMS		Monday-Friday, Mar. 5-9
Spring Vacation	Holiday for one week	Monday-Sunday, Mar. 26-Apr. 1
Preregistration	For Fall Semester 1984 (One Week)	Monday-Friday, Apr. 2-6
FINAL EXAMS		Tuesday-Saturday, May 8-12

#ASBSU Spring Semester Dates Not Available at Printing

*ASBSU (Associated Students of Boise State University) - Important Dates. Check with the Student Activities Office, 385-1223.

Table of Contents

	Page
I. GENERAL STUDENT INFORMATION	
Where To Find Help	5
Campus Map	7
Breakdown of Institutional Fees	9
Admission to Athletic Events	10
Parking on Campus	10
II. SERVICES FOR STUDENTS	
Vice President for Student Affairs	13
Dean of Student Special Services (Complete Withdrawal, Tutoring, Physically Handicapped, Veterans, etc.)	13
Career & Financial Services (Scholarships, Loans, Grants, Part-time Jobs, and Career Planning & Placement)	13
Dean of Admissions (General Admissions and Program Counseling)	14
Registrar (Transcripts, Permanent Records, Class Changes, etc.)	14
Student Residential Life (Residence Halls, Contracts, University Apartments)	14
Counseling & Testing Center (Personal, Vocational, Educational Counseling, and Achievement, Interest, Aptitude Tests)	15
Student Union (Food Service, Activities, Scheduling, Games, etc.)	16
Multicultural, Child Care Center and Handicapped Students	18
Library (Card Catalog, Reference, Circulation, Periodicals, etc.)	18
Student Health Center (Eligibility, Services, etc.)	19
III OPPORTUNITIES FOR INVOLVEMENT	
University Committees	21
Student Organizations and Programs	22
Scheduling of Facilities	23
Art, Music and Theatre Arts	23
Recreation on Campus / Pavilion	24
Athletics	24
Student Government (ASBSU Organizations and Officers)	27
ASBSU Senators and Judicial Branch	28
ASBSU Constitution	29
IV. UNIVERSITY POLICIES AND PROCEDURES	
Academic Regulations (Advisors, Grading System, Classification of Students, Changes in Registration, Complete Withdrawal, Probation and Disqualification, etc.)	34
Student Policies and Procedures (Bill of Rights, Code of Conduct, Judicial Procedures, Hearing Boards, Organizational Policies and Recognition Procedures, etc.)	36

PART I



GENERAL STUDENT INFORMATION

Where to Find Help

MONEY MATTERS

Scholarship and Financial Aid, Short Term Loan

Go to—Career and Financial Services, Room 117, Administration Building, 385-1664.

Pick Up On-campus Paycheck

Go to—Cashier's Window, Room 209, Administration Building, 385-1212.

Payments for: Room and Board

Go to—Housing Cashier's Window, Room 209, Administration Building, 385-1612.

Payments for: Late Registration Fees and Other University Bills

Go to—Cashier's Window, Room 209, Administration Building, 385-1212.

Buy Books, Paper, and School Supplies

Go to—Bookstore, First Floor, Student Union Building, 385-1254/1559.

Questions Concerning Veterans Pay

Go to—Veterans Affairs Office, Administration Building, Room 114, 385-1679.

Part-time Job Off-Campus

Go to—Job Location Office, Room 124, Administration Building, 385-1745.

ACADEMIC CONCERNS

Academic Advising or Change Your Advisor

Go to—The Advising Coordinator of your College or School. Check with Dean of College's or School's Secretary.

Drop or Add a Class, Class Conflicts, Educational Goals, Degree Requirements or Declaring a Major

Go to—Your Advisor First. Part-time students check with the Registrar's Office, Room 102, Administration Building (385-3486) or the Continuing Education Office (Night Students), Room L241-A, Library (385-3293).

Copy of Transcript

Go to—Transcript Clerk, Registrar's Window, Room 100, Administration Building, 385-3486.

Transcript Evaluated

Go to—Evaluator's Office, Room 107, Administration Building, 385-3486.

Graduation Information

Go to—Graduation Clerk, Room 107, Administration Building, 385-3486.

Grade Change or Incomplete

Go to—Your Professor and Advisor first.

Tutoring Assistance, Withdrawal from School

Go to—Dean of Student Special Services Office, Room 114, Administration Building, 385-1583.

Academic Problems

Go to—Dean of Student Special Services Office, Room 114, Administration Building, 385-1583, OR Counseling Center, Sixth Floor Left, Education Building, 385-1601.

Absence from class for extended period

Go to—Individual professor or in a medical emergency the Dean of Student Special Services Office, Room 114, Administration Building, 385-1583.

Change of Address

Go to—Records Clerk, Registrar's Office, Room 102, Administration Building, 385-3486.

SPECIAL ACADEMIC OPPORTUNITIES

Honors Programs

Go to—Dr. William E. Mech, Library, Room 408, 385-1122.

Internship

Go to—Your Department Chairman or Academic Dean.

National Student Exchange

Go to—National Student Exchange Coordinator, second floor of SUB, 385-1280.

Studies Abroad

Go to—Dr. John B. Robertson, Office of Studies Abroad, Liberal Arts Building, Room 206, 385-3593.

Reading and Study Skills

Go to—Department of Teacher Education, Education Building, Room 206, 385-3602.

Career Information, Occupational Outlooks, Current Employment Trends

Go to—Career Planning and Placement, Administration Building, Room 123, 385-1747.

VOCATIONAL-TECHNICAL CONCERNS

Counseling Services

Go to—Vo-Tech Counseling Center, Technical Education Building, Room 112, 385-1431.

Questions about completing courses early

Go to—Instructor and Department Chairman.

Submit Information to Tech Tips

Go to—Technical Education Building, Room 114, 385-1431.

Questions concerning registration and student records

Go to—Erma Callies, Technical Education Building, Room 112, 385-1431.

STUDENT SERVICES

Special Student Programs, Physically Disabled Services, Vocational Rehabilitation, TTY Phone

Go to—The Dean of Student Special Services Office, Room 114, Administration Building, phone 385-1583, TTY phone 385-1454.

Go to—Vocational Rehabilitation, 1365 North Orchard, phone 334-2310; TTY phone 334-2520.

Executive Task Force, Sign Language Club

Go to—Dean of Student Special Services Office, Room 114, Administration Building, 385-1583.

Child Care Information

Go to—Pavilion, 385-3979.

Ethnic Student Organizations, MEChA, Dama Soghop, Black Student Union

Go to—Dean of Student Special Services Office, Room 114, Administration Building, 385-1583.

Veterans Programs, Veterans Who Need Tutoring

Go to—Office of Veterans Affairs, Room 114, Administration Building, 385-1679.

Legal Counseling

Go to—ASBSU Office, Second Floor, Student Union Building, 385-1142.

Health Insurance Claim

Go to—Representative in Senate Offices, Second Floor, Student Union Building, 385-1142.

RECREATIONAL-SOCIAL ACTIVITIES

Clubs on Campus, Fraternities and Sororities

Go to—Student Activities Office, Second Floor, Student Union Building, 385-1223.

Rent Camping Equipment

Go to—Outdoor Activities, First Floor, Student Union Building, 385-1456.

Bowling, Pool, Pinball

Go to—First Floor, Student Union Building.

Schedule the use of a BSU Facility

See "Scheduling of BSU Facilities" in Section III of Student Handbook.

PERSONAL MATTERS

Problems with Housing Situation or Landlord

Go to—Office of Student Residential Life, Room 110, Administration Building, 385-3986.

Problems with Roommate

Go to—Your R.A. or Resident Director or Office of Student Residential Life, Room 110, Administration Building, 385-3986.

Personal, Vocational, or Educational Concerns

Go to—Counseling Center, Sixth Floor Left, Educational Building, 385-1601.

Discriminated Against

Go to—Affirmative Action Director, Room 307, Business Building, 385-1979.

Grievance against a member of the University

Go to—Student Activities Office, Second Floor, Student Union Building, 385-1223.

MISCELLANEOUS

Have Someone Paged in Student Union Building

Go to—Information Booth, First Floor, Student Union Building, 385-1108.

Put Ad, Letter or Article in Student Newspaper

Go to—University News Office, Second Floor, Student Union Building, 385-1464.

Pay Parking Ticket or Information about Parking Regulations

Go to—Parking Control, Room 118, Administration Building, 385-1681.

Find Out about Idaho Residency Requirements

Go to—Vice President for Financial Affairs, Room 208, Administration Building, 385-1200.

Boise State University CAMPUS MAP

PARKING CODE:

Reserved

General Decals
Only

Open
(No decal
required)

Dorm
Decal

Courts
Decal

Heights
Decal

BOISE STATE UNIVERSITY CAMPUS GUIDE

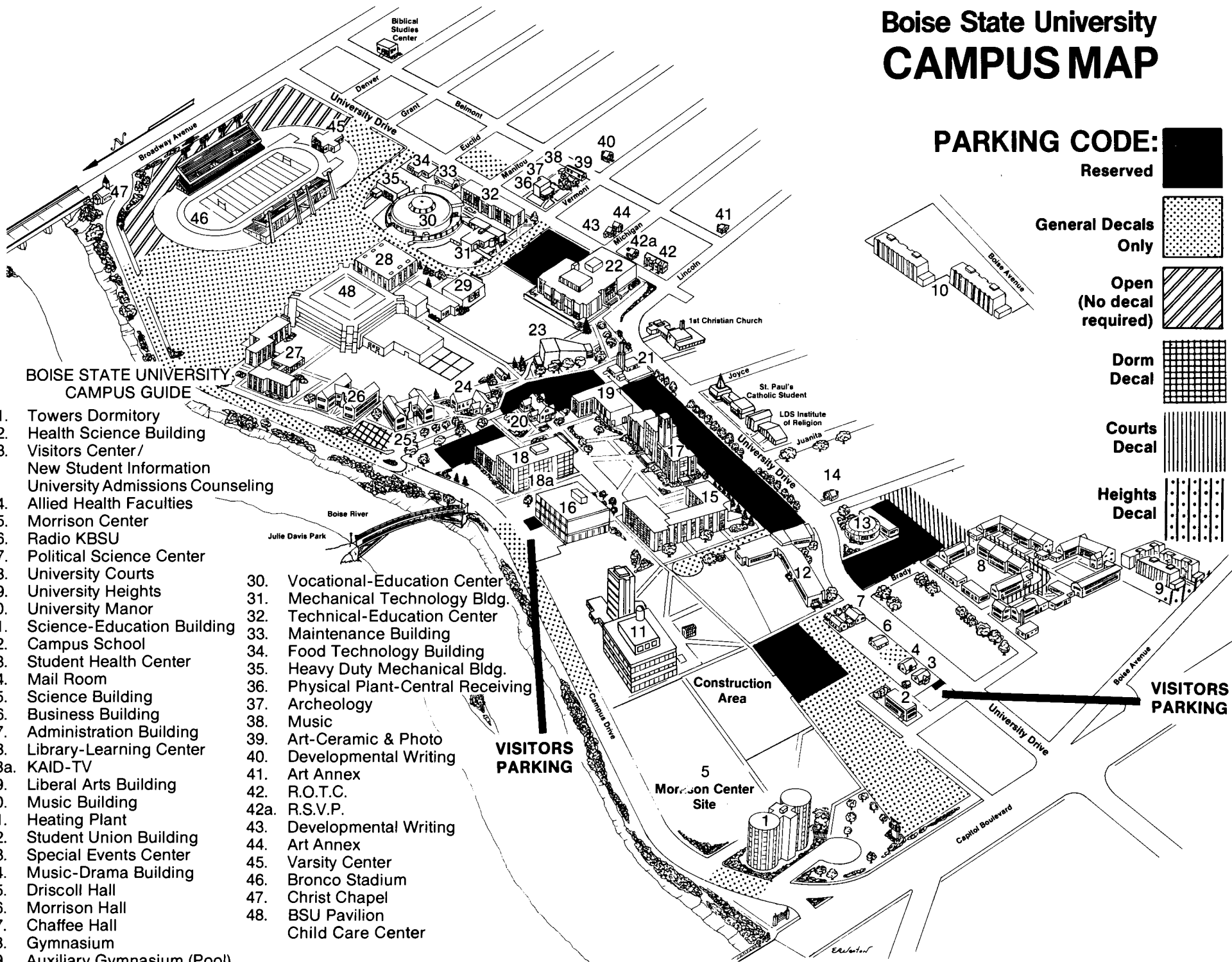
1. Towers Dormitory
2. Health Science Building
3. Visitors Center/
New Student Information
University Admissions Counseling
4. Allied Health Faculties
5. Morrison Center
6. Radio KBSU
7. Political Science Center
8. University Courts
9. University Heights
10. University Manor
11. Science-Education Building
12. Campus School
13. Student Health Center
14. Mail Room
15. Science Building
16. Business Building
17. Administration Building
18. Library-Learning Center
- 18a. KAID-TV
19. Liberal Arts Building
20. Music Building
21. Heating Plant
22. Student Union Building
23. Special Events Center
24. Music-Drama Building
25. Driscoll Hall
26. Morrison Hall
27. Chaffee Hall
28. Gymnasium
29. Auxiliary Gymnasium (Pool)
30. Vocational-Education Center
31. Mechanical Technology Bldg.
32. Technical-Education Center
33. Maintenance Building
34. Food Technology Building
35. Heavy Duty Mechanical Bldg.
36. Physical Plant-Central Receiving
37. Archeology
38. Music
39. Art-Ceramic & Photo
40. Developmental Writing
41. Art Annex
42. R.O.T.C.
- 42a. R.S.V.P.
43. Developmental Writing
44. Art Annex
45. Varsity Center
46. Bronco Stadium
47. Christ Chapel
48. BSU Pavilion
Child Care Center

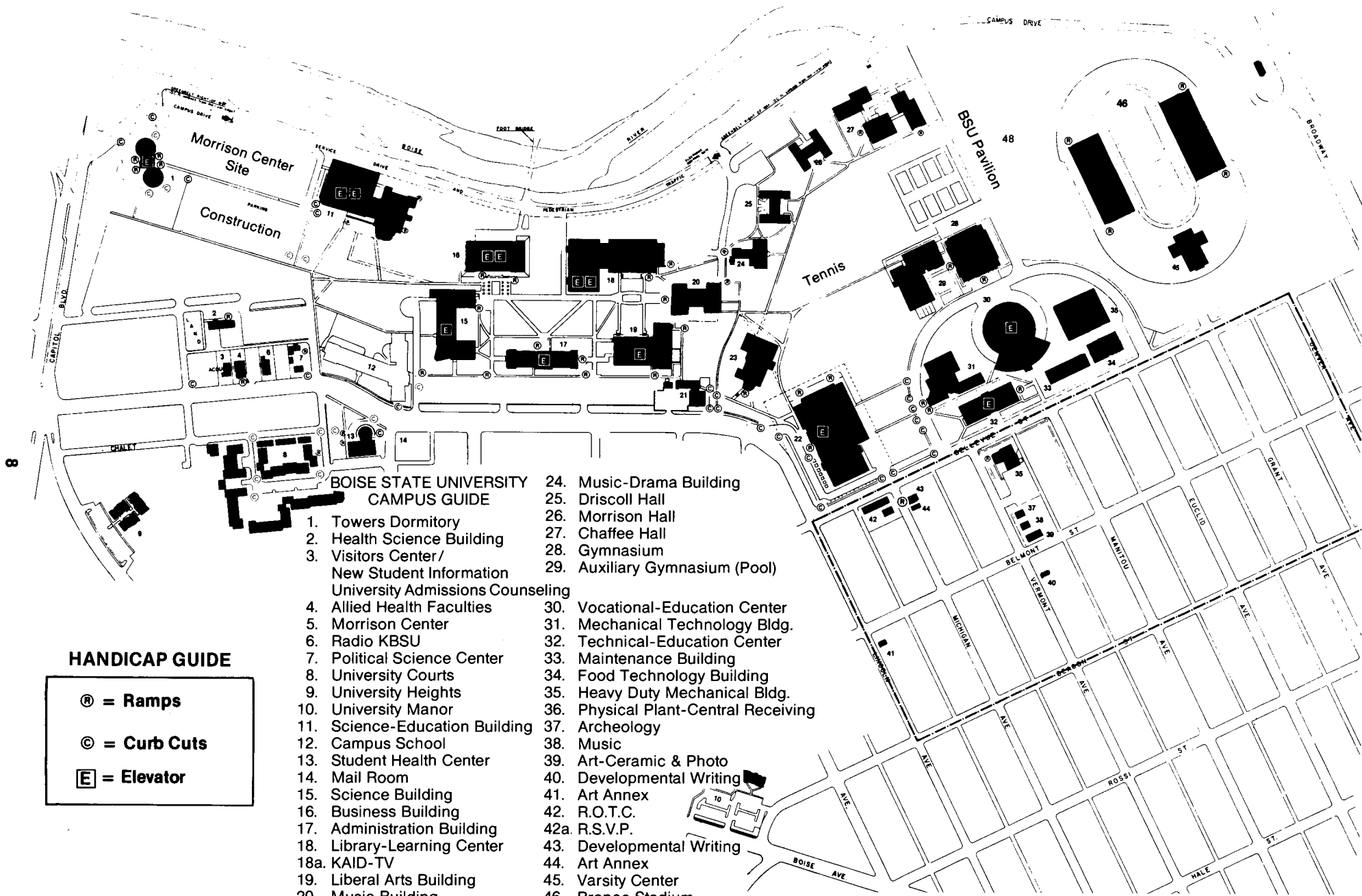
**VISITORS
PARKING**

5
Morrison Center
Site

Construction
Area

**VISITORS
PARKING**





**BOISE STATE UNIVERSITY
CAMPUS GUIDE**

- | | |
|---|---------------------------------------|
| 1. Towers Dormitory | 24. Music-Drama Building |
| 2. Health Science Building | 25. Driscoll Hall |
| 3. Visitors Center /
New Student Information
University Admissions Counseling | 26. Morrison Hall |
| 4. Allied Health Faculties | 27. Chaffee Hall |
| 5. Morrison Center | 28. Gymnasium |
| 6. Radio KBSU | 29. Auxiliary Gymnasium (Pool) |
| 7. Political Science Center | 30. Vocational-Education Center |
| 8. University Courts | 31. Mechanical Technology Bldg. |
| 9. University Heights | 32. Technical-Education Center |
| 10. University Manor | 33. Maintenance Building |
| 11. Science-Education Building | 34. Food Technology Building |
| 12. Campus School | 35. Heavy Duty Mechanical Bldg. |
| 13. Student Health Center | 36. Physical Plant-Central Receiving |
| 14. Mail Room | 37. Archeology |
| 15. Science Building | 38. Music |
| 16. Business Building | 39. Art-Ceramic & Photo |
| 17. Administration Building | 40. Developmental Writing |
| 18. Library-Learning Center | 41. Art Annex |
| 18a. KAID-TV | 42. R.O.T.C. |
| 19. Liberal Arts Building | 42a. R.S.V.P. |
| 20. Music Building | 43. Developmental Writing |
| 21. Heating Plant | 44. Art Annex |
| 22. Student Union Building | 45. Varsity Center |
| 23. Special Events Center | 46. Bronco Stadium |
| | 47. Christ Chapel |
| | 48. BSU Pavilion
Child Care Center |

HANDICAP GUIDE

Ⓡ = Ramps

Ⓒ = Curb Cuts

ⓔ = Elevator

Breakdown of Institutional Fees

Registration is not complete or official until all fees are paid
(Subject to change without notice)

	Idaho Resident	Non-Resident	Foreign Student
FULL TIME FEES (8 Credits or More)			
Associated Student Body	\$ 15.50	\$ 15.50	\$ 15.50
General Recreation Fee	1.50	1.50	1.50
Athletics	18.00	18.00	18.00
Student Health Insurance	34.50	34.50	34.50
Health Center	16.00	16.00	16.00
Student Union Fee	55.00	55.00	55.00
Facilities Equipment	5.00	5.00	5.00
General Building Fee	94.00	94.00	94.00
Alumni Activities	2.50	2.50	2.50
General Fee	3.00	3.00	3.00
Institutional Fee	160.00	160.00	160.00
TOTAL INSTITUTIONAL FEES	\$405.00	\$405.00	\$405.00
Tuition Fee	-0-	+ 950.00	+ 1000.00
TOTAL TUITION AND FEES FOR UNDERGRADUATE STUDENTS	\$405.00	\$1355.00	\$1405.00
Graduate School Fees	+ 125.00	+ 125.00	+ 125.00
TOTAL GRADUATE SCHOOL FEES	\$530.00	\$1480.00	\$1530.00
PART TIME FEES (Per Credit Hour)			
Student Union Fee	\$ 4.50	\$ 4.50	\$ 4.50
General Building Fee	9.00	9.00	9.00
Part Time Fee	35.00	35.00	35.00
TOTAL PART TIME FEES	\$48.50	\$48.50	\$48.50
Tuition Fees	-0-	30.00	30.00
TOTAL COST FOR PART TIME STUDENTS	\$48.50	\$78.50	\$78.50
Graduate School Fees	12.50	12.50	12.50
TOTAL GRADUATE/PART TIME STUDENTS	\$61.00	\$91.00	\$91.00
Audit Fee same as credit fee.			
OTHER FEES			
Application Processing (non-refundable)	\$10.00	\$10.00	\$10.00
Late Registration (When Registering by Petition)	\$50.00	\$50.00	\$50.00
Vocational Technical (Advanced Security Registration Deposit)	\$75.00	\$75.00	\$75.00
Summer Session (per credit hour)			
Undergraduate	\$49.50	\$79.50	\$79.50
Graduate	51.00	81.00	81.00
Private Music Lessons	35.00	35.00	35.00
Testing			
Residual ACT	\$14.00	\$14.00	\$14.00
TSWE (Test of Written English)	5.00	5.00	5.00
Music-Private Lessons (per Regular Semester)			
1 or 2 credits	\$55.00	\$55.00	\$55.00
4 credits	110.00	110.00	110.00
Art-Laboratory or Model Costs	variable	variable	variable
Duplicate Activity/Library Card	\$5.00	\$5.00	\$5.00

All fees, tuition, and other charges are subject to change at any time by the State Board of Education acting as the Board of Trustees for Boise State University.

Student Insurance Coverage

All registered, full-time students (taking 8 credit hours or more) paying full-time fees at Boise State University are automatically included under the University's medical insurance plan. The student is insured at home, at school, or while traveling—24 hours a day for the policy period. The insurance is \$50 deductible per calendar year for accident or sickness.

To make a claim on your insurance, you need to obtain a claim form from the Student Health Center (2103 University Drive), fill it out and return it to the Student Health Center. If you are away from college, you need to pay the bill and obtain a receipt. To get your benefits you need to contact the Student Health Center and follow their directions. If a claim is made during the summer months, go to room 205 of the Administration Building.

Students who are covered by family or other plans may obtain a refund through the campus representative located in the ASBSU office. This refund must be made 30 days after insurance is in effect, or by September 30, 1983.

For further information, contact Bob Bowers (the insurance agent for Boise State) 385-1142, or Capital Planning 345-9885. Bob is available in the Senate Offices from 2-4 p.m. every day, except for Wednesday.

Boise State University carries liability insurance covering all on-campus official functions, including student activities.

Admission to Athletic Events

Ticket Information: 385-1285

Full-time BSU students will be issued individual tickets for each home football and men's basketball game. Part-time students are given the option to purchase a guest ticket for a game under the provisions listed below. Tickets are available for pick up at the Student Union Information Center or at the Varsity Center Ticket Office. All students must present their Fee Receipt/Activity Card and photo identification when they pick up tickets and the Fee Receipt/Activity Card at the gates when entering an athletic event. A student may pick up his/her ticket only.

Football and Basketball Student Ticket Policies have not been set for the 1983-84 school year. Please contact the Athletic Ticket Office for information at 385-1285.

Boise State University Parking System

Traffic and Parking Regulation Brochures are available in the PARKING CONTROL OFFICE (Room 118, Adm. Bldg.). The regulations apply on all University property, at all times, unless otherwise specified.

Reserved Parking

Reserved Decals cost \$52.00 per academic year. \$28.00 of the decal fee is deposited in the University's Scholarship Fund and is tax deductible.

A vehicle registration card must be completed prior to issuing an assigned decal number for your designated reserved lot. You must park in your assigned designated lot only and may park in any legal parking space. There are no individually assigned spaces. Restricted lots are reserved from 7:00 a.m. until 3:00 p.m. Monday through Friday and your reserve decal is NOT VALID in the General Decal parking lots between 7:00 a.m. and 3:00 p.m.

Current Reserve Decals may be renewed from around May 2 until the first week of August. Remaining Reserve Decals will be sold to faculty and staff ONLY on August 23. The balance of the reserved decals will be sold on August 25 to students, staff and faculty on a first come/first served basis.

General Decal Parking

General decal parking is available in the unreserved portion of the Towers Lot, the west side of the Stadium/Pavilion Lot, designated campus roads, general decal designated lots, and any reserved lot AFTER 3:00 p.m. Only one decal will be issued for \$12.00 and the completion of a vehicle registration card. Parking decals are NOT VALID unless permanently affixed to the vehicle's LEFT REAR BUMPER. A General Decal DOES NOT guarantee you a parking space. It DOES NOT allow you to park in fire lanes, handicap spaces, loading zones, or any yellow painted

area.

Metered Parking Spaces

Heavy traffic areas such as the Administration and SUB parking lots have metered parking spaces identified for the convenience of short-term visitors, students, staff, or faculty. Each space is regulated with half hour, one hour, and two hour parking meters at a cost of \$.25 per half hour.

Open Parking

The east side of the Stadium/Pavilion Parking Lot is the ONLY AREA on campus that does not require a decal or permit. This enables visitors, seminar participants, special meeting groups, etc., to park on campus without incurring a parking violation.

Evening Parking

Decals or permits will be required for evening and nighttime use of the parking facilities. Daytime decals/permits

will be valid in the evening.

Campus Housing Parking

University apartments and residence hall parking decals are available in the Parking Control Office and are required for University Courts, University Heights, and all residence halls. Apartment decals are issued free of charge, while residence hall decals are issued with the purchase of a General Decal.

Handicapped Parking

Disabled students, staff, and faculty may purchase a Handicap Parking Decal for \$12.00 with a written request from their physician to the Dean of Student Special Services. This decal allows parking in identified handicapped spaces or in all decal required parking lots.

Summer School Parking

Summer students are not required to purchase a decal or to register their vehicles. Summer students are required to observe all parking regulations and to pay all fines if ticketed.

Motorcycle Parking

Motorcycle decals are required to park on campus in designated motorcycle parking areas only. Decals are \$12.00 for the academic year.

Parking Control

Any questions concerning parking regulations, payment of fines or appeals should be directed to the PARKING

CONTROL OFFICE, Room 118, Administration Building, phone 385-1681. The office is open from 7:00 a.m. until 4:00 p.m., Monday through Friday.

This office does not set policy or rules and regulations for parking on the campus. Its function is to efficiently operate, manage, and enforce the University's parking rules and regulations. Any comments or concerns should be submitted in writing through this office to the University Administration and Parking Advisory Committee.

Please refer to the Parking Brochure for the deadline dates for submitting an appeal or paying a fine.

Penalties for Violations

Ticket Costs/Fines

\$2.00 Fine: for parking in a non-designated space, improper placement of decal or improperly affixed decal

\$4.00 Fine: parking in no parking areas, motorcycle spaces, yellow, fire, loading or handicap zones, expired meter, dumpster area, blocking traffic, parking in more than one space, on sidewalk, blocking driveway, 15 feet of fire hydrant, in a crosswalk, on the grass or areas not designated for parking, vehicles with decal parking in no charge designated visitor spaces.

\$7.50 Fine: parking in any decal required lot without a matching decal, parking more than one registered vehicle in a reserved area at a given time (duplicate decal numbers), parking anywhere on campus when parking privileges are revoked.

Towing and Impoundment

Parking control officers may use their discretion in towing away vehicles. This practice may be used when a vehicle is: (1) obstructing or blocking the flow of traffic; (2) parked in a loading or yellow zone, fire lane, handicapped space, reserved lot, etc; (3) owned by a "continual violator" or by someone whose parking privileges have been revoked.

CONTINUAL VIOLATORS are individuals who accumulate three or more parking violations. They are subject to TOWING until all violations are cleared with the Parking Control Office.

TOWING is carried out by Al's Automotive Repair & Towing, 107½ East 42nd Street, Boise, Idaho; telephone 344-8890. All towing fees must be paid in cash at Al's Automotive to obtain the vehicle's release.

PART II



SERVICES FOR STUDENTS

Vice President for Student Affairs 385-1418

If you need an answer to a general question or problem, check in Room 112, first floor of the Administration Building, and ask for Dr. David S. Taylor, Vice President for Student Affairs. Dr. Taylor and his staff are available to advise on all of the services provided by Student Affairs personnel.

Dean of Student Special Services 385-1583

The functions of Student Special Services include general student counseling, adjudicating special requests and petitions to change a student's record or withdrawal from the University, tutorial assistance, support services for disabled students and professional advising of minority, women, disabled and veteran activities.

Complete Withdrawal from BSU

If you are contemplating withdrawing from the University, come to Student Special Services for a withdrawal form. A staff person will do an exit interview and advise you of the clearance procedures. The office will try to assist you in handling some of your problems and will refer you to other student assistance areas or community agencies for help with special needs.

If you are physically unable to come in due to hardship or health, telephone or write the Student Special Services office and request a **Petition for a Complete Withdrawal**.

Tutorial Assistance - 385-3794

Tutorial assistance is offered in as many subject areas as we are able to secure certified tutors. This program is a service to Boise State University students in need of additional help outside the classroom at no cost. You

Specific questions about the Student Policy Board, other Student Affairs offices, student government and all areas of counseling and advising can be directed to this office if assistance is not found elsewhere.

can obtain information about receiving tutorial assistance or becoming a tutor by contacting Student Special Services, Administration Building, Room 114.

Physically Disabled Students

Special problems related to disabilities are referred to this office. To facilitate identification of services needed you are requested to contact us as early as possible. Our office is equipped with an electric door and TTY for easy access. The phone number for the TTY is 385-1454. For a comprehensive description of services available you should request the *BSU Physically Disabled Student Guide*.

Veterans Affairs 385-1679

This office provides minimal services and assistance for all veterans enrolled at Boise State University. Veteran student counselors will inform and advise you of eligibility for educational benefits and assistance. Counselors are responsible for identifying special education programs of a remedial, motivational, and tutorial nature that will assess your needs, problems, and interest. The Veterans Affairs staff will also make referrals to the Veterans Clerk in the Registrar's Office, Counseling Center or other student assistance areas and community agencies.

Whenever you need some assistance or information, we will try to do everything possible to help you.

Student Special Services Staff:

Ed Wilkinson, Dean of Student Special Services
Margarita Mendoza de Sugiyama, Administrative Assistant

Vice President for Student Affairs Staff:

Dr. David Taylor, Vice President for Student Affairs
Judy Walker, Secretary to Vice President

Maxine Kudar, Secretary to Dean
Jan Centanni, Special Services Coordinator
Grace Hardy, Child Care Center Director
Bill Albin, Veterans Affairs Coordinator

Talent Search

Luanne Epeldi, Recruiter/Counselor

Career & Financial Services

Career and Financial Services provides a program of advising and assistance to students regarding financing their education, determining what they want to do when they graduate, and obtaining career employment upon graduation.

Financial Aid 385-1664

Administration Building, Room 117
Boise State University has a comprehensive financial assistance program which includes a variety of types of scholarships, loans, grants, and part-time jobs for which one might apply. Due to the changes occurring in traditional financial assistance programs, students should contact Career and Financial Services during **Fall Semester** to learn what assistance might be available and how to apply.

Financial Aid Staff:

Richard Rapp, Director of Career & Financial Services
Esperanza Nee, Assistant Director of Career & Financial Services
Richard Reed, Financial Services Advisor
Chris Woodward, Financial Services Advisor

Beth McGovney, Financial Services Advisor
Wanda Craig, Student Employment
Georgia Harris, Guaranteed Student Loans

Career Planning and Placement

385-1747 Admin. Bldg., Room 123
Career Planning and Placement provides information regarding career opportunities and career choice. Students are invited to utilize this service any time during their university years to assist in the important decision of what to major in and what to do after graduation.

Students may obtain up-to-date occupational information on current employment, wages, outlook, and occupation descriptions by using the Idaho Career Information System via a computer terminal in room 124, Administration Building. This system also features Quest, a questionnaire which assists the student in identifying careers which relate to the student's likes and abilities.

Career Planning and Placement also assists graduating students and alumni by providing information about job hunting techniques and employment opportunities. *Graduating students are encouraged to establish a placement credential file with the office early in their final year.* This permanent file contains references and other valuable information which can be provided to employers or graduate schools. The office also arranges for a variety of employers to interview graduating students on the campus and maintains listings of job openings.

Career Planning and Placement Staff:

Richard Rapp, Director of Career & Financial Services
Carol Hines, Career Planning and Placement Assistant
Jack Klekamp, Off-Campus Student Employment

Dean of Admissions 385-1177

Admissions handles all the paperwork involved in keeping your admissions

record up-to-date from the moment you first apply for admission until the day you graduate and receive your degree. If you need to know whether the University received your application, high school or other college transcripts, or how much it costs to register, where to register, when, and how, the Admissions people in Room 101 (Admissions Window), 103 and 105, first floor of the Administration Building, are there to help.

University Admissions Counseling/ Visitors Center 385-1401 2274 University Drive

General admissions and program counseling as well as referral services are available through the Admissions Counseling Center. Services provided to foreign students, non-traditional students and recent high school graduates include: general admissions procedures, orientation programs, tours of the University, career counseling and interest testing, program and course selection.

Admissions Staff:

Dr. Guy Hunt, Dean of Admissions
Cathy Hampton, Secretary to Dean
Stephen Spafford, Associate Dean and Director of Admissions Counseling
Bonnie Stewart, Secretary to Associate Dean
Evelyn Bobo, Clerical Unit Supervisor

Registrar 385-3486

The Registrar's Office can answer any questions you might have about your BSU transcript, credits earned or transferred in from other colleges or anything concerning your cumulative academic record, and help if you wish to obtain a copy of your BSU transcript for yourself, prospective employers or other schools. Registrar's staff will certify your attendance or G.P.A. for such things as Social Security benefits, educational loans and insurance company's "Good Student Discount." In addition, this office can help you with drop/add or pre-registration and registration problems. A Veteran's Clerk is also available to help you if you need to apply for veteran's benefits or have questions concerning them. This office is located

in Rooms 100, 102, 104, 107, and 108 of the Administration Building.

Registrar's Office Staff:

Susanna Yunker, Registrar
James Watson, Assistant Registrar
Debra Christensen, Registration Manager
Arlene Belveal, Secretary to Registrar

Student Residential Life 385-3986

The Office of Student Residential Life assists students with their residential experience. It is responsible for the residence halls and University apartments, but also provides assistance to those students who live off-campus. Students with problems or questions related to their housing situation can come to Room 110, Administration Building, for assistance.

The office also tries to identify the needs of students related to their residential experience, so that through individual counseling or new programs these needs can best be met. This includes married students, single parents, off-campus students, and residence hall students. The office supervises all applications, assignments, and financial arrangements for on-campus and university apartments, and oversees the physical operation and maintains listings for off-campus accommodations.

Residence Halls

Boise State University has four residence halls, serving approximately 760 students. The Towers is a women's hall for 300 students; Chaffee is for men and has a capacity of 290; Driscoll and Morrison accommodate 78 students each, with Driscoll serving as a women's facility, and Morrison an upperclassmen coed hall.

We have very active student involvement in programming and government in our residence halls.

Residence Hall Student Government

Each hall has a Hall Council made up of the executive officers and floor/suite representatives. This organization has a very direct voice in the pro-

grams and policies which pertain to the students in the respective halls. These are elected positions, and directly involve the students in active participation in all matters that impact on them.

Residence Hall Association

RHA is the organization which represents the central governing body of the students in the residence halls, with the Resident Directors serving as advisors. It is affiliated with the national organization, and is directly involved in programming and policies for the halls.

Resident Advisors

Each hall has Resident Advisors who are selected students trained to assist the residents. The RA's serve as resource people, advise students and student groups, help individuals with problems, implement policies, and basically are there to listen and offer assistance.

Residence Hall Judicial Boards

Students who are suspected of a violation of a University or residence hall policy are referred to a Judicial Board composed entirely of students. There is the right of appeal from the board to the Associated Student Body Judiciary.

Program Fees

All residence halls have a required program fee. This fee is used for programs, activities, and various types of interest group projects as desired by the students.

Semester and Spring Breaks

The residence halls are officially closed during Semester and Spring Breaks. Any student desiring to remain in the halls for all of either of these periods or a portion thereof will be required to pay a per night rate.

Food Service

The Food Service provides three optional meal plans:

Option A: 7-day (19 meals: 3 meals Monday-Friday; 2 meals Saturday and Sunday)

Option B: 7-day (any 14 meals)

Option C: 7-day (any 10 meals)

Residence Hall Acceptance

Acceptance and processing of the contract by the Director of Student Residential Life does not constitute

approval of academic admission to the University and application for admission is not an application for housing.

Contract

Housing is provided to students who agree to contract for the academic year or for the remainder of the academic year, should the student move in after the year begins. Eligibility to live in a residence hall is dependent upon an individual being accepted by the University as a regularly enrolled student. Priority assignment will be made to students carrying 8 or more credit hours. Students who drop below 8 credit hours may be asked to move from the hall.

UNIVERSITY APARTMENTS

Boise State University has three complexes, with a total of approximately 170 units.

How to Apply

Applications are sent to all students and prospective students who request them. Upon receipt, the student should submit the completed form and a \$50.00 application fee to the Office of Student Residential Life as soon as possible to be placed on the waiting list. Then, when the apartment is available for which the student has applied and is eligible, the student will be contacted. It is the responsibility of the student to notify the Office of Student Residential Life of any change of phone number or address.

Eligibility

Priority is given to married students and single parents with a child or children; however, where space permits, one-bedroom apartments are made available to single students. In all cases, the tenant(s) must be enrolled as a full-time student(s) at Boise State University.

OFF-CAMPUS HOUSING

Our office provides very limited services to students who are seeking off-campus housing. We do have listings that we maintain on any available apartments or houses that come to our attention. However, we are unable to go beyond simply making these listings available to anyone who can come into our office, Room 110 of the Administration Building.

Equal Availability

The University is an equal opportunity institution, and offers its living accommodations without regard to race, color, national origin, or handicap (as provided for in Title VI and Title IX and Sections 503 and 504 of the Rehabilitation Act of 1973).

Application Process

To apply for either the residence halls or University apartments, write to:

Student Residential Life
Boise State University
1910 University Drive
Boise, Idaho 83725

Student Residential Life Staff:

Dr. Richard McKinnon, Director
David Boerl, Assistant Director
Janie Bingham, University Apartments Secretary
Helen Robins, Residence Halls Secretary
Joseph O'Bosky, Building Superintendent

Counseling and Testing Center 385-1601

This counseling service has been established to provide assistance to Boise State University students with personal, vocational and educational concerns. Its objective is to aid students to become more self-reliant and effective in their personal and social relationships. The service is based on the premise that at times many normal individuals have problems that they alone cannot resolve. Because of their particular circumstances, university students may have concerns of this nature with greater frequency than persons not in school.

The Counseling Center is also responsible for the administration of such nationwide testing programs as the American College Testing, Miller Analogies Test, College Level Examination Program (CLEP), etc.

Procedure

Any half-time (6 credits) or more Boise State University student may arrange to see a counselor about any concern. The Center operates on the assumption that "talking through" a concern

with a counselor is a most effective way of resolving the difficulty. While counselors do not necessarily give advice, they do provide information when appropriate.

Frequently the counselor can respond in such a way that the student gains more understanding of himself. It is our belief that self-understanding and the application of systematic problem solving techniques are the keys to the resolution of personal difficulties.

An appointment with a counselor can be made in person or by telephoning 385-1601. **The office is located in the Education Building, Sixth Floor.** Interviews are scheduled for 30 to 60 minutes. Frequently several conferences with a counselor are indicated. In many situations a counselor can be seen "on the spot." An appointment may usually be made in a short time.

Hours

The office is open from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Testing

A number of standardized tests are available and, when it would appear beneficial, they may be administered to a student. Tests of interest, general ability, and special aptitude are most commonly utilized. The results of tests are more useful in stimulating self-analysis than in providing answers to problems. A fee may be charged for some tests.

Referrals

Individuals can profit from counseling only if they feel a need for this kind of service. Nevertheless, referrals of students by faculty members are frequently appropriate and are welcomed by the staff of this office. Communication between the referring faculty member and the counselor is usually beneficial.

Confidentiality

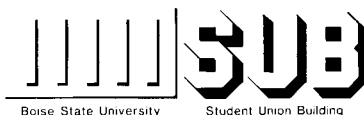
No one talks openly about himself if he is afraid that he may be hurt in some way by revealing his feelings. To encourage openness, all matters discussed by the students are held confidential and only with written permission of the student is information released to others. No report of the counseling is made in any official university record.

Staff

By virtue of training and experience, all counselors in this office are well qualified to provide assistance to students. They possess earned doctor's degrees in Counseling Psychology or related fields and are licensed psychologists. In addition each counselor holds a joint teaching appointment in Psychology or Education which facilitates their understanding of the academic process. They are sensitive to the conflicts and concerns which confront many individuals.

Counseling Center Staff:

Dr. Maximo J. Callao, Director & Counseling Psychologist
Dr. Richard Downs, Counseling Psychologist
Dr. Anne Marie Nelson, Counseling Psychologist
Darlene Pline, Psychometrist
Mary Cozine, Secretary to Director
Clare Spoor, Receptionist



385-1448

As the center of campus social life, the SUB is yours to enjoy and use during your between-class and leisure hours at Boise State. It was specifically designed to provide a wide variety of special services and facilities that are available to all students, faculty, administration, alumni, and community guests. For information about facilities, services or equipment call 385-1448.

SUB Hours

Monday through Thursday - 6 a.m. to midnight
Friday - 6 a.m. to 1 a.m.
Saturday - 6 a.m. to 1 a.m.
Sunday - 6 a.m. to 11 p.m.

University Bookstore 385-1254

The Bookstore is located on the first floor of the Student Union Building. All textbooks and supplies required for classes can be purchased there. The Bookstore endeavors to carry a large selection of sale books on a constant basis.

The Bookstore hours are:

Monday-Friday - 8:00 a.m. to 5:00 p.m.
Saturday - 10 a.m. to 3:00 p.m.

We hope you will enjoy shopping at the Bookstore. We are here to serve you.

University Food Service 385-1225

The University contracts yearly with a commercial food service firm (SAGA) for all food services on campus. For information call 385-1225 or call Student Residential Life at 385-3986 about meal tickets. Some of the facilities provided are:

SUB Student Dining Room (All students, faculty, staff, and guests welcome)

Located on the right of the stairway of the second floor, the dining room serves three full meals a day (two meals on Saturday and Sunday), cafeteria style to all students with meal tickets, coupons, and cash.

Meals are served at the following times:

Breakfast: Monday-Friday 7:00-8:30 a.m.

Brunch: Saturday and Sunday 11:30-1:00 p.m.

Continental: Monday-Friday 8:30-9:00 a.m.

Lunch: Monday-Friday 11:00-1:15 p.m.

Dinner: Monday-Friday 4:45-6:30 p.m.
Saturday and Sunday 4:30-6:00 p.m.

Union Street Cafe is located on the northwest end of the SUB's first floor. Hamburgers, soup, salads, cold sandwiches, ice cream and ala carte entrees are available from 7:00 a.m. through 9:00 p.m. daily.

Riverview Deli on the first floor of the Science Education Building is open Monday through Thursday 7:00 a.m. to 8:00 p.m. and Friday 7 a.m. to 2:00 p.m. Beverages, juices, sweets galore, deli sandwiches, hot soup and chili, and salads are available to eat there or take out.

Catering - SAGA Food Service offers catering for all types of functions. Special affairs such as luncheons, banquets, teas, receptions, and coffee breaks can be easily arranged by calling the Caterer at 385-1225.

General Purpose Meeting Rooms

There are meeting rooms available to recognized student organizations and faculty or staff located on the second floor of the SUB. Room reservations are made in the Scheduling Office on the first floor and should be made early to assure a room. The majority of meeting rooms have conference tables and chairs. Other equipment can be procured by the Scheduling Office if ordered early. Many of the meeting rooms are named after different counties of the State of Idaho. In a case when Food Service will be involved, such as a banquet, one should contact the Operations Office first to be sure that there is room available.

Union Station 385-1448

The Union Station Information Center is located in the main lobby to your direct right as you enter the front door of the SUB.

The Union Station is the HUB OF THE SUB. Information concerning current and up-coming events, ticket sales, office location, bus schedules, lost and found, paging telephones and special events can be obtained here as well as cards for registering classified ads on the bulletin boards to the side of the Union Station counter. Lost and found services for the entire campus are located here.

Activities Office 385-1223

This office is located on the second floor. The Activities Office contains the headquarters for the Student Programs Board and its sub-committees, the ASBSU Judiciary System, as well as for all student organizations. Each recognized student organization has a campus mailbox in the Activities Office and is required to submit an up-dated roster of all officers to maintain recognition.

Coordination of all campus activities takes place here. If you want to "Get Involved" or find out about fraternities, sororities, other campus organizations—this is the place!

Scheduling Office 385-1677

The Scheduling Office is located on the first floor across from the Bookstore. All scheduling of the Student Union Building facilities is done in this office.

Telephones

Four public pay phones are located directly behind the main lobby stairway on the first floor. Blue paging telephones are located on the first floor next to the Union Station and on the second floor, adjacent to the Ballroom and in between the Big Four meeting room and the Nez Perce room. One public pay phone is also located outside the Ballroom.

Lounges

There are two very large lounges that take up the northwest corner of both the first (Boisean Lounge) and second (Ada Lounge) floors of the SUB. Both have huge fireplaces, ultra-soft furniture, and excellent panoramic views of the campus: a great place to rest and relax between classes.

Ballroom

The Ballroom on the second floor north is used for dances, luncheons, speakers and other activities and has an occupant capacity of nine hundred.

Recreational Facilities 385-1456

The Recreation Center is located on the first floor past the Bookstore. There are six bowling lanes, ten billiard tables, four snooker tables, one three-cushion billiard table, foosball machines, table tennis, bumper pool table, coin amusement machines and darts. Also available are cards, chess, checkers, cards, cribbage, etc.—at no charge. Lockers located on the left of the entrance to the Recreation Center are available for rent to students; check at Recreation Center desk.

Outdoor Activities Center 385-1455

Located in the Recreation Center on the first floor with a lounge and resource library containing maps of our national forests and parks; northwest wilderness areas; hiking trails and bike paths. There are books and magazines on the outdoors, sign-up sheets for upcoming outdoor adventures and information on outdoor lectures. The Equipment Rental area in the back of the Rec. Center rents cross country skis, tents, back packs,, stoves, etc.

The Head Shop 385-1260

Located on the first floor to your right as you enter the front of the SUB, this four-chair shop offers hairstyling for both men and women five days a

week from 9:00 a.m. until 5:00 p.m., and Saturday 9:00 a.m. to 12:00 noon.

Global Travel 342-5625

The University branch of Global Travel is a full-service agency offering convenient ticketing arrangements for individual and group travel. Services include airline tickets, cruises, tours, car rentals, total reservations and much more. No charge is made for these services.

Art Exhibits

The SUB strives to bring in the works of local, regional, and national artists for your edification. Any interested student, faculty, local or regional artists may display their art work, paintings or exhibits in one of our four display areas. Some individual pieces from an art exhibit may also be for sale. Insurance protection is strongly recommended and available for all exhibits. Contact the Student Activities Office for scheduling information.

Vending Machines are located in the Recreation Center on the first floor of the SUB. Other machines are also located in the residence halls and all academic buildings.

SUB Staff:

Dennis Freeburn - Director of Student Activities and Student Union
Mike Henthorne - Asst. Director of Student Union
Carole Golder - Asst. Director of Student Activities
Jim Kreider - Student Activities Advisor
Greg Hampton - Recreation Manager

Also in the SUB

William Barmes - Bookstore Manager
Mike Wilding - Food Service Director

Multicultural Board

The Multicultural Board was established as a central organization to develop, coordinate, budget and implement programs of an educational, cultural, social, and humanitarian service for all members of groups affiliated with the Multicultural Board. The Board also promotes interaction, awareness and cooperation between stu-

dents, staff and people from the local community of all ethnic and cultural backgrounds. The Multicultural Board is located in the student organizational area of the Pavilion. Check with the Dean of Student Special Services office, 385-1583.

Child Care Service 385-3979

The BSU Child Care Center, located within the new Pavilion, provides child care from 7:00 a.m. until 5:00 p.m. for two and one-half (2½) through kindergarten age (5-6) children of full-time BSU students first, then part-time students. Faculty and staff children plus half-day or drop-in service will be provided on a space available basis. The child care service provides an educational development program for the total child. It is financed as a self-supporting project through parent-paid fees, donations, ASBSU assistance and reimbursement from the USDA Child Care Food Program.

With a staff of professional early childhood educators, the Center also serves as a laboratory experience for students enrolled in Teacher Education, Vo-Tech Child Care Studies, Health Science and Social Work programs.

Physically Disabled or Handicapped Students 385-1583

University staff and faculty have worked together with physically disabled students in eliminating architectural barriers and improving program accessibility for over fifteen years. Between 200 and 300 disabled or handicapped students enroll in a wide variety of courses and majors each semester with approximately forty percent requiring assistance in accessing university programs.

The Dean of Student Special Services Office provides information and orientation to the University as well as priority course scheduling, registration help, interpreter and notetaker services, tutorial assistance and the authorization of handicapped parking decals for students with serious mobility impairments who submit a doctor's verification. A very close liaison is also maintained with the Boise area office of the Idaho Vocational Rehabilitation Service to facilitate each student's educational experience. All modifications to the campus are recommended and monitored by the "University Committee for Accessibility" in compliance with Section 504 of the Rehabilitation Act of 1973.

Limited equipment is available such as a TTY, manual wheelchair, tape recorders, crutches, and a computer terminal for tests and term papers. The University Library maintains a talking calculator, Visualtek machine, Braille dictionary, and a Perkins Braille.

Library 385-1204

The Library seeks to promote learning and research by making available those materials appropriate to the University's mission and by creating an environment in which faculty and students can interact with Library resources in the pursuit of knowledge.

The University Library contains more than 1,000,000 items selected by librarians and teaching faculty in support of University educational programs. Materials include:

- 280,000 volumes
- 1,900 periodical subscriptions
- 40 state and national newspapers
- 140,000 government publications
- 560,000 microform pieces
- 95,000 maps
- 38,000 phonodiscs, cassettes and other A-V items

The basic collection of books is located on the third and fourth floors of the Library Building. Consult the card and microfiche catalogs for specific classification numbers. For use of materials or for study purposes there

are 1350 reader stations in the Library, divided among individual carrels, large tables and lounge seating. There are also small study rooms available for individual or group use. For locations of services and various collections, see below. Please remember that you must have your BSU Activity/Fee Card and some photo-identification; e.g., driver's license, to check out Library materials.

FIRST FLOOR

Card Catalog/Microfiche Catalogs - the indices to the Library's collections. Here the student may discover what information and materials are available and where they are located. Examine the Information Series for instructions in the use of the card and microfiche catalogs.

Reference Department, 385-3301 - has a large collection of encyclopedias, dictionaries, and other reference works to aid Library users in finding needed information. A reference librarian is on duty most hours the Library is open to assist students and faculty in using Library materials.

Circulation Desk, 385-1204 - the place where books are checked out for home use and records are kept of all books in circulation. Books are returned here, and after being checked in, are reshelfed on their respective floors. Circulation also sends notices to delinquent borrowers who fail to bring back their books on time. Reserve materials are located within the circulation area.

Calculators, including a talking calculator for the visually impaired, for in-Library use are available at the Reserve Desk. There is also a Visual-Tek Reader, Braille, and dictionary for the blind; ask at the Circulation Desk for its location.

Periodicals & Microforms, 385-1263 - The Library collections of periodicals and general microforms are located on the first floor. Assistance in gaining access to periodical literature is available in the Reference Department. Help in using microform equipment may be requested at the Circulation Desk or in the Microform Reading Room.

SECOND FLOOR

Curriculum Resource Center, 385-3605 - the Library has a large collec-

tion of non-book materials housed in the CRC. The collection includes book and non-book teaching materials, phonorecords and tapes, plus many types of equipment for use with these materials.

Government Publications, 385-3559 -has a large collection of federal, state and local publications on a broad range of topics. The Library is a depository for both U.S. and Idaho documents.

Maps & Special Collections, 385-1736 has world-wide coverage in maps, with emphasis on Idaho and the Northwest, the University archives, photographs, and manuscripts collections.

Educational Media Services, 385-3286 - EMS is located on the second floor of the Library, at the east end, and provides a variety of audio-visual services and resources. The University's extensive film collection may be previewed by appointment during regular business hours.

A limited collection of standard A-V equipment is also available to students for a 24 hour period for use in course-related assignments and activities. An ID is required and held until the equipment is returned.

EMS also provides A-V equipment and delivery; instructional graphics and photography; audio productions; and small format video production for the University's teaching faculty.



To Charge Out a Book: (1) Remove the book card from its pocket inside the back cover. (2) Fill out the card including your name and student number. (3) Present the book, the filled-out book card, and your BSU Activity/Fee Card and a photo-ID to a student assistant at the Circulation Desk.

Fines for Overdue Materials

Books: 25¢ per day to \$10 maximum
Reserve Books & Periodicals: 50¢ 1st hour to \$10 maximum
Patrons must pay the cost of lost material plus a \$10 processing fee.

Library Hours

Mon.-Thurs ... 7:30 a.m.-11:00 p.m.
Friday 7:30 a.m.-5:00 p.m.
Saturday 9:00 a.m.-5:00 p.m.
Sunday 1:00 p.m.-9:00 p.m.

Closed on most University holidays and on weekends between semesters. There is a reduced schedule of hours during summer school.

Pay telephones: 1st floor lobby
Campus telephone: 1st floor near Circulation exit
Typewriters available: 2nd floor

Note that smoking is permitted in the lobby and stairwell areas ONLY AND THAT FOOD OR DRINK ARE NOT PERMITTED IN THE LIBRARY.

Other Services Housed in Library Building

CONTINUING EDUCATION, the departments of HISTORY, SOCIOLOGY, ANTHROPOLOGY, and CRIMINAL JUSTICE ADMINISTRATION, INTERDISCIPLINARY STUDIES and individual faculty offices are located on the second floor.

KAID-TV, 385-3344 - a public broadcasting station occupies a portion of the ground floor of the Library Learning Center. It has its own entrance on the west side of the building. The facility provides a large production studio, offices and modern broadcasting equipment for a TV station. Boise State University KAID-TV, Channel 4, provides non-commercial public broadcasting programming which serves residents of Treasure Valley. The station airs instructional TV programs for public education, higher education, and the community. In addition, some programs are offered as complete courses via TV for Boise State University as well as supplemental materials for several University courses and departments. The station is an affiliate of the Public Broadcast Network and airs and produces public television programs in cultural and public affairs for the citizens of Idaho.

Student Health Service 385-1459

Location

Directly across from Campus Elementary School at 2103 University Drive.

Hours

9:00 a.m.-4:00 p.m. every day school is in session.

Fees

The program is financed by a fee which is automatically paid for as part of the registration cost. Minimal fees will be charged for certain procedures and diagnostic tests: e.g., pap smears, pre-marital blood tests and flu vaccines.

Eligibility

All full-time students (privileges are not available to part-time students, faculty, or staff members).

Services

Similar to that of a private office practice which can handle approximately 90% of your health problems.

Listed below are some of the services:

1. Immunizations - TB skin tests, Diphtheria and Tetanus
2. Allergy injections
3. Venereal disease diagnosis and treatment
4. Contraception examination, prescription, and counseling
5. Approximately 90% of all medication that is prescribed for treatment and prevention (most universities charge extra)
6. Minor surgery - removal of warts, cysts, and moles, etc.
7. Some orthopedic care, such as: sprains and contusions; bandages, splints, cervical collars, casts, x-rays of extremities
8. Examination and treatment of illnesses such as strep throat, ear infections, upper respiratory diseases, etc.
9. Emergency care - suturing wounds
10. All laboratory tests performed or ordered by the Student Health Service in the treatment or evaluation of illness

Staff

2 physicians
3 nurse practitioners
2 receptionists

Confidential Records

All medical records are confidential and are not part of the student's portfolio. Records will not be divulged without the consent of the student unless required by law.

Student Health Service Staff:

Lester Nyborg, M.D., Director
Stanley Drennan, M.D., Staff Physician
Carolee Foster, Nurse Practitioner
Norma Carstens, Nurse Practitioner
Bettyann Weatherby, Nurse Practitioner

PART III



OPPORTUNITIES FOR INVOLVEMENT

University Committees with Student Members

Application for most University committee student positions is made through the ASBSU. Most positions must be approved by the Student Senate.

Student/Faculty/Administration Committees created by Boise State University Policy

Competency Review Committee reviews the functional competency of tenured faculty, requests formal evaluation of tenured faculty by college or division tenure committees and holds hearings on the recommendations of a Tenure Committee concerning competency of a faculty member. The Committee consists of five faculty and two students. (Established by BSU Policy 5361-B.)

Records Policy Committee periodically reviews, interprets and amends all existing BSU record policies and develops any policies as needed. Any misuse or violation of the confidentiality of student or employee records is referred to the Record Policy Committee for consideration and action. Two students serve on this committee. (Established by BSU Policy 1100-A.)

Tenure Committees recommend the awarding of tenure and formal evaluation of tenured faculty. Each college or recognized division has a Tenure Committee which the Dean appoints by November 20 from a list of faculty candidates selected by the departments of the college/division and students selected by the Student Senate. The Tenure Committee is composed of five faculty (four tenured, one non-tenured) and two students. (Established by BSU Policy 5357-B.)

Affirmative Action Program Committee acts in an advisory capacity to the President and the Director of Affirmative Action Programs to insure compliance with the Nondiscrimination and Affirmative Action Program of BSU. The committee, appointed by the President, is composed of faculty, staff, and a male and a female student. Interested students should call the Director of Affirmative Action Programs, 385-1979. (Established by BSU Policy 1001-A.)

Committees created by Presidential Directive

Athletic Board of Control advises and assists the development and coordi-

nation of athletic programs. It is composed of seven faculty, one alumni and one student.

President's Cabinet serves under the University President in an advisory capacity to him. The President of the ASBSU serves as a student member.

University Information/Media Communication Standards Committee assists in establishing and maintaining high standards of excellence in media production. Three administrators, three faculty and one student are members.

University Committee for Accessibility is appointed by and reports directly to the University President. It continually evaluates the University's physical facilities, educational programs and activities, to identify barriers and recommend changes that will ensure opportunities for full participation by handicapped persons. The committee is composed of three physically disabled students and eleven representative members of the faculty and staff with the Dean of Student Special Services as Chairman.

Residency Determination Committee hears appeals of students against residency decisions made by the Office of Admissions. The committee is composed of two administrators, two faculty, one student, and the Dean of Admissions, ex officio.

Committees created under Student Affairs

Food Service Advisory Committee promotes lines of communication between students and the food service company.

Student Policy Board develops the Student Code of Conduct, Student Judicial System, and other policies and procedures relating to BSU student campus life. The Board is composed of the Vice President for Student Affairs, two Student Affairs staff, two faculty, four students at large and the ASBSU President and Chief Justice who are ex-officio members.

Committees created by the Faculty Senate Constitution

(The following Faculty Senate committees each have two student representatives.)

Academic Standards Committee is responsible for all matters of policy governing undergraduate academic standards.

Financial Aids Committee is responsible for policy pertaining to the awarding of student scholarships, grants, and loans. This committee will also function as a monitoring body to oversee the process of awarding scholarships, and has the power to appoint specific awarding sub-committees.

Curriculum Committee supervises all undergraduate offerings at the University, determining that curricular changes be compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of BSU under State and Federal law.

Honors Program Committee develops, implements, and supervises programs for honor students.

Commencement Committee plans all commencement activities. All proposed changes are presented for the approval of the Faculty senate.

Library Committee is concerned with matters of Library policy and procedure.

Matriculation Committee is responsible for all matters of policy regarding the registration, orientation, and advising of students.

Other Boards with Student Members

ASBSU Judiciary (see Article IV ASBSU Constitution) and **Student Policies and Procedures** (see Hearing Boards).

Academic Grievance Board is empowered to recommend changes in student grades, instructional proce-

ture, and testing. See Section IV, "University Policies & Procedures," under "Hearing Boards."

Student Union Board of Governors establishes policies for the operation of the Student Union, acts in an advisory capacity to the Director of Student Activities and Student Union, and exercises fiscal responsibility for the Student Union. The Student Union Board of Governors is composed of three faculty members, six administrative members, the ASBSU President, the ASBSU Treasurer, a student Senate delegate, the Chairperson of the SPB, and six students-at-large.

Alumni Board of Directors is an advisory/policy making board for the Alumni Association. It is composed of the Alumni Association Executive Committee (President, Vice President, Secretary, Treasurer), their legal counsel, six alumni elected to the Board for three year terms, their past president (ex-officio), a Bronco Athletic Association representative (ex-officio), and one student-at-large approved by the Student Senate (ex-officio).

Pavilion Policy Committee acts in an advisory capacity to the Director of the Pavilion. Recommends operations policies and reviews proposed and scheduled uses of the facility in accordance with established policies and procedures. The committee is composed of three ASBSU Senators, two students-at-large, and five faculty and staff members.

Student Organizations and Programs 385-1223

If you are interested in becoming involved in activities at Boise State University, contact the Student Activities Office, second floor of the SUB, for information on the various organizations listed below.

Associated Student Body Organizations and Directors:

Elections Board 385-1223
Judiciary Council 385-1223
ASBSU Officers 385-1440
ASBSU Senators 385-1292
Student Programs Board 385-1622/3654
National Student Exchange 385-1280

Pavilion Policy Board 385-1551
Personnel Selection Committee 385-1440
SUB Board of Governors 385-1551/1622

All Campus Service and Honoraries:
Beta Sigma Lambda Eta - Student Leadership Group
Campus Girl Scouts - Service Group
Honors Council - Honors Program Students

University Housing

Men's Residence Hall
Chaffee Hall 385-1259
Women's Residence Halls
Driscoll Hall 385-1502
Towers 385-3201
Coed Residence Hall
Morrison Hall 385-1978
University Apartments
University Courts 385-3986
University Heights
University Manor

Publications / Radio

The Cold-Drill 385-1206
Literary Magazine
Dr. Papinchak (Advisor)
KBSU-FM 385-3663
Student Radio Station
The University News 385-1464
Student Newspaper

Religious Groups

Baha'i Association
Baptist Student Union
Biblical Studies Center
Campus Crusade for Christ (BSU) Canterbury Club
Forum (Christian Fellowship)
Latter-Day Saints Student Organization
Namgyal Group
Religious Life Center
Sigma Gamma Chi (LDS Fraternity)

Greek Fraternities / Sororities

Fraternities
Kappa Sigma
Sigma Phi Epsilon
Tau Kappa Epsilon
Sororities
Alpha Chi Omega
Alpha Omicron Pi
Delta Delta Delta
Gamma Phi Beta
Inter-Fraternity Council
Panhellenic Council

Professional Honoraries / Clubs

(BSU) Ad Federation
Alpha Eta Rho - Aviation
Alpha Kappa Psi - Business
Alpha Psi Omega - Theatre
Amalgamated Bulls and Bears - Finance Club

American Society for Personnel Administration (ASPA)
Anthropology Club
Beta Alpha Psi - Accounting
Construction Management Club
Criminal Justice Association
Data Processing Management Association
Environmental Health Association
Geology Club
Geophysical Society
Mid-Management Association (DECA)
Omicron Delta Epsilon - Economics
Organization of Student Social Workers (OSSW)
Phi Alpha Theta - History
Physical Education Majors Club
Pi Kappa Delta - Debate
Pi Sigma Epsilon - Marketing and Sales
Respiratory Therapy
Sigma Gamma Epsilon - Geology
Sociology Club
Student Athletic Trainers Association
Student Nurses Association
Vocational Industrial Clubs of America (DECA)
Vocational Technical Student Coordinating Committee

Special Interest Groups

AFS Returnees
Baseball Club
Black Student Union
Bowling Team
Campus Organization for Stress Management
C'est Vive - Readers Theatre
Chess Club
College Republicans
Conservation Group
Cooperative for Outdoor Recreational Experience (CORE)
Dama Soghop - Native Americans (BSU) Fencing Club
Guitar Society
(Bronco) Ice Hockey Club
International Student Association
Jazz Ensemble
Judo Club
Kayaking and Rafting Club
Movimiento Estudiantil Chicano De Aztlan (MECHA)
Music Educators National Conference
Powerlifting Club
Rodeo Club
Rugby Club
Shotokan Karate Club
Sign Language Club
Ski Club
Soccer Club
Stamp Club
Students for Quality Child Care
Trap Team

Scheduling of BSU Facilities

To request scheduling the following facilities call the number listed:

Place to be Scheduled	Office	Phone Number
Room in the SUB	SUB Operations	385-1677
Any BSU grounds	Physical Plant	385-1442
Equipment (tables, chairs, charbroilers, etc.)	Physical Plant	385-1442
Classrooms - daytime Fall and Spring	Assistant Registrar	385-3486
(Academic Courses)		
Classrooms - night or Summer (Extended Day Courses)	Continuing Education	385-3293
Classrooms - Non-University or University	V.P. for Financial Affairs Office	385-1483
Co-Sponsored Usage		
Gym or Auxiliary Gym	P.E. Department	385-1570
Special Events Center	Theatre Arts Department	385-3957
Pavilion	Pavilion Manager	385-1900

Art, Music and Theatre Arts

Throughout the year the **Art Department** sponsors a variety of arts shows of both regional and nationally known artists. In conjunction with these shows, the Gallery invites artists to present workshops. These workshops vary in nature from sculpture to photography and are open to all students. Each spring, the Art Department sponsors a student show. Outstanding student art work is displayed during the year.

The **Music Department** offers a wide variety of opportunities for involvement by students, both as participants and as spectators. The Symphonic Band and University Singers are open to all students without audition. Meistersingers, Orchestra, Music Theatre, Jazz Band, and other ensembles are open to students by audition. The Opera Theatre and Summer Music Theatre are open to students and community people by audition. Academic credit is available for most of these groups and activities. All student musical groups perform regularly on the campus and most participate in a tour each spring. The Faculty Artist Series is scheduled for the third Friday of each month.

The **Theatre Arts Department** schedules four to eight productions each year that are open to all students. The department also hosts a secondary school festival in February of each year and offers a children's theatre tour every spring that performs before thousands of elementary school children in the local area. Upper division students are encouraged to direct and produce their own plays. Academic credit is sometimes available for such individuals.

Details about concerts, recitals, and productions can be obtained from the Theatre Arts Department office located in the Music-Drama Building, Room 212, phone 385-3957, or the Music Department office, 385-1771.

Recreation on Campus

The recreation facilities at Boise State University are intended for the use of students, faculty and staff. The academic needs of students and the recreational activity programs sponsored by the Division of Intramurals and Campus Recreation will have highest priority.

The Campus Recreation program will be available to BSU alumni and Pavilion lifetime members to the extent that their use does not interfere with other priority users. Visiting participants in activities sponsored by the University community may also have access to the recreational facilities during special events.

The administration and general operation of the recreation programs shall be the responsibility of the Intramural / Campus Recreation Director, under the auspices of the Department of Health, Physical Education and Recreation.

The **Intramural/Campus Recreation Board** comprised of students, faculty and staff will assist in setting budgets, rules, policies and regulations concerning BSU's recreation programs.

Informal Recreation: All Physical Education facilities on campus are available for the use of students when classes, intramurals, and varsity sports are not using them. These facilities include: two gymnasiums, swimming pool, two weight rooms, five racquetball courts, matroom, playing fields, tennis courts, equipment, etc. Available times will be posted at the individual facilities. For further information concerning the use of these facilities call the Intramural / Campus Recreation Office, 385-1131.

Intramural Activities: The intramural program offers a variety of lifetime sports and recreational activities for Boise State University students, faculty, and staff. For more information contact the Intramural/ Campus Recreation Office at 385-1131.

TENTATIVE INTRAMURAL SCHEDULE 1983-84

Fall Semester	Entries Due	Starting Date	Spring Semester	Entries Due	Starting Date
Razzle Dazzle Football-Tournament	Sept. 2	Sept. 7	Men's Basketball	Jan. 18	Jan. 23
Coed Softball	Sept. 2	Sept. 7	Women's Basketball	Jan. 18	Jan. 23
Tennis (Singles & Doubles)	Sept. 2	Sept. 7	Coed Volleyball	Jan. 18	Jan. 23
Touch Football (League Play)	Sept. 2	Sept. 7	Racketball Singles	Jan. 18	Jan. 23
Powderpuff Football (League Play)	Sept. 9	Sept. 13	Swimming Meet	Feb. 8	Feb. 11
Coed Ultimate Frisbee	Oct. 12	Oct. 17	Badminton Doubles	Feb. 22	Feb. 27
Speedball	Oct. 12	Oct. 17	Racketball Doubles	Feb. 22	Feb. 27
Tug of War	Oct. 12	Oct. 19	Soccer	Feb. 22	Feb. 27
Racquetball (Singles & Doubles)	Oct. 12	Oct. 17	Volleyball Doubles	Mar. 15	Mar. 20
Coed Volleyball	Nov. 2	Nov. 7	Coed Softball	Mar. 15	Mar. 20
Inner Tube Water Polo	Nov. 2	Nov. 7	Racketball Singles	Mar. 15	Mar. 20
3-on-3 Basketball	Nov. 2	Nov. 7	Fun Run	Apr. 11	Apr. 13
Hot Shot - Free Throw Contests	Nov. 2	Nov. 7			
1-on-1 Basketball	Nov. 23	Nov. 28			

The Pavilion is a special events facility. A variety of events including concerts, circuses, ice shows, closed circuit television exhibition athletic tournaments, and Bronco basketball will be part of the many attractions for Boise State University students and Boise area patrons.

The seating capacity is 12,445 for concerts including 1,200 seats on the arena floor. There are 11,245 seats to accommodate Bronco basketball fans. A theatre quadrant with optional seating arrangements for 1,450 to 3,000 patrons can be tailored for small concerts and special speakers.

Information on tickets and up-coming events can be obtained by calling 385-3535. Pavilion Box Office hours are from 9:00 a.m. to 4:30 p.m., Monday through Friday. A \$1.00 discount for Pavilion events is available to Boise State University students with a current Fee Receipt/ Activity Card and picture identification. This discount is not available at Pavilion ticket outlets.

Student use of racquetball courts, weight room, and the recreational gymnasium is scheduled through the Intramural Office (385-1131), or the Chairman of the Physical Education Department (385-1570). These facilities and the student organization offices are accessible through Entrance #3, which is on the southwest corner (Student Union Building side) of the Pavilion.

Athletics at BSU

All students who wish to participate in the intercollegiate athletic program at Boise State University are encouraged to contact the coach of the sport he or she is interested in or the office of the **Director of Athletics, Gene Bleymaier**, and the **Assistant Director of Men's Athletics, Louis Onofrio**, in the Varsity Center, 385-1503 and 385-1513. The office of the **Director of Athletics for Women, Carol J. Ladwig**, is located in the Pavilion, 385-1655.

The Boise State University **Sports Information Office** deals with publicity, promotion, and statistics for the University's athletic program for men and women. The office of the **Sports Information Director, Dave Mendiola**, is located in the Varsity Center, 385-1288, and the office of the **Sports Information Director for women** is located in the Pavilion.

CLUB SPORTS

Currently there are eleven active and two inactive coed sports clubs on campus that are organized to compete in baseball, bowling, fencing, field hockey, judo, karate, powerlifting, rodeo, skiing, soccer, swimming and trap shooting. Club teams travel and compete with other university and college club teams, both in regional and national tournaments. Sport clubs are partially funded by the Associated Students of Boise State University (ASBSU) and through fund raising activities and/or membership fees.

WOMEN'S ATHLETIC PROGRAM

Boise State University has an excellent women's intercollegiate athletic program which includes seven sports. As a member of the Mountain West Athletic Conference (MWAC) Boise State University competes in cross country and volleyball in the fall; gymnastics, basketball, and indoor track and field in the winter; and, tennis and outdoor track and field in the spring. Each sport holds a conference championship at the end of the regular season and qualified teams plus individual champions frequently qualify to proceed from there to the national championships. A special effort is made to

include all women interested in competition. Women desiring to become members of one or more of these team should contact the coach (listed under the team schedule on the following pages) when the University opens in the fall to receive information concerning practice schedules.

Tentative Starting Times for Women's Sports:

Cross Country	September 1-December 1	Gymnastics	September 1-March 15
Volleyball	August 22-December 1	Track and Field.....	September 1-May 12
Basketball	September 1-March 10	Tennis.....	October 1-May 15

MEN'S ATHLETIC PROGRAM

Boise State University encourages intercollegiate athletic competition for men students who have the ability and wish to experience competition beyond the intramural and club sport level. As a member of the Big Sky Conference, the University competes in football and cross country in the fall; basketball, wrestling, and indoor track in the winter; and outdoor track, tennis, and golf in the spring. The Department of Men's Athletics provides excellent coaching to the men who participate in the intercollegiate athletic program. Intercollegiate contests are played under the rules of the National Collegiate Athletic Association (NCAA), of which the University is a member. All men who wish to participate in the intercollegiate athletic program are encouraged to contact the coach of the sport they are interested in (listed under the team schedule on the following pages) for information concerning eligibility and practice schedules.

Men's Athletic Schedules

1983 FOOTBALL SCHEDULE

Sept. 3	Cal State-Fullerton	7:00 pm
Sept. 10	E. Washington U.	7:00 pm
Sept. 17	*Montana	2:00 pm
Sept. 24	*Nevada-Reno	1:30 pm
Sept. 31	Cal Poly-SLO	7:00 p.m.
Oct. 8	OPEN	
Oct. 15	Utah State	1:30 pm
Oct. 22	*Montana State	7:00 pm
Oct. 29	*Weber State	7:30 pm
Nov. 5	*Idaho State	1:30 pm
Nov. 12	*Northern Arizona	1:30 pm
Nov. 19	*Idaho	7:00 pm

All Times Local

Home Games in Bold Letters

*Big Sky Conference Games.

Head Coach: Lyle Setenich, 385-1793

MEN'S BASKETBALL

The Men's Basketball schedule had not been set for the 1983-84 school year at the time of printing. Please contact the Athletic Ticket Office for information.

Head Coach: Bobby Dye, 385-1504

TENTATIVE STARTING TIMES FOR MEN'S MINOR SPORTS

Cross Country September through November
 Head Coach: Ed Jacoby, 385-3657
 Jim Klein, 385-3390

Wrestling November through March
 Head Coach: Mike Young, 385-3747

Indoor Track January through March
 Head Coach: Ed Jacoby, 385-3657
 Jim Klein, 385-3390

Track & Field March through June
 Head Coach: Ed Jacoby, 385-3657
 Jim Klein, 385-3390

Tennis March through May
 Head Coach: Bus Connor, 385-1357

Women's Athletic Schedules

WOMEN'S VOLLEYBALL SCHEDULE

Date	Opponent/Event	Place	Time
September			
2-3	Oregon State Tourn.	Corvallis, OR	All Day
8	UN Reno	Reno, NV	7:30 PM
9-10	Western Invitational	Davis, CA	All Day
14	Washington State	Boise, ID	7:30 PM
19	NNC	Boise, ID	7:00 PM
21	College of Idaho	Boise, ID	7:30 PM
22	UN Reno	Boise, ID	7:30 PM
29	*Eastern Washington	Boise, ID	7:30 PM
October			
1	*Idaho	Boise, ID	2:00 PM
3	*Portland State	Portland, OR	7:30 PM
6	*Weber State	Boise, ID	7:30 PM
8	*Idaho State	Boise, ID	7:30 PM
14	*Montana State	Bozeman, MT	7:30 PM
15	*Montana	Missoula, MT	7:30 PM
18	NNC	Nampa, ID	7:30 PM
19	College of Idaho	Caldwell, ID	7:00 PM
28	*Eastern Washington	Cheney, WA	7:30 PM
29	*Idaho	Moscow, ID	7:30 PM
November			
3	*Montana State	Boise, ID	7:30 PM
5	*Montana	Boise, ID	7:30 PM
7	*Portland State	Boise, ID	7:30 PM
11	*Idaho State	Pocatello, ID	7:30 PM
12	*Weber State	Ogden, UT	7:30 PM
18-19	MWAC Championships	TBA	

*Mountain West
Coach: Darlene Bailey

GYMNASTICS SCHEDULE

Dec. 9	*BSU vs EWU	Boise	7:30
Dec. 10	BSU vs BYU	Boise	2:00
Jan. 14	BSU vs BYU	Provo	
Jan. 16	BSU vs USU	Logan	7:30
Jan. 21	*BSU vs UM, SPU, MSU	Boise	2:00
Feb. 4	BSU vs U of Oregon	Eugene	
Feb. 11	BSU vs USU	Boise	1:00
Feb. 18	BSU vs U of Oregon	Boise	2:00
Feb. 25	BSU vs SPU, UW	Seattle	
March	MWAC	Cheney	
March	Regionals	Phoenix	

Home Meets in Bold
*Conference Meets

Head Coach: Jackie Carringer, 385-1657

WOMEN'S BASKETBALL SCHEDULE

Date	Opponent/Event	Place
November		
18	University of Washington	Seattle
19	Western Washington University	Bellingham
December		
2-3	Dial Classic - San Diego State (San Diego State, Colorado State, Lewis/Clark State)	San Diego
9-10	Eastern Washington Invitational (Eastern Washington, Utah State, University of Puget Sound)	Cheney
18-19	Holiday Inn Invitational Tourn. (University of New Mexico, Simon Fraser, Montana State)	Boise
January		
3	University of California-Irvine	Irvine
4	California State University-Northridge	Northridge
6	US International University	San Diego
13	*Portland State University	Portland
14	University of Portland	Portland
19	*Weber State College	Boise
21	*Idaho State University	Boise
27	*University of Montana	Missoula
28	*Montana State University	Bozeman
February		
2	*Eastern Washington University	Boise
4	*University of Idaho	Boise
10	University of Nevada-Reno	Boise
11	*Portland State University	Boise
17	*Idaho State University	Pocatello
18	*Weber State College	Ogden
23	*Montana State University	Boise
25	*University of Montana	Boise
March		
2	*University of Idaho	Moscow
3	*Eastern Washington University	Cheney
9-10	MWAC Playoffs	

*Mountain West Conference Games

WOMEN'S CROSS COUNTRY

Schedule not available at printing.
Head Coach: Jim Klein, 385-3390

WOMEN'S TRACK & FIELD

Schedule not available at printing.
Head Coach: Jim Klein, 385-3390

Student Government 385-1440 or 385-1547

Purpose

To promote educational, social and cultural activities, to act as the official voice of the student body, to facilitate student participation in the university community for the betterment of Boise State University

To build for both today and tomorrow and create programs, opportunities and skills desirable in achieving the maximum in education is our key objective.

The rewards for involvement encompass the feeling of accomplishment along with exposure of meeting new and interesting people and appreciation for the time and talents of other individuals as well as your own.

Government Organization

The Associated Students of Boise State University (ASBSU) provides for the organized conduct of student affairs and promotes the education, social and cultural activities of students, while facilitating student participation in the University community. The ASBSU is organized into three branches: the **Executive**, the **Judicial**, and the **Legislative** (Student Senate).

The **Executive** branch of student government includes the student body President, Vice President and a Treasurer appointed by the ASBSU President.

The **Legislative** branch of student government is the Student Senate with two elected senators from each school for a total of ten senators. The ASBSU Vice President serves as Chairman of the Senate.

The **Judicial** branch of student government is composed of five (5) student members and two (2) teaching faculty with equal voting rights. Only the student members are eligible to serve as Chief Justice.

Executive Branch

The ASBSU President, Vice President, and Treasurer administer the affairs of the Associated Students and carry out the policies adopted by the Student Senate. They coordinate relations with other student associations and with the University administration. The student body President is the chief executive officer and official representative of the student body with the authority to approve or veto any rule, act, or action adopted by the Student Senate; make appointments to various offices, boards and committees with the approval of the Student Senate; submit a budget for all associated student programs to the Student Senate for their approval; and, call special meetings of the Student Senate.

The student body Vice President presides over the Student Senate each week and assumes the duties of the student body President during an absence or a vacancy.

The student body Treasurer maintains the financial records of the student government, submits monthly financial reports to the Student Senate, and assists the student body President with the preparation of the annual budget message to the Student Senate.

ASBSU OFFICERS

Deanna Weaver
President

Richard K. Jung
Vice President

Craig Simmons
Treasurer

ASBSU officers are located on the 2nd floor, SUB. Call 385-1440 or 385-1547.

Legislative Branch

The ASBSU Senate is the policymaking body of student government with legislative authority over all student body finances and property. The Student Senate grants recognition to all campus student organizations, enacts by-laws, rules

and regulations; approves the student body president's appointees to various offices, committees or boards. The Student Senate also establishes and determines the functions of all student government committees and boards. The Student Senate is required by the ASBSU Constitution to meet weekly during the academic year.

SENATORS

College of Arts & Sciences
Jackie Russell
Gina Christensen

ASBSU Senate Offices
2nd Floor SUB
Call 385-1909

College of Business
Dean Schmanski
Jeff Stitzel

College of Education
Dennis E. White
Joe Brennan

College of Health Sciences
Scott A. Smith
Steve Jackson

School of Vocational-Technical Education
Jim Aguas
Michael Kruse

For information concerning ASBSU student involvement, Constitution and Senate Acts, contact the ASBSU offices, 385-1440.

Judicial Branch

The ASBSU Judiciary has the authority to interpret the Associated Student Body's Constitution; delegate judicial authority to lower judicial bodies; hear all appeals from decisions of lower judicial bodies; determine the constitutionality of any Student Senate or student body presidential action; have original jurisdiction in cases involving alleged violations of student government regulations and in cases involving alleged violations of University rules, regulations and policies; and to enjoin student government officials from taking actions contrary to the decisions of the student body Judiciary.

Chief Justice
Kevin Butler

Student Justices
Rick Ingham
Dennis Nelson
Eddie DeLeon-Guerrro
Julie Mulligan

Faculty Justices
Dr. Ursula Kettlewell
Assistant Professor, Management
Dr. Jerry Young
Associate Professor, Mathematics

Judiciary Procedural Advisor: **Ms. Carole Golder**, Assistant Director, Student Activities.

All inquiries concerning the Judiciary's procedures and purposes should be directed to the Procedural Advisor at 385-1223, on the second floor of the Student Union Building.

ASBSU Constitution

PREAMBLE

We, the associated students of Boise State University, in order to promote and maintain these endeavors germane to student government, do establish this constitution, the purpose of which shall be to provide for the organized conduct of student affairs and to promote the educational, social, and cultural activities of the associated students of Boise State University and to finance student activities, to act as the official voice of the associated student body, to facilitate student participation in the college community for the betterment of Boise State University, to discharge the authority vested in this association by the State of Idaho and the President of the University and to assume such powers and perform such duties as may arise in acting as the official representatives of the associated student body, do hereby ordain and establish this constitution.

ARTICLE I NAME AND MEMBERSHIP

Section 1 — Name

We, the Associated Students under this Constitution, shall be known as the Associated Students of Boise State University hereafter referred to as ASBSU.

Section 2 — Membership

All full-fee paying students of the University shall be members of the ASBSU with all the rights, privileges, and responsibilities in any activity to which the authority of the Constitution extends.

ARTICLE II LEGISLATIVE BRANCH

Section 1 — Senate

Clause 1 — Membership of the Senate shall consist of two (2) Senators from each school.

Clause 2 — The ASBSU Vice-President shall serve as Chairperson of the Senate and will vote only in case of a tie or to make a two-thirds (2/3) majority of the total Senate membership.

Clause 3 — Duties of the Senate

A. To be the supreme policy-making body of the ASBSU.

B. To initiate and approve by majority vote of the total Senate membership all bylaws or student regulations. After approval, the proposal shall be reviewed by the ASBSU President and approved or vetoed within five (5) class days. The veto of the ASBSU President may be overruled by a two-thirds (2/3) majority vote of the total Senate membership.

C. To approve by majority vote of the total Senate membership, any Presidential appointee.

D. To grant official recognition to campus organizations in accordance with the bylaws and policies of the University and the Senate.

E. To hear and take appropriate action on proposals made by students at large.

F. Meetings, Rules and Absences. The Senate shall meet weekly during the regular academic year unless the meeting is cancelled for lack of quorum or by special vote of the Senate. A majority of membership shall constitute a quorum. The Senate shall operate according to *Robert's Rules of Order*, unless otherwise provided for. If a Senate member is absent during his/her term from three (3) regular meetings, without a reason acceptable to two-thirds (2/3) of the total Senate membership, the position shall then be declared vacant and subsequently filled by appointment.

G. The Senate shall have legislative authority over all ASBSU funds and property subject to the provisions of this Constitution and the laws of the State of Idaho.

H. The Senate shall establish and determine the functions of all ASBSU committees and boards.

I. The Senate shall enact such other legislation as may be necessary for the general welfare of the ASBSU.

J. The ASBSU Senate may call special meetings by a majority vote of the total Senate membership.

K. Senators may be removed from office through the recall process or for cause, by a four-fifths (4/5) majority of the total Senate membership.

ARTICLE III EXECUTIVE BRANCH

Section 1 — Function

The function of the Executive Branch shall be to administer the affairs of the Associated Students and put into operation all policies adopted by the Legislative Branch. It shall coordinate rela-

tions with other student associations and with the university administration.

Section 2 — Membership

Clause 1 — The Executive Branch shall consist of two (2) elected members and such other appointed positions as may be designated by the ASBSU President and/or the ASBSU Senate.

A. President

B. Vice-President

Clause 2 — The President and/or Vice-President may be removed from office by the recall or impeachment process as outlined in Article VI of this constitution.

Clause 3 — The ASBSU Treasurer will be appointed by the ASBSU President and confirmed by the ASBSU Senate from a list of not more than five (5) names, forwarded by a selection committee consisting of the Dean of the Business School, the Chairman of the Accounting Department, two (2) ASBSU Senators and chaired by the ASBSU Vice-President. The treasurer can be removed from office by a two-thirds (2/3) majority vote of the total membership of the Senate.

Section 3 — Duties of Officers

Clause 1 — President

A. To be the chief executive officer of the ASBSU.

B. To be the official representative of the ASBSU.

C. To be responsible for the execution of all legislation.

D. To make such appointments as the Constitution and legislative acts may require, subject to a majority approval of the total voting membership of the ASBSU Senate, and to fill all vacancies, unless otherwise provided for in the Constitution or legislative acts.

E. To veto as s/he sees fit any legislation or regulation adopted by the ASBSU Senate by written notification to the Senate presented within five (5) class days following final passage of the enactment.

F. To dismiss, with stated cause, any official, board member, or committee member appointed by him/her. He/she shall not dismiss any individual appointed by him/her to fill the vacancy of an elected office.

G. To perform such other duties as authorized by the ASBSU Senate.

H. To submit to the ASBSU Senate, for their approval, a budget including associated student programs for the

subsequent fiscal year. This shall be submitted before the transition of the ASBSU administrations during the spring semester.

I. To call and preside over the executive cabinet and to call special meetings of the Seante.

J. To establish executive committees.

K. To serve on the Student Policy Board (ex officio).

L. To perform such other duties that may be necessary to promote the general welfare of the students.

M. To serve as ex officio member of all association committees.

Clause 2 — Vice-President

A. To preside over the meetings of the ASBSU Senate.

B. To serve as chief administrative officer of the ASBSU Senate.

C. To assume the duties of the President during his/her absence and shall succeed to the office of the President in the event it becomes vacant, by other than recall or impeachment (as outlined in Article VI).

D. To carry out all proper duties assigned to him/her by the President or the Senate.

E. To serve as chairperson of the Academic Grievance Board.

F. To call special Senate meetings in the absence of the President.

Clause 3 — Treasurer

A. To provide the financial records of the ASBSU to the members of the ASBSU, upon written request.

B. To be responsible for the proper execution of all fiscal legislation.

C. To submit monthly to the ASBSU Senate a report of the general fund of the ASBSU.

D. To serve as the chairperson of the Financial Advisory Board.

E. To assist the ASBSU President in the preparation of the budget message as provided in Section III, 1, H, of this Article.

**ARTICLE IV
JUDICIAL BRANCH**

Section 1 — General Provisions

Clause 1 — The supreme judicial power of the Associated Students shall be vested in the ASBSU Judiciary. The authority of the ASBSU Judiciary is derived from the Associated Students and as delegated from the University President.

Clause 2 — The authority of the ASBSU Judiciary as derived from the Associated Students is stated and

empowered in this Constitution and appropriate legislative acts.

Clause 3 — Appeals from decisions or recommendations of the ASBSU Judiciary in matters involving possible disciplinary action, shall be made to a university judicial appeals board (Student Policy Board), the structure of which has been agreed upon by the Student Senate and the University President.

Clause 4 — The ASBSU Judiciary shall be the supreme judicial body in matters involving the interpretation of the ASBSU Constitution and the appropriate legislative acts.

Clause 5 — If they so desire, BSU students charged with any university violations, or in need of remedial or rehabilitative services, may submit a written request to the University administration to have their cases heard by a committee of faculty and staff personnel appointed by the Vice-President for Student Affairs, instead of the ASBSU Judiciary.

Section 2 — Membership of the Judiciary

Clause 1 — The ASBSU Judiciary shall consist of five (5) ASBSU student members and two (2) BSU teaching faculty.

Clause 2 — Each member shall have equal voting privileges.

Clause 3 — Three (3) ASBSU student members and one (1) BSU teaching faculty member shall constitute a quorum.

Clause 4 — No member of this Judiciary shall perform other judicial functions or be involved in the implementation of any other judicial or appeals procedure.

Clause 5 — The Judicial Selection Committee shall interview and recommend applicants for positions in the ASBSU Judiciary.

A. The voting members of this Selection Committee shall be: a former Chief Justice, or a past student member of the ASBSU Judiciary designated by a former Chief Justice; ASBSU Personnel Selection Chairperson, Chairperson of the ASBSU Student Senate; the Advisor to Student Government, or his/her representative; and a past faculty justice designated by the Faculty Senate.

B. The ASBSU Personnel Selection Chairperson shall chair the selection committee.

C. Student members of the ASBSU Judiciary recommended by this selec-

tion committee shall be appointed upon approval by two-thirds (2/3) majority vote of the total Senate membership. Faculty members shall be appointed upon approval by the University President.

Clause 6 — The Chief Justice shall be a student. The Chief Justice of the ASBSU Judiciary shall be elected from and by the total membership of the Judiciary. In the last week of April, and at such other times that the chief justice position is vacant, the ASBSU President will call a meeting of the ASBSU Judiciary for the purpose of electing a Chief Justice.

Clause 7 — Three (3) ASBSU student members and one (1) BSU faculty member shall be appointed in December, and two (2) ASBSU student members and one (1) BSU faculty member shall be appointed in April. All members shall be appointed for approximately one year or until the appointment of their successors.

Clause 8 — The selection committee shall fill all vacancies necessary.

Clause 9 — Members may serve up to three (3) consecutive years on the ASBSU Judiciary.

Section 3 — Powers of the ASBSU Judiciary

Clause 1 — To determine the constitutionality, under the ASBSU Constitution, of any ASBSU action.

Clause 2 — To interpret the ASBSU Constitution upon request of the ASBSU President or ASBSU Senate.

Clause 3 — To have original jurisdiction in cases involving alleged violations of ASBSU regulations or other ASBSU actions except in the case wherein original jurisdiction has been designated by the University President or by the office of the Vice-President for Student Affairs to a lower judicial body. In this case, the ASBSU Judiciary becomes the appellate board.

Clause 4 — To have original jurisdiction, where jurisdiction has been delegated by the President of the University, in cases involving alleged violations of any University rules, regulations and policies affecting individuals and/or groups.

Clause 5 — To operate under general procedures as defined in the appropriate legislative acts.

Clause 6 — To delegate judicial authority to lower judicial bodies. Such lower judicial bodies shall:

A. Function consistently with estab-

lished procedures of the ASBSU Judiciary.

B. Be part of groups recognized by the ASBSU.

C. Function primarily to enforce those rules and regulations of their group's own making.

Clause 7 — To hear all appeals from decisions of lower judicial bodies which have been delegated their judicial authority from the ASBSU Judiciary or by the office of the Vice-President for Student Affairs.

Clause 8 — To enjoin ASBSU Government officials from taking actions contrary to the decisions of the ASBSU Judiciary.

Clause 9 — To review, recommend, and make initial approval of constitutions seeking official recognition of the ASBSU.

Clause 10 — Sanctions may be imposed by the ASBSU Judiciary upon the individual proven guilty for violation of the Code of Conduct, ASBSU Constitution, ASBSU Senate Acts, or other misconduct on campus, or off campus while representing BSU. Sanctions may include expulsion, suspension, conduct probation, loss of privileges, censure, admonition, restitution, and others as specified in the student policies and procedures.

Clause 11 — To grant temporary recognition to a student group organized or a one-time event or single purpose of supporting or opposing a candidate or issue on a ballot measure in any special or regular ASBSU election.

ARTICLE V

ELECTIONS AND QUALIFICATION

Section 1 — Elections

Clause 1 — The ASBSU Senate shall have the power to regulate and supervise, as set forth in the Election Code, all student elections as specified in this Constitution. This shall not include recall and initiative elections. It may also call such special elections as may be necessary.

Clause 2 — The general election of the ASBSU President, Vice-President, and one (1) Senator from each school shall be held not earlier than forty-five (45) calendar days and not later than ninety (90) calendar days after the beginning of the spring semester on dates established by the ASBSU Senate. The remaining half of the Senate shall be elected not less than fifteen (15) calendar days and not later than

forty-five (45) calendar days after the start of the fall semester on dates established by the ASBSU Senate. The Homecoming election may be conducted in conjunction with the general election.

Clause 3 — Newly elected officers, except those Senators elected in the fall semester, shall be installed not later than fifteen (15) calendar days before finals of the spring semester. The remaining half of the Senate shall be installed not later than sixty (60) calendar days after beginning of the fall semester. All elective officers shall serve for one (1) year or until successors are duly installed.

Section 2 — Qualifications

Clause 1 — Students shall have a minimum of 2.25 cumulative G.P.A. (Grade Point Average) standing at the time of election to office and must maintain minimum University standards throughout their entire tenure of office. Students who are in a three- or four-semester program, and who enter their first semester in the spring shall be considered on the basis of their midterm G.P.A. for that semester. For students attending Boise State University for the first time and wishing to run for office, they must meet the following qualifications. First semester students must have a high school G.P.A. of 2.75 (or equivalent) or a general education development (G.E.D.) score equivalent to a 2.75 G.P.A. Transfer students must have a cumulative G.P.A. of 2.25 from their most recent university/college.

Clause 2 — Each ASBSU Senator shall be a full-fee paying student, registered and attending classes toward their declared major at the time of candidacy and during his/her tenure of office.

Clause 3 — The President, Vice-President and Treasurer shall each be registered students at the time of candidacy and shall have attended this University for at least one (1) semester immediately prior to the time of candidacy. The Treasurer must be a business major with at least two (2) semesters of accounting completed by the end of the semester in which s/he is appointed.

Clause 4 — All elected officers must be full-fee paying students during their tenure of office.

ARTICLE VI RECALL, IMPEACHMENT, AND VACANCIES

Section 1 — Recall

Clause 1 — Any elected or appointed officer(s) provided for in this Constitution shall be removed from office subsequent to an election by the represented constituents in which a two-thirds (2/3) majority of the total Senate membership vote for recall of the specified officer(s), providing the number voting in the recall election is equal to four-fifths (4/5) of the represented constituency voting in the previous election.

Clause 2 — A recall election shall be called for by petition signed by twenty (20) percent of the members of the Associated Students whom the individual represents. Student numbers must accompany signatures.

A. The petition shall be submitted to the ASBSU Election Board and this board shall determine if the petition fulfills the requirements as established above.

B. If the petition fulfills the stated requirements, the recall election shall be held within fifteen (15) school days upon receipt of the petition by the ASBSU Election Board.

Section 2 — Impeachment

Clause 1 — After a fair and impartial hearing has been conducted, any elected or appointed officer(s) provided for in this Constitution may be removed from office by a four-fifths (4/5) majority vote of the total Senate membership. The accused ASBSU official shall be notified in writing at least seven (7) calendar days prior to the date of the hearing and shall have the right to be informed of the nature and the cause of the accusation and also be afforded the opportunity to present evidence on his/her behalf.

Clause 2 — The presiding officer of the hearing shall be the Vice-President of the ASBSU. If the ASBSU Vice-President is the accused, then the Senate Vice-Chairperson shall be the presiding officer.

Clause 3 — The hearing shall take place not later than fifteen (15) calendar days after the accused has been notified in writing.

Clause 4 — The accused shall have the right to an appeal to the ASBSU Judiciary. The appeal must be filed not later than seven (7) calendar days after receipt of the verdict by the

Senate hearing committee.

Section 3 — Vacancies

Clause 1 — If the office of the ASBSU President is vacated by other than recall, the Vice-President shall succeed to the Presidency.

Clause 2 — If a vacancy in any other *elective* office is created by other than recall, the ASBSU President shall fill the vacancy by appointment with two-thirds (2/3) majority approval of the total ASBSU Senate membership.

Clause 3 — A vacancy created by recall or removal for cause shall be filled by an ASBSU special election held within twenty (20) school days of such vacancy.

Clause 4 — To be eligible for appointment to any vacant office, the candidate must meet the same qualifications as set forth in Article V, Section 2, of this Constitution.

Clause 5 — Elections or appointments to vacated offices shall be effective for the remainder of the current term of office.

ARTICLE VII INITIATIVE AND REFERENDUM

Section 1 — Initiatives

Clause 1 — The signature requirements for an initiative petition from the student body shall be twenty (20) percent of the total ASBSU membership. Student numbers must accompany signatures.

Clause 2 — A majority of votes cast shall be sufficient for passage of this initiative.

Section 2 — Referendums

Clause 1 — The ASBSU Senate may, by a two-thirds (2/3) majority vote of the total Senate membership, place a measure before the ASBSU to obtain approval or rejection by the members of the ASBSU.

Clause 2 — A majority of the votes cast in a special or general election shall be required for the adoption of a referendum.

ARTICLE VIII AMENDMENTS

Section 1 — The ASBSU Senate may, by a two-thirds (2/3) majority vote of the total Senate membership, propose amendments to this Constitution and submit them to the members of the ASBSU for adoption.

Section 2 — Upon petition to the ASBSU Senate by five (5) percent of the members, a proposed amendment shall be placed before the members of the ASBSU for adoption. Student numbers must accompany signatures.

Section 3 — A majority of the votes cast in an election shall be required for the adoption of a proposed amendment.

ARTICLE IX ENABLING MEASURES

Section 1 — Upon ratification of this Constitution by a majority of valid ballots cast in an election called by the ASBSU Senate, this document shall immediately become effective.

Section 2 — All existing constitutions, bylaws, rules and regulations that are inconsistent with this Constitution are declared null and void.

Section 3 — The current officers of the ASBSU shall continue in office until the first installation of officers under this Constitution.

Passed by the Associated Students of Boise State University in conjunction with the ASBSU general elections on March 17 & 17, 1983.8

Code of Ethics

Preamble: These principles are intended to aid student leaders (elected and appointed) individually and collectively to maintain a high level of ethical conduct. These are intended to be standards by which each leader may determine the propriety of his/her conduct in relationships with other leaders, fellow students, other members of the university community and with the public.

1. The principle purpose of student government is to promote educational, social, and cultural activities; to act as the official voice of the student body, to facilitate participation in the university community, and to work for the betterment of the university.

2. To further these ends, it is essential that student leaders merit the confidence of their constituents, endeavoring to be at all times models of honesty and integrity.

3. Student leaders should strive to continually improve their knowledge about issues of concern to students and to seek out all sides of issues before making decisions.

4. Student leaders should attempt to safeguard themselves and the university community against those who would misuse their power and authority in ways harmful to the good of the students.

5. Student leaders should strive to build for today and for tomorrow by creating programs and opportunities for students to improve their learning and skills, and to learn new skills which will improve their quality of life and aid in achieving the maximum educational benefit from the university.

6. Student leaders should encourage involvement of students and other members of the university community without regard for race, creed, or color, and without regard for political or personal bias.

7. It is the responsibility of student leaders to follow the rules and regulations of the university, the state and city, and the United States of America. It is the further responsibility of student leaders to see that others in the university also follow these rules; and if student regulations become obsolete or irrelevant to see that these rules are updated according to the rules set down by the appropriate governing body.

ASBSU Senate Acts

- Senate Act #1** **Recognition of Campus Organizations** - establishes regulations for the recognition of campus organizations.
- Senate Act #2** **Reporting of ASBSU Committees** - establishes an effective reporting procedure to inform the legislative and executive branches of the activities and financial status of committees and boards of the ASBSU.
- Senate Act #3** **Personnel Selection Committee** - establishes a body responsible for interviewing applicants for all ASB committees and related boards making recommendations to the ASB President.
- Senate Act #4** **Financial Procedure of Allocation and Expenditure of Funds** - specifies how ASBSU monies may be requested and spent.
- Senate Act #5** **Funding Policy** - specifies who may request monies and establishes a loan fund for special interest groups.
- Senate Act #6** **Financial Advisory Board** - creates a body to scrutinize all requests for ASB funds and makes recommendations to the ASB Senate.
- Senate Act #7** **Finance Management Committee** - establishes duties, leadership, and procedures for the Financial Management Committee.
- Senate Act #8** **Student Program Board** - establishes a body to develop, implement, promote and publicize social, cultural, and intellectual activities on the BSU campus. All committees are composed and chaired by students. The committees seek student input in selecting events to be presented on campus.
- Senate Act #11** **Intramurals/Open Recreation Board** - creates a group responsible for presenting an intramurals program for students, staff and faculty.
- Senate Act #12** **Building Structures Committee** - creates a body responsible for providing student input on all proposed structures to be built with student fees.
- Senate Act #14** **Broadcast Advisory Board** - establishes a body which is responsible for developing and implementing broadcasting policies for the student radio station.
- Senate Act #15** **Election Code** - establishes procedures for all ASBSU elections, opinion polls, and other balloting.
- Senate Act #16** **Election Board** - establishes an authorized body to conduct ASBSU elections, opinion polls, and other balloting.
- Senate Act #17** **Student Handbook Committee** - establishes a body to provide assistance in the reviewing, updating, and printing of the Student Handbook.
- Senate Act #18** **ASBSU Lobbying Committee** - establishes a body responsible for lobbying for the known wishes of BSU students. It consists of a chairperson and as many persons as apply.
- Senate Act #19** **International Students Committee** - establishes a central organization through which the needs and interests of international students can be expressed to student government and to the University and community at large.
- Senate Act #20** **Multicultural Board** - establishes a central organization to develop, coordinate, budget, and implement programs of an educational, cultural, social, and humanitarian service for all members of groups affiliated with the Multicultural Board.
- Senate Act #21** **Administration of Fiscal Budget Procedure** - provides the procedure for administration of the ASBSU budget.
- Senate Act #22** **BSU Student Newspaper Guidelines** - provides guidelines for the operation of a BSU newspaper.
- Senate Act #23** **Budget Regulations** - establishes regulations for conformance to the ASBSU budget.
- Senate Act #24** **ASBSU Awards** - provides for the payment of ASBSU service awards.
- Senate Act #25** **Mr. & Mrs. BSU** - establishes responsibilities for Homecoming host and hostess.
- Senate Act #26** **University Alcohol Awareness Board** - establishes a body to promote responsible decision-making about the use of alcohol.
- Senate Act #27** **University Health Advisory Board** - establishes a body to educate the university community about health and social services on campus and in the community.

PART IV



UNIVERSITY POLICIES AND PROCEDURES

ACADEMIC REGULATIONS

Faculty Advisors

All new students are assigned to a faculty advisor prior to registering for classes. The faculty advisor will assist in identifying academic requirements, possible educational and career goals, a program of study, and in completing the Proposed Course Schedule form. Full time students registering for eight credit hours or more must meet with their advisor for approval of their course load or to change courses.

You may change faculty advisors after the first semester in attendance by contacting the Advising Coordinator of your college. To ensure a successful educational experience and to improve one's chances of earning a degree you should establish a close working relationship with your faculty advisor.

Grading System

Each letter grade you earn in a course is assigned a grade point value per credit hour that is used to compute Grade Point Averages:

- A** = 4 grade points per credit hour
- B** = 3 grade points
- C** = 2 grade points
- D** = 1 grade point
- F** = 0 grade point
- I** = **Incomplete** = 0 grade points until work completed (see below)
- W** = **Withdrawal** = 0 grade points and credit
- WP** = **Withdrawal Passing** = 0 grade points - used after the 6th week of classes
- WF** = **Withdrawal Failing** = 0 grade points - used after the 6th week of classes
- AUD** = **Audit** = 0 grade points and credit
- P** = **Pass** = credit earned but no grade points
- CR** = **Credit** = credit earned but no grade points
- S** = **Satisfactory** = no grade points
- U** = **Unsatisfactory** = no grade points
- NR** = **No Record** = 0 grade points and credit until a grade is assigned
- NG** = **Non-Gradable** = 0 grade points and credit

Grade Point Average

Add total grade points earned and divide by total credit hours attempted. Note: **Do Not** add in credit hours awarded for grades of P, CR, S, U, WP, or WF. (Refer to page 26 of the 1982-83 Catalog)

Incomplete Grades

An incomplete grade may be assigned if your work has been satisfactory up to the last three weeks of a semester but cannot be completed because of circumstances beyond your control. Arrangements must be made directly with the professor to:

1. Make up the work within the first half of the next semester of attendance.
2. Request an extension of time from both the professor and Department Chairman.
3. Re-enroll in the course.
4. Request the incomplete be changed to a "W."

If you fail to contact the professor by mid-semester of your next enrollment, the professor can:

1. Change the incomplete to a letter grade.
2. Change the incomplete to a "W."
3. Extended the incomplete into the next semester.

Dean's List

Undergraduate students who complete twelve credits of graded academic work in a given semester and earn a 3.5 or better grade point average are officially recognized by placement on the Dean's List. Students who earn a 3.5 or better grade point average for all their academic work are officially recognized at the time of graduation in the Commencement program.

Classification of Students

All registered students are classified according to the number of credit

hours or degree earned.

Special - no degree intent - courses of interest only

Freshman - has earned 0 through 25 credit hours

Sophomore - earned 26 through 57 credits or is enrolled in an Associate, diploma, or certificate program

Junior - earned 58 through 89 credit hours

Senior - earned 90 plus credits or is enrolled in a second B.S. or B.A. degree program

Graduate - has earned a B.A. or B.S. degree and is enrolled in a graduate level degree program

Students enrolled for 8 credit hours or more are required to pay full fees but may not be considered as full time students under certain academic policies (see the University Catalog, page 25, for enrollment verification to other agencies).

Change in Registration

OPEN REGISTRATION PERIOD:

You may Add or Drop a class during the first week of classes by obtaining a **Change in Record & Registration** (Drop/Add) form and signature from your advisor. To Add a course you must also secure a "Class Seat Card" from the department secretary for each course you add. The Drop/Add form and Class Card must be turned in to the Registrar's Office by the end of the first week of classes.

SIGNATURE REQUIRED PERIOD:

Adds - After the first week of classes or Open Registration Period, you must secure an **Appeal to Make Changes After the Deadline Date** form from the Registrar's Office and obtain the permission and signature from the professor of each class you wish to add, your advisor, department chairman, and academic dean. The form must be filed in the Registrar's Office before any changes are official.

Drops - Between the second and sixth week of classes you must obtain the permission and signature of your advisor and the professor of each class

you wish to Drop on the **Change in Record & Registration** (Drop/Add) form. The form must be filed in the Registrar's Office by the end of the sixth week before any changes are official.

Dropping a class after the sixth week deadline requires an **Appeal to Make Changes After the Deadline Date** form and you must follow the same procedures for Adding a class after the Open Registration Period.

Complete Withdrawal from the University

To withdraw from the University in "good standing" you must officially request and sign a **Complete Withdrawal** form in the Dean of Student Special Services office. Vocational Technical students must first clear with a vocational counselor before reporting to the Student Special Services office. If you are physically unable to come in to the office, then telephone or write to the dean for a **Petition for a complete Withdrawal**. The petition must be completed, signed, and returned by you before we can close out your academic records for the semester.

When you officially check out of all classes during the first six weeks of a semester, the grade of "W" (Withdrawal) will be recorded for each class. You will also receive a pro-rated refund of fees during only the first four weeks of classes.

It is not necessary to request a withdrawal from the University after a semester has been successfully completed or between semesters. Remember, if you enroll in any courses for credit and do not complete the requirements or withdraw, a grade of "F" will be recorded on your transcript.

Right of Appeal: You have the right of appeal to the Dean of Student Special Services for an exception to the requirements of any regulation because of an emergency or medical reason, a hardship, or an unusual or extenuating circumstance that can be verified. The Dean of Student Special Services

Office will investigate and confirm your circumstances before a record change is approved.

Administrative Withdrawals

Your registration as a student can be cancelled for any of the following: delinquent financial accounts (bad checks, library fines, overdue loans, bookstore or housing accounts, etc.); incomplete admissions file (no transcripts, test scores, etc.); falsification of official records; registering for classes while academically disqualified; failure to respond to an official summons or behavior that exhibits a clear and present danger to yourself and others. The faculty can also drop you from a class if you register for credit or audit and never or seldom attend, or if you do not meet course prerequisites (see the University catalog on Academic Regulations).

Academic Probation and Dismissal

The detailed policy is listed on pages 27 and 28 of the current University Catalog but you should know that any time your cumulative grade point average (GPA) falls below that required for the number of hours attempted you will be placed on probation for the next semester of enrollment. The required GPA for hours attempted are as follows.

Hours Attempted	Minimum GPA
1	.00
2	.00
3	.33
4	.75
5	1.00
6	1.17
7	1.28
8	1.37
9	1.44
10	1.50
11	1.54
12	1.58
13	1.61
14	1.64

15	1.67
16	1.69
17	1.70
18	1.72
19	1.74
20	1.75
21	1.76
22	1.77
23	1.78
24	1.79
25	1.80
26	1.81
27	1.81
28	1.82
29	1.83
30	1.83
31	1.84
32	1.84
33	1.85
34	1.86
35	1.86
36	1.86
37	1.86
38	1.87
39	1.87
40	1.87
41	1.88
42	1.88
43	1.88
44	1.89
45	1.89
46	1.89
47	1.89
48	1.89
49	1.90
50	1.90
51	1.90
52	1.90
53	1.90
54	1.91
55	1.91
56	1.91
57	1.91
58	1.91
59	1.91
60	1.92
61	1.92
62	1.92
63	1.92
64	1.92
65	2.00

You are automatically removed from the probation list when your cumulative GPA equals or is higher than that required for the number of hours attempted. For example: if you attempted 28 credit hours and earned 50 grade points, your GPA would be 1.79 or probation, but if you earned 51 or more grade points your GPA would equal 1.82 or higher and would automatically be taken off probation.

Dismissal and Reinstatement

During the following semester on probation you must earn a 2.00 semester GPA to prevent being disqualified and dismissed from the University. If your next semester's GPA is a 2.00 or better but your cumulative GPA is still below the minimum you will still be allowed to re-enroll on continued probation unless your academic dean placed higher standards on your re-admission.

If you are dismissed for low grades you have the right to petition the dean of your college for reinstatement. Readmission by the dean may mean stricter academic conditions than those required by the University. For example, you may be required to re-take courses you failed, enroll in less hours and earn a higher semester grade point average.

Once reinstated you must maintain the minimum academic requirements or be dismissed again.

Reinstatement after a dismissal also means you are not eligible to participate in University sponsored extra-curricular activities such as debate, student or organizational conferences, student government, etc.

Students on Probation may lose their financial aid. The Financial Aid Office will answer any questions about your continued eligibility.

Forgiveness for Failing Grades

If you have not attended any college or university as a full time student (twelve hours or more) for two consecutive years and have failing grades from that time, you may, under certain conditions, apply to have any "F" grade earned at BSU eliminated from computation in your cumulative grade point average. First, you must register as a full time student.

Second, earn a 2.25 semester GPA and third, apply to the academic dean of your school for removal of any "F" grade earned at Boise State University. When approved by the dean your GPA will be computed with the "F" grade eliminated but the letter "F" will remain on your transcript.

Student Records

When a student enters the University and submits the requested personal data, there is an assumed and justifiable trust placed upon the University

to maintain security of that information for the protection of the rights of the student. In order to protect students against potential threats to their individual rights inherent in the maintenance of records, and the many disclosures requested regarding them, and in compliance with the Family Educational Rights and Privacy Act of 1974, the University has adopted BSU Policy 4205-D (Student Records). The policy statement in its entirety is contained in the Administrative Handbook of Boise State University. Any students, faculty, or staff who have questions regarding the records policies of Boise State University may consult with the Vice President for Student Affairs.

If you do not wish this information released, you should sign the card provided in your registration packet.

The following is considered to be public or directory information unless you specifically state that you do not wish to have this released:

Name
Local Address / Telephone Number
Major Field of Study
Dates of Attendance
BSU degree
Date degree conferred

STUDENT POLICIES & PROCEDURES

STUDENT BILL OF RIGHTS

Preamble

Ideally, each member of the University community assumes individual responsibility for his/her personal freedom and obligations. The university community expects all members to discipline themselves, individually and collectively, and it requires adherence to the standards of conduct appropriate for an academic community. It must and will take appropriate action when a member's conduct places the best interests of the community in jeopardy. Each student, as a member of this community, is responsible for being familiar with the policies of Boise State University.

Students are both (1) citizens and (2) members of the academic community. As (1) citizens, they enjoy the same freedoms of speech, peaceful assembly, and right of petition that other citizens enjoy. As (2) members of the academic community, they assume the obligations inherent in that membership and as representatives of the University. These obligations include a creditable demeanor for themselves first and the institution second, reflecting intelligence, maturity, concern for the rights of others, and regard for the education mission of the University.

For the purposes of applying this statement, a "student" is defined as any person who is regularly enrolled in the University as an undergraduate student, graduate student, or who is admitted as a non-matriculated student, or who is pursuing extension studies.

Freedom of Association

Students are free to organize and to participate in voluntary associations of their own choosing, subject only to reasonable University regulations insuring that such associations are neither discriminatory in their treatment of other members of the University nor operated in a manner which substantially interferes with the rights of others. Freedom of association may not be forbidden because of the general political or philosophical objectives of any particular group. However, campus groups or organizations are under a strong obligation to avoid representing their actions or views as those of the University.

Recognized Campus Organizations

A recognized organization is a group of BSU students organized for a stated purpose which has official recognition from the ASBSU. Affiliation with an extramural organization shall not of itself disqualify a student organization from institutional recognition nor from the use of University facilities, although reasonable provisions may be made to safeguard the autonomy of a campus organization from domination by outside groups. (See Student Handbook: Student Organization Recognition Procedures)

Freedom of Speech and Assembly

No rule shall restrict any student expression solely on the basis of disapproval or fear of his/her ideas or motives. Students and student organizations shall be free to examine and discuss all questions of interest to them, and to express opinions publicly and privately. Modes of expression or assembly that are manifestly unreasonable in terms of time, place or manner may be forbidden. This does not, however, abrogate the students' accountability as citizens to the laws of the larger society.

1. Students and student associations shall always be free to support causes by orderly and peaceful assembly which do not infringe upon the rights of others. Such expressions are to be made clear to the academic and larger community that they represent views of the students or student associations and not the University.
2. Student groups are allowed to invite and to hear any person of their own choosing. Routine procedures required by an institution before a guest speaker is invited to appear on campus shall be designed so as to insure that there is orderly scheduling of facilities and adequate preparation for the event. Institutional control of campus facilities shall not be used as a device of censorship. It shall be

made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed, either by the sponsoring group or the institution. (See Student Handbook: Speaker's Policy)

Freedom of the Press

There shall be no ideological censorship in the determination of printed matter available on campus; access to publications is not to be denied because of disapproval of their content. Any student publication supported by compulsory student fees or by substantial institutional subsidy shall, however, be subject to the rules and regulations of the State Board of Education acting as trustees of Boise State University or their designees.

Freedom in the Classroom

The classroom is not an unstructured political forum; it is the center for study and understanding of described subject matter for which the instructor has professional responsibility and institutional accountability. S/he should respect the confidential nature of the relationship between instructor and student. S/he should avoid exploitation of students for private advantage and should acknowledge significant assistance from them. S/he should protect student rights as defined herein. Control of the order and direction of class, as well as control of the scope and treatment of the subject matter, must, therefore, immediately rest with the individual instructor, free from disruption by students or others who may be in disagreement with the manner in which she/he discharges his/her responsibilities. (See Student Handbook: Maintaining Order)

1. A student has the right to be informed in reasonable detail at the beginning of each term of the nature of the course, the course expectations, the evaluative standards and the grading system that will be used.
2. A student has the right to take reasonable exception to the data or

views offered in the classroom and to reserve judgment about matters of opinion, without fear of penalty.

3. A student has the right of protection against improper disclosure of information concerning his/her grades, views, beliefs, political associations or character which an instructor acquires in the course of his/her professional relationship with the student.
4. Students shall have protection through orderly procedures against prejudiced or capricious academic evaluation. At the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. (See Student Handbook: Academic Grievance Board)

Student Records

When a student enters the university and submits the requested personal data, there is an assumed and justifiable trust placed upon the University to maintain security of that information for the protection of the rights of the student. To safeguard student privacy, student records are not to be made available to unauthorized on-campus or off-campus personnel without the express consent of the student. Administrative staff and faculty members are expected to respect confidential information about students which they acquire in their capacity of providing counsel and advice. The student shall have the right of access to his/her official university record.

Equal Protection

The University has an obligation to apply its rules equally to all students who are similarly situated. This does not mean, however, that the University is required to refrain from taking action against some offenders because there are others who cannot be identified or who are not similarly charged. If in violation of any rules or policies of the University, procedural fairness is guaranteed to any student of the University. Such fairness incorporates adequate notice of the charges, the opportunity for a fair hearing and the right of appeal. (See Student Handbook: Judicial Procedures)

CODE OF CONDUCT

The following policies are designed for the general well-being of all members of the University community. Any violations may result in disciplinary action and/or legal action.

1. Academic Dishonesty

Cheating or plagiarism in any form is unacceptable. The University functions to promote the cognitive and psychosocial development of all students. Therefore, all work submitted by a student must represent his/her own ideas, concepts and current understanding. In an attempt to promote these ideals, dishonesty in the University can be defined generally as cheating or plagiarism in any form. The following are examples which can be used as a guide to the student in interpreting the above general definition, but it is not meant to be an exhaustive list:

- a. Buying or in any way using a term paper or other project that was not composed by the student turning it in;
- b. Copying from another exam paper either before or during the exam;
- c. Using crib notes or retrieval of information stored in a computer/calculator outside the exam room;
- d. Having someone else take an exam or taking an exam for someone else; or
- e. Collaboration on take home exams where it has been forbidden.

The course instructor is responsible for handling each case of dishonesty in the classroom except where a major or repeated offense is involved. In proven cases of cheating a student will be dismissed from the class and a failing grade issued. If the instructor and the department chair concur that a case ought to be referred for further University action (which could include suspension or expulsion from the University), the dean, or his/her designee, of the college in which the student is majoring will appoint a special hearing board consisting of three (3) faculty and three (3) students. The dean, or his/her designee, will preside over any hearing and will use general judicial procedures. The Academic Grievance Board would be the appropriate appeal body in such an instance. If a student feels s/he has been unjustly

dismissed from class and given a failing grade, the Academic Grievance Board would be utilized as in any other case of an academic grievance (see BSU Administrative Handbook Policies 4100-D and 4101-D).

2. Alcoholic Beverages

- a. Illegal possession or consumption of alcoholic beverages is prohibited in college or university-owned, leased or operated facilities and on campus grounds.
- b. Alcoholic beverages may not be possessed or consumed under any circumstances in areas open to and most commonly used by the general public. These areas include, but are not limited to, lounges, student union buildings, recreation rooms, conference rooms, athletic facilities, and other public areas of college or university-owned buildings or grounds.
- c. Sale of alcoholic beverages is prohibited in college or university-owned, leased or operated facilities and on campus grounds.
- d. Students who violate this policy will be subject to sanctions as have been established by institutional administration.
- e. Guests and visitors shall observe these regulations while on campus or other college or university property. Non-compliance may subject a person to sanctions imposed by the college or university as well as to the provisions of local and state law. (Adopted by the State Board of Education, December 1, 1977)

STATE LAW

The Idaho law states that it is illegal to sell, serve or furnish beer, wine, or other alcoholic beverages or intoxicating liquor to a person under 19 years of age. It is illegal for any person under 19 years of age to purchase or attempt to purchase, procure, possess, or consume any alcoholic or intoxicating liquor.

There are a number of minors attending BSU and as a State institution, the University is legally obligated to comply with the State law.

3. Drugs

Possession, manufacture, distribution, use, or sale of drugs or narcotics classified as illegal except those taken under a doctor's prescription is prohibited on University owned or controlled property, in University related

housing, or at any University sponsored or supervised function.

4. Falsification of University Records

Willful falsification of official records or documents, or omission with the intent to deceive, is prohibited. Included in this regulation, but not limited to the following, is the forging, alteration, or misuse of University documents, records, fee receipts, identification cards, meal tickets, parking decals, financial aid forms, telephone billing cards, ASBSU forms or documents.

5. Harrassment

Any practice by a group or an individual that detains, embarrasses, or degrades a member of the University community, endangers his/her health, jeopardizes his/her safety, or interferes with class attendance or the pursuit of education, is prohibited.

6. Illegal Entry

Any actual or attempted unauthorized or forceful entry into any University facility or building is prohibited.

7. Lawful Orders

Failure to disperse or to leave, disrupting or obstructing a University building or facility, room or other premise, or to cease the use of loudspeakers, amplifiers, or other forms of noise after being given notice or a lawful order to do so by a duly authorized agent or administrative officer of the institution, is prohibited.

8. Theft

Theft or the conversion of another's property, personal, public, or institutional, is prohibited.

9. Destruction or Damage of Property

Malicious destruction, damage or misuse of University or private property including but not limited to library materials, vandalism, fire equipment and alarms is prohibited.

10. Disorderly Conduct

Detention, threatening or physical abuse of another person or obstructive or riotous acts in or associated with the University community is prohibited. The above includes verbal or physical abuse of any member of the BSU community on or off campus where the situation involves the educational purposes or objectives of the University.

11. Lewd or Indecent Conduct is prohibited.

12. Gambling in any form is prohibited.

13. Firearms or Dangerous Weapons

a. BECAUSE OF THEIR RECOGNIZED DANGER, FIREARMS, ILLEGAL KNIVES, EXPLOSIVES, CHEMICAL OR INCENDIARY DEVICES WILL NOT BE KEPT ON UNIVERSITY OWNED OR CONTROLLED PROPERTY OR IN STUDENT LIVING QUARTERS. Possession of explosives, chemical or incendiary devices, loaded or unloaded firearms on campus, except as expressly authorized by law or institutional policy, is prohibited. *The Boise City Code interprets air rifles, pellet or BB guns as being weapons or firearms.*

b. Possession and use of fireworks in any University building or on campus is prohibited.

c. Occupants in University housing and off-campus housing, living within the city limits, are subject to Boise City ordinances and State laws.

14. Group Offenses

Living organizations, societies, clubs and similarly organized groups are responsible for compliance with University regulations. Upon satisfactory proof that the group encouraged, or did not take satisfactory steps, or make a reasonable attempt, as a group, to prevent violations of University regulations, that group may be subject to permanent or temporary suspension, loss of recognition or charter, social probation, or other action.

15. Other Institutional Policies

Violation of any University or ASBSU rule may result in a sanction imposed under this code.

16. Official Notification

Failure to appear or comply with any official notification or summons, written or verbal, of a duly authorized administrative, faculty, judicial, or student representative of the University is subject to disciplinary action.

SANCTIONS

Sanctions which may be imposed upon the individual proven guilty for violation of the Code of Conduct or

any other misconduct on or off campus may include one or a combination of the following:

1. Expulsion

Expulsion is an action indefinitely terminating a student's registration at the institution. Any request for reenrollment must be submitted in writing to the Student Policy Board, c/o the Vice President for Student Affairs.

2. Suspension

Suspension is an action terminating registration in all or some classes for a prescribed period of time not to exceed two years. Any request for reenrollment prior to the end of the prescribed period of time must be submitted in writing to the Student Policy Board, c/o the Vice President for Student Affairs. **(After reenrollment there is normally a probation period to be determined by the judicial board which rendered the original decision.)**

3. Conduct Probation

Conduct Probation is a written sanction with or without loss of designated privileges signifying that additional disregard for the standards of conduct will constitute grounds for suspension or expulsion. A specific time period of probation will always be prescribed. Other conditions or restrictions may also be included or a combination of sanctions imposed.

4. Loss of Privileges

Loss of Privileges is a disciplinary action excluding a student from participating in certain activities or enjoying certain privileges for a prescribed period of time. Loss of privileges may include:

- Removal from campus living quarters or other University housing
- Relinquishing a student office
- Loss of such other privileges as may be consistent with the offense committed and the rehabilitation of the student.

5. Censure

Censure is a written reprimand warning the individual that repeated infractions of the standards of conduct will result in official sanctions by the Judiciary. The possible loss of a minor privilege or privileges and/or a fine restriction may also be imposed.

6. Admonition (or warning)

An admonition is a written notice explaining that continuation or repeti-

tion of an offensive act will lead to more severe disciplinary action.

7. Restitution

Restitution is the paying of fines or payment of damages for violations that caused the physical loss, damage, or injury to property or persons and may be imposed with any of the above sanctions where appropriate. Restitution may also be imposed for a particular act or violation of the code where said payment of a fine or the performance of a service is reasonable and appropriate. Failure to comply may result in cancellation of registration and a hold on readmittance until the obligation is met.

JUDICIAL PROCEDURES

PART I. Filing Complaints

A. Except in cases of **Academic Dishonesty**, if any member of the University community feels s/he has a legitimate grievance against any other member or group of the University community s/he should contact and consult with the Office of Student Activities (or the Office of Student Residential Life if the situation is related to University residential facilities or programs). Likewise, if any member of the University community feels s/he has been discriminated against on the basis of race, color, religion, national origin, sex, age or disability (as provided for in Title VI, Title IX and Section 504 of the Rehabilitation Act of 1973) s/he should contact the Office of Student Activities or the Affirmative Action Director. (For further information, see BSU Policy 1001-A)

The purpose of any consultation specified above is to assure compliance with the procedure for filing complaints. **(For Academic Dishonesty cases, see Administrative Handbook Policies 4100-D and 4104-D)**

B. If, after consultation, the complainant wishes to pursue the judicial process, the following information should be filed with the Office of Student Activities (or the Office of Student Residential Life if the situation is related to University residential facilities or programs):

1. A concise STATEMENT OF FACT specifying the charge(s), the individual(s) or group(s) being charged, the factual details of the incident or grievance, names of witnesses or participating grievants and any applicable dates, times and places.

2. A STATEMENT OF FACT by each additional participating complainant or witness is encouraged but not required.

3. Any evidence, if applicable.

C. The Office of Student Activities (or Student Residential Life where appropriate) will notify the complainant and defendant of date, time and place of any hearings and provide any other information necessary. The responsibility for summoning witnesses rests with the complainant and/or defendant.

PART II. Defendant's Rights

The Office of Student Activities (or Student Residential Life where appropriate) will notify all parties or groups named in an official complaint that charges have been filed.

A. The defendant(s) have the following rights as described below:

1. A hearing by a Judicial Board.

2. Notification of the specific charges filed and procedures involved in a Judicial Board hearing.

3. Access to all documents pertaining to the complaint including any STATEMENTS OF FACT filed by complainant(s) and/or witness(es).

4. Notification of the date, time and place of the Judicial Board hearing at least seven (7) calendar days in advance. (Three [3] calendar days in advance for Residence Hall students where a hearing is involved with an Inter-Hall Judicial Board or an appropriate administrative hearing officer.) The defendant(s) may in writing waive the seven (7) calendar days notice of hearing (or three [3] calendar days for Inter-Hall Judicial Board cases).

5. Opportunity for appeal of any Judicial Board decision and adequate time to prepare appeal (see Part IV, Appeal Procedures).

6. A declaration in writing is necessary to waive a hearing by a Judicial Board and have the case adjudicated by the appropriate Student Affairs officer. However, in all instances where a hearing for disciplinary action would be necessary during the last two weeks of either semester, the complaint would be heard by the

appropriate administrative hearing officer and not by a judicial board. In this instance, the avenue of appeal is through the appropriate Student Affairs officer rather than a Judicial Board.

B. The defendant(s) may consult with the Office of Student Activities (or Student Residential Life where appropriate) and file:

1. A STATEMENT OF FACT responding to the charges and citing any factual details or information not stated in complainant's STATEMENT OF FACT.

2. A STATEMENT OF FACT by any witness(es).

3. Any evidence, if applicable.

4. A waiver of NOTICE OF HEARING, if desired.

5. A waiver of hearing by a Judicial Board, if desired.

PART III: Hearing Procedures

A. The defendant(s) may appear in person at a hearing. If the defendant(s) do(es) not appear, the Judicial Board will proceed with a review of the case at the stated date, time and place.

B. The defendant(s) may have an advisor at the hearing.

C. Normally all hearings will be closed to the public at the option of the defendant(s). The Chief Justice, or chairperson, will have discretionary power to limit the number of observers at an open hearing.

D. A complete written or taped transcript of the hearing will be recorded and preserved by the appropriate judicial body until all appeals have been filed or heard.

E. The decisions, and sanctions if applicable, will be made available to the defendant(s) at a time and place specified by the Judicial Board. It is the responsibility of the defendant(s) to secure his/her copy of the decision.

PART IV. Appeal Procedures

A. All appeals shall be submitted in writing setting forth a concise statement of fact clearly establishing one or more of the following grounds for appeal:

1. The decision was unreasonable;

2. The Judicial Board or Hearing Officer was biased; or

3. The Judicial Board or Hearing Officer misinterpreted the Student Code of Conduct or University document upon which the complaint was based.

In cases involving new evidence, the appeal should be submitted to the original judicial body and a new hearing requested.

B. Appeals from the lower judicial body should be made to the next higher body through the Office of the Vice President for Student Affairs, i.e., Residence Hall Judiciary to ASBSU Judiciary to Student Policy Board. When a student or group appeals a decision of a judicial body, all recommended action is placed in a pending status until the appeal process has been exhausted. In the event that a case has been heard by an administrative hearing officer, the appeal would be to the next appropriate administrative hearing officer through the Office of the Vice President for Student Affairs, i.e., Director of Student Residential Life to Director of Student Activities/Student Union to the Vice President for Student Affairs.

C. Appeals must be submitted within seven (7) calendar days of the time the decision is made available in writing with copies to the original and last judicial body. (Residence Hall students who are appealing a decision from an Inter-Hall Judicial Board or from the appropriate administrative hearing officer, must submit appeals within three [3] calendar days of the decision.)

D. When a written appeal is received, the appropriate judicial body will convene to review the appeal and related written documentation in order to determine whether to accept the appeal. If an appeal is accepted, the appropriate judicial body may, at its own discretion, act on the appeal on the basis of written documentation or may conduct a new hearing. The review of an appeal will be done in a closed session.

HEARING BOARDS

Student Policy Board

By delegation of the President of the University, the Student Policy board under the chairmanship of the Vice President for Student Affairs, is designated as the primary agency for the development and administration of the Student Code of Conduct, Student Judicial system, and other student policies and procedures relating to student life on the campus of Boise State University.

The Student Policy Board is the highest board in the judicial appellate structure and as such will hear appeals from cases heard by the ASBSU Judiciary. Recommendations for possible suspension or expulsion will be submitted through the Vice President for Student Affairs to the President of the University.

The ASBSU Judiciary and all other judicial bodies are subordinate to the Student Policy Board. The appropriate Student Affairs staff members working in their respective areas of responsibility have the authority to establish residence hall councils or standards committees to hear cases concerning violations of group rules and regulations. The council or committee may recommend, to the appropriate staff member, sanctions such as admonition, censure, probation, or disqualification and/or loss of privileges. The judicial bodies are subordinate to the ASBSU Judiciary.

The Student Policy Board is composed of two (2) members of the faculty, two (2) Student Affairs staff members, four (4) students at-large, the ASBSU President (ex-officio), the Chief Justice of the ASBSU Judiciary (ex-officio), and the Vice President for Student Affairs who serves as chair. The ASBSU President and ASBSU Chief Justice serve as ex-officio (non-voting) members for policy matters, but are ineligible for participation in judicial matters.

ASBSU Judiciary

The supreme judicial power of the Associated Students is vested in the ASBSU Judiciary whose authority is delegated from the University President and is derived from the Associated Students. The ASBSU Judiciary has the authority or original jurisdiction in all cases involving alleged violations of ASBSU and/or University regulations or policies. They will review all complaints with reference to the above, unless referred to a lower tribunal or unless said complaints fall under the jurisdiction of the Academic Grievance Board.

Appeals from decisions or recommendations of the ASBSU Judiciary will be made to the Student Policy Board. This procedure of appeals has been agreed upon and accepted by the Student Senate and the University President.

If the individuals charged with a university violation are in need of remedial or rehabilitative services, they may submit a written request to the Vice President for Student Affairs to have their case heard by a committee of faculty and staff, instead of the ASBSU Judiciary.

The ASBSU Judiciary has a variety of powers and obligations. The Judiciary consists of five (5) students and two (2) faculty members, all of which have equal voting power. The powers and obligations are as follows:

1. To determine the constitutionality of any ASBSU action and interpret the Constitution upon request of the ASB President or Senate.
2. To have original jurisdiction in cases of alleged violations of BSU or ASBSU regulations and other ASBSU actions except where delegated to living group judiciaries.
3. To delegate local authority to lower ASBSU recognized judicial bodies.
4. To hear appeals from decisions of lower judicial bodies.

5. To enjoin ASBSU government officials from taking action contrary to the decisions of the ASBSU Judiciary.

Academic Grievance Board

Responsibility: The Academic Grievance Board has the ultimate authority in academic matters. No further appellate provision will be available at Boise State University.

Purpose: To establish a procedure to maintain high academic standards and performance and to protect objectivity and fairness in assigning, administering, and evaluating student performance in all matters of grievance pertaining to academic conduct, instructional procedure, or testing.

A. Procedure: Academic Grievances
In order to obtain a hearing by the Academic Grievance Board, the plaintiff should:

1. Present the grievance to the concerned faculty member first, then to the department head if no solution is reached, and finally to the dean or his/her designee of the college if the grievance is not resolved in steps 1 and 2.
2. If the problem is not resolved after contacting the faculty member, department head, dean or his/her designee of the college, then present the grievance to the ASB Vice President.
3. Once the ASB Vice President has accepted the complaint, the plaintiff is required to file a Grievance Complaint Form.
4. After the Grievance Complaint Form is returned, the ASB Vice President notifies the defendant of the complaint and requests him/her to respond on the Academic Defendant(s) Form.
5. When the form is completed and filed, the ASB Vice President shall establish the time, place, and date of the hearing.

B. Procedure: Academic Dishonesty

1. If an instructor wishes to have a cheating or plagiarism offense referred for University action, s/he will confer with the department head.
2. If the department head concurs that the incident should be referred for

additional action beyond failing the student in the course, the case will be referred to the dean or his/her designee of the college in which the student is majoring.

3. The dean or his/her designee of the college will appoint a special hearing board consisting of three faculty and three students with the dean or his/her designee as chair.

4. In such a hearing, University judicial procedures will be utilized as outlined in BSU Administrative Policy 4100-D and the Student Handbook.

5. The Academic Grievance Board will be the final hearing board in the event of an appeal.

C. The Board is empowered to mandate or recommend changes relating to student grades and behavior and to recommend changes relating to academic conduct, instructional procedure, and testing.

D. Recommendations regarding the student will be referred to the Vice President for Students Affairs. Recommendations regarding faculty members will be referred to the Executive Vice President.

The Academic Grievance Board's membership consists of five student senators, one from each college in the university; five faculty, one from each college, appointed by the Chairman of the Faculty Senate; and a representative from the Student Affairs staff appointed by the Vice President for Student Affairs. All members of the Academic Grievance Board have equal voting power.

Inter-Hall Judicial Board

An Inter-Hall Judicial board System has been established in the residence halls to hear all cases which involve residents of the halls and infractions of all policies and procedures. Judiciary power is vested in judicial boards composed of one appointed member from each residence hall on each board. Each board is chaired by a specified President from one of the residence halls. When a problem arises within or associated with a residence hall or with a member of a hall, it should first be taken to a Resident Advisor or the Resident Director and

then to the Director of Student Residential Life. If a satisfactory solution is not reached, then the complaint or problem will be referred to the Inter-Hall Judicial Board. This body has original jurisdiction on all cases pertaining to that hall. Any appeals from the Residence Hall Judicial Board hearings will be referred to the ASBSU Judiciary.

BSU Panhellenic

When a sorority believes there has been an infraction, a written report signed by the accusing sorority with a copy provided for the accused must be submitted to the Panhellenic President within twenty-four (24) hours after the infraction is known.

A conference of representatives of the groups involved must be called immediately to reach an amicable solution if possible. If it is determined that an infraction has occurred or the question remains in doubt the case will be referred immediately to an ad hoc Judiciary committee selected by the Panhellenic for a decision.

The Panhellenic President's name, address, and phone number may be obtained from the Office of Student Activities.

Inter-Fraternity Council

Inter-Fraternity Council maintains a standing judiciary committee composed of fraternity delegates: both the chief representative and alternate representative from each fraternity.

In the case of an infraction or complaint registered with Inter-Fraternity Council by a member group or an outside entity, a written statement of fact, in triplicate, must be submitted to the I.F.C. president within seven (7) days after the infraction is known.

Upon receiving said complaint, an immediate conference of representatives to the Inter-Fraternity Council Judicial Committee will be called to reach an amicable solution if possible. If it is determined that an infraction of I.F.C., University, or civil laws has occurred, or if the question remains in doubt, the case will immediately be referred to the ASBSU Judi-

cial Council for decision.

The Inter-Fraternity Council President's name, address, and phone number may be obtained from the Office of Student Activities.

STUDENT ORGANIZA- TIONAL POLICIES

Student organizations and activities policies are made jointly by the ASBSU Senate and the University Administration and are administered by the Director of Student Activities and Student Union. The Student Activities Office is located in the Student Union and staff is available for consultation and advice on policies, procedures and expenditures pertaining to student organizations as well as planning, scheduling, and implementing programs, activities, and social events.

A. Organization Defined

1. Any group of students living or acting together, electing officers, and/or assessing dues or fees for their mutual benefit.

2. All voting members and officers must be full-fee paying students at Boise State University.

3. All groups of students fitting the definition of an organization in No. 1 above must be officially recognized by Boise State University through the ASBSU Judiciary and the ASB Senate.

B. Recognition Agreement

Basically, recognition of a group or organization extends the privilege to them of identifying themselves with the University and of using University facilities. The group agrees to accept those regulations and policies necessary for the protection of the University's essential functions, for equal sharing of time and space, and to assure the reasonable health and safety of the community.

Prior to applying for formal recognition, a student group on campus may obtain permission from the Assistant Director of Student Activities to schedule three meetings in the Student Union Building for the purpose of organizing as a recognized group.

Recognition of student groups does not mean that the University supports or adheres to the views held or to positions taken by such groups. Responsibility for any actions which violate federal, state, or local laws must be assumed by the group itself.

ACTIVITY SCHEDULING

Any organization recognized by the ASBSU Senate may schedule, sponsor or hold activities utilizing appropriate university facilities, property, buildings and grounds, providing that all events are scheduled in the Student Union Operations Office for events held in the Union or through the appropriate office administering other facilities.

Procedures

1. A representative of recognized organizations must contact the SUB Operations Office and obtain an "Activity Scheduling Form" for events held in the Student Union.
2. The sponsoring organization is responsible for the conduct, control, and handling of the event at all times. Maintenance, security or other staff are present to assist and advise only. Should an organization or the University feel that an event is beyond the organization's control, a decision may be made in order to ensure personal safety and/or to prevent damage to University property.
3. Tentative dates and room assignments for pending events in the SUB may be scheduled with the Operations Office. However, the event must be either definitely confirmed with a completed and approved "Activity Scheduling Form" or the dates canceled at least two weeks prior to the tentative date. All Activity Scheduling Forms must be approved by the Student Activities Office. Please notify the Student Activities Office in the case of cancellation of events outside the Student Union.
 - a. No publicity may be released *until* the "Activity Scheduling Form" is completed and approved.
 - b. All advertisement and posters must be removed the afternoon after the event.
4. Times for decorating the facility used should be indicated on the "Activity Scheduling Form," and must be confirmed in person with the Director

of the facility used well in advance of the date scheduled.

5. "Activity Scheduling Forms" must be picked up at least three weeks prior to the event to allow adequate time for completion of the form (i.e. approval of dates and facilities) and for completing all necessary arrangements.

6. Without the approved "Activity Scheduling Form" the possibility strongly exists of conflicting dates, competitive events on the same date, and pre-scheduled facilities. It is in your best interest to make sure your event is organized and planned well in advance.

Student Organization Recognition Procedures

Recognition Steps

A group may be recognized upon completion of the following requirements.

1. The following information must be turned into the Student Activities Office:
 - a. Nine (9) copies of the constitution.
 - b. List of officers, addresses and telephone numbers (2 copies).
 - c. Two (2) copies of charter members, addresses and telephone numbers. After becoming officially recognized by the ASBSU, a current list of officers must be filed each semester in the Student Activities Office. If the local group is affiliated with a national organization, the national's constitution or other information should be filed.
2. It is then sent to the ASBSU Judiciary for review, and an elected officer or appointed representative of the club or organization will be notified so that they may attend the review and answer any questions that might arise.
3. After the review and recommendation of the ASBSU Judiciary and completion of these requirements, the constitution is brought before the

Senate for approval. An officer or representative of the organization shall be present when it comes before the Senate.

Constitution

There are seven (7) articles that are necessary in a constitution in order for it to be recognized:

1. **Statement of Purpose.** The statement of purpose for the organization.

2. Affiliation

a. Affiliation with Boise state University clearly stated - what does that affiliation mean? What are the obligations and responsibilities?

b. Affiliation with a national group and their constitution (if any).

3. **Authority** of officers, how their authority is exercised, where it is vested and how these officials are replaced.

4. **Selection of officers**, method used, specific time and type of vote.

5. **Eligibility** of members. Reflecting minimum BSU academic requirements. Voter eligibility. All officers and voting members must be full-time BSU students.

6. **Non-Discrimination Statement.** (Must be incorporated into the constitution.) It is the policy of the University to oppose and prevent discrimination based on race, color, creed, national origin, physical handicap, or sex (sex: excluding organizations whose primary function is to provide social activities for their members). The University requires each organization to include a non-discriminatory statement in their national and local charter, constitution or by-laws.

7. **Sources of financial support.**

Other Requirements

Any changes to the above required documents must be reported in writing to the Student Activities Office within ten days of the change.

All recognized organizations are encouraged to select a qualified faculty/staff advisor.

Ad Hoc Organizations: The ASBSU Judiciary through its own procedures

is authorized to grant temporary recognition to a student group organized for a one-time event or single purpose of supporting or opposing a candidate or issue on a ballot measure in any special or regular ASBSU election.

Loss of Recognition: A group is no longer officially recognized when it has ceased to function as evidenced by:

- a. Notice of dissolution from officers and/or advisor.
- b. Failure to hold any meetings over a twelve-month period; or,
- c. Failure to submit or report changes in the organization as required above.
- d. Failure to submit a current roster of officers within ten days of an election.

Withdrawal of Recognition: The Vice President for Student Affairs, ASB Judiciary, and/or ASB Senate may withdraw recognition whenever conditions of the recognition contract are violated or the rules and policies of the ASBSU and the University are violated. Prior to withdrawal of recognition the group will be warned, given the opportunity to take corrective steps, or be given a hearing before the appropriate board or council.

All campus organizations are subject to the rules and regulations listed under "Student Organizational Policies" in Section IV "University Policies and Procedures."

ELIGIBILITY FOR EXTRA- CURRICULAR ACTIVITIES

1. In order to represent Boise State University or any student organization in any extracurricular activity of an intercollegiate nature such as debate, student conferences, fraternal or organizational conferences, class related activity junkets, cheerleaders, etc., a student must:

- a. Not be disqualified or suspended from the University or on academic, social or conduct probation.
- b. Be currently enrolled as a full-fee paying student.

c. The ASBSU President, Vice President, Treasurer, and Senate members shall have a minimum 2.25 cumulative GPA standing at the time of election to office and must maintain minimum University standards throughout their tenure in office, in accordance with article V, section 2, clause 1 of the ASBSU Constitution.

2. The Student Policy Board in its official capacity as the primary agency for the development and administration of the Student Code of Conduct, Student Judicial System, and other student policies and procedures relating to student life on the campus of Boise State University strongly recommends to those appointing officials that a cumulative GPA of 2.00 or better be set as a standard for academic acceptance in the choosing of individuals to represent the Associated Students of Boise State University. The Student Policy Board encourages student campus organizations to set additional standards that they deem necessary and beneficial to that organization. The Policy Board feels that the duty of relieving a student from the position s/he holds because of lack of compliance with the aforementioned requirements is the responsibility of the appointing official of that organization.

3. Exceptions: Rule 1a does not apply to students engaged in activities that are required as part of a class or students participating in intramural sports.

OTHER UNIVERSITY POLICIES

UNLAWFUL CONDUCT OR INTERFERENCE ON UNIVERSITY PROPERTY

Reference: Idaho Code, Sections 33-3715 and 33-3716.

33-3715. Interference with conduct of institutions of higher learning - Legislative intent. The legislature, in recognition of unlawful campus disorders across the nation which are disruptive of the educational process

and dangerous to the health and safety of persons and damaging to public and private property, establishes by this act criminal penalties for conduct declared in this act to be unlawful. However, this act shall not be construed as preventing institutions of higher education from establishing standards of conduct, scholastic and behavioral, reasonably relevant to their lawful missions, processes, and functions, and to invoke appropriate discipline for violations of such standards.

33-3716. Unlawful conduct - Penalty.

1. No person shall, on the campus of any community college, junior college, college, or university in this state, hereinafter referred to as "institution of higher education," or at or in any building or facility owned, operated, or controlled by the governing board of any such institution of higher education, willfully deny to students, school officials, employees, and invitees:

- a. lawful freedom of movement on the campus;
- b. lawful use of property, facilities, or parts of any institution of higher education; or
- c. the right of lawful ingress and egress to the institution's physical facilities.

2. No person shall, on the campus of any institution of higher education, or at or in any building or other facility owned, operated, or controlled by the governing board of any such institution, willfully impede the staff or faculty of such institution in the lawful performance of their duties, or willfully impede a student of such institution in the lawful pursuit of his educational activities, through the use of restraint, abduction, coercion, or intimidation, or when force and violence are present or threatened.

3. No person shall willfully refuse or fail to leave the property of, or any building or other facility owned, operated, or controlled by the governing board of any such institution of higher education upon being requested to do so by the chief administrative officer, his designee charged with maintaining order on the campus and in its facilities, or a dean of such college or university, if such person is committing, threatens to commit, or incites others to commit, any act which

would disrupt, impair, interfere with, or obstruct the lawful missions, processes, procedures, or functions of the institution.

4. Nothing in this section shall be construed to prevent lawful assembly and peaceful and orderly petition for the redress of grievances, including any labor dispute between an institution of higher education and its employees.

5. Any person who violates any of the provisions of this section shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not to exceed five hundred dollars (\$500), or imprisoned in the county jail for a period not to exceed one (1) year, or by both such fine and imprisonment.

SPEAKER'S POLICY

Reference: Idaho State Board of Education Policy Manual; Policy No. 707.2 Students and student organizations shall be free to express their views and to examine all issues of interest to them. They are also free to support causes by orderly and peaceful assembly which do not infringe upon the rights of others or with the regular and essential operation of the institution.

Scheduling of Speakers

Officially recognized student groups are allowed to invite or to hear any person of their own choosing. As with any activity, routine procedures are required before a speaker is invited to appear on campus. These procedures are desired only to insure orderly scheduling of facilities, financial responsibility, and adequate preparation for the event. University control of campus facilities will not be used as a censorship device. It shall be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed by either the sponsoring group or the University.

All recognized sponsoring groups or committees are to obtain an Activity Scheduling Form from the Information Center or Scheduling Office in the SUB, complete the necessary information and file the form with the Programming Office in the Student Union.

A. Political Speakers

Only Student Union facilities may be used for the presentation of a candidate's views during political campaigns and only when approved by the Vice President for Student Affairs.

B. Controversial Speakers

In highly controversial issues, it is recommended that speakers with opposing views be invited and given equal facilities and consideration. The sponsoring student group will not necessarily be held responsible for unforeseeable illegal actions on the part of their guest speaker, but will be held responsible if they have prior knowledge or intend themselves to sponsor events in violation of the law or to purposely incite illegal acts. Guest speakers are accountable for their actions under valid general laws and are not immune from legal action if so warranted.

FUND RAISING

For the purpose of this handbook, the term "fund raising" refers to those recognized student organizations which intend to raise additional monies not included in the ASBSU budget through the solicitation of donations, the charging of admission, or the selling of products or services.

1. The authority to approve or disapprove all activities and requests involving the solicitation of funds or fund raising for whatever purpose is vested in the Vice-President for Student Affairs.

2. The Vice-President for Student Affairs has delegated his authority as follows:

a. For all fund raising activities by recognized student organizations (except as written in Section 2b below), prior application must be made and approval granted through the Office of the Director of Student Activities/ Student Union.

b. For all fund raising activities within University residential facilities by residential organizations, prior application must be made and approval granted through the Office of the Director of Student Residential Life. Other recognized organizations conducting fund raising activities within University residential facilities must obtain approval from the Director of

Student Activities/ Student Union and the Director of Student Residential Life. Residential organizations conducting fund raising activities outside of University residential facilities must obtain approval from the Director of Student Residential Life and the Director of Student Activities/ Student Union.

c. In all cases, a written application form is required and the following information must be included: the name of the sponsoring organization; the product or service being sold; the purpose for which profits will be utilized and the location of the proposed activity.

3. Student organizations should check with city officials for off-campus solicitation regulations.

SOLICITING

1. **Soliciting Agents** are defined generally as any sales person selling a product or service for personal profit or gain. This definition includes religious proselyters, charity and/or donation representatives.

2. University Policy:

a. All solicitation of students for funds for whatever purpose is prohibited on campus unless authorized by the Vice President for Student Affairs.

b. No canvassing of the residence halls, Student Union or other university-owned buildings for potential customers is permitted. This includes door-to-door or person-to-person selling.

(1) An agent may visit or conduct business with a specific student only when invited or requested by that student.

c. Sales representatives may use certain restricted facilities in the Student Union Building with the express written consent of the Director of Student Activities and Student Union. They are also encouraged to advertise in the recognized student newspaper.

ANIMALS ON CAMPUS

All public laws, both city and state, apply to any type of animal on the campus grounds. Animals are not allowed inside of any university building, with the exception of guide dogs and animals maintained for educational purposes.

MAINTAINING ORDER

Reference: BSU Policy 4104-B

1. Policy: As designees of the chief administrative officer charged with maintaining order on the campus and its facilities, members of the Boise State University faculty are responsible for ensuring orderly conduct in areas under their direct supervision.

Therefore, a member of the University community, in fulfilling his professional and contractual obligations, may dismiss a student from the course for the remainder of the semester when a student violates any of the following specific policies listed under the Code of Conduct in the Boise State University Student Handbook.

A. Harassment: Any practice by a group or an individual that detains, embarrasses, or degrades a member of the University community, endangers his health, or interferes with class attendance, or the pursuit of education is prohibited.

B. Lawful Orders: Failure to disperse or leave, disrupting or obstructing a University building or facility, room or other premise, or to cease the

use of loudspeakers, amplifiers, or other forms of noise after being given notice, or a lawful order to do so by a duly authorized agent or administrative officer of the institution is prohibited.

C. Disorderly Conduct: Detention, threatening, or physical abuse of another person, or obstructive or riotous acts in or associated with the University community is prohibited. The above includes verbal or physical abuse of any member of the Boise State University community on or off-campus where the situation involves the educational purposes or objectives of the University.

D. Official Notification: Failure to appear or respond to any official notification or summons of a duly authorized administrative, faculty, or student representative of the University is subject to disciplinary action.

In addition to the above Student Code of Conduct, students may be dismissed or expelled for violation of Idaho Code 33-3715 and 33-3716.

II. Procedure for Dismissal: A written report of any student dismissed

from class must be submitted to the appropriate academic dean, with a copy to the department head, no later than one working day after the dismissal.

III. Procedures for Expulsion: The faculty member, if s/he feels it is warranted, may choose instead to expel the student from the course for the remainder of the semester. If the instructor does expel the student from the course for the remainder of the semester, s/he must submit a concise Statement of Fact specifying the reasons for the expulsion, the individual(s) or group(s), the factual details of the incident, the names of witnesses, and any applicable dates, times, or places. This Statement of Fact must be submitted to the appropriate academic dean, with a copy to the department head, no later than one working day after the incident.

The student and the professor are to be notified by the dean, or his designee, no later than two working days after receiving the Statement of Fact if the expulsion is upheld and if the University deems further disciplinary action necessary.

שכש