

**STUDENT  
HANDBOOK**  
**BOISE STATE UNIVERSITY**  
**1980 – 1981**

# Student Handbook



## 1980-1981

**ASBSU Student Handbook Committee:**

Ed Wilkinson, Dean of Student  
Advisory and Special Services  
Margarita Mendoza de Sugiyama  
Tronnie Olson  
Julie Erb

**Cover Design by:**

Sally Stevens

**Layout and Typesetting:**

Cindee Johnson  
Carole Moore

**Photograph Credits:**

BSU Information Services

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*It is the policy of Boise State University to provide equal educational and employment opportunities, services, and benefits to students and employees without regard to race, color, national origin, sex, or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, and Sections 503 and 504 of the Rehabilitation Act of 1973, where applicable, as enforced by the U.S. Department of Health, Education, and Welfare.*

# Very Important Dates to Remember

## FALL SEMESTER, 1980

CLASSES BEGIN	(Don't forget your notebook and class schedule)	Tuesday, Sept. 2
Last Day for a	100% refund (less \$15) for a Withdrawal by 8:00 p.m.	Wednesday, Sept. 3
*ASBSU (Elections)	Pick up Student Gov't & Homecoming petitions in SUB	Wednesday, Sept. 3
Last Day to	Make free class changes without Signature	Friday, Sept. 12
*ASBSU (Elections)	Turn in petitions for Senator + Homecoming Queen & King photos	Friday, Sept. 12
Last Day for a	75% refund (Withdrawal) by 4:00 p.m.	Wednesday, Sept. 17
Last Day for a	50% refund (Withdrawal) No refunds after 4:00 p.m.	Wednesday, Oct. 1
*ASBSU (Vote Today)	Primary Election for Student Gov't Senators	Wednesday & Thursday, Oct. 1-2
*ASBSU (Elections)	Meeting of Senate & Homecoming Candidates - 4:00 p.m., SUB	Wednesday, Oct. 15
MIDTERM EXAMS	(Don't forget your pencil and a BIG ERASER)	Monday-Friday, Oct. 13-17
*ASBSU (Vote Today)	General Election for Senators, Homecoming Queen and King	Wednesday & Thursday, Oct. 22-23
LAST DAY to Withdraw	or DROP/ADD/CHANGE CLASS SCHEDULE	Friday, Oct. 31
Advising & Preregistration	For Spring '81 Continuing Students	Wednesday-Friday, Nov. 5-14
*ASBSU HOMECOMING DANCE	Friday Night with Game and Parade Saturday	Friday & Saturday, Nov. 7-8
Thanksgiving	Holiday (No Classes - Whee!)	Thursday-Sunday, Nov. 27-30
FINAL EXAMS	(Residence Halls close Noon Friday)	Monday-Thursday, Dec. 15-18

## SPRING SEMESTER, 1981

Residence Halls Open	(Move in Troops!)	Wednesday, Jan. 14
*ASBSU (Elections)	Pick up Petitions for all Student Gov't Offices in SUB	Wednesday, Jan. 14
CLASSES BEGIN	(Back to the Old Grind!)	Monday, Jan. 19
Last Day for a	100% refund (Less \$15) for a Withdrawal by 8:00 p.m.	Tuesday, Jan. 20
Last Day to	Make free class changes without Signatures	Friday, Jan. 30
*ASBSU (Elections)	Turn in petitions for Student Gov't Offices by 4:00 p.m.	Friday, Jan. 30
Last Day for a	75% refund (withdrawal) by 4:00 p.m.	Tuesday, Feb. 3
*ASBSU (Elections)	Meeting of all candidates for Student Gov't Offices.	Tuesday, Feb. 3
Washington's Birthday	Holiday (No Classes - Wow!)	Monday, Feb. 16
Last Day for a	50% refund (Withdrawal) No refunds after 4:00 p.m.	Tuesday, Feb. 17
*ASBSU (Vote Today)	Primary elections for Student Gov't Offices	Wednesday & Thursday, Feb. 25-26
MIDTERM EXAMS	(Better crack the books!)	Monday-Thursday, Mar. 9-13
*ASBSU (Vote Today)	General Election for all Student Gov't Offices	Wednesday & Thursday, Mar. 18-19
Spring Vacation	(Hot Dog! A Whole Week Off!)	Monday-Sunday, Mar. 23-29
LAST DAY to Withdraw	or DROP/ADD/CHANGE CLASS	Wednesday, April 1
Advising & Preregistration	For Fall '81 Continuing Students	Monday-Friday, April 6-10
FINAL EXAMS	(Residence Halls Close Noon Friday)	Monday-Thursday, May 11-14

\*Associated Students of Boise State University - Important Dates. Check with SUB Information Center.

# Table Of Contents

	Page
<b>I. GENERAL STUDENT INFORMATION</b>	
Where to Find Help .....	5
Campus Map .....	7
Distribution of Student Fees .....	9
Student Insurance Coverage .....	9
Admission to Athletic Events .....	10
Scholarship Parking System .....	11
<b>II. SERVICES FOR STUDENTS</b>	
Vice President for Student Affairs .....	12
Student Advisory and Special Services .....	12
Tutorial Assistance .....	12
Handicapped Students .....	12
Veterans Affairs .....	12
Complete Withdrawal .....	12
Career and Financial Services .....	13
Admissions and Records .....	13
Registrar .....	13
Student Residential Life .....	14
Counseling and Testing Center .....	15
Student Union .....	16
Multicultural Center .....	18
Executive Task Force on Physically Disabled Students .....	19
BSU Library .....	20
Student Health Service .....	21
<b>III OPPORTUNITIES FOR INVOLVEMENT</b>	
<b>Student Activities</b>	
University Committees .....	22
Student Organizations and Programs .....	23
Scheduling of BSU Facilities .....	24
Art, Music and Theatre Arts .....	25
Recreation on Campus .....	26
Athletics at BSU .....	27
Men's Athletic Schedules .....	28
Women's Athletic Schedules .....	29
<b>Student Government</b>	
ASBSU Officers .....	32
ASBSU Constitution .....	33
ASBSU Senate Acts .....	37
ASBSU Senators .....	38

#### IV. UNIVERSITY POLICIES AND PROCEDURES

##### Academic Information

Faculty Advisors .....	39
Grading Information .....	39
Classification of Students .....	39
Class Changes .....	40
Withdrawal from the University .....	40
Right of Appeal .....	40
Right of Appeal .....	40

##### Student Policies and Procedures

Student Bill of Rights .....	42
Code of Conduct .....	44
Sanctions .....	45
Judicial Procedures .....	45
Hearing Boards .....	47
Student Policy Board .....	47
ASBSU Judiciary .....	47
Academic Grievance Board .....	47
Inter-Hall Judicial Board .....	48
BSU Panhellenic .....	48
Inter-Fraternity Council .....	48
Student Organizational Policies .....	49
Activity Scheduling .....	49
Student Organization Recognition Procedures .....	50
Eligibility for Extra-Curricular affairs .....	51
Other University Policies .....	51





# general student information I.

# Where to Find Help

## MONEY MATTERS

### Scholarship and Financial Aid

#### Need a Job

#### Career Opportunities

Go to—Career and Financial Services, Room 117, Administration Building, 385-1664.

#### Pick up on-campus Paycheck

Go to—Cashier's Window, Room 209, Administration Building, 385-1212.

#### Payments for: Room and Board

Go to—Housing Cashier's Window, Room 209, Administration Building, 385-1612.

#### Payments for: Late Registration Fees

#### Other University Bills

Go to—Cashier's Window, Room 209, Administration Building, 385-1212.

#### Buy Books, Paper, and School Supplies

Go to—Your Campus Store, First Floor, Student Union Building, 385-1254.

## ACADEMIC CONCERNS

### Academic Advising or Change Your Advisor

Go to—The Advising Officer or Coordinator of your School. Check with Dean of School's Secretary.

### Drop or Add a Class, Schedule Changes

### Class Conflicts, Educational Goals

### Degree Requirements or Declaring a Major

Go to—You Advisor First. Part-time students should check with the Registrar's Office, Room 102, Administration Building (385-3486) or the Continuing Education Office (Night Students) Room L241-A, Library (385-3293).

### Copy of Transcript

Go to—Transcript Clerk, Registrar's Window, Room 100, Administration Building, 385-3486.

### Transcript Evaluated

Go to—Evaluator's Office, Room 107, Administration Building, 385-1180.

### Graduation Information

Go to—Graduation Clerk, Room 108-A, Administration Building, 385-3486.

### Grade Change or Incomplete

Go to—Your Professor and Advisor first.

### Tutoring Assistance

### Withdrawal from School

Go to—Student Advisory & Special Services, Room 114, Administration Building, 385-1583.

### Academic Problems

Go to—Student Advisory & Special Services, Room 114, Administration Building, 385-1583, or Counseling Center, Sixth Floor Left, Education Building, 385-1601.

### Absence from class for extended period

Go to—Individual professor or in a medical emergency contact Student Advisory & Special Services, Room 114, Administration Building, 385-1583.

### Change of Address

Go to—Records Clerk, Registrar's Office, Room 102, Administration Building, 385-3486.

## SPECIAL ACADEMIC OPPORTUNITIES

### Honors Programs

Go to—Dr. William E. Mech, Education Building, Room 707, 385-1122.

### Internship

Go to—Your Department Chairman or Dean

### National Student Exchange

Go to—National Student Exchange Coordinator, second floor of SUB, 385-1223.

### Studies Abroad

Go to—Department of Foreign Languages, Liberal Arts Building, Room 206, 385-3956.

### Reading and Study Skills

Go to—Department of Teacher Education, Education Building, Room 206, 385-3602.

## **STUDENT SERVICES**

### **Special Student Programs**

#### **Assistance to Physically Disabled: Contacts with Vocational Rehabilitation**

##### **TTY Services**

Go to—Student Advisory & Special Services, Room 114, Administration Building, phone 385-1583, TTY phone 385-1454.

Go to—Vocational Rehabilitation, 1365 North Orchard, phone 334-2310; TTY phone 334-2520.

##### **Disabled Student Organizations**

##### **Executive Task Force, Sign Language Club**

Go to—Student Advisory & Special Services, Room 114, Administration Building, 385-1583.

##### **Child Care Information**

Go to—2256 University Drive, 385-3979.

##### **Ethnic Student Organizations**

##### **MEChA, Dama Soghop, Black Student Union**

Go to—Student Advisory & Special Services, Room 114, Administration Building, 385-1583.

##### **Veterans Programs**

##### **Veterans Who Need Tutoring**

Go to—Office of Veterans Affairs, Room 114, Administration Building, 385-1679.

##### **ASBSU Officers**

##### **Legal Counseling**

Go to—ASBSU Office, Second Floor, Student Union Building, 385-1440/1547.

##### **Health Insurance Claim**

Go to—Representative in Senate Offices, Second Floor, Student Union Building, 385-1909.

## **RECREATIONAL-SOCIAL ACTIVITIES**

### **Clubs on Campus**

#### **Fraternities and Sororities**

Go to—Student Activities Office, Second Floor, Student Union Building, 385-1223.

#### **Rent Camping Equipment**

Go to—Outdoor Activities, First Floor, Student Union Building, 385-1456.

#### **Bowling, Pool, Pinball**

Go to—First Floor, Student Union Building.

#### **Schedule the use of a BSU Facility**

See "Scheduling of BSU Facilities" in Section III of Student Handbook.

## **PERSONAL MATTERS**

### **Problems with Housing Situation or Landlord**

Go to—Office of Student Residential Life, Room 110, Administration Building, 385-3986.

### **Problems with Roommate**

Go to—Your R.A. or Resident Director or Office of Student Residential Life, Room 110, Administration Building, 385-3986.

### **Personal, Vocational, or Educational Concerns**

Go to—Counseling Center, Sixth Floor Left, Educational Building, 385-1601.

### **Discriminated Against**

Go to—Affirmative Action Director, Room 307, Business Building, 385-3689.

### **Grievance against a member of the University**

Go to—Student Activities Office, Second Floor, Student Union Building, 385-1223.

## **MISCELLANEOUS**

### **Have Someone Paged in Student Union Building**

Go to—Information Booth, First Floor, Student Union Building, 385-1108.

### **Put Ad, Letter or Article in Student Newspaper.**

Go to—Arbiter Office, Second Floor, Student Union Building, 385-1464.

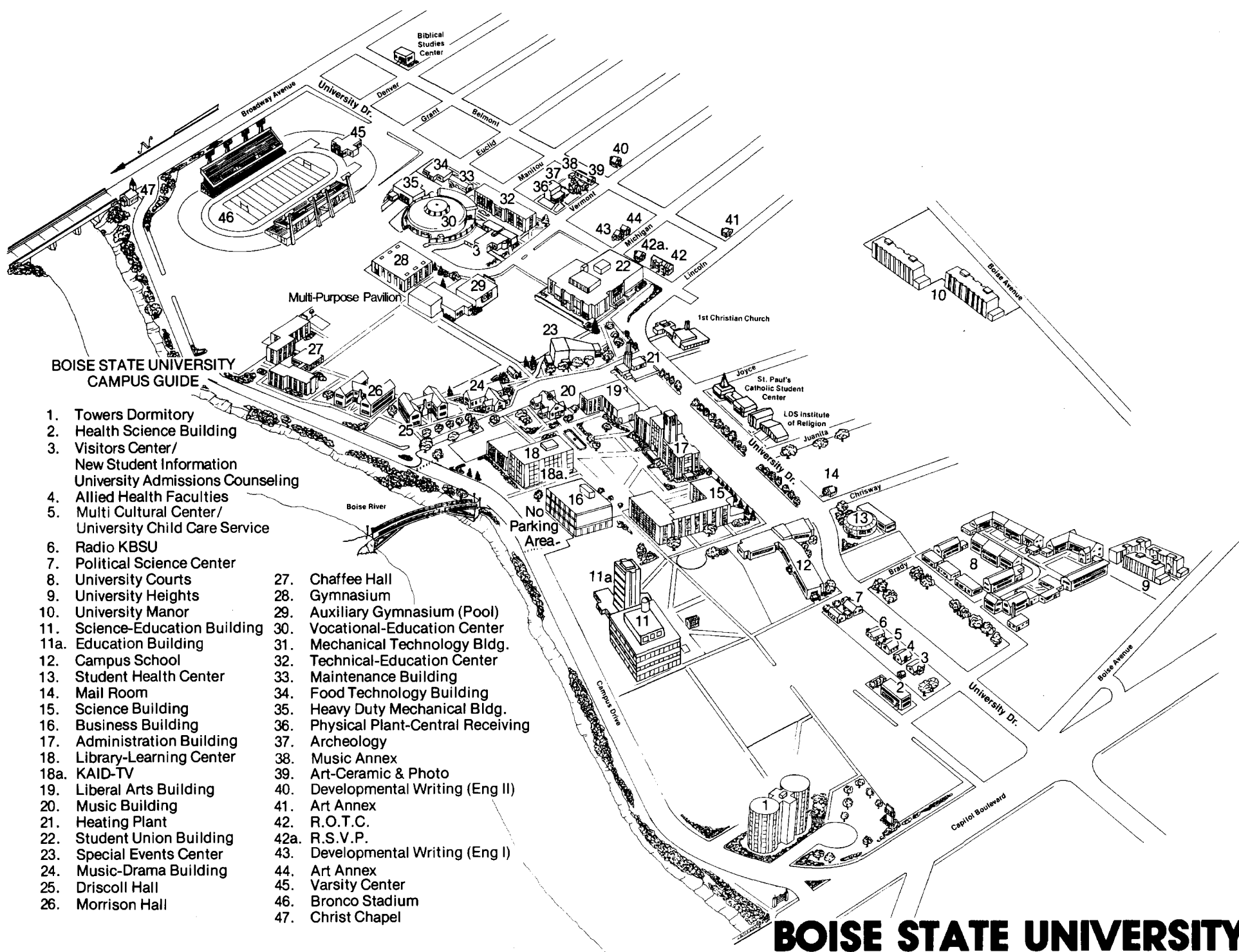
### **Pay Parking Ticket or Get Information about Parking Regulations**

Go to—Parking Control, Room 118, Administration Building, 385-1681.

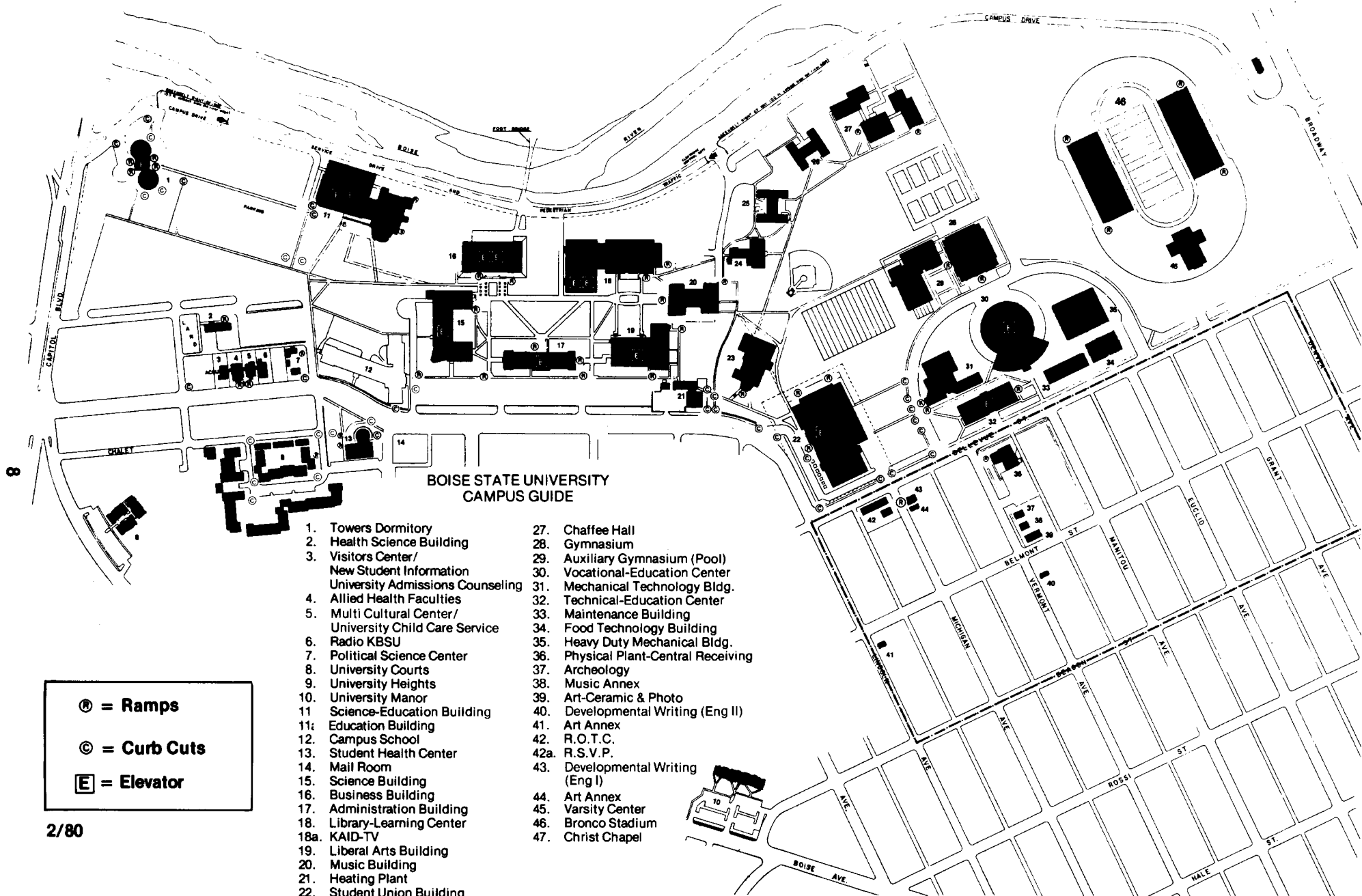
### **Find Out about Idaho Residency Requirements**

Go to—Vice President for Student Affairs, Room 110, Administration Building, 385-1418.





# BOISE STATE UNIVERSITY CAMPUS GUIDE



# BOISE STATE UNIVERSITY CAMPUS GUIDE

1. Towers Dormitory
2. Health Science Building
3. Visitors Center/  
New Student Information  
University Admissions Counseling
4. Allied Health Faculties
5. Multi Cultural Center/  
University Child Care Service
6. Radio KBSU
7. Political Science Center
8. University Courts
9. University Heights
10. University Manor
11. Science-Education Building
- 11a. Education Building
12. Campus School
13. Student Health Center
14. Mail Room
15. Science Building
16. Business Building
17. Administration Building
18. Library-Learning Center
- 18a. KAID-TV
19. Liberal Arts Building
20. Music Building
21. Heating Plant
22. Student Union Building
23. Special Events Center
24. Music-Drama Building
25. Driscoll Hall
26. Morrison Hall
27. Chaffee Hall
28. Gymnasium
29. Auxiliary Gymnasium (Pool)
30. Vocational-Education Center
31. Mechanical Technology Bldg.
32. Technical-Education Center
33. Maintenance Building
34. Food Technology Building
35. Heavy Duty Mechanical Bldg.
36. Physical Plant-Central Receiving
37. Archeology
38. Music Annex
39. Art-Ceramic & Photo
40. Developmental Writing (Eng II)
41. Art Annex
42. R.O.T.C.
- 42a. R.S.V.P.
43. Developmental Writing  
(Eng I)
44. Art Annex
45. Varsity Center
46. Bronco Stadium
47. Christ Chapel

Ⓡ = Ramps  
Ⓢ = Curb Cuts  
[E] = Elevator

# Distribution of Student Fees

Registration is not complete or official until all fees are paid.

(Subject to change without notice)

## Full-Time Student (8 credits or more)

Associated Student Body .....	\$ 16.50
Sales Tax (ASBSU Fee) .....	.50
Athletics .....	18.00
Student Health Insurance .....	30.00
Health Center .....	16.00
Student Union and Housing Fee .....	45.00
Facilities Equipment .....	5.00
General Building Fee .....	94.00
Alumni Activities .....	1.00
General Fee .....	3.00
Institutional Fee .....	10.00

TOTAL	\$239.00
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## Part-Time Student (per credit hour)

Student Union and Housing Fee .....	2.50
General Building Fee .....	9.00
Part-Time Fee .....	18.50

TOTAL	\$ 30.00
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## Audit (per credit hour)

Student Union and Housing Fee .....	2.50
General Building Fee .....	9.00
Part-Time Fee .....	13.50

TOTAL	\$ 25.00
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## Additional Fees

Foreign Students (Full-Time) add per semester .....	\$ 50.00
Graduate Students (Full-Time) add per semester .....	\$ 25.00
Graduate Students (Part-Time) per credit hour .....	\$ 2.50
Graduate Students (Audit) per credit hour .....	\$ 2.50
Music (private instruction) .....	2 credits/\$ 55.00
Non-Resident Tuition .....	\$750.00

# Student Insurance Coverage

All registered, full-time students (taking 8 credit hours or more) paying full-time fees at Boise State University are automatically included under the University's medical insurance plan. The student is insured at home, at school, or while traveling—24 hours a day for the policy period. The insurance is \$50 deductible per calendar year for accident or sickness.

To make a claim on your insurance, you need to obtain a claim form from the Student Health Center (2103 University Drive), fill it out and return it to the Student Health Center. If you are away from college, you need to pay the bill and obtain a receipt. To get your benefits you need to contact the Student Health Center and follow their directions. If a claim is made during the summer months, go to room 205 of the Administration Building.

Students who are covered by family or other plans may obtain a refund through the campus representative located in the ASBSU office. This refund must be made 30 days after insurance is in effect, or by September 30, 1980.

For further information, contact Bob Bower (the insurance agent for Boise State) 385-3250, or Capital Planning 345-9885. Bob is available in the Senate Offices from 2-4 p.m. every day, except for Wednesday.

Boise State University carries liability insurance covering all on-campus official functions, including student activities.

# Admission to Athletic Events

BSU students will be issued individual tickets for each home football game and for each home men's basketball game.

**Football** Tickets will be available for pick up at the Student Union Information Center or the Varsity Center on the dates listed for football. Student tickets for the Idaho State University game in Pocatello will be available for a nominal charge at the BSU Varsity Center only. Watch the Arbiter or contact the Varsity Center for ticket pickup details and dates.

**Basketball** Tickets will be available beginning Monday the week of the game through 5:00 p.m. of the day of the game at the Student Union Information Center or the Varsity Center.

## **Student Guest**

**Tickets** A full-time BSU student may purchase one (1) guest ticket per game. Part-time BSU students may purchase one (1) ticket per game at the same price as a student guest ticket. There will be 1,500 student guest tickets sold for all six home football games. For football, student guest tickets will be available until noon on Friday, the day before a home game or until they are sold out. For basketball, student guest tickets will be available at the gym the night of the game.

All students must present their Fee Receipt/Activity Card when picking up tickets and at the gates when entering an athletic event. There is no charge for a full-time student at home games.

Admission to all women's athletic events, men's wrestling matches, and track meets do not require an admissions ticket for full-time students, but Fee Receipt/Activity Cards and ID must be shown. Part-time students and spouses are charged a minimal fee.

## **Student Spouse**

### **Activity Card**

The Athletic Department offers a student spouse activity card each semester following registration which is good for all regularly scheduled athletic events held during the semester. The student spouse card is then used to pick up an admission ticket for each home football and basketball game.



# Scholarship Parking System

(1) All "prime" parking spaces in the academic core of the Boise State University campus will be sold on a first come/first served basis to faculty, staff and students. Revenue derived from these sales will be channeled to a scholarship fund for superior students. Spaces will be sold for \$35.00 per year or portion thereof. Purchase price must be paid in its entirety when decal is issued. Twenty-eight (\$28.00) of the \$35.00 will go into the scholarship fund.

Reserved spaces will revert to open parking for general decals in the summer months. Parking spaces will be pre-numbered and will be incorporated in the following lots.

- a. Administration Building
- b. Library Building
- c. Music Building
- d. Liberal Arts Building East
- e. Student Union Building
- f. Health Center
- g. Towers Lot - partial

(2) **No reserved places will be given free to faculty, staff or students. All spaces will be sold.** Visitor spaces will be provided in each lot for bona fide visitors to the campus. Spaces will also be allotted to service vehicles.

(3) currently held reserve spaces may be renewed between April 13 through August 7, 1981. All remaining reserve spaces will go on sale between August 28 through September 18, 1981.

(4) Parking spaces purchased will be valid from 7:00 a.m.-3:00 p.m. daily except Saturday and Sunday.

(5) Violators in pre-numbered spaces will be assessed a **\$7.50 fine**. Cars in violation may also be subject to tow-away.

(6) Persons purchasing pre-numbered parking spaces may park in open parking areas on occasion as the need arises without penalty.

(7) Faculty, staff and students not purchasing pre-numbered spaces may park in any open area, including the Towers Lot and campus streets, after the purchase of a regular decal. This decal is \$5.00 for the year or any portion thereof.

(8) Handicapped students, faculty or staff members may purchase a pre-numbered space for the price of \$5.00 on written advice from their

physician.

(9) Each person purchasing space will be issued two (2) decals carrying their assigned number for their registered vehicles.

(10) **The Stadium Lot will be the only parking available without decals.** This will enable visitors, seminar participants, special meeting groups, etc. to park without violation.

(11) Enforcement will be administered by Diamond Parking, Inc. with any appeal made through the Parking Control Office in Room 118, Administration Building. Failure to pay tickets within ten (10) days will result in collection or impoundment.

(12) Tickets issued for time zone violations, no valid decal, and improper parking are subject to a **\$2.00 fine**. Illegal parking in yellow or loading zones, fire lanes, and no parking areas carries a **\$4.00 fine**.

(13) Purchase of a pre-numbered space does not guarantee the space will always be available. Every effort will be made, however, to enforce the program.

(14) Motorcycles will be required to park in designated cycle parking and not in regular vehicle spaces.

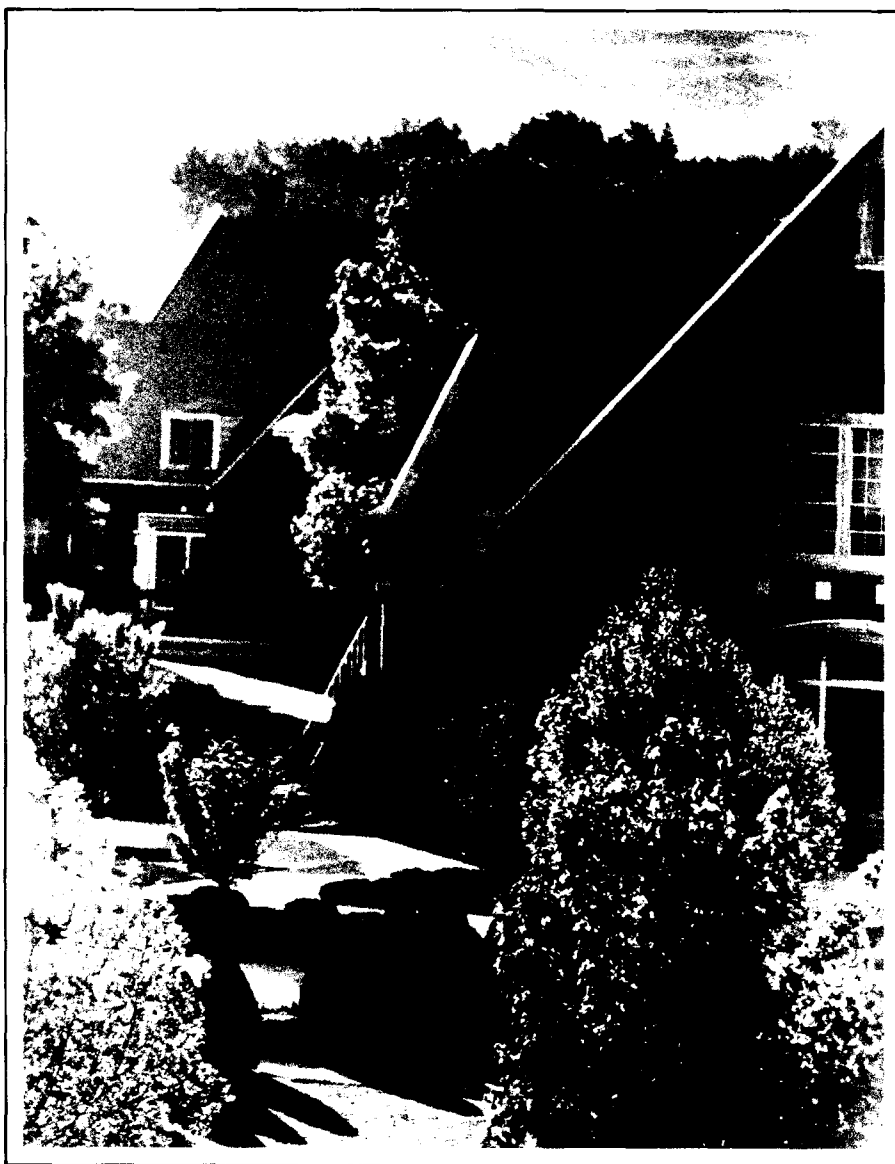
Motorcycle decals will be \$5.00 per year.

(15) Each dormitory resident owning and/or operating a motor driven vehicle is required to register the vehicle with Parking Control Office. In addition, he must obtain a dormitory decal. The decal is to be placed next to the required Student Parking Decal on the left rear bumper. The parking decal cost is \$5.00; there is no charge for the dormitory decal.

(16) University Court parking is for the married students of University Courts only. Each apartment is entitled to one space. Visitors are required to park outside of the University Courts parking lot. University Courts residents owning and/or operating a motor-driven vehicle must have a University Court decal. This decal is free and can be obtained at the Parking Control Office.

(17) Touche Ross & Co., auditors for Boise State University, have stated that \$28.00 of the \$35.00 is tax deductible on itemized income statements.





services for  
students

II.

# Vice President for Student Affairs

385-1418

If you need to see someone regarding a general question or problem, check in Room 110, first floor of the Administration Building, and ask for Dr. David S. Taylor, Vice President for Student Affairs. Dr. Taylor and his staff are available to advise on all of the services provided by Student

Affairs personnel.

Specific questions or problems on residency requirements, the Student Policy Board, other Student Affairs offices, student government, and all areas of counseling and advising are handled in Dr. Taylor's office.

## Vice President for Student Affairs Staff:

Dr. David Taylor, Vice President for Student Affairs  
Beulah Hofferber, Secretary

# Student Advisory and Special Services

385-1583

**THE PLACE TO GO WHEN YOU DON'T KNOW!** When you need some information or advice about a class problem, tutoring, dropping out, a personal hang-up, or who to see, what to do, or how to do it, come into Room 114 of the Administration Building and talk to someone from SASS (Student Advisory and Special Services).

Other services housed in the SASS area are the Office of Veterans Affairs (all veterans should check in here first), Tutorial Assistance, the Multicultural Center and Programs (our student assistant coordinates these programs), Special Student Services and assistance for handicapped students. If you are contemplating a **complete withdrawal** from the University or want to file a petition or special request - start with SASS.

## Tutorial Assistance

Student Advisory and Special Services offers tutorial assistance in as many subject areas as we are able to secure certified tutors. This program is a service to Boise State University students in need of additional help outside the classroom.

A student may receive three hours of tutoring a week, free of charge.

When a student requests assistance in an area where a tutor is not available, Student Advisory and Special Services will contact the instructor or the department chairman to locate a qualified tutor.

## How to Become a Tutor

The first requirement for any student wishing to tutor for Student Advisory

and Special Service is that they have completed a CSS form with Career and Financial Services, Room 117, Administration Building. After the results are received, a counseling session is held with a financial aid counselor to determine the number of hours the student is eligible to tutor. Following this procedure, prospective tutors must go to the department they wish to tutor for, obtain the signature of the chairman and a determination of which specific courses the student is qualified to tutor. When the two requirements are met, the student is authorized to tutor for Student Advisory and Special Services.

**Any student interested in receiving tutorial assistance or wishing to be a tutor is asked to contact Student Advisory and Special Services, Administration Building - Room 114.**

## Physically Handicapped Students

Special problems of the handicapped student are referred to the Office of Student Advisory and Special Services. This office, in cooperation with an Executive Task Force on Physically Disabled Students, has been instrumental in eliminating a number of architectural barriers on campus and obtaining special equipment and special policies to assist handicapped students. The office has an electronic door and a TTY. The phone number for the TTY is 385-1454.

All handicapped students are encouraged to contact the Office of

Student Advisory and Special Services if they have any questions or concerns.

## Veterans Affairs 385-1679

This office provides services and assistance for all veterans enrolled at Boise State University and non-student veterans living in the University's normal service area. The Veterans Coordinator, through an Outreach Program, informs and advises veterans of their eligibility for educational benefits and assistance. The office is responsible for establishing special education programs of a remedial, motivational, and tutorial nature that will assess veterans' needs, problems, and interests. The Veterans Affairs staff will refer veterans in need of counseling to the other student assistance areas and to community agencies.

## Complete Withdrawal From BSU

If you are contemplating withdrawing from the University, come to Student Advisory and Special Services for a withdrawal form. A staff person will do an exit interview and advise you of the clearance procedures. The office will try to assist you in handling some of your problems and will refer you to other student assistance areas or community agencies for help with special needs.

If you are physically unable to come in due to hardship or health, telephone or write the Student Advisory & Special Services office and request a "Petition for a Complete Withdrawal."

When the exit interview is completed and you are certain a complete withdrawal is the best decision for you, the staff person will sign your withdrawal form and direct you to the appropriate offices for clearance.

For more detailed information and cut-off dates see the IMPORTANT DATES in this handbook, the University Bulletin and the Academic Calendar.

Whenever you need some assistance or information, we will try to do everything possible to help you.

#### **Student Advisory & Special Services Staff:**

Ed Wilkinson, Dean of Student Advisory & Special Services  
Margarita Mendoza de Sugiyama, Administrative Assistant  
Beverly Crawford, Secretary

#### **Veterans Affairs**

Robert Garrecht, Coordinator  
Carolyn Billings, Secretary  
Randy Martindale, Student Assistant

#### **Talent Search**

Luanne Epeldi, Recruiter/Counselor

## **Career & Financial Services** **385-1664**

Career and Financial Services provides a program of advising and assistance to students regarding financing their education, determining what they want to do when they graduate, and obtaining career employment upon graduation. The office is located in Room 117, Administration Building.

#### **Financial Assistance**

Boise State University has a comprehensive financial assistance program which includes a variety of types of scholarships, loans, grants, and part-time jobs for which one might apply. Due to the changes occurring in traditional financial assistance programs, students should contact Career and Financial Services during **Fall Semester** to learn what assistance might be available and how to apply.

#### **Career Services**

Career and Financial Services also provides information regarding career opportunities and career choice. Students are invited to utilize this service anytime during their university years to assist in the important decision of what to major in and what to do after graduation.

A part-time job referral service is maintained in Room 117, Administration Building.

Career and Financial Services also assists graduating students and alumni by providing information about job hunting techniques and employment opportunities. *Graduating students are encouraged to establish a placement credential file with the office early in their final year.* This permanent file contains references and other valuable information which can be provided to employers or graduate schools. The office also arranges for a variety of employers to interview graduating students on the campus and maintains listings of job openings.

#### **Career and Financial Services Staff:**

Richard Rapp, Director  
Esperanza Nee, Assistant Director  
Carol Hines, Career Planning & Placement Assistant  
Wanda Craig, Student Employment  
Arita Fleenor, Off-Campus Student Employment

## **Admissions** **385-1177**

Admissions handles all the paperwork involved in keeping your admissions record up-to-date from the moment you first apply for admission until the day you graduate and receive your degree. If you need to know whether the University received your application, high school or other college transcripts, or how much it costs to register, where to register, when, and how, the Admissions people in Room 101 (Admissions Window), 103 and 105, first floor of the Administration Building, are there to help.\*

\*General admissions and program counseling as well as referral services are also available from this office.

#### **Admissions Staff:**

Guy Hunt, Dean  
Maxine Kudar, Secretary  
Steve Spafford, Associate Dean  
Jerry Davis, Associate Dean and Director of University Admissions Counseling  
David Lindsay, Assistant Director of University Admissions Counseling

## **Registrar's Office** **385-3486**

The Registrar's Office can answer any questions you might have about your BSU transcript, credits earned or transferred in from other colleges or anything concerning your cumulative academic record. If you wish to obtain a copy of your BSU transcript for yourself, prospective employers or other schools, this service is provided free of charge. Registrar's staff will certify your attendance or G.P.A. for such things as Social Security benefits, educational loans and insurance company's "Good Student Discount". A Veteran's clerk is also available to help you if you need to apply for Veteran's benefits or have questions concerning them. This office is located in Rooms 100, 102, 104, 107, and 108 of the Administration Building.

#### **Registrar's Office Staff:**

Susanna Yunker, Registrar, Room A-108  
Jack Bugge, Associate Registrar, Room A-102  
Debbie Christensen, Administrative Ass't to Registrar, A-102  
Michelle Shobe, Secretary, A-108



Joan Urresti, Transcript Clerk, Room A-100 Window  
Lucille Nusbaum, Veterans' Clerk, Room A-108  
Sandi Smith, Graduation Evaluator, Room A-108  
Terri O'Halloran, Graduation Evaluator, Room A-108

## **Student Residential Life 385-3986**

No matter where you're living, the Office of Student Residential Life affects you. If you live in a residence hall, apartment, family housing, or even if you're living at home, this office may be able to assist you. The office is concerned with making the student's residential experience meaningful and enjoyable.

Any individuals or groups of students with problems or questions related to their residential situation should come to Room 110, Administration Building, for assistance. The selection and training of the Resident Directors, Resident Advisors, and Residence Hall Officers are the responsibilities of the Office of Student Residential Life. The office also tries to identify the needs of students related to their residential experience, so that through individual counseling or new programs these needs can best be met. This includes married students, single parents, off-campus students, and residence hall students. The office supervises all applications, assignments, and financial arrangements for on-campus and family housing, and oversees the physical operation and maintenance of these facilities. It also maintains listings for off-campus accommodations.

### **RESIDENCE HALLS**

#### **Resident Director**

Each residence hall has a Resident Director who is responsible for the overall operation of the hall and its

government. The Resident Director (R.D.) works directly with the students in establishing the residence hall's organizational structure and programs. He/She assists in planning a diversified social, athletic, and educational program based on the needs and interests of the students. Your Resident Director is just as available and more than willing to meet with you for personal conferences, counseling, etc., as he/she is for official business. The R.D. actively encourages your participation in the planning and carrying out of various hall functions.

#### **Resident Advisors**

The Resident Advisors in each hall are selected upperclassmen who are responsible for the development of an effective hall unit. The R.A.'s responsibilities include advising students, referring student concerns to various campus services, assisting new students in their orientation to the campus, and being there to listen.

#### **Residence Halls**

Boise State University currently maintains four residence halls (Chaffee, Towers, Driscoll, and Morrison) with accommodations for approximately 760 students.

#### **Contract**

Boise State University does not offer residence hall accommodations for a period of less than an academic

year. This agreement is binding for the entire school year, effective upon the signing of the application contract. The contract is for both room and board.

Eligibility to live in a Residence Hall or Family Housing is dependent upon an individual being accepted by the University as a regularly enrolled student carrying 8 credit hours or more.

#### **Program Fees**

All residence halls have a required program fee. This fee is used for programs, activities, and various types of interest group projects as desired by the students.

#### **Semester and Spring Breaks**

The residence halls are officially closed during Semester and Spring Breaks. Any student desiring to remain in the halls for all of either of these periods or a portion thereof will be required to pay a per night rate.

#### **Food Service**

The Food Service provides three optional meal plans:

Option A: 7-day (19 meals: 3 meals Monday-Friday; 2 meals Saturday and Sunday)

Option B: 7-day (Any 14 meals)

Option C: 7-day (Any 10 meals)



### **Residence Hall Acceptance**

Acceptance and processing of this contract by the Director of Student Residential Life does not constitute approval of academic admission to the University and application for admission is not an application for housing. Such approval is granted only by the Dean of Admissions. The University reserves the right to refuse any application for accommodations in University residence halls upon return of the application fee/security deposit.

### **Equal Availability**

The University is an equal opportunity institution, and offers its living accommodations without regard to race, color, national origin, or handicap (as provided for in Title VI and Title IX and Sections 503 and 504 of the Rehabilitation Act of 1973).

### **Residence Hall Student Government**

Each residence hall has its own independent Student Government composed of a Council or Senate, Executive Officers and a Judicial Board. The Council or Senate is the legislative body of the hall association and is generally composed of elected representatives from each floor or suite. The Executive Officers are elected in an all-hall election. The hall executive and legislative branches are directly involved in the planning and execution of activities, programs and policies of interest to all residents in the hall. They assist with the initiation or revision of residence hall policies.

### **Student Residential Life Staff:**

Susan Mitchell - Director  
David Boerl - Assistant Director

### **Application Process**

To apply for either the Residence Halls or Family Housing, write to:

Student Residential Life  
Boise State University  
1910 University Drive  
Boise, ID 83725



## **Counseling and Testing Center** **385-1601**

This counseling service has been established to provide assistance to Boise State University students with personal, vocational and educational concerns. Its objective is to aid students to become more self-reliant and effective in their personal and social relationships. The service is based on the premise that at times many normal individuals have problems that they alone cannot resolve. Because of their particular circumstances, university students may have concerns of this nature with greater frequency than persons not in school.

The Counseling Center is also responsible for the administration of such nationwide testing programs as the American College Testing, Miller Analogies Test, College Level Examination Program (CLEP), etc.

### **Procedure**

Any half-time (6 credits) or more Boise State University student may arrange to see a counselor about any concern. The Center operates on the assumption that "talking through" a concern with a counselor is a most effective way of resolving the difficulty. While counselors do not necessarily give advice, they do provide information when appropriate.

Frequently the counselor can respond in such a way that the student gains more understanding of himself. It is our belief that self-understanding and the application of systematic problem-solving techniques are the keys to the resolution of personal difficulties.

An appointment with a counselor can be made in person or by telephoning 385-1601. The office is located in the Education Building, Sixth Floor. Interviews are scheduled for 30 to 60 minutes. Frequently several conferences with a counselor are indicated. In many situations a counselor can be seen "on the spot." An appointment may usually be made in a short time.

### **Hours**

The office is open from 8:00 a.m. to 5:00 p.m., Monday through Friday.

### **Testing**

A number of standardized tests are available and, when it would appear beneficial, they may be administered to a student. Tests of interest, general ability, and special aptitude are most commonly utilized. The results of tests are more useful in stimulating self-analysis than in providing answers to problems.

## Referrals

Individuals can profit from counseling only if they feel a need for this kind of service. Nevertheless, referrals of students by faculty members are frequently appropriate and are welcomed by the staff of this office. Communication between the referring faculty member and the counselor is usually beneficial.

## Confidentiality

No one talks openly about himself if he is afraid that he may be hurt in some way by revealing his feelings. To encourage openness, all matters discussed by the students are held confidential and only with written permission of the student is information released to others. No report of the counseling is made in any official university record.

## Staff

By virtue of training and experience, all counselors in this office are well qualified to provide assistance to students. Most possess earned doctor's degrees in Counseling Psychology or related fields. In addition, each counselor holds a joint teaching appointment in Psychology or Education which facilitates their understanding of the academic process. They are sensitive to the conflicts and concerns which confront many individuals.

## Counseling Center Staff

Dr. David P. Torbet, Director  
Mary Cozine, Secretary

# Student Union 385-1448

As the center of campus social life, the SUB is yours to enjoy and use during your between-class and leisure hours at Boise State. It was specifically designed to provide a wide variety of special services and facilities that are available to all students, faculty, administration, alumni, and community guests. For information about services, equipment or facilities call 385-1448.

## SUB Hours

Monday through Thursday - 6 a.m. to 11 p.m.

Friday - 6 a.m. to 1 a.m.

Saturday - 12 noon to 1 a.m. Lobby opens at 6 a.m.

Sunday - 12 noon to 11 p.m. Lobby opens at 6 a.m.

## University Bookstore

The bookstore is located on the first floor of the Student Union Building. All textbooks and supplies required for classes can be purchased there. The bookstore endeavors to carry a large selection of sale books on a constant basis.

The bookstore hours are:

Monday - 8:00 a.m. to 7:00 p.m.

Tuesday - 8:00 a.m. to 5:00 p.m.

Wednesday - 8:00 a.m. to 7:00 p.m.

Thursday - 8:00 a.m. to 5:00 p.m.

Friday - 8:00 a.m. to 5:00 p.m.

Saturday - 10:00 a.m. to 3:00 p.m.

We hope you will enjoy shopping at the bookstore. We are here to serve you.

## University Food Service

The University contracts yearly with a commercial food service firm (SAGA) for all food services on campus. For information call 385-1225 or call Student Residential Life at 385-3986 about meal tickets. Some of the facilities provided are:



**SUB Main Dining Room (Boarding Students)** - Located on the right of the stairway of the second floor, the dining room serves three full meals a day (two meals on Saturday and Sunday), cafeteria style to all students with meal tickets.

Meals are served at the following times:

Breakfast: Monday-Friday 7:00-8:00;

Brunch: Saturday and Sunday 11:00-12:30

Continental: Monday-Friday 8:00-9:30

Lunch: Monday-Friday 11:00-12:45

Sandwich Bar: Monday-Friday 12:45-1:30

Dinner: Monday-Friday 4:30-6:15; Saturday and Sunday 4:00-5:30



**Snack Bar and Deli** - are located on the northwest end of the SUB's first floor. Hamburgers, soup, salads, cold sandwiches, ice cream, and a la carte entrees are available from 7:00 a.m. through 3:00 p.m. daily. Deli sandwiches and bakery goods are available from 7:00 a.m. through 9:00 p.m. Monday-Thursday, 7:00 a.m. through 3:00 p.m. on Friday.

**Catering** - SAGA Food Service offers catering for all types of functions. Special affairs such as luncheons, banquets, teas, receptions, and coffee breaks can be easily arranged by calling the Caterer at 385-1225.

#### **General Purpose Meeting Rooms**

There are meeting rooms available to recognized student organizations and faculty or staff located on the second floor of the SUB. Room reservations are made in the Scheduling Office on the first floor and should be made early to assure a room. The majority of meeting rooms have conference tables and chairs. Other equipment can be procured by the Scheduling Office if ordered early - such as rostrums, lecternettes, and public address systems. Many of the meeting rooms are named after different counties of the State of Idaho. In a case when Food Service will be involved, such as a banquet, one should contact the Operations Office first to be sure that there is room available.

**Information Center** 385-1448  
The Information Center is located in the main lobby to your direct right as you enter the front door of the SUB.

The Information Center is the HUB OF THE SUB. Information concerning current and up-coming events, ticket sales, office location, bus schedules, lost and found, paging telephones and special events can be obtained here as well as cards for registering classified ads on the bulletin boards to the side of the Information Center counter. Lost and found services for the entire campus are located here.

#### **Activities Office** 385-3654

This office is located on the second floor. The Activities Office contains the headquarters for the Student Union Programs Board and its sub-committees, the ASB Judiciary System, as well as for all student organizations. Each recognized student organization has a campus mailbox in the Activities Office and is required to submit an up-dated roster of all officers to maintain recognition.

Coordination of all campus activities, the filing of "Activity Scheduling Forms" and planning of dances, concerts, art shows, cabarets, films, coffeehouses, lectures, banquets, and numerous outdoor activities take place here. If you want to "Get Involved" or find out about fraternities, sororities, other campus organizations - this is the place.

**Scheduling Office** 385-1677  
The Scheduling Office is located on the first floor across from the Campus Store. All scheduling of the Student Union Building facilities is done in this office.

#### **Telephones**

Four public pay phones are located directly behind the main lobby stairway on the first floor. Blue paging telephones are located on the first floor next to the Information Desk and on the second floor in between the Big Four meeting rooms and the Nez Perce room. One public pay phone is also located outside the Ballroom.

#### **Lounges**

There are two very large lounges that take up the northwest corner of both the first (Boisean Lounge) and second (Ada Lounge) floors of the SUB. Both have huge fireplaces, ultra-soft furniture, and excellent panoramic views of the campus: a great place to rest and relax between classes.

#### **Ballroom**

The Ballroom on the second floor north is used for dances, luncheons, speakers and other activities and has an occupant capacity of nine hundred.

#### **Recreational Facilities** 385-1456

The Games Area is located on the first floor past the Campus Store. There are six bowling lanes, ten billiard tables, three snooker tables, one three-cushion billiard table, foosball machines, table tennis, coin amusement machines, outdoor recreational equipment and other rental equipment available. Also available are chess, checkers, cards, cribbage, etc.—at no charge. Also the lockers located on the left of the entrance to the Games Area are available for rent to students; check at Games Area Desk.

#### **The Head Shop** 344-2712

Located on the first floor to your right as you enter the front of the SUB, this four-chair shop offers hair-styling for both men and women five days a week from 9:00 a.m. until 5:00 p.m., and Saturday 9:00 a.m. to 12:00 noon.

#### **Art**

Student, faculty, and guest art works, painting and exhibits are generally displayed in either the



Boisean or Ada lounges, but may also be seen in the main lobby area. Insurance for displays is available through the University Business office. For further information, contact the Director of Administrative Services at 385-3636.

**Vending Machines** - are located in the Games Area on the first floor of the SUB. Other machines are also located in the residence halls and all academic buildings.

#### **SUB Staff:**

Dennis Freeburn - Director of Student Activities and Student Union  
Mike Henthorne - Asst. Director of Student Union  
Steve Dingmann - Special Events Coordinator  
Greg Hampton - Games Area Manager

#### **Also in the SUB**

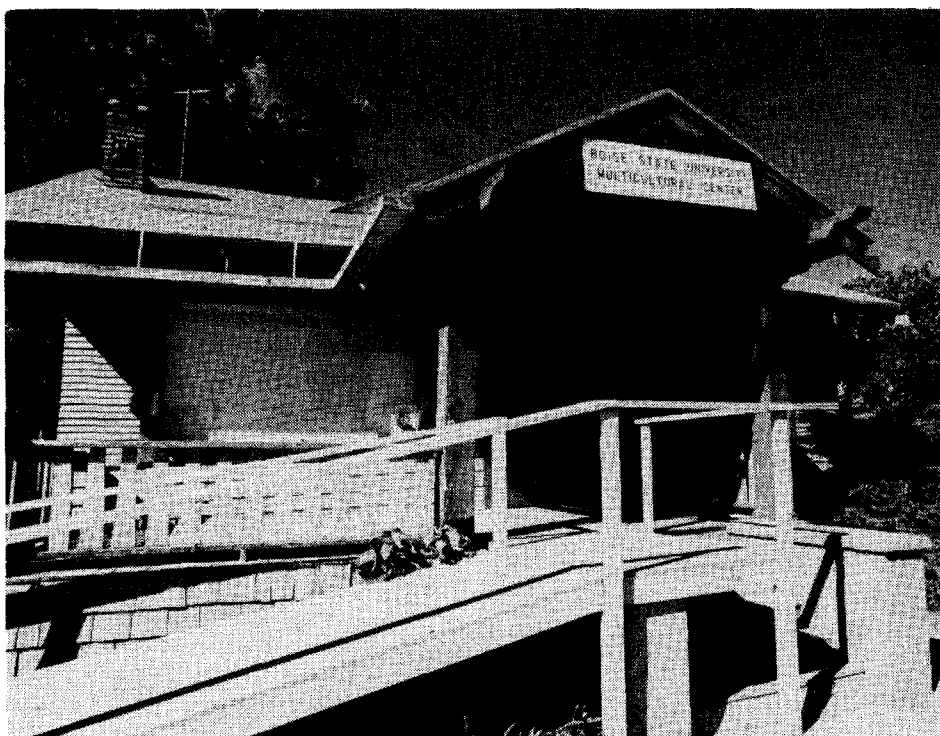
William Barmes - Campus Store Manager  
Randy Hayden - Food Service Director

## Multicultural Center 2256 University Dr. 385-3979

The Multicultural Center is, in a sense, an extension of the SUB. It provides a program of academic, cultural, social, and recreational services to all students. The Center was established to promote interaction, awareness, and cooperation between students of all ethnic backgrounds, and to bring about a greater understanding of the various disadvantaged or special groups.

Some of the many goals of the Multicultural Center include:

1. Establishing a self-help tutoring program.
2. Unity between minority students, white students and the community.
3. Encouraging clear and open communication between students, faculty and staff.



4. Promoting racial harmony.
5. Promoting understanding of and a "self-awareness" among women and handicapped students.
6. Incorporating Black, Chicano, Native American and Asian cultures into the curriculum.
7. Providing a place for organizational meetings.
8. Providing special events, dinners, panels, discussion groups, lectures, films, slide presentations, etc.

We feel the Multicultural Center will enhance the unity, racial harmony, communications, and understanding between ALL groups of University students and staff. Because of this coalition and the cohesiveness of minority, faculty, Student Affairs staff, and student government groups, many more improvements and new programs will be initiated and should contribute to the retention of students in the educational programs of the University. Each student of Boise State University should attempt to broaden her/his background by sharing with others - the Multicultural Center is one more place to do this.

The Multicultural Center facilities include three meeting rooms, an office

with two typewriters available for student use, portable chalk board, stereo unit, kitchen with limited equipment and lavatory. To reserve the Multicultural Center for an activity, come to room 114 of the Administration Building.

## Child Care Service

The University Child Care Service (2256 University Drive) provides day care from 7:00 a.m. until 5:00 p.m. for two and one-half (2½) through Kindergarten age (5-6) children of full-time BSU students first, then part-time students. Faculty and staff children plus half-day or drop-in service will be provided on a space available basis. The Child Care Service provides an educational development program for the total child financed as a self-supporting project through parent-paid fees, donations, and USDA assistance.

# Executive Task Force on Physically Disabled Students

The Executive Task Force on Physically Disabled Students evolved in the fall of 1974 from the extensive efforts of Henry Henscheid, former ASBSU Vice President (1972) and also a physically handicapped student. The ASBSU President and Student Senate approved the objectives and formation of the group and appointed the original members. The initial seven member Task Force has grown to now include approximately sixteen representatives from the student body, faculty, staff, and the community.

The Task Force's primary objectives are to: 1) identify facilities, programs, and activities with the physically disabled student in mind; 2) suggest alternatives and possible solutions to problem areas that affect physically handicapped students; and 3) make recommendations that will assist the University in responding effectively and positively with needed facilities and services for physically disabled students.

Working together the University and the Task Force have been able to eliminate or solve many unique problems and architectural barriers. Because of their foresight in making the campus accessible, the physically disabled student population at Boise State University has tripled in the last two years. For example, funds were obtained through the Idaho State Vocational Rehabilitation Service in 1974 to install an elevator in the Administration Building and in 1978 a new elevator was installed in the old Science Building.

Over sixty-five ramps and curb cuts have been built on campus, of which eighty percent were installed especially for wheelchair and ambulatory students. A long term program of eventually renovating at least one public facility in each campus building has been initiated to include placing mirrors, towel dispensers, etc. at levels accessible to students in wheelchairs, modifying doors, installing special telephones, street lights, and curb cuts where feasible.

The University also arranges class schedules and/or individualized courses for physically disabled students, secures modified laboratory equipment or facilities and assistance with food trays in the dining areas. Other projects include remov-

ing permanent seats in lecture halls to provide space for wheelchairs, leveling sidewalks and trimming trees so blind students will not walk into low hanging branches. A pilot project of attempting to provide "attendant care" for quadriplegic students in the residence halls has also been moderately successful. The Task Force has an excellent working relationship with the University through the Dean of Student Advisory & Special Services. For information call 385-1583 or drop in to Room 114, Administration Building.





# Library

The University Library contains more than 700,000 items selected by librarians and teaching faculty in support of the university educational programs. Materials include:

- 255,000 volumes
- 2,000 periodical subscriptions
- 60 state and national newspapers
- 115,000 government publications
- 250,000 microform pieces
- 83,000 maps
- 25,000 phonodiscs, cassettes and other A-V items

The basic collection of books is located on the third and fourth floors of the library building. Consult the card catalog for specific classification numbers. For use of materials or for study purposes there are 1350 reader stations in the Library, divided among individual carrels, large tables and lounge seating. There are also small study and typing rooms available for individual or group use. For locations of services and various collections see below. Please remember that you must have your BSU Activity/Fee card to check out library materials.

## First Floor

**CARD CATALOG**—the index to the library's collections. Here the student may discover what information and materials are available and where they are located.

**REFERENCE DEPARTMENT**—has a large collection of encyclopedias, dictionaries, and other reference works to aid library users in finding needed information. A reference librarian is on duty most hours the library is open to assist students and faculty in using reference materials and the card catalog.

**CIRCULATION DESK** — the place where books are checked out for home use and records are kept of all books in circulation. Books are returned here, and after being checked in, are reshelfed on their respective floors. Circulation also sends notices to delinquent bor-



rowers who fail to bring back their books on time. Reserve materials are located within the Circulation area.

## PERIODICALS AND MICROFORMS

— the library collections of periodicals and general microforms are located on the first floor. Assistance in gaining access to periodical literature is available in the Reference Department. Help in using microform equipment may be requested at the Reserve Desk.

Visualteck equipment for the use of visually handicapped students is available on the First Floor.

## Second Floor

### CURRICULUM RESOURCE CENTER

The library has a large collection of non-book materials housed in the CRC. The collection includes book and non-book teaching materials, phonorecords and tapes, plus many types of equipment for use with these materials.

**GOVERNMENT PUBLICATIONS, MAPS & SPECIAL COLLECTIONS**—are located on the second floor where staff is available to assist users.

### EDUCATIONAL MEDIA SERVICES

EMS is located on the second floor of the library on the east end, and

houses a variety of audio-visual services and resources. The University's extensive film collection may be previewed during posted hours.

A limited collection of standard A-V equipment is also available to students for use in course-related assignments and activities.

EMS also provides A-V equipment and delivery; instructional graphics and photography; audio productions; and small format video production for the University's teaching faculty.

**To Charge Out a Book:** (1) Remove the book card from its pocket inside the back cover. (2) Fill out the card including your name and student number. (3) Present the book, the filled-out book card, and your BSU Activity/Fee card to a student assistant at the circulation desk who will process the book.

## Library Hours

Mon.-Thurs. . . . 7:30 a.m.-11:00 p.m.  
Friday . . . . . 7:30 a.m.-5:00 p.m.  
Saturday . . . . . 9:00 a.m.-5:00 p.m.  
Sunday . . . . . 1:00 p.m.-9:00 p.m.  
Closed on most university holidays.

Book fines: 25¢ per day  
Reserve book fines: 25¢ per hour  
Periodicals: 25¢ per day

Pay telephones: 1st floor lobby

Photocopy machines: 1st floor only

Calculator: Reserve Desk

Note that smoking is permitted in the lobby and stairwell areas **only** and that food or drink is not permitted in the library.

### **Other Services Housed in Library Building**

**FACULTY OFFICES**—The Departments of History, Societal and Urban Studies, and individual faculty offices are located on the second floor along with the Office of Continuing Education.

**KAID-TV** — a public broadcasting television station occupies a portion of the ground floor of the Library Learning Center. It has its own separate entrance on the west side of the building. The facility provides a large production studio, offices and modern broadcasting equipment for a TV station. Boise State University KAID-TV, Channel 4, provides non-commercial public broadcasting programming which serves residents of Treasure Valley. The station airs instructional TV programs for public education, higher education, and the community. In addition, some programs are offered as complete courses via TV for Boise State University as well as supplemental materials for several Boise State University courses and departments. The station is an affiliate of the Public Broadcast Network and airs and produces public television programs in cultural and public affairs for the citizens of Idaho.

## **Student Health Service**

**385-1459**

### **Location**

Directly across from Campus Elementary School at 2103 University Drive.

### **Hours**

9:00 a.m.-4:00 p.m. every day school is in session.

### **Fees**

The program is financed by a fee which is automatically paid as part of the registration cost. Minimal fees will be charged for certain procedures and diagnostic tests: e.g., pap smears, premarital blood tests and flu vaccines.

### **Eligibility**

All full-time students (privileges are not available to part-time students, faculty, or staff members).

### **Services**

Similar to that of a private office practice which can handle approximately 90 % of your health problems.

Listed below are some of the services:

1. Immunizations - TB skin tests, Diphtheria and Tetanus
2. Allergy injections
3. Venereal disease diagnosis and treatment
4. Contraception examination, prescription, and counseling
5. Approximately 90% of all medication that is prescribed for treatment and prevention (most universities charge extra)
6. Minor surgery - removal of warts, cysts, and moles, etc.

7. Some orthopedic care, such as: sprains and contusions; bandages, splints, cervical collars, casts, x-rays of extremities

8. Examination and treatment of illnesses such as strep throat, ear infections, upper respiratory diseases, etc.

9. Emergency care - suturing wounds

10. All laboratory tests performed or ordered by the Student Health Service in the treatment or evaluation of illness

### **Staff**

2 physicians  
3 nurse practitioners  
2 receptionists

### **Confidential Records**

All medical records are confidential and are not part of the student's portfolio. Records will not be divulged without the consent of the student unless required by law.

Good health is an important requirement for each student to pursue his or her academic goals. The Health Service is dedicated to assisting and serving the student in all facets of health care.

### **Student Health Service Staff:**

Lester Nyborg, M.D., Director  
Stanley Drennan, M.D., Staff Physician







opportunities for  
involvement  
III.

# University Committees with Student Members

Application for all University Committee student positions is made through the ASBSU. Most positions must be approved by the Student Senate.

## **Student/Faculty/Administration Committees created by Boise State University Policy**

**Competency Review Committee** reviews the functional competency of tenured faculty, requests formal evaluation of tenured faculty by school or division tenure committees and holds hearings on the recommendations of a Tenure Committee concerning competency of a faculty member. The Committee consists of five faculty and two students. (Established by BSU Policy 5361-B.)

**Records Policy Committee** periodically reviews, interprets and amends all existing BSU record policies and develops any policies as needed. Any misuse or violation of the confidentiality of student or employee records is referred to the Records Policy Committee for consideration and action. Two students serve on this committee. (Established by BSU Policy 1100-A.)

**Tenure Committees** recommend the awarding of tenure and formal evaluation of tenured faculty. Each school or recognized division has a Tenure Committee which the Dean appoints by November 20 from a list of faculty candidates selected by the departments of the school/division and students selected by the Student Senate. The Tenure Committee is composed of five faculty (four tenured, one nontenured) and two students. (Established by BSU Policy 5357-B.)

**Affirmative Action Program Committee**, created by BSU Policy 1001-A, acts in an advisory capacity to the President and the Director of Affirmative Action Programs to insure compliance with the Non-discrimination and Affirmative Action Program of BSU. The committee, appointed by the President, is composed of faculty, staff, and a male and a female student. Interested students should call the Director of Affirmative Action Programs, 385-3689.



## **Committees created by Presidential Directive**

**Athletic Board of Control** advises and assists the development and coordination of athletic programs. It is composed of seven faculty, one alumni and one student.

**President's Cabinet** serves under the University President in an advisory capacity to him. The President of the ASBSU serves as a student member.

**University Committee for Accessibility** is appointed by the President and makes recommendations to him that will result in better services to disabled students and insure the University's compliance with Section 504 of the Rehabilitation Act of 1973. Three disabled students serve on this committee. Interested students should contact the Dean of Student Advisory & Special Services, 385-1583.

**University Information/Media Communication Standards Committee** assists in establishing and maintaining high standards of excellence in media production. Three administrators, three faculty and one student are members.

## **Committees created under Student Affairs**

**Food Service Advisory Committee** promotes lines of communication between students and the food service company.

**Residency Determination Committee** hears appeals of students against residency decisions made by the Office of Admissions. The committee is composed of two administrators, two faculty, one student, and the Dean of Admissions, ex officio.

**Student Policy Board** develops the Student Code of Conduct, Student Judicial System, and other policies and procedures relating to BSU student campus life. The Board is composed of the Vice President for Student Affairs, two Student Affairs staff, two faculty, two ASBSU Executives, and three students.

#### **Committees created by the Faculty Senate Constitution**

(The following Faculty Senate Committees each have two student representatives.)

**Academic Standards Committee** is responsible for all matters of policy governing undergraduate academic standards.

**Financial Aids Committee** is responsible for policy pertaining to the awarding of student scholarships, grants, and loans. This committee will also function as a monitoring body to oversee the process of awarding scholarships, and has the power to appoint specific awarding sub-committees.



**Curriculum Committee** supervises all undergraduate offerings at the University, determining that curricular changes be compatible with existing programs, feasible under given circumstances, and consistent with the educational objectives of BSU under State and Federal law.

**Honors Program Committee** develops, implements, and supervises programs for Honor Students.

**Commencement Committee** plans all commencement activities. All proposed changes are presented for the approval of the Faculty Senate.

**Library Committee** is responsible for all matters of policy and procedures of the Library.

**Matriculation Committee** is responsible for all matters of policy regarding the registration, orientation, and advising of students.

#### **Other Boards with Student Members:**

**ASBSU Judiciary** (see Article IV ASBSU Constitution) and **Student Policies and Procedures** (see Hearing Boards).

**Academic Grievance Board** is empowered to recommend changes in student grades, instructional procedure, and testing. See Section IV, "University Policies & Procedures," under "Hearing Boards."

**Student Union Board of Governors** establishes policies for the operation of the Student Union, acts in an advisory capacity to the Director of Student Activities and Student Union, and exercises fiscal responsibility for the Student Union. The Student Union Board of Governors is composed of three faculty members, six administrative members, the ASBSU President, the ASBSU Treasurer, a student Senate delegate, the Chairperson of the SUPB, and six students-at-large.

**Alumni Board of Directors** is an advisory/policy making board for

the Alumni Association. It is composed of the Alumni Association Executive Committee (President, Vice President, Secretary, Treasurer), their legal counsel, six alumni elected to the Board for three year terms, their past president (ex-officio), a Bronco Athletic Association representative (ex-officio), and one student-at-large approved by the Student Senate (ex-officio).

## **Student Organizations and Programs 385-1224**

If you are interested in becoming involved in activities at Boise State University, contact the Programs Office, second floor of the SUB, for information on the various organizations listed below.

#### **Associated Student Body Organizations and Directors:**

Student Union Board of Governors - 385-1551

Student Program Board - 385-3654

Judiciary Council of ASBSU - 385-1223

Officers of ASBSU 385-1440

Senators of ASBSU 385-1909

Student Election Board 385-1223

#### **All Campus Service and Honoraries:**

Beta Sigma Lambda Eta - Student Leadership Group

Campus Girl Scouts - Service Group

Honors Council - Honors Program Students

Intercollegiate Knights - Service Group

Omicron Delta Epsilon - Economics Honorary

Sigma Gamma Epsilon - Gamma Rho Chapter - Geology Fraternity

Sigma Tau Alpha - Rainbow Service Group

Valkyries - Service Group

**Campus Housing** - Coordinates and promotes the interests of the residence hall students:

Men's Residence Hall

Chaffee Hall - 385-1259

Women's Residence Halls

Driscoll Hall 385-1502

Towers 385-3201

Coed Residence Hall  
Morrison Hall 385-1978  
Family Housing  
University Courts 385-3986  
University Heights  
University Manor

**Publications:**

Arbiter - Officially recognized campus newspaper, 385-1464

**Religious Groups:**

Athletes for Christ  
Baha'i  
Baptist Student Union  
Biblical Studies Center  
Campus Crusade for Christ  
Christian Growth Ministries  
Christian Science Organization  
Christians  
Eckankar International Student Society  
Latter-Day Saint Student Association  
Namgyam Group  
Students International Meditation Society  
The Way Ministry

**Social Fraternities and Sororities:**

Men's Fraternities:  
Kappa Sigma  
Sigma Phi Epsilon  
Tau Kappa Epsilon  
Women's Sororities:  
Alpha Chi Omega  
Alpha Omicron Pi  
Delta Delta Delta  
Gamma Phi Beta

Intergreek Council - Composed of representatives from the sororities and fraternities.

Panhellenic Council - Advises and governs sorority activities, rush periods, and programs.

**Professional Clubs:**

Abacus - Accounting Club  
Alpha Eta Rho - Aviation Fraternity  
Alpha Kappa Psi - Business Fraternity  
Amalgamated Bulls and Bears - Finance Club  
Anthropology Club  
BSU Chapter of the Associated General Contractors  
Engineering Club  
Geophysical Society  
History Honorary Society  
Idaho Nursing Student Association  
Music Educators National Conference  
Personnel and Industrial Relations Association (PAIR)  
Physical Education Majors and Minors Club  
Pi Kappa Delta - Debate Fraternity  
Pi Sigma Epsilon - Business Fraternity  
Pre-Med Club  
Rho Epsilon Collegiate Real Estate Fraternity  
Sociology Club

**Special Interest Groups:**

Black Student Union  
Bronco Kickers

C'est Vive-Readers Theatre  
Chess Club  
College Republicans  
Conservation Information Group  
Dama Soghop - Native American Organization  
Federation of the Blind  
Fencing Club  
International Students Club  
Judo Club  
Movimiento Estudiantil Chicano de Aztlan (MEChA)  
Rodeo Club  
Shotokan Karate Club  
Sign Language Club  
Silver Screen Film Society  
Ski Club  
Skydivers  
Stamp Club  
Student Action Committee  
Student National Education Association (SNEA)  
Student Social Workers  
Students and Parents for Child Care  
Trap Team  
University Democrats  
Varsity Bowling Team  
Vocational Technical Student Coordinating Committee  
Women's Alliance

## Scheduling of BSU Facilities

To request scheduling the following facilities call the number listed:

Place to be Scheduled	Office	Phone Number
Room in the Sub	SUB Operations	385-1677
Any BSU grounds	Physical Plant	385-1442
Equipment (table, chairs, charbroilers, etc.)	Physical Plant	385-1442
Classrooms - daytime Fall and Spring	Assistant Registrar	385-3486
Classrooms - night or Summer	Assistant Registrar	385-3486
Gym or Auxiliary Gym	P.E. Department	385-3506
Special Events Center	Center Manager	385-3566
Multicultural Center	Student Advisory & Special Services	385-1583



## Art, Music and Theatre Arts

Throughout the year the **Art Department** sponsors a variety of Arts Shows of both regional and nationally known artists. In conjunction with these shows, the Gallery invites each artist to present a workshop. These workshops vary in nature from sculpture to photography and are open to all students. Each spring, the Art Department sponsors a student show. Outstanding student art work is displayed during the year.

The **Music Department** offers a wide variety of opportunities for involvement by students, both as participants and as spectators. The Symphonic Band and University Singers are open to all students without audition. Meistersingers, Orchestra, Music Theater, Jazz Band, and other ensembles are open to students by audition. The Opera Theatre and Summer Music Theatre are open to students and community people by audition. Academic credit is available for most of these groups and activities. All student musical groups perform regularly on the campus and most participate in a tour each spring. The Faculty Artist Series is scheduled for the third Friday of each month.

The **Theatre Arts Department** schedules four to eight productions each year that are open to all students. The department also hosts a secondary school festival in January of each year and offers a children's theatre tour every spring that performs before thousands of elementary school children in the local area. Upper division students are encouraged to direct and produce their own plays. Academic credit is sometimes available for such individuals.

Details about concerts, recitals, and productions can be obtained from the Theatre Arts Department office located in the Music-Drama Building, Room 212, Phone 385-1406, or the Music Department office, 385-1771.

# Recreation on Campus

All Physical Education facilities on campus are available for the use of students when classes, intramurals, and varsity sports are not utilizing them. These facilities include two gymnasiums, swimming pool, weight room, matroom, playing fields, tennis courts, equipment, etc.

The availability of these facilities for activities varies. Times will be posted at the individual facilities.

For further information about the use of these facilities call the Director of Physical Education - 385-1570.

**INTRAMURAL SPORTS PROGRAM** - offers a diverse program of sports and recreational activities for the students, faculty and staff. (The SUB Games Area schedules all bowling leagues.) Call Ross Vaughn at 385-1131 for more information. To be eligible for Intramural Sports, one must be signed up on the entry form in the Intramural Office (room 203 in the Gym). In order to participate in an intramural game, one must be signed up on the score sheet prior to the starting of the game. One is ineligible for intramural sports if he is a professional athlete, if he has lettered on a varsity team in that sport, if he is on the Freshman, Junior Varsity or Varsity roster.

<b>Fall Semester</b>	<b>Rosters Due</b>	<b>Starting Date</b>
Coed Softball	September 12	September 16
Flag Football	September 12	September 16
Powderpuff Football	September 12	September 16
Tennis Tournament	September 12	September 16
Coed Cross Country Meet	October 31	November 1
Men's Basketball	October 31	November 4
Women's Volleyball	October 31	November 5
Men's Volleyball	October 31	November 5
<b>Spring Semester</b>		
Men's Basketball	January 23	January 27
Coed Volleyball	January 23	January 28
Women's Basketball	January 23	January 27
Swimming Meet	February 6	February 7
Soccer	February 27	March 3
Coed Softball	March 20	March 31
Track & Field Meet	April 17	April 18

Check also the collegiate sports clubs listed in the Student Handbook under Special Interest Groups of the section on "Student Organizations and Programs."



# Athletics at BSU

The Director of Athletics, Lyle Smith, can be reached at the Varsity Center or by calling 385-1526.

The Boise State Sports Information Office deals with the publicity, promotion, and statistics of the Boise State University men's and women's athletic programs. The Sports Information Director is Bob Rosenthal, his office is located in the Varsity Center, his telephone number is 385-1288. Darlene Bailey is the Assistant Sports Information Director for Women, her office is located in the Gymnasium, and her telephone number is 385-1656.

The Assistant Director of Women's Athletics is Carol Ladwig, her office is located in the Gymnasium, and she can be reached at 385-1657. The Assistant Director of Men's Athletics is Ron Stephenson, his office is located in the Varsity Center and he can be reached at 385-1513.

## CLUB SPORTS

Currently there are six active and two inactive Coed Student Clubs organized to compete in bowling, fencing, judo, karate, rodeo, skiing, sky diving, and trap shooting. Club teams travel and compete with other university and college teams, both in regional and national tournaments. Sports clubs are self-supporting through fund-raising activities and membership fees.

## WOMEN'S ATHLETIC PROGRAM

Boise State University has an excellent women's intercollegiate athletic program which includes seven sports. As a member of the Association of Intercollegiate Athletics for Women (IAIW) and the Northwest College Women's Sports Association (NCWSA) Boise State competes in field hockey, cross country and volleyball in the fall; gymnastics and basketball in the winter; tennis and track in the spring. A special effort is made to include all women interested in competition. Women desiring to become a member of one of these teams should contact the coach when school opens in the fall to receive information concerning practice schedules. For further information contact the Director of Women's Athletics at 385-1657.

Fencing is a club sport which also provides opportunities for women's competition. For information contact the Physical Education Department at 385-1570.

### Tentative Starting Times for Women's Sports:

Field Hockey	September 1 - December 1
Cross Country	September 1 - December 1
Volleyball	September 1 - December 1
Basketball	October 1 - March 15
Gymnastics	October 1 - March 15
Track and Field	September 1 - May 15
Tennis	October 1 - May 15

## MEN'S ATHLETIC PROGRAM

Boise State University encourages intercollegiate athletic competition for those students who have the ability and wish to experience competition beyond the intramural and club sport level. As a member of the Big Sky Conference, Boise State competes in football and cross-country in the fall; basketball, wrestling in the winter; track, tennis and golf in the spring. The Department of Athletics, under the leadership of the Director of Athletics, provides excellent coaching to those students who participate in the intercollegiate athletic program. Intercollegiate contests are played under the rules of the National Collegiate Athletic Association (NCAA), of which the University is a member. All students who wish to participate in the intercollegiate athletic program are encouraged to contact either the coach of the sport he is interested in or the Director of Athletics, 385-1526.



# MEN'S ATHLETIC SCHEDULES 1980-81

## Football Schedule

Date	Opponent	Time	Ticket Pick-Up Times
Sept. 6	Utah	7:30 p.m.	Contact Varsity Center
<b>Sept. 13</b>	<b>S.E. Louisiana</b>	<b>7:30 p.m.</b>	<b>Sept. 8—Sept. 12</b>
Sept. 20	Northern Arizona*	7:00 p.m.	Contact Varsity Center
Sept. 27	Montana State*	1:30 p.m.	Contact Varsity Center
<b>Oct. 4</b>	<b>Montana*</b>	<b>7:30 p.m.</b>	<b>Sept. 29—Oct. 3</b>
<b>Oct. 11</b>	<b>Idaho*</b>	<b>7:30 p.m.</b>	<b>Oct. 6—Oct. 10</b>
<b>Oct. 18</b>	<b>Cal State-Fullerton</b>	<b>7:30 p.m.</b>	<b>Oct. 13—Oct. 17</b>
<b>Oct. 25</b>	<b>Weber State*</b>	<b>7:30 p.m.</b>	<b>Oct. 20—Oct. 24</b>
Nov. 1	Open		
<b>Nov. 8</b>	<b>Nevada-Reno*</b>	<b>1:30 p.m.</b>	<b>Nov. 3—Nov. 7</b>
Nov. 15	Cal Poly-SLO	7:30 p.m.	Contact Varsity Center
Nov. 22	Idaho State*	8:00 p.m.	Contact Varsity Center

\*Big Sky Conference Game

Home Games in Bold Type

## 1980-81 Men's Basketball Schedule

<b>Nov. 20</b>	<b>Athletes in Action/Canada</b>	<b>** Home</b>
<b>Nov. 29</b>	<b>Santa Clara</b>	<b>Home</b>
<b>Dec. 4</b>	<b>Puget Sound</b>	<b>Home</b>
<b>Dec. 6</b>	<b>Fresno State</b>	<b>Home</b>
<b>Dec. 9</b>	<b>Great Falls</b>	<b>Home</b>
<b>Dec. 11</b>	<b>Wyoming</b>	<b>Home</b>
Dec. 13	Oregon	Away
Dec. 14	Portland State	Away
Dec. 20	Pacific	Away
Dec. 22	Cal Poly-SLO	Away
<b>Jan. 3</b>	<b>Lewis-Clark State</b>	<b>Home</b>
<b>Jan. 8</b>	<b>Idaho State*</b>	<b>Home</b>
<b>Jan. 10</b>	<b>Weber State*</b>	<b>Home</b>
Jan. 13	Eastern Washington	Away
<b>Jan. 17</b>	<b>Idaho*</b>	<b>Home</b>
Jan. 22	Montana State*	Away
Jan. 24	Montana*	Away
<b>Jan. 29</b>	<b>Northern Arizona*</b>	<b>Home</b>
<b>Jan. 31</b>	<b>Nevada-Reno*</b>	<b>Home</b>
Feb. 5	Weber State*	Away
Feb. 7	Idaho State*	Away
<b>Feb. 11</b>	<b>Portland State</b>	<b>Home</b>
Feb. 14	Idaho*	Away
<b>Feb. 19</b>	<b>Montana*</b>	<b>Home</b>
<b>Feb. 21</b>	<b>Montana State*</b>	<b>Home</b>
Feb. 26	Nevada-Reno*	Away
Feb. 28	Northern Arizona*	Away
Mar. 6-7	Big Sky Conference Play-Offs	TBA

\*Big Sky Conference Games

\*\*All Home Games start at 7:30 p.m.



## Men's Cross Country (Partial)

Sept. 20	Pelleur Invitational	Spokane
<b>Oct. 4</b>	<b>Montana</b>	<b>Home</b>
<b>Oct. 24</b>	<b>BSU Invitational</b>	<b>Home</b>
<b>Nov. 15</b>	<b>District 7 NCAA Big Sky</b>	<b>Home</b>
	<b>WAC National Championship</b>	
Nov. 24	NCAA National Championship	Wichita



## MEN'S TRACK AND FIELD

Ed Jacoby is in charge of the Track & Field and the Cross Country team sports. The indoor Track & Field starts in January and ends in March. The outdoor Track & Field season starts in March and ends in June. For further information contact Ed Jacoby at 385-3657.

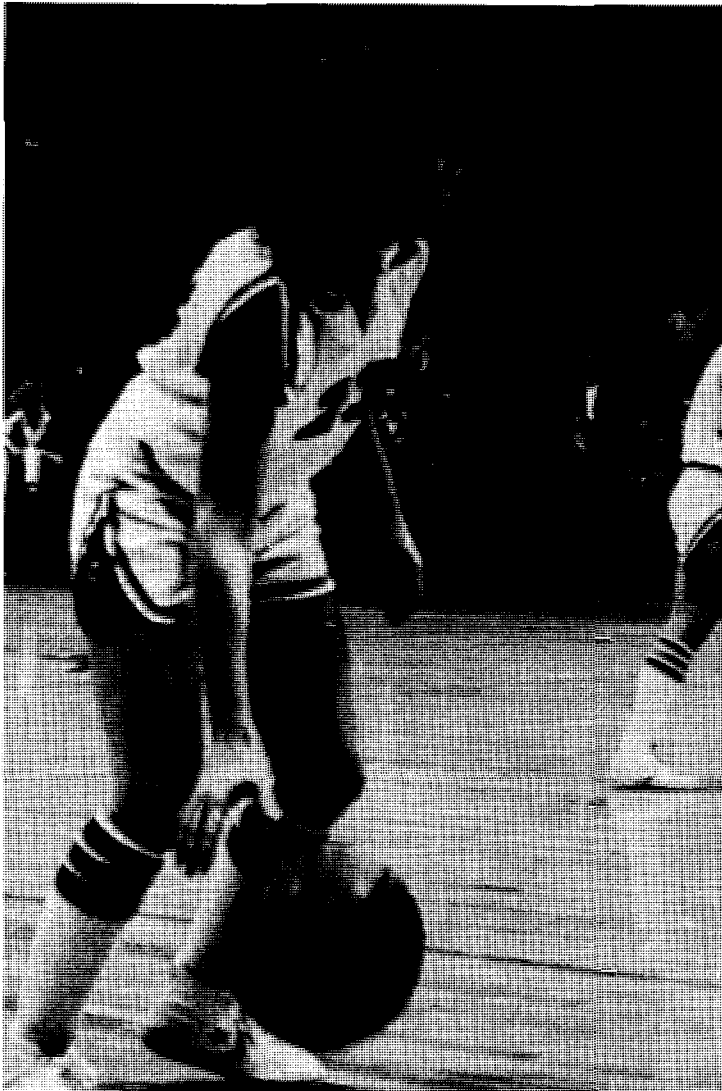
## WRESTLING

Mike Young is in charge of the Wrestling team. The season starts the first of November and ends in March. For further information contact Mike Young at 385-3747.

## MEN'S TENNIS

Men's tennis team is coached by Bus Connor. The season starts in March and ends in May. For further information contact Bus Connor at 385-1286.

## WOMEN'S ATHLETIC SCHEDULES 1980-81



### Women's Basketball

Date	Opponent	Place
Dec. 2	Idaho State	Home
Dec. 5	Central Washington	Home
Dec. 12	To Be Announced	
Dec. 13	Idaho	Away
Dec. 19	Idaho State	Away
Dec. 20	Weber State	Away
Jan. 2-4	Chico Tournament	Away
Jan. 9	Oregon	Away
Jan. 10	Oregon State	Away
Jan. 16-17	Alaska	Home
Jan. 23	Montana	Home
Jan. 24	Montana State	Home
Jan. 30	Eastern Washington	Away
Jan. 31	Washington State	Away
Feb. 6	Washington	Home
Feb. 7	To Be Announced	
Feb. 13	Brigham Young	Away
Feb. 14	Utah	Away
Feb. 20	Montana State	Away
Feb. 21	Montana	Away
Feb. 27	Portland State	Away
Mar. 6	Eastern Washington	Home
Mar. 7	Washington State	Home
Mar. 13-14	NCWSA* Regionals	TBA

\*Northwest College Women's Sports Association

### Women's Field Hockey Schedule

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Place</b>
Sept. 26-27	All Day	Brigham Young Tournament	Provo
Oct. 3-4	All Day	<b>Boise State Invitational</b> (Willamette, SOSC)	<b>Home</b>
Oct. 10-11	All Day	<b>Boise State Invitational</b> (BYU, NNC, U of I, U of O)	<b>Home</b>
Oct. 31-Nov. 1	All Day	<b>Divisional Tournament</b>	<b>Home &amp;</b> Nampa
Nov. 7-8		Qualifying Tournament	Moscow
Nov. 14-15		Regional Tournament	Nampa
Nov. 21-22		National Tournament	

### Gymnastics

Dec. 6	1:00 p.m.	<b>Idaho and Brigham Young</b>	<b>Home</b>
Dec. 19-20		<b>TBA</b>	<b>Home</b>
Jan. 9	7:30 p.m.	Brigham Young	Provo
Jan. 10	7:00 p.m.	Utah State	Logan
Jan. 16	7:00 p.m.	Spokane CC	Spokane
Jan. 17	1:00 p.m.	Washington State	
		Seattle Pacific	Pullman
		Eastern Washington	
Jan. 23	7:30 p.m.	<b>TBA</b>	<b>Home</b>
Jan. 30	7:00 p.m.	Seattle U.	Seattle
Jan. 31	1:00 p.m.	Seattle Pacific & Eastern Washington	Seattle
Feb. 7	7:30 p.m.	<b>TBA</b>	<b>Home</b>
Feb. 13		Portland State	Portland
Feb. 14		Oregon College of Ed.	Monmouth
Feb. 21	4:00 p.m.	Montana State	Bozeman
Mar. 6	7:30 p.m.	<b>Utah State and Washington</b>	<b>Home</b>

### Women's Track & Field

Mar. 7	<b>Boise All-Comers</b>	<b>Home</b>
Apr. 11	<b>All-Idaho Meet</b>	<b>Home</b>
Apr. 25	<b>Bob Gibb Invitational</b>	<b>Home</b>
May 7-9	NCWSA* Regional Championships	Bellingham

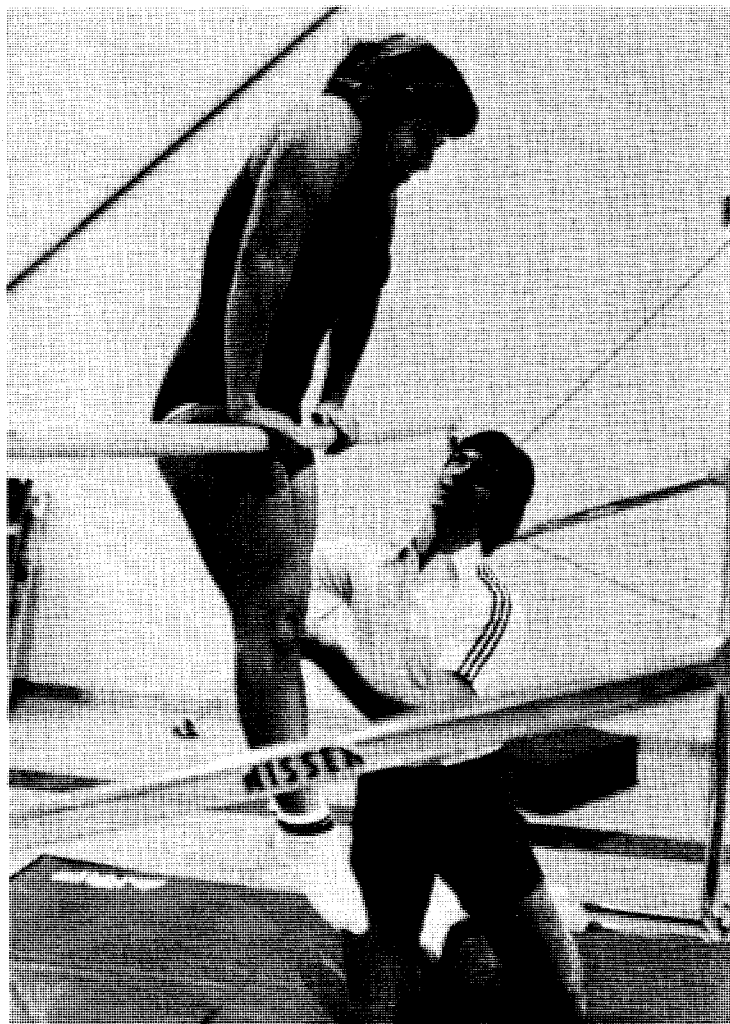
### Women's Tennis - 1981

Mar. 27-28	Idaho	Moscow
Apr. 3-4	Puget Sound	Tacoma
Apr. 17-18	Northwest Nazarene	Nampa
Apr. 24-25	Eastern Washington & Lewis-Clark	Cheney, Lewiston
May 2	Whitman College & Gonzaga	Spokane
May 7-9	NCWSA* Regionals	Tacoma

\*Northwest College Women's Sports Association

## Women's Tentative Volleyball Schedule

Date	Time	Event	Place
Sept. 19-20	All Day	Tune-up, Idaho	Moscow
Sept. 22	7:30 p.m.	<b>Weber State</b>	<b>Home</b>
Sept. 23	7:30 p.m.	<b>College of Idaho</b>	<b>Home</b>
Sept. 25	4:30 p.m.	<b>Treasure Valley Community College</b>	<b>Home</b>
Sept. 27	10:00 a.m.	Western Montana	Nampa
	1:00 p.m.	Montana Tech	Nampa
Sept. 30	7:30 p.m.	<b>Northwest Nazarene</b>	<b>Home</b>
Oct. 3-4	All Day	League Tournament - Lewis-Clark	Lewiston
Oct. 8	6:00 p.m.	Eastern Oregon	LaGrande
Oct. 14	7:30 p.m.	College of Idaho	Caldwell
Oct. 17-18	All Day	League Tournament - Central Washington	Ellensburg
Oct. 21	7:30 p.m.	Treasure Valley Community College	Ontario
Oct. 24-25	All Day	<b>Treasure Valley Invitational</b> (NNC, C of I, CSI, TVCC, WSU-JV, BSU, Big Bend JC, Walla Walla JC)	<b>Home</b>
Oct. 28	6:30 p.m.	<b>Eastern Oregon</b>	<b>Home</b>
Oct. 31-Nov. 1	All Day	<b>BSU Invitational</b> (BSU, ISU, Idaho, LCSC, Weber State)	<b>Home</b>
Nov. 4	7:30 p.m.	Northwest Nazarene	Nampa
Nov. 7-8	All Day	Qualifying Tournament - University of Idaho	Moscow
Nov. 14-15	Tentative	Idaho State	Pocatello
Nov. 21-22	All Day	Regionals - Western Washington	Bellingham



## Women's Cross Country

Sept. 20	Pelleur Invitational	Spokane
Sept. 27	Garrie Franklin Invitational	Eugene
<b>Oct. 11</b>	<b>BSU Invitational</b>	<b>Home</b>
Oct. 18	Idaho State Invitational	Pocatello
Nov. 1	NCWSA* Regionals	Missoula
Nov. 15	AIAW** Nationals	Seattle

\*Northwest College Women's Sports Association

\*\*Association of Intercollegiate Athletics for Women

# Student Government

## ASBSU OFFICERS



**Sally Thomas**  
**President**



**Beth S. Young**  
**Vice President**



**Wendy Walker**  
**Treasurer**

## Purpose

To promote educational, social and cultural activities, to act as the official voice of the student body, to facilitate student participation in the university community for the betterment of Boise State University.

To build for both today and tomorrow and create programs, opportunities and skills desirable in achieving the maximum in education is our key objective.

The rewards for involvement encompass the feeling of accomplishment along with exposure of meeting new and interesting people and appreciation for the time and talents of other individuals as well as your own.

# ASBSU Constitution

## Preamble

We, the students of Boise State University, in order to promote and maintain these endeavors germane to student government, do establish this constitution, the purpose of which shall be to provide for the organized conduct of student affairs and to promote the education, social, and cultural activities of the students of Boise State University, to finance student activities, to act as the official voice of the student body, to facilitate student participation in the college community for the betterment of Boise State University, to discharge the authority vested in this association by the State of Idaho and the President of the University and to assume such powers and perform such duties as may arise in acting as the official representatives of the student body, do hereby ordain and establish the following constitution.

## Article I

### Name and Membership

**Section 1** Name — We, the Associated Students under this Constitution, shall be known as the Associated Students of Boise State University hereafter referred to as ASBSU.

**Section 2** Membership — All full-time enrolled students of the University shall be members of the ASBSU with all the rights, privileges, responsibilities in any activity to which the authority of the Constitution extends.

## Article II

### Legislative Branch

#### Section 1 Senate

**Clause 1** — Membership of the Senate shall consist of two (2) Senators from each school.

**Clause 2** — The ASBSU Vice President shall serve as Chairman of the Senate. He will vote only in case of a

tie or to make a two-thirds ( $\frac{2}{3}$ ) majority.

#### Clause 3 — Duties of the Senate

**A.** The Senate shall be the supreme policy-making body of the ASBSU.

**B.** To initiate and approve by majority vote all by-laws or student regulations. After approval the proposal shall be reviewed by the ASBSU President and approved or vetoed within two (2) school weeks. The veto of the ASBSU President may be overruled by a two-thirds ( $\frac{2}{3}$ ) vote of all voting members of the Senate.

**C.** To approve by majority vote of all voting members any Presidential appointee.

**D.** Grant official recognition to campus organizations in accordance with the by-laws and policies of the University and the Senate.

**E.** To hear and take appropriate action on proposals made by students-at-large.

**F.** Meeting, Rules and Absences. The Senate shall meet weekly during the regular school year. A majority of all voting members shall constitute a quorum. The Senate shall operate according to *Robert's Rules of Order*, unless otherwise provided for. If a Senate member is absent during his term from three (3) regular meetings, without a reason acceptable to two-thirds ( $\frac{2}{3}$ ) of all members, the position shall be declared vacant and then filled by appointment.

**G.** The Senate shall have legislative authority over all ASBSU funds and property subject to the provisions of this constitution and the laws of the State of Idaho.

**H.** The Senate shall establish and determine the functions of all ASBSU committees or boards.

**I.** The Senate shall enact such other legislation as may be necessary for the general welfare of the ASBSU.

## Article III

### Executive Branch

**Section 1** Function — The function of the Executive Branch shall be to administer the affairs of the Associated Students and put into operation all policies adopted by the Legislative Branch. It shall coordinate relations with other student associations and with the University administration.

#### Section 2 Membership

**Clause 1** — The Executive Branch shall consist of two (2) elected members and such other appointed positions as may be designated by ASBSU President and/or the ASBSU Senate.

**A.** President

**B.** Vice President

**Clause 2** — The ASBSU Treasurer will be appointed by the ASBSU President and confirmed by the ASBSU Senate from a list of not more than five (5) names, forwarded by a selection committee consisting of the Dean of the Business School, the Chairman of the Accounting Department, two (2) ASBSU Senators and chaired by the ASBSU Vice President. The Treasurer can be removed from office by a  $\frac{2}{3}$  vote of the ASBSU Senate.



### **Section 3 Duties of Officers**

#### **Clause 1 — President**

- A.** To be chief executive officer of the ASBSU.
- B.** To be the official representative of the ASBSU.
- C.** To be responsible for the execution of all legislation.
- D.** To make such appointments as the Constitution and Legislative Acts may require, subject to a majority approval of all voting members of the ASBSU Senate, and to fill all vacancies, unless otherwise provided for in the constitution or legislative acts.
- E.** To veto as he sees fit any law, rule, regulation or other action adopted by the ASBSU Senate by written notification to the Senate presented within two (2) school weeks following final passage of the enactment.
- F.** To dismiss, with stated cause any official, board member, or committee member appointed by him. He shall not dismiss any individual appointed by him to fill the vacancy of an elected office.
- G.** To perform such other duties as authorized by the ASBSU Senate.
- H.** To submit to the ASBSU Senate, for their approval, a budget including associated student programs for the subsequent fiscal year. This shall be submitted during the transition period during the spring semester.
- I.** To call and preside over the executive cabinet and to call special meetings of the Senate.
- J.** To establish executive committees.
- K.** To serve on the Student Policy Board.
- L.** To perform such other duties that may be necessary to promote the general welfare of the students.
- M.** To serve as ex-officio member of all association committees.

#### **Clause 2 — Vice President**

- A.** He shall preside over the meetings of the ASBSU Senate.
- B.** He shall serve as chief administrative officer of the ASBSU Senate.
- C.** He shall assume the duties of the President during his absence and shall succeed to the office of the President in the event it becomes vacant, by other than recall.
- D.** He shall carry out all proper duties assigned to him by the President or the Senate.

- E.** He shall serve on the Student Policy Board.

#### **Clause 3 — Treasurer**

- A.** To be the financial officer of the ASBSU, and to administer the financial affairs of the ASBSU.
- B.** The financial records of the ASBSU shall be open to the members of the ASBSU.
- C.** To be responsible for the proper execution of all fiscal legislation.
- D.** To submit monthly to the ASBSU Senate a report of the general fund of the ASBSU.
- E.** To serve as chairman of the Financial Board.
- F.** To assist the ASBSU President in the preparation of the budget message as provided in Section III, I.H. of this article.

## **Article IV**

### **Judicial Branch**

#### **Section 1 General Provisions**

The supreme judicial power of the Associated Students shall be vested in the ASBSU Judiciary. The authority of the ASBSU Judiciary is derived from the Associated Students and as delegated from the University President.

- A.** Its authority from the Associated Students is delineated in this Constitution and appropriate legislative acts.

- B.** Appeals from decisions or recommendations of the ASBSU Judiciary shall be made to a University judicial appeals board (Student Policy Board), the structure of which has been agreed upon by Student Senate and the University President.

- C.** If they so desire, individuals charged with University violations, or in need of remedial or rehabilitative services, may submit a written request to the University administration to have their case heard by a committee of faculty and staff personnel appointed by the Vice President for Student Affairs, instead of the ASBSU Judiciary.

#### **Section 2 Membership of the Judiciary**

- Clause 1 —** The ASBSU Judiciary shall consist of five (5) students and two (2) teaching faculty.

- Clause 2 —** Each member shall have equal voting privileges.

- Clause 3 —** Three (3) students and one (1) faculty member shall constitute a quorum.

- Clause 4 —** No member of this Judiciary shall perform other judicial functions or be involved in the implementation of any other Judicial or Appeals procedure.

- Clause 5 —** A Judicial Selection Committee shall interview and recommend applicants for positions on the ASBSU Judiciary.

- A.** The voting members of this selection committee shall be: the past Chief Justice, or a past student member of the ASBSU Judiciary designated by the former Chief Justice, ASBSU Personnel Officer, ASBSU Chairman of Student Senate and the Advisor to Student Government or his representative and a past faculty justice designated by the Faculty Senate.

- B.** The ASBSU Personnel Officer shall be chairman of the selection committee.

- C.** Student members of the ASBSU Judiciary recommended by this selection committee shall be appointed upon approval by two-thirds ( $\frac{2}{3}$ ) majority of the total membership of Student Senate. Faculty members recommended by this selection committee shall be appointed upon approval by the University President.

- Clause 6 —** The Chief Justice shall be a student. The Chief Justice of the ASBSU Judiciary shall be elected from and by the total membership of the Judiciary. In the last week of April, the ASBSU President will call the first meeting of the ASBSU Judiciary for the purpose of electing a Chief Justice.

- Clause 7 —** Three (3) students and one (1) faculty member shall be appointed in December and two (2) students and one (1) faculty member shall be appointed in April. All members shall be appointed for approximately one year or until the appointment of their successors.

- Clause 8 —** The selection committee shall fill all vacancies as necessary.

**Clause 9** — Members may serve up to three (3) years on the ASBSU Judiciary.

### **Section 3 Powers of the ASBSU Judiciary**

**Clause 1** — To determine the constitutionality, under the ASBSU Constitution, of any ASBSU action.

**Clause 2** — To interpret the ASBSU Constitution upon request of the ASBSU President or ASBSU Senate.

**Clause 3** — To have original jurisdiction in cases involving alleged violations of ASBSU regulations or other ASBSU actions.

**Clause 4** — To have original jurisdiction, where jurisdiction has been delegated by the President of the University, in cases involving alleged violations of all University rules, regulations and policies affecting individuals and groups.

**Clause 5** — To operate under general procedures as defined in the appropriate legislative acts.

**Clause 6** — To delegate judicial authority to lower judicial bodies. Such lower judicial bodies shall:

**A.** Function consistently with established procedures of the ASBSU Judiciary.

**B.** Be part of groups recognized by the ASBSU.

**C.** Function primarily to enforce those rules and regulations of their group's own making.

**Clause 7** — To hear all appeals from decisions of lower judicial bodies which have been delegated their judicial authority from the ASBSU Judiciary.

**Clause 8** — To enjoin ASBSU Government officials from taking actions contrary to the decisions of the ASBSU Judiciary.

## **Article V**

### **Elections and Qualifications**

#### **Section 1 Elections**

**Clause 1** — The ASBSU Senate shall have the power to regulate and supervise all student elections as specified in this Constitution. This shall not include recall and initiative

elections. It may also call such special elections as may be necessary.

**Clause 2** — The election of the ASBSU President, Vice-President, and one Senator from each school shall be held not later than six (6) weeks and not earlier than ten (10) weeks before the end of the spring semester on dates established by the ASBSU Senate. The remaining half of the Senate shall be elected not less than two (2) weeks and not later than six weeks after the start of the fall semester or in conjunction with the homecoming election on dates established by the ASBSU Senate.

**Clause 3** — Newly elected officers, except those Senators elected in the fall semester, shall be installed no later than two (2) weeks before finals of the spring semester. The remaining half of the Senate shall be installed not later than eight weeks after the beginning of the fall semester. All elective officers shall serve for approximately one (1) year or until successors are duly installed.

#### **Section 2 Qualifications**

**Clause 1** — Students shall have a minimum of 2.25 cumulative G.P.A. standing at the time of election to office and must maintain minimum University standards throughout their entire tenure of office.

Students who are in a three or four-semester program, and who enter their first semester in the spring shall be considered on the basis of their mid-term G.P.A. for that semester.

**Clause 2** — Each ASBSU Senator shall be a full-time student of the school he represents during his tenure of office.

**Clause 3** — The President, Vice President and Treasurer shall each be registered students at the time of candidacy and shall have attended this University for at least one semester immediately prior to the time of candidacy. The Treasurer must be a business major with at least two (2) semesters of accounting completed by the end of the semester in which he is appointed.

**Clause 4** — All elected officers must be full-time students during their tenure of office.

## **Article VI**

### **Recall and Vacancies**

#### **Section 1 Recall**

**Clause 1** — Any elected or appointed officer(s) provided for in this Constitution shall be removed from office subsequent to an election in which a two-thirds ( $\frac{2}{3}$ ) majority of those voting vote for recall of the specified officer(s).

**Clause 2** — A recall election shall be called for by a two-thirds ( $\frac{2}{3}$ ) majority vote of the total membership of ASBSU Senate.

**Clause 3** — A recall election shall be called for by petition signed by twenty (20) percent of the members of the Associated Students whom the individual represents. Associated Student card numbers must accompany the signatures.

**A.** The petition shall be submitted to the ASBSU election board and this board shall determine if the





petition fulfills the requirements as established above.

**B.** If the petition fulfills the stated requirements, the recall election shall be held within fifteen (15) school days on receipt of the petition by the ASBSU election board.

#### **Section 2 Vacancies**

**Clause 1** — If the office of the ASBSU President is vacated by other than recall, the Vice President shall succeed to the Presidency.

**Clause 2** — If a vacancy in any other *elective* office is created by other than recall, the ASBSU President shall fill the vacancy by appointment with two-thirds ( $\frac{2}{3}$ ) majority approval of the voting ASBSU Senate.

**Clause 3** — A vacancy created by recall shall be filled by an ASBSU election held within twenty (20) *school* days of such vacancy.

**Clause 4** — To be eligible for appointment to any vacant office, the candidate must meet the same qualifications as set forth in Article V, Section 2, of this Constitution.

**Clause 5** — Elections or appointments to vacated offices shall be effective for the remainder of the current term.

## Article VII

### **Initiative and Referendum**

#### **Section 1 Initiatives**

**Clause 1** — The requirements for an initiative petition from the student body shall be identical to those requirements for a recall petition. A majority of votes cast shall be sufficient for passage.

#### **Section 2 Referendums**

**Clause 1** — The ASBSU Senate may, by a two-thirds ( $\frac{2}{3}$ ) majority vote of the total membership, place a measure before the ASBSU to obtain approval or rejection by the members of the ASBSU.

**Clause 2** — A majority of the votes cast in a special or general election shall be required for the adoption of a referendum.

## Article VIII

### **Amendments**

**Section 1** — The ASBSU Senate may, by a two-thirds ( $\frac{2}{3}$ ) majority vote of its membership, propose amendments to this Constitution and submit them to the members of the ASBSU for adoption.

**Section 2** Upon petition to the ASBSU Senate by five (5) percent of the members of the ASBSU, a proposed amendment shall be placed before the members of the ASBSU for adoption. Associated Student card numbers must accompany signatures.

**Section 3** A majority of the votes cast in an election shall be required for the adoption of a proposed amendment.

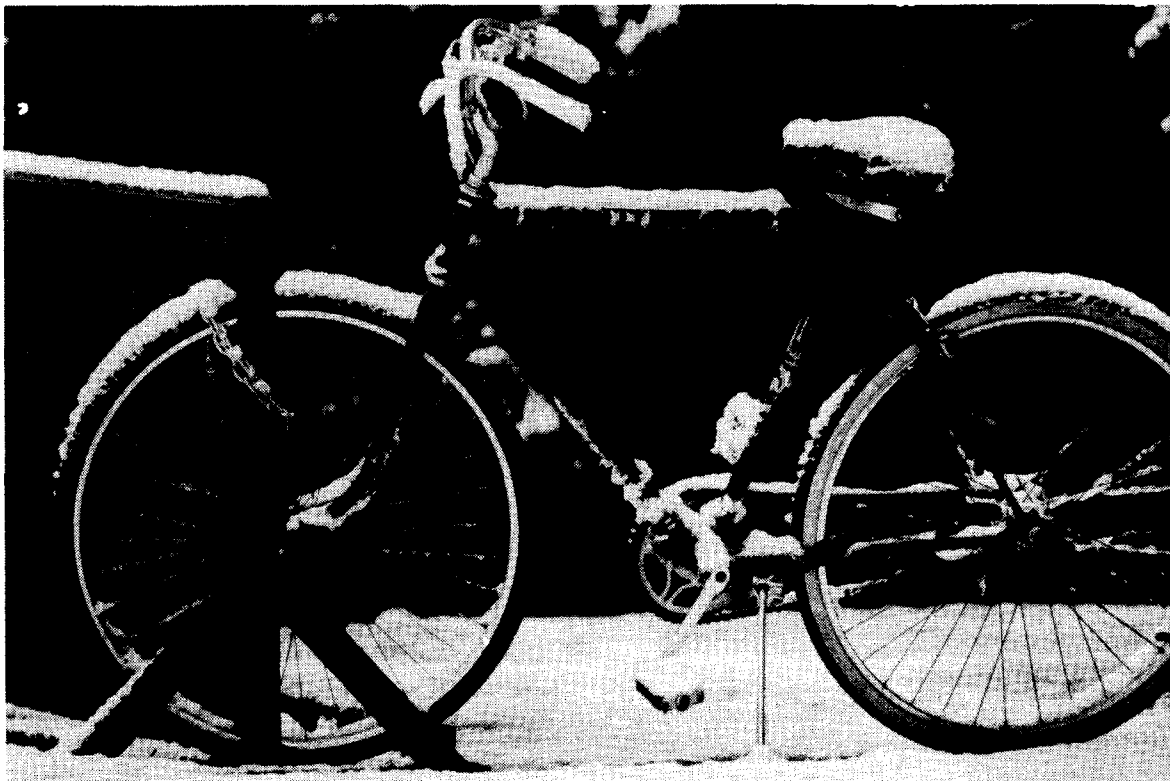
## Article IX

### **Enabling Measures**

**Section 1** Upon ratification of this Constitution by a majority of valid ballots cast in a special election called by the ASBSU Senate, this document shall immediately become effective.

**Section 2** All existing constitutions, by-laws, rules and regulations that are inconsistent with this Constitution are declared null and void.

**Section 3** The current officers of the ASBSU shall continue in office until the first installation of officers under this Constitution.



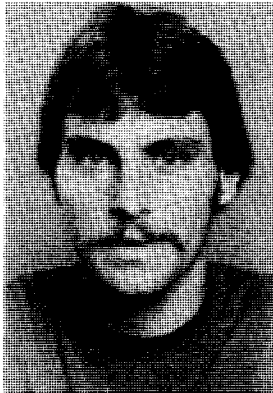


# ASBSU SENATE ACTS

- Senate Act #1** **Recognition of Campus Organizations** - establishes regulations for the recognition of campus organizations.
- Senate Act #2** **Reporting of ASBSU Committees** - establishes an effective reporting procedure to inform the legislative and executive branches of the activities and financial status of committees and boards of the ASBSU.
- Senate Act #3** **Personnel Selection Committee** - establishes a body responsible for interviewing applicants for all ASB committees and related boards making recommendations to the ASB President.
- Senate Act #4** **Financial Procedure of Allocation and Expenditure of Funds** - specifies how ASBSU monies may be requested and spent.
- Senate Act #5** **Funding Policy** - specifies who may request monies and establishes a loan fund for special interest groups.
- Senate Act #6** **Financial Advisory Board** - creates a body to scrutinize all requests for ASB funds and makes recommendations to the ASB Senate.
- Senate Act #7** **Finance Management Committee** - establishes duties, leadership, and procedures for the Financial Management Committee.
- Senate Act #8** **Student Union Program Board** - establishes a body to develop, implement, promote and publicize social, cultural, and intellectual activities on the BSU campus. All committees are composed and chaired by students. The committees seek student input in selecting events to be presented on campus.
- Senate Act #9** **Student Services Department** - establishes a body to provide services in the area of legal counseling, birth control referral, tax service, community and campus referrals and more.
- Senate Act #10** **Recreation Board** - creates a group responsible for presenting an intramurals program for students, staff and faculty.
- Senate Act #12** **Building Structures Committee** - creates a body responsible for providing student input on all proposed structures to be built with student fees.
- Senate Act #13** **Photo Bureau** - establishes a body which provides photographic services to the Arbiter, Les Bois, and the Associated Students of BSU.
- Senate Act #14** **Broadcasting Board** - establishes a body which is responsible for developing and implementing broadcasting policies for the student radio station.
- Senate Act #15** **Election Code** - establishes procedures for all ASBSU elections, opinion polls, and other balloting.
- Senate Act #16** **Election Board** - establishes an authorized body to conduct ASBSU elections, opinion polls, and other balloting.
- Senate Act #17** **Student Handbook Committee** - establishes a body to provide assistance in the reviewing, updating, and printing of the Student Handbook.
- Senate Act #18** **ASBSU Lobbying Committee** - establishes a body responsible for lobbying for the known wishes of BSU students. It consists of a chairperson and as many persons as apply.
- Senate Act #19** **International Students Committee** - establishes a central organization through which the needs and interests of international students can be expressed to student government and to the University and community at large.
- Senate Act #20** **Multicultural Board** - establishes a central organization to develop, coordinate, budget, and implement programs of an educational, cultural, social, and humanitarian service for all members of groups affiliated with the Multicultural Board.
- Senate Act #21** **Budget Administration** - provides the procedure for administration of the ASBSU budget.
- Senate Act #22** **BSU Student Newspaper** - provides guidelines for the operation of a BSU newspaper.
- Senate Act #23** **Budget Regulations** - establishes regulations for conformance to the ASBSU budget.
- Senate Act #24** **ASBSU Awards** - provides for the payment of ASBSU service awards.

# Senators

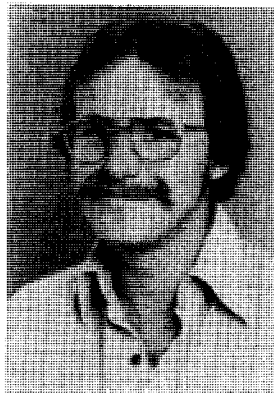
## ARTS & SCIENCES



**Gene Hayes**



**Bob Stroud**



**Burt Worrell**

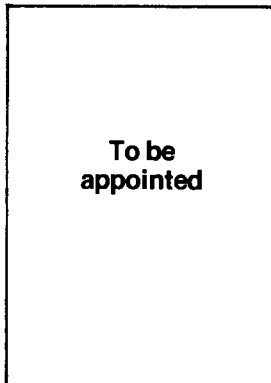


**Debbie Brooks**

## BUSINESS



**Kay Kemp**



**To be  
appointed**

## HEALTH SCIENCES

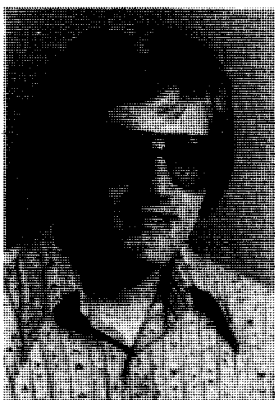


**Bev Nichol**

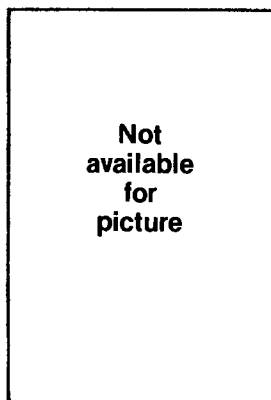


**Helen Holt**

## VOCATIONAL-TECHNICAL



**Mike Mead**



**Not  
available  
for  
picture**

**Randy Nettleton**

**ASB Senate Offices  
2nd Floor, SUB  
Call 385-1909**

**ASBSU Officers  
2nd Floor, SUB  
Call 385-1440  
or 385-1547**

For information concerning ASBSU student involvement, Constitution and Senate Acts, contact Sally Thomas or Beth Young in the ASB offices.



university policies  
and procedures  
IV.

# ACADEMIC INFORMATION & PROCEDURES

## Faculty Advisors

Prior to actual registration, each student registering for the first time is assigned to a Faculty Advisor who will assist in preparing the student's Course Request Form and in identifying academic requirements for graduation. Students contemplating any change of program must first confer and initiate the necessary forms with their advisor.

A student may elect a change of advisor after the first semester in attendance by obtaining permission from the Advising Coordinator of their School or Academic Department.

## Grading System

- A Distinguished work** - Four quality points per credit hour.
- B Superior work** - Three quality points per credit hour.
- C Average work** - Two quality points per credit hour.
- D Passing but unsatisfactory work** - One quality point per credit hour.
- F Failure** - No quality points per credit hour.
- P Pass** - No quality points.
- CR Credit** - No quality points.
- NC No credit** - No quality points.
- I Incomplete**
- W Withdrawal** - No quality points
- S Satisfactory** - No quality points
- U Unsatisfactory** - No quality points
- AUD Audit** - No quality points
- NR No Record**
- NG Non-gradeable**

The grade of incomplete can be given in cases where the student's work has been satisfactory up to the last three weeks of the semester. The returning student must contact the instructor and consider the following options:

1. Make up the work within the first half of the current semester.
2. Request of both instructor and department chairman an extension of time.
3. Re-enroll in the course(s).
4. Request that the Incomplete be changed to a W.

If the student fails to contact the instructor by mid-semester, the instructor can, at that time, change the incomplete to a "W" or any other appropriate grade or elect to extend the Incomplete into the next semester. This procedure for extending the time period for removal of an incomplete grade may be repeated once.



### Course Repetition - GPA Relationship

Under certain conditions a student may repeat a course in which he has received a grade of "F" or "D."

1. Independent studies, internships, and student teaching may be taken only once; they may not be repeated. Otherwise, a student who received a grade of "F" or "D" in a given course may elect to repeat that course to raise the grade, provided that course is still offered.

2. Courses in which a student receives a grade of "F" or "D" may be repeated only once.

3. Degree credit for courses so repeated will be granted only once, but both grades shall be permanently recorded.

4. In computing the GPA of a student with repeat courses, only the second grade and quality points shall be used.

## Classification of Students

After registration, students are classified as Freshmen, Sophomores, Juniors, Seniors or Graduates.

**Freshman** - From 0 semester credits through 25.

**Sophomore** - From 26 semester credits through 57.

**Junior** - From 58 semester credits through 89.

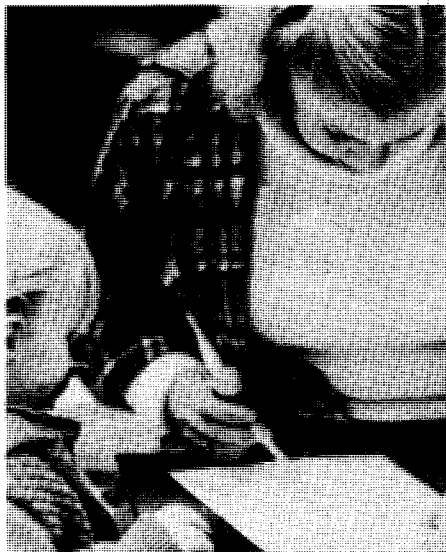
**Senior** - 90 semester credits and over, but has not received B.A. degree.

### Graduate

**Regular** - Has at least a baccalaureate or equivalent degree and minimum overall GPA of 2.75 or 3.00 for the last two years of undergraduate study, admitted to Graduate School, taking predominately 500 level or 400G courses.

**Provisional** - Has at least a baccalaureate or equivalent degree, admitted to the Graduate School. Undergraduate grade point average is not high enough to be regular status or taking undergraduate prerequisite courses.

**Unclassified** - Has at least a baccalaureate or equivalent degree, admitted to the University but not in a graduate program, taking courses of interest on all levels and not seeking a graduate degree or taking courses for certification, or has not met the specific requirements prescribed for admission to a particular graduate program.



A student enrolled and classified during the first semester is not reclassified at the beginning of the second semester.

A student enrolled for 8 semester hours or more will be considered a full-time student for fee paying purposes only.

For the purposes of student enrollment verification to banks, the Social Security Administration, Veteran's Administration, BEOG, Federal and State Grants-in-Aid, scholarships, other universities, etc., the following schedule will be used.

#### **Undergraduate:**

- Full-time - 12 or more undergraduate semester hours
- 3/4 time - 9-11 undergraduate semester hours
- 1/2 time - 6-8 undergraduate semester hours
- Less than 1/2 time - 5 or less undergraduate semester hours

#### **Graduate:**

- Full-time - 9 or more graduate semester hours
- 3/4 time - 6-8 graduate semester hours
- 1/2 time - 4-5 graduate semester hours
- Less than 1/2 time - 3 or less graduate semester hours

## **Class Changes**

Students may add or drop a class by securing a change in registration card from their advisor. The change

card must be signed by their advisor and the instructors involved. The change card should then be presented in the Registrar's Office with your identification card for processing. The card is then cleared through the Business Office. The date on which the Registrar signs the card will be the official change date. It is important to check the academic calendar to become aware of the critical **final change date**. All classes withdrawn from until two weeks after Mid-terms are an automatic W. Any student who remains enrolled in a class after the final date for changes and fails to complete the course requirements will receive a final grade of F.

Appeal for emergency withdrawals after the final drop date shall be made through the Dean of Student Advisory and Special Services upon concurrence of the appropriate faculty member.

## **Withdrawal From the University**

Students who wish to leave the University in "Good Standing" (complete withdrawal from all courses) must initiate an official request through the Student Advisory & Special Services Office. Vocational-Technical students must clear with the Vocational Counselors prior to reporting to the Student Advisory & Special Services Office.

#### **A. Time Limit:**

Requests for a Complete Withdrawal from the University will be accepted up to the last day to make registration and program changes without penalty for failing work (see Academic Calendar for specific date). All final grades will be recorded as a "W".

1. No request for a complete withdrawal will be accepted or processed after the "Last day to make registration and program changes" except for verifiable emergency and/or medical reasons i.e., conditions beyond the student's physical control.

2. Students who remain enrolled in the University after the last day to make registration and program changes and who fail to complete

course requirements shall be awarded a final grade of "F."

#### **Faculty Initiated Withdrawal**

The responsibility for withdrawing from individual courses rests with the individual student; but in certain situations the instructor may initiate the withdrawal.

1. If the student registers for the course but never attends.
2. If the student registers for the course, attends briefly, and then neglects to withdraw from the course.
3. If the student registers for the course on an audit basis but never attends, or attends for only a brief period.

In cases of a faculty initiated withdrawal the instructor will notify the office of the Vice President for Student Affairs of the impending action. The Vice President will then notify the student. If no further effort is made by the student within two weeks after the notification, the instructor may then initiate the withdrawal.

#### **Right of Appeal:**

In cases where a strict application of these regulations seems - in the opinion of an instructor, advisor or student - to work an **unreasonable hardship**, the *Dean of Student Advisory and Special Services* is authorized to grant exceptions.

#### **Student's Responsibility**

All changes in registration, program, or to an individual student's cumulative academic record are the responsibility of and must be initiated and approved by the student concerned.



# Academic Probation and Disqualification

A student whose academic work indicates that he cannot continue in the University with profit to himself and credit to the institution will be placed on academic probation and, if he continues on academic probation at the end of his next semester of attendance, he will be subject to dismissal from the University.

## Academic Probation

At the end of a semester (fall, spring or summer) undergraduate students who do not attain the cumulative grade point average required for the number of hours attempted are placed on probation for the next semester of enrollment.

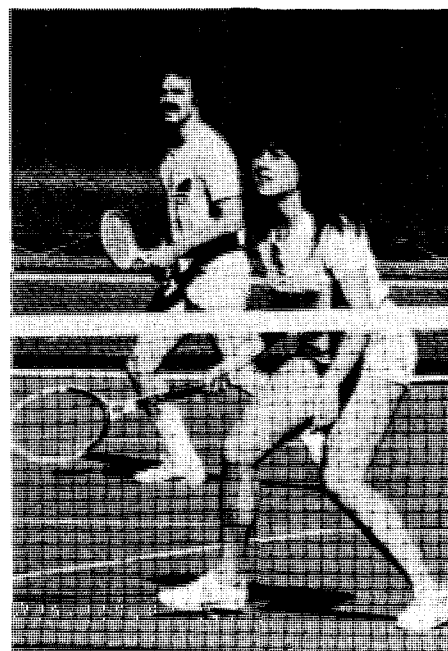


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## Minimum GPA

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63	1.92
64	1.92
65	2.00

The cumulative GPA will be computed on all credits attempted.

Students on academic probation will be automatically removed from probation at the time they earn a cumulative GPA equal to or higher than the minimum required for the number of hours attempted.

## Disqualification

After being placed on academic probation, if a student continues on academic probation at the end of his next semester of attendance, he will be disqualified and dismissed from the University unless his/her GPA for the most recent semester of enrollment was 2.00 or higher.

In the event a student's cumulative GPA is below the minimum required but his/her GPA for his/her most recent semester of enrollment was 2.00 or higher, the student will be on continued probation.

## Reinstatement

After being disqualified and dismissed from the University a student may be reinstated by submitting a petition to the academic dean of the school he/she was dismissed from and receiving favorable action on his/her petition.

Students who attend another institu-

tion while disqualified must meet the same standards as continuing BSU students when applying for readmission.

Students who are disqualified and reinstated by favorable action on their petitions are reinstated on academic probation.

#### **Repeated Disqualification**

If after being reinstated, a student fails to achieve either a 2.00 GPA during his next semester's enrollment or the minimum cumulative GPA required for his/her hours attempted, the student will receive a repeat disqualification.

If a student receives a repeat disqualification he/she will be dismissed from the University and cannot be reinstated to the University except by petition to and favorable action from his/her academic dean.

Students on repeat disqualification who are reinstated by favorable action on their petition must earn a minimum GPA of 2.00 for the semester reinstated or must raise their cumulative GPA equal to or above the minimum required or they will receive an additional repeat disqualification.

#### **Forgiveness for Failing Grades**

A student who has not been enrolled

in a college or university as a full-time student for a period of two consecutive years may upon returning full time to Boise State University credit status and completing a semester of full-time work (12 hours or more) with a GPA of 2.25 for that semester make application to the dean of the school for removal of any "F" grade given by Boise State University. With approval of the dean of the school in which the student is majoring, the GPA will be recomputed to include all grades with the exception of those dismissed. No change will be made on the transcript of record. Application for changing an "F" grade must be made no more than two semesters after full-time re-enrollment at Boise State University.

#### **Restrictions**

Students disqualified or suspended from the University or on academic, social or conduct probation are ineligible for participation in any extracurricular activity of an intercollegiate nature.

## **Student Records**

When a student enters the University

and submits the requested personal data, there is an assumed and justifiable trust placed upon the University to maintain security of that information for the protection of the rights of the student. In order to protect students against potential threats to their individual rights inherent in the maintenance of records, and the many disclosures requested regarding them, and in compliance with the Family Educational Rights and Privacy Act of 1974, the University has adopted BSU Policy 4205-D (Student Records). The policy statement in its entirety is contained in the Administrative Handbook of Boise State University. Any students, faculty, or staff who have questions regarding the Records policies of Boise State University may consult with the Vice President for Student Affairs.

The following is considered to be public or directory information unless you specifically state that you do not wish to have this released:

Name  
Local Address / Telephone No.  
Major Field of Study  
Dates of Attendance  
BSU degree  
Date degree conferred

If you do not wish this information released, you should sign the card provided in your registration packet.

# **STUDENT POLICIES & PROCEDURES**

## **STUDENT BILL OF RIGHTS**

### **Preamble**

Ideally, each member of the University community assumes individual responsibility for his/her personal freedom and obligations. The university community expects all members to discipline themselves, individually and collectively, and it requires adherence to the standards of conduct appropriate for an academic community. It must and will take appropriate action when a member's

conduct places the best interests of the community in jeopardy. Each student, as a member of this community, is responsible for being familiar with the policies of Boise State University.

Students are both (1) citizens and (2) members of the academic community. As (1) citizens, they enjoy the same freedoms of speech, peaceful assembly, and right of petition that other citizens enjoy. As (2) members of the academic community, they assume the obligations inherent in that membership and as representatives of the university. These obligations include a creditable demeanor for themselves first and the institution second, reflect-

ing intelligence, maturity, concern for the rights of others, and regard for the education mission of the university.

For the purposes of applying this statement, a "student" is defined as any person who is regularly enrolled in the university as an undergraduate student, graduate student, or who is admitted as a non-matriculated student, or who is pursuing extension studies.

## **Freedom of Association**

Students are free to organize and to participate in voluntary associations



of their own choosing, subject only to reasonable university regulations insuring that such associations are neither discriminatory in their treatment of other members of the university nor operated in a manner which substantially interferes with the rights of others. Freedom of association may not be forbidden because of the general political or philosophical objectives of any particular group. However, campus groups or organizations are under a strong obligation to avoid representing their actions or views as those of the university.

## Recognized Campus Organizations

A recognized organization is a group of BSU students organized for a stated purpose which has official recognition from the ASBSU. Affiliation with an extramural organization shall not of itself disqualify a student organization from institutional recognition nor from the use of university facilities, although reasonable provisions may be made to safeguard the autonomy of a campus organization from domination by outside groups. (See Student Handbook: Student Organization Recognition Procedures)

## Freedom of Speech and Assembly

No rule shall restrict any student expression solely on the basis of disapproval or fear of his/her ideas or motives. Students and student organizations shall be free to examine and discuss all questions of interest to them, and to express opinions publicly and privately. Modes of expression or assembly that are manifestly unreasonable in terms of time, place or manner may be forbidden. This does not, however, abrogate the students' accountability as citizens to the laws of the larger society.

1. Students and student associations shall always be free to support causes by orderly and peaceful

assembly which do not infringe upon the rights of others. Such expressions are to be made clear to the academic and larger community that they represent views of the students or student associations and not the university.

2. Student groups are allowed to invite and to hear any person of their own choosing. Routine procedures required by an institution before a guest speaker is invited to appear on campus shall be designed so as to insure that there is orderly scheduling of facilities and adequate preparation for the event. Institutional control of campus facilities shall not be used as a device of censorship. It shall be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed, either by the sponsoring group or the institution. (See Student Handbook: Speaker's Policy)

## Freedom of the Press

There shall be no ideological censorship in the determination of printed matter available on campus; access to publications is not to be denied because of disapproval of their content. Any student publication supported by compulsory student fees or by substantial institutional subsidy shall, however, be subject to the rules and regulations of the State Board of Education acting as trustees of Boise State University or their designees.

## Freedom in the Classroom

The classroom is not an unstructured political forum; it is the center for study and understanding of described subject matter for which the instructor has professional responsibility and institutional accountability. S/he should respect the confidential nature of the relationship between instructor and student. S/he should avoid exploitation of students for private advantage and

should acknowledge significant assistance from them. S/he should protect student rights as defined herein. Control of the order and direction of class, as well as control of the scope and treatment of the subject matter, must, therefore, immediately rest with the individual instructor, free from distraction of disruption by students or others who may be in disagreement with the manner in which s/he discharges his/her responsibilities.

1. A student has the right to be informed in reasonable detail at the beginning of each term of the nature of the course, the course expectations, the evaluative standards and the grading system that will be used.

2. A student has the right to take reasonable exception to the data or views offered in the classroom and to reserve judgment about matters of opinion, without fear of penalty.

3. A student has the right of protection against improper disclosure of information concerning his grades, views, beliefs, political associations or character which an instructor acquires in the course of his professional relationship with the student.

4. Students shall have protection through orderly procedures against prejudiced or capricious academic evaluation. At the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled (See Student Handbook: Academic Grievance Board)

## Student Records

When a student enters the university and submits the requested personal data, there is an assumed and justifiable trust placed upon the university to maintain security of that information for the protection of the rights of the student. To safeguard student privacy, student records are not to be made available to unauthorized on-campus or off-campus personnel without the express consent of the student. Administrative staff and faculty members are expected to respect confidential information about students which

they acquire in their capacity of providing counsel and advice. The student shall have the right of access to his/her official university record.

## Equal Protection

The University has an obligation to apply its rules equally to all students who are similarly situated. This does not mean, however, that the University is required to refrain from taking action against some offenders because there are others who cannot be identified or who are not similarly charged. If in violation of any rules or policies of the university, procedural fairness is guaranteed to any student of the university. Such fairness incorporates adequate notice of the charges, the opportunity for a fair hearing and the right of appeal. (See Student Handbook: Judicial Procedures)

## CODE OF CONDUCT

The following policies are designed for the general well-being of all members of the University community. Any violations may result in disciplinary action and/or legal action.

### 1. Academic Dishonesty

Cheating or plagiarism in any form is unacceptable. The course instructor is responsible for handling each case of dishonesty in the classroom except where a major or repeated offense is involved. In any case he has the right to refer the offense to a higher authority—through his Department Chairman, his Academic Dean, and ultimately to the ACADEMIC GRIEVANCE BOARD. In proven cases of cheating, a student will be dismissed from the class and a failing grade issued. The student must petition the Dean of the School in which he is enrolled and be accepted before repeating the course.

### 2. Alcoholic Beverages

a. Illegal possession or consumption of alcoholic beverages is prohibited in college or university-owned, leased or operated facilities and on campus grounds.

b. Alcoholic beverages may not be possessed or consumed under any

circumstances in areas open to and most commonly used by the general public. These areas include, but are not limited to, lounges, student union buildings, recreation rooms, conference rooms, athletic facilities, and other public areas of college or university-owned buildings or grounds.

c. Sale of alcoholic beverages is prohibited in college or university-owned, leased or operated facilities and on campus grounds.

d. Students who violate this policy will be subject to sanctions as have been established by institutional administration.

e. Guests and visitors shall observe these regulations while on campus or other college or university property. Non-compliance may subject a person to sanctions imposed by the college or university as well as to the provisions of local and state law. (Adopted by the State Board of Education, December 1, 1977)

### STATE LAW

The Idaho law states that it is illegal to sell, serve or furnish beer, wine, or other alcoholic beverages or intoxicating liquor to a person under 19 years of age. It is illegal for any person under 19 years of age to purchase or attempt to purchase, procure, possess, or consume any alcoholic or intoxicating liquor.

There are a number of minors attending BSU and as a State institution, the University is legally obligated to comply with the State law.

### 3. Drugs

Possession, manufacture, distribution, use, or sale of drugs or narcotics classified as illegal except those taken under a doctor's prescription is prohibited on University owned or controlled property, in University related housing, or at any University sponsored or supervised function.

### 4. Falsification of University Records

Willful falsification of official records or documents, or omission with the intent to deceive, is prohibited. Included in this regulation, but not limited to the follow-

ing, is the forging, alteration, or misuse of University documents, records, fee receipts, identification cards, meal tickets, parking decals, financial aid forms, telephone billing cards, ASBSU forms or documents.

### 5. Harrassment

Any practice by a group or an individual that detains, embarrasses, or degrades a member of the University community, endangers his health, jeopardizes his safety, or interferes with class attendance or the pursuit of education, is prohibited.

### 6. Illegal Entry

Any actual or attempted unauthorized or forceful entry into any University facility or building is prohibited.

### 7. Lawful Orders

Failure to disperse or to leave, disrupting or obstructing a University building or facility, room or other premise, or to cease the use of loudspeakers, amplifiers, or other forms of noise after being given notice or a lawful order to do so by a duly authorized agent or administrative officer of the institution, is prohibited.

### 8. Theft

Theft or the conversion of another's property, personal, public, or institutional, is prohibited.

### 9. Destruction or Damage of Property

Malicious destruction, damage or misuse of University or private property including but not limited to library materials, vandalism, fire equipment and alarms is prohibited.

### 10. Disorderly Conduct

Detention, threatening or physical abuse of another person or obstructive or riotous acts in or associated with the University community is prohibited. The above includes verbal or physical abuse of any member of the BSU community on or off campus where the situation involves the educational purposes or objectives of the University.

### 11. Lewd or Indecent Conduct is prohibited.

### 12. Gambling of any form is prohibited.

### 13. Firearms or Dangerous Weapons

a. BECAUSE OF THEIR RECOGNIZED DANGER, FIREARMS, ILLLEGAL KNIVES, EXPLOSIVES, CHEMICAL OR INCENDIARY DEVICES WILL NOT BE KEPT ON UNIVERSITY OWNED OR CONTROLLED PROPERTY OR IN STUDENT LIVING QUARTERS. Possession of explosives, chemical or incendiary devices, loaded or unloaded firearms on campus, except as expressly authorized by law or institutional policy, is prohibited. *The Boise City Code interprets air rifles, pellet or BB guns as being weapons or firearms.*

b. Possession and use of fireworks in any University building or on campus is prohibited.

c. Occupants in University housing and off-campus housing, living within the city limits are subject to Boise City ordinances and State laws.

#### 14. Group Offenses

Living organizations, societies, clubs and similarly organized groups are responsible for compliance with University regulations. Upon satisfactory proof that the group encouraged, or did not take satisfactory steps, or make a reasonable attempt, as a group, to prevent violations of University regulations, that group may be subject to permanent or temporary suspension, loss of recognition or charter, social probation, or other action.

#### 15. Other Institutional Policies

Violation of any University or ASBSU rule may result in a sanction imposed under this Code.

#### 16. Official Notification

Failure to appear or respond to any official notification or summons of a duly authorized administrative, faculty, or student representative of the University, is subject to disciplinary action.

## Sanctions

Sanctions which may be imposed upon the individual proven guilty for misconduct on or off campus may include one or a combination of the following:

#### 1. Expulsion

Expulsion is an action indefinitely terminating a student's registration at the institution. Any request for reenrollment must be submitted in writing to the Student Policy Board c/o the Vice-President for Student Affairs.

#### 2. Suspension

Suspension is an action terminating registration in all or some classes for a prescribed period of time not to exceed two years. Any request for reenrollment prior to the end of the prescribed period of time must be submitted in writing to the student Policy Board c/o the Vice-President for Student Affairs. **(After reenrollment there is normally a probation period to be determined by the judicial board which rendered the original decision.)**

#### 3. Conduct Probation

Conduct Probation is a written sanction with or without loss of designated privileges signifying that additional disregard for the standards of conduct will constitute grounds for suspension or expulsion. A minimum time period is always prescribed. Other conditions or restrictions may also be included or a combination of sanctions imposed.

#### 4. Loss of Privileges

Loss of Privileges is a disciplinary action excluding a student from participating in certain activities or enjoying certain privileges for a prescribed period of time. Loss of privileges may include:

- a. Removal from campus living quarters or other University housing
- b. Relinquishing a student office
- c. Loss of such other privileges as may be consistent with the offense committed and the rehabilitation of the student

#### 5. Censure

Censure is a written reprimand warning the individual that repeated infractions of the standards of conduct will result in official sanctions by the Judiciary. The possible loss of a minor privilege or privileges and/or a fine restriction may also be imposed.

#### 6. Admonition (or warning)

An Admonition is a written notice explaining that continuation or repetition of an offensive act will lead to more severe disciplinary action.

#### 7. Restitution

Restitution is the paying of fines or payment of damages for violations that caused the physical loss, damage, or injury to property or persons and may be imposed with any of the above sanctions where appropriate. Restitution may also be imposed for a particular act or violation of the code where said payment of a fine or the performance of a service is reasonable and appropriate. Failure to comply may result in cancellation of registration and a hold on readmittance until the obligation is met.

## JUDICIAL PROCEDURES

### PART I. Filing Complaints

**A.** If any member of the University community feels s/he has a legitimate grievance against any other member or group of the University community s/he should contact and consult with the Office of Student Activities (or the Office of Student Residential Life if the situation is related to University residential facilities or programs). Likewise, if any member of the University community feels s/he has been discriminated against on the basis of race, color, religion, national origin, sex, age or disability (as provided for in Title VI, Title IX and Section 504 of the Rehabilitation Act of 1973) s/he should contact the Office of Student Activities or the Affirmative Action Director (for further information, see BSU policy 1001-A).

The purpose of any consultation specified above is to assure compliance with the procedure for filing complaints.

**B.** If, after consultation, the complainant wishes to pursue the judicial process, the following information should be filed with the Office of Student Activities (or the Office of

Student Residential Life if the situation is related to University residential facilities or programs):

1. A concise STATEMENT OF FACT specifying the charge(s), the individual(s) or group(s) being charged, the factual details of the incident or grievance, names of witnesses or participating grievants and any applicable dates, times and places.
2. A STATEMENT OF FACT by each additional participating complainant or witness.
3. Any evidence, if applicable.

C. The Office of Student Activities (or Student Residential Life where appropriate) will notify the complainant and defendant of date, time and place of any hearings and provide any other information necessary. The responsibility for summoning witnesses rests with the complainant and/or defendant.

## PART II. Defendant's Rights

The Office of Student Activities (or Student Residential Life where appropriate) will notify all parties or groups named in an official complaint that charges have been filed.

A. The defendant(s) have the following rights as described below:

1. Notification of the specific charges filed and procedures involved in a Judicial Board hearing;
2. Access to all documents pertaining to the complaint including any STATEMENTS OF FACT filed by complainant(s) and/or witness(es);
3. Notification of the date, time and place of a Judicial Board hearing at least seven (7) **calendar** days in advance. The defendant(s) may, in writing, waive the seven (7) **calendar** day notice of hearing.
4. Opportunity for appeal of any Judicial Board decision and adequate time to prepare appeal (see Part IV, Appeal Procedures).
5. Opportunity to waive, in writing, a hearing by a Judicial Board and have the case adjudicated by the appropriate Student Affairs officer. In this instance, the avenue of appeal is through the appropriate Student Affairs officer rather than a Judicial Board.

B. The defendant(s) may consult with the Office of Student Activities

(or Student Residential Life where appropriate) and file:

1. A STATEMENT OF FACT responding to the charges and citing any factual details or information not stated in complainant's STATEMENT OF FACT.
2. A STATEMENT OF FACT by any witness(es).
3. Any evidence, if applicable.
4. A waiver of NOTICE OF HEARING, if desired.
5. A waiver of hearing by a Judicial Board, if desired.

## PART III. Hearing Procedures

A. The defendant(s) may appear in person at a hearing. If the defendant(s) do(es) not appear, the Judicial Board will proceed with a review of the case at the stated date, time and place.

B. The defendant(s) may have an advisor at the hearing.

C. Normally all hearings will be closed to the public at the option of the defendant(s). The chief Justice, or chairperson, will have discretionary power to limit the number of observers at an open hearing.

D. A complete written or taped transcript of the hearing will be recorded and preserved by the appropriate judicial body until all appeals have been filed or heard.

## PART IV. Appeal Procedures

A. All appeals shall be submitted in writing setting forth a concise statement of fact clearly establishing one or more of the following

grounds for appeal:

1. The decision was unreasonable;
2. The Judicial Board or Hearing Officer was biased; or
3. The Judicial Board or Hearing Officer misinterpreted the Student Code of Conduct or University document upon which complaint was based.

In cases involving new evidence, the appeal should be submitted to the original judicial body and a new hearing requested.

B. Appeals from the lower judicial body should be made to the next higher body through the Office of the Vice-President for Student Affairs; i.e. Residence Hall Judiciary to ASBSU Judiciary to Student Policy Board. When a student or group appeals a decision of a judicial body, all recommended action is placed in a pending status until the appeal process has been exhausted.

C. All appeals must be submitted within seven (7) **class** days of the decision with copies to the original and last judicial body.

D. When a written appeal is received, the appropriate judicial body will convene to review the appeal and related written documentation in order to determine whether to accept the appeal. If an appeal is accepted, the appropriate judicial body may, at its own discretion, act on the appeal on the basis of written documentation or may conduct a new hearing. The review of an appeal will be done in a closed session.



## Student Policy Board

By delegation of the President of the University, the Student Policy Board under the chairmanship of the Vice President for Student Affairs, is designated as the primary agency for the development and administration of the Student Code of Conduct, Student Judicial System, and other student policies and procedures relating to student life on the campus of Boise State University.

The Student Policy Board is the highest board in the judicial appellate structure and as such will hear appeals from cases heard by the ASBSU Judiciary. Recommendations for possible suspension or expulsion will be submitted through the Vice President for Student Affairs to the President of the University.

The ASBSU Judiciary and all other judicial bodies are subordinate to the Student Policy Board. The appropriate Student Affairs staff members working in their respective areas of responsibility have the authority to establish residence hall councils or standards committees to hear cases concerning violations of group rules and regulations. The council or committee may recommend, to the appropriate staff member, sanctions such as admonition, censure, probation, or disqualification and/or loss of privileges. The judicial bodies are subordinate to the ASBSU Judiciary.

The Student Policy Board is composed of two ASBSU Executive Board members, three student representatives, two members of the faculty, two Student Affairs staff members and the Vice President for Student Affairs who serves as chairman.

## ASBSU Judiciary

The supreme judicial power of the Associated Students is vested in the

## HEARING BOARDS

ASBSU Judiciary whose authority is delegated from the University President and is derived from the Associated Students. The ASBSU Judiciary has the authority or original jurisdiction in all cases involving alleged violations of ASBSU and/or University regulations or policies. They will hear all complaints with reference to the above, unless referred to a lower tribunal or unless said complaints fall under the jurisdiction of the Academic Grievance Board.

Appeals from decisions or recommendations of the ASBSU Judiciary will be made to the Student Policy Board. This procedure of appeals has been agreed upon and accepted by the Student Senate and the University President.

If the individuals charged with a university violation are in need of remedial or rehabilitative services, they may submit a written request to the Vice President for Student Affairs to have their case heard by a committee of faculty and staff, instead of the ASBSU Judiciary.

The ASBSU Judiciary has a variety of powers and obligations. The Judiciary consists of five (5) students and two (2) faculty members, all of which have equal voting power. The powers and obligations are as follows:

1. To determine the constitutionality of any ASBSU action and interpret the Constitution upon request of the ASB President or Senate.
2. To have original Jurisdiction in cases of alleged violations of BSU or ASBSU regulations and other ASBSU actions.
3. To delegate judicial authority to lower ASBSU recognized judicial bodies.
4. To hear appeals from decisions of lower judicial bodies.
5. To enjoin ASBSU government officials from taking action contrary to the decisions of the ASBSU Judiciary.

## Academic Grievance Board

The jurisdiction of the Academic Grievance Board is established to maintain high academic standards and performance and to protect objectivity and fairness in assigning, administering, and evaluating student performance in all matters of grievance pertaining to academic conduct, instructional procedure, or testing.

The Academic Grievance Board has the ultimate authority in academic matters. No appellate provision will be available at Boise State University.

### Procedure:

In order to obtain a hearing by the Academic Grievance Board the plaintiff should:

1. Present the grievance to the faculty member concerned first, then the Department Chairman if no solution is reached, and finally the Dean of the school if there is no satisfaction with the first two contacts.
2. If the problem was not solved after contacting the professor, Department Chairman, or Dean of the school, then present the grievance to the ASB Vice President.
3. Once the ASB Vice President has accepted the complaint, the plaintiff is required to file the "Grievance Complaint Form".
4. After the Grievance Complaint Form is returned, the ASB Vice President notifies the defendant of the complaint and requests him to respond on the "Academic Response Form".
5. When the form is completed and filed, the Vice President of the ASB shall establish the time, place and date for the hearing.

The Board is empowered to mandate or recommend changes relating to



student grades, instructional procedure, and testing.

Recommendations regarding students will be referred to the Vice President for Student Affairs. Recommendations regarding faculty members will be referred to the Executive Vice President.

The Academic Grievance Board's membership consists of five (5) student senators, one from each school in the University, and one (1) from the division of Vo-Tech. Five (5) faculty, one from each school and one (1) from Vo-Tech, are appointed by the Chairman of the Faculty Senate, plus a representative from the Student Affairs staff appointed by the Vice President for Student Affairs. All members of the Grievance Board have equal voting power.

#### **INTER-HALL JUDICIAL BOARD**

An Inter-Hall Judicial Board System has been established in the residence halls to hear all cases which

involve residents of the halls and infractions of all policies and procedures. Judiciary power is vested in four judicial boards composed of one appointed member from each residence hall on each board. Each board is chaired by a specified President from one of the residence halls and is organized so that no Chairperson presides at a hearing where the defendant(s) is from his/her hall. When a problem arises within or associated with a residence hall or with a member of a hall, it should first be taken to a Resident Advisor or the Resident Director and then to the Director of Student Residential Life. If a satisfactory solution is not reached, then the complaint or problem will be referred to the Inter-Hall Judicial Board. This body has original jurisdiction on all cases pertaining to that hall. Any appeals from the Residence Hall Judicial Board hearings will be referred to the ASBSU Judiciary.

## **BSU Panhellenic**

When a sorority believes there has been an infraction, a written report signed by the accusing sorority with a copy provided for the accused must be submitted to the Panhellenic President within twenty-four (24) hours after the infraction is known.

A conference of representatives of the groups involved must be called immediately to reach an amicable solution if possible. If it is determined that an infraction has occurred or the question remains in doubt the case will be referred immediately to an ad hoc Judiciary Committee selected by the Panhellenic for a decision.

The Panhellenic President's name, address, and phone number may be obtained from the Assistant Director of Student Activities.

## **Inter-Fraternity Council**

Inter-Fraternity Council maintains a standing judiciary committee composed of fraternity delegates: both the chief representative and alternate representative from each fraternity.

In the case of an infraction or complaint registered with Inter-Fraternity Council by a member group or an outside entity, a written statement of fact, in triplicate, must be submitted to the I.F.C. president within seven (7) days after the infraction is known.

Upon receiving said complaint, an immediate conference of representatives to the Inter-Fraternity Council Judicial Committee will be called to reach an amicable solution if possible. If it is determined that an infraction of I.F.C., University, or civil laws has occurred, or if the question remains in doubt, the case will immediately be referred to the ASBSU Judicial Council for decision.

The Inter-Fraternity Council President's name, address, and phone number may be obtained from the Assistant Director of Student Activities.



# STUDENT ORGANIZATIONAL POLICIES

Student organization and activities policies are made jointly by the ASBSU Senate and the University Administration and are administered by the Director of Student Activities and Student Union. The Programming Office is located in the Student Union. The Director of Student Activities and Student Union and his staff are available for consultation and advice on policies, procedures and expenditures pertaining to student organizations as well as planning, scheduling, and implementing programs, activities, and social events.

## A. ORGANIZATION DEFINED

1. Any group of students living or acting together electing officers, and/or assessing dues or fees for their mutual benefit.
2. All voting members and officers must be full-time students at Boise State University.
3. All groups of students fitting the definition of an organization in No. 1 above must be officially recognized by Boise State University through the ASBSU Judiciary and the ASB Senate.

## B. RECOGNITION AGREEMENT

Basically, recognition of a group or organization extends the privilege to them of identifying themselves with the University and of using University facilities. The group agrees to accept those regulations and policies necessary for the protection of the University's essential functions, for equal sharing of time and space, and to assure the reasonable health and safety of the community. The student organization also agrees to restrict active membership to regularly enrolled full-time students, faculty and staff of the University and their families.

Prior to applying for formal recognition, a student group on campus may obtain permission from the Assistant Director of Student Activities to schedule three meetings in the Student Union Building for the purpose of organizing as a recog-

nized group. Recognition of student groups does not mean that the University supports or adheres to the views held or to positions taken by such groups. Responsibility for any actions which violate federal, state, or local laws must be assumed by the group itself.

## ACTIVITY SCHEDULING

A comprehensive "Master Calendar of Events" is maintained in the Programs Office of the Student Union. Any organization recognized by the ASBSU Senate may schedule, sponsor or hold activities utilizing appropriate University facilities, property, buildings and grounds, providing that all events are scheduled in the Student Union Operations Office for events held in the Union and through the Student Union Programs Office for events held elsewhere on or off campus. On Campus, telephone 1448 for further information.

### Procedures

1. Social Chairmen or representatives of recognized organizations must contact the SUB Operations Office and obtain an "Activity Scheduling Form". The staff will be happy to offer assistance and instructions in filling out the form and scheduling your event.
2. Residence Hall and fraternal/sorority social activities are also required to be scheduled in advance with the Programs Office by the organization's social chairman. The Resident Director and the Resident Hall Activities Coordinator should be notified of the activities being held in a residence hall.
3. All student activities *on or off* campus, must be scheduled on an "Activity Scheduling Form" and listed on the Master Calendar of Events.

4. The sponsoring organization is responsible for the conduct, control, and handling of the event at all times. Maintenance, security or other staff present are there to assist, advise, and only if necessary, make a decision for the University when asked or in cases obviously beyond the control of the organization.

5. Tentative dates and room assignments for pending events in the SUB may be scheduled with the Operations Office. However, the event must be either definitely confirmed with a completed and approved "Activity Scheduling Form" or the dates canceled on the "Master Schedule" at least two weeks prior to the tentative date.

- a. No publicity may be released *until* the "Activity Scheduling Form" is completed and approved.
- b. All advertisement and posters must be removed the afternoon after the event.

6. Times for decorating the facility used should be indicated on the "Activity Scheduling Form", and must be confirmed in person with the Director of the facility used well in advance of the date scheduled.

7. "Activity Scheduling Forms" must be picked up at least three weeks prior to the event to allow adequate time for completion of the form (i.e. approval of dates and facilities) and for completing all necessary arrangements.

8. Without the approved "Activity Scheduling Form" the possibility strongly exists of conflicting dates, competitive events on the same date, and pre-scheduled facilities. It is in your best interest to make sure your event is organized and planned well in advance.



# STUDENT ORGANIZATION RECOGNITION PROCEDURES

## Recognition Steps

A group may be recognized upon completion of the following requirements.

1. The following information must be turned into the Programs Office:

- a. Nine (9) copies of the constitution.
- b. List of officers, addresses and telephone numbers (2 copies).
- c. Two (2) copies of charter members, addresses and telephone numbers. After becoming officially recognized by the ASBSU, a current list of officers must be filed each semester in the Programs Office. If the local group is affiliated with a national organization, the national's constitution or other information should be filed.

2. It is then sent to the ASBSU Judiciary for review, and an elected officer of the club or organization will be notified so that they may attend the review and answer any questions that might arise.

3. After the review and recommendation of the ASBSU Judiciary and completion of these requirements, the constitution is brought before the Senate for approval. An officer or representative of the organization shall be present when it comes before the Senate.

## Constitution

There are eight (8) articles that are necessary in a constitution in order for it to be recognized:

1) **Statement of Purpose.** The statement of purpose for the organization.

2) **Affiliation** with Boise State University clearly stated—what does that affiliation mean? What are the obligations and responsibilities?

3) **Authority** of officers, how their authority is exercised, where it is vested and how these officials are replaced.

4) **Election of officers**, method used, specific time and type of vote.

5) **Eligibility** of members. Reflecting minimum BSU requirements. Voter Eligibility. All officers and voting members must be full-time BSU students.

6) **Non-Discrimination Statement.** (Must be incorporated into the Constitution.) It is the policy of the University to oppose and prevent discrimination based on race, color, creed, national origin, physical handicap, or sex (sex: excluding organizations whose primary function is to provide social activities for their members). The University requires each organization to include a non-discriminatory statement in their national and local charter, constitution or by-laws.

7) **Sources of financial support.**

8) **Affiliation** with national group and their constitution (if any).

## Other Requirements

Any changes to the above required documents must be reported in writing to the Assistant Director of Student Activities office within ten days of the change.

All recognized organizations are encouraged to elect a qualified faculty/staff advisor.

**Ad Hoc Organizations:** The ASBSU Judiciary through its own procedures is authorized to grant temporary recognition to a student group

organized for a one-time event or single purpose of supporting or opposing a candidate or issue on a ballot measure in any special or regular ASBSU election.

**Loss of Recognition:** A group is no longer officially recognized when it has ceased to function as evidenced by:

- a. Notice of dissolution from officers and/or advisor;
- b. Failure to hold any meetings over a twelve-month period; or,
- c. Failure to submit or report changes in the organization as required above.
- d. Failure to submit a current roster of officers within ten days of an election (See paragraph 1C).

**Withdrawal of Recognition:** The Vice President for Student Affairs, ASB Judiciary, and/or ASB Senate may withdraw recognition whenever conditions of the recognition contract are violated or the rules and policies of the ASBSU and the University are violated. Prior to withdrawal of recognition the group will be warned, given the opportunity to take corrective steps, or be given a hearing before the appropriate board or council.

All campus organizations are subject to the rules and regulations listed under "Student Organizational Policies" in Section IV "University Policies and Procedures."



## Eligibility for Extra-Curricular Activities

1. In order to represent Boise State University or any student organization in any extracurricular activity of an intercollegiate nature such as debate, student conferences, fraternal or organizational conferences, class related activity junkets, cheerleaders, etc., a student must:

a. Not be disqualified or suspended from the University or on academic, social or conduct probation.

b. Be currently enrolled as a fulltime student (8 hours or more).

c. The ASBSU President, Vice President, Treasurer, and Senate members shall have a minimum 2.25 cumulative GPA standing at the time of election to office and must maintain minimum University standards throughout their tenure in office, in accordance with article V, section 2, clause 1 of the ASBSU Constitution.

2. The Student Policy Board in its official capacity as the primary agency for the development and administration of the Student Code of Conduct, Student Judicial System, and other student policies and procedures relating to student life on the campus of Boise State University, would strongly recommend to those appointing officials that a cumulative GPA of 2.00 or better be set as a standard for academic acceptance in the choosing of individuals to represent the Associated Students of Boise State University. The Student Policy Board encourages student campus organizations to set additional standards that they deem necessary and beneficial to that organization. The Policy Board feels that the duty of relieving a student from the position he/she holds because of lack of compliance with the aforementioned requirements is the responsibility of the appointing official of that organization.

3. Exceptions: Rule 1a does not apply to students engaged in activities that are required as part of a class or students participating in intramural sports.



## Other University Policies

### UNLAWFUL CONDUCT OR INTERFERENCE ON UNIVERSITY PROPERTY

Reference: Idaho Code, Sections 33-3715 and 33-3716.

**33-3715.** Interference with conduct of institutions of higher learning - Legislative intent. The legislature, in recognition of unlawful campus disorders across the nation which are disruptive of the educational process and dangerous to the health and safety of persons and damaging to public and private property, establishes by this act criminal penalties for conduct declared in this act to be unlawful. However, this act shall not be construed as preventing institutions of higher education from establishing standards of conduct, scholastic and behavioral, reasonably relevant to their lawful missions, processes, and functions, and to invoke appropriate discipline for violations of such standards.

**33-3716.** Unlawful conduct - Penalty.

1. No person shall, on the campus of any community college, junior college, college, or university in this state, hereinafter referred to as "institution of higher education", or at or in any building or facility owned, operated, or controlled by the governing board of any such institution of higher education, will-

fully deny to students, school officials, employees, and invitees:

a. lawful freedom of movement on the campus;

b. lawful use of property, facilities, or parts of any institution of higher education; or

c. the right of lawful ingress and egress to the institution's physical facilities.

2. No person shall, on the campus of any institution of higher education, or at or in any building or other facility owned, operated, or controlled by the governing board of any such institution, willfully impede the staff or faculty of such institution in the lawful performance of their duties, or willfully impede a student of such institution in the lawful pursuit of his educational activities, through the use of restraint, abduction, coercion, or intimidation, or when force and violence are present or threatened.

3. No person shall willfully refuse or fail to leave the property of, or any building or other facility owned, operated, or controlled by the governing board of any such institution of higher education upon being requested to do so by the chief administrative officer, his designee charged with maintaining order on the campus and in its facilities, or a dean of such college or university, if such person is committing, threatens to commit, or incites others to commit, any act which would disrupt, impair, interfere with, or obstruct the lawful missions, processes, procedures, or functions of the institution.

4. Nothing in this section shall be construed to prevent lawful assembly and peaceful and orderly petition for the redress of grievances, including any labor dispute between an institution of higher education and its employees.

5. Any person who violates any of the provisions of this section shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not to exceed five hundred dollars (\$500), or imprisoned in the county jail for a period not to exceed one (1) year, or by both such fine and imprisonment.



## SPEAKER'S POLICY

Reference: Idaho State Board of Education Policy Manual; Policy No. 707.2

Students and student organizations shall be free to express their views and to examine all issues of interest to them. They are also free to support causes by orderly and peaceful assembly which do not infringe upon the rights of others or with the regular and essential operation of the institution.

### Scheduling of Speakers

Officially recognized student groups are allowed to invite or to hear any person of their own choosing. As with any activity, routine procedures are required before a speaker is invited to appear on campus. These procedures are desired only to insure orderly scheduling of facilities, financial responsibility, and adequate preparation for the event. University control of campus facilities will not be used as a censorship device. It shall be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed by either the sponsoring group or the University.

All recognized sponsoring groups or committees are to obtain an Activity Scheduling Form from the Information Center or Scheduling Office in

the SUB, complete the necessary information and file the form with the Programming Office in the Student Union.

### A. Political Speakers

Only Student Union facilities may be used for the presentation of a candidate's views during political campaigns and only when approved by the Vice President for Student Affairs.

### B. Controversial Speakers

In highly controversial issues, it is recommended that speakers with opposing views be invited and given equal facilities and consideration. The sponsoring student group will not necessarily be held responsible for unforeseeable illegal actions on the part of their guest speaker, but will be held responsible if they have prior knowledge or intend themselves to sponsor events in violation of the law or to purposely incite illegal acts. Guest speakers are accountable for their actions under valid general laws and are not immune from legal action if so warranted.

## FUND RAISING

For the purpose of this handbook, the term "fund raising" refers to those events which intend to raise additional monies not included in the ASBSU budget through the solicitation of donations, the charging of admission, or the selling of products or services.

1. The authority to approve or disapprove all activities and requests involving the solicitation of funds or fund raising for whatever purpose is vested in the Vice President for Student Affairs.

2. In view of the above regulation, student organizations are unable to solicit funds on campus without prior approval. Student organizations should check with city officials for off campus solicitation regulations.

3. The Vice President for Student Affairs has delegated his authority as follows:

a. Where fund raising involves the sale of products or services on the premises of the Student Union, prior application must be made and

approval gained first from the Director of Student Activities and Student Union.

b. For all other fund raising activities, including the charging of admission by recognized student groups, prior application must be made and approval granted by the ASB Senate, and/or SUPB through the Office of the Director of Student Activities and Student Union.

c. In all cases of fund raising, applicant organizations are required to file written applications on the forms provided with the Programming Office.

## SOLICITING

1. **Soliciting Agents** are defined generally as any sales person selling a product or service for personal profit or gain. This definition includes religious proselyters, charity and/or donation representatives.

### 2. University Policy:

a. All solicitation of students for funds for whatever purpose is prohibited on campus unless authorized by the Vice President for Student Affairs.

b. No canvassing of the residence halls, Student Union or other university-owned buildings for potential customers is permitted. This includes door-to-door or person-to-person selling.

(1) An Agent may visit or conduct business with a specific student only when invited or requested by that student.

c. Sales representatives may use certain restricted facilities in the Student Union Building with the express written consent of the Director of Student Activities and Student Union. They are also encouraged to advertise in the official University newspaper.

## ANIMALS ON THE CAMPUS

All public laws, both city and state, apply to any type of animal on the campus grounds. Animals are not allowed inside of any university building, with the exception of guide dogs and animals maintained for educational purposes.