DEPENDENT CHILD TUITION ASSISTANCE PROGRAM
FORMS AND INFORMATION NOW AVAILABLE

The form for the Boise State dependent child tuition fee waiver pilot program is now available. Please review the policy guidelines and find the form at: http://hrs.boisestate.edu/benefits/other.shtml#FeeWaiver. Forms should be completed and sent to Human Resource Services, Admin 218, MS 1265, in person, by campus mail, or by fax - 426-3100.

The deadline for the dependent child fee waiver forms for the fall, 2011 semester is August 1, 2011. Forms must be received by this date to avoid the $50 late application fee.

Questions? Please call or email Molly George at mollygeorge1@boisestate.edu; 426-2898, or Jean Weber at jeanweber1@boisestate.edu; 426-4450.

EMPLOYEE LEARNING & DEVELOPMENT
Jerri Mizrahi – HRS Employee Learning & Development Manager

Human Resource Services Learning and Development is pleased to offer the following summer sessions open to all faculty and staff on campus. Register: On-line at: http://cedar.boisestate.edu/hrs/workshops/login.asp or e-mail HREmployeeLandD@boisestate.edu for more information.

- Excel Basic Date: 7/12/2011 and 7/14/2011
- Google Forms at Boise State Date: 07/14/2011
- Excel Intermediate Date: 7/19/2011 and 7/21/2011
- WordPress for Site Authors Date: 7/26/2011
- Excel Advanced Date: 7/26/2011 and 7/28/2011
- WordPress for Site Administrators Date: 07/27/2011
- WordPress for Site Administrators Date: 08/16/2011
- WordPress for Site Authors Date: 08/23/2011

SKILLSOFT – ON-Line-Training

User ID: “Employee ID Number”
Password: “welcome”

Other Offerings

- Time and Labor Date: August 31 Time: 9:00 – 10:00 am Building / Room: Simplot Micron Building / 210

VACANCIES

Boise State University is a State agency and must hire Classified positions through the Division of Human Resources (DHR). Current vacancies at Boise State are listed below. For more information regarding state job openings, see the Division of Human Resources website at: http://dhr.idaho.gov.

You must currently work for the State of Idaho as a permanent employee eligible to transfer or your name must be within the top 25 listed on the appropriate Division of Human Resources.
register to apply for the positions listed below. **Job announcements are current and updated on our website located at:** [http://hrs.boisestate.edu/joblistings/classified/](http://hrs.boisestate.edu/joblistings/classified/). Announcements listed may be used to fill both current and future vacancies.

Call **Jordy LePlane at 426-1536** for additional information regarding **Classified positions**.


### Opportunities Open to ALL APPLICANTS

**Announcements Currently Open on the State Web Site**

- Administrative Assistant 2 – Provost/Foundations Program
- Sr. Transcript Evaluator – Registrars Office
- Technical Records Specialist 1 – University Health Services

### TEMPORARY OPPORTUNITIES OPEN TO ALL APPLICANTS

- Administrative 1 – English Department
- Sr. Security Officer – Campus Security/Police Services

### TEMPORARY OPPORTUNITIES OPEN TO BSU EMPLOYEES ONLY

- Financial Technician – College of Arts & Sciences

### TRANSFER OPPORTUNITIES FOR CURRENT BSU EMPLOYEES

- Administrative Assistant 1 – College of Business & Economics, Student Services Center
- Administrative Assistant 1 – Educational Technology
- Administrative Assistant 2 – Campus Planning & Facilities
- Administrative Assistant 2 – Center for Teaching & Learning
- Customer Service Representative 1 – Financial Aid
- Facility Scheduling Coordinator – Athletics
- Human Resource Associate – Human Resource Services
- HVAC Specialist – Facilities, Operations & Maintenance
- Management Assistant – Center for Teaching & Learning
- Personnel Technician – Human Resource Services
- Sr. Landscape Technician – Facilities, Operations & Maintenance
- Technical Records Specialist 1 – Payment & Disbursement

### OPPORTUNITIES OPEN TO PERMANENT BOISE STATE UNIVERSITY EMPLOYEES ONLY

**AS A PROMOTIONAL OPPORTUNITY, TRANSFER, REINSTATEMENT OR VOLUNTARY DEMOTION**

- Technical Records Specialist 1 – Parking & Transportation

### ASSOCIATION OF CLASSIFIED EMPLOYEES

**POOL PARTY!**

Jamie Sheppard

The Association of Classified Employees (ACE) is an organization representing the entire classified staff of Boise State University. Every classified staff is automatically a member of the organization. There are no dues or fees. The focus of the organization is the concerns of classified staff as a whole. The ACE Senate would like every Classified Employee to SAVE THE DATE for a fun POOL PARTY event for you & your family. Thursday August 11, 2011. Stay tuned for more details to follow.
Youth Swim Lessons! Ballroom Dance, Yoga Therapy, Open Wheelchair Basketball and MORE!

The CAMPUS RECREATION website has information on Facebook, Twitter, Brown Bag Discussions, personal training and fitness testing specials and MORE! Visit http://rec.boisestate.edu/ for complete schedules & descriptions and information on fitness workshops and education.

University Health Services
http://healthservices.boisestate.edu/calendar.cfm

Women's Center
http://womenscenter.boisestate.edu/

Association of Classified Employees
http://www.boisestate.edu/ace/

Professional Staff Association
http://www.boisestate.edu/prostaff/