

DH/PA

CROSSFIRE

BOISE STATE UNIVERSITY LIBRARY

VOLUME 2, NO. 1

OCTOBER 1986

OUT GOES THE OLD & IN COMES THE NEW.

As we enter the new academic year it is appropriate to review the progress that we made during 1985-86. Because our work stations are scattered throughout the Library and our duties are divided between public and technical services, and sometimes a combination thereof, we tend to misunderstand the other person's work assignments as opposed to that of our own. The truth of the matter is all work that we perform as members of the Library community is interrelated and essential to the Library's well-being.

For example, without acquisitions, cataloging could not function. Without cataloging, public services could not provide it's essential service and the users would rise in righteous indignation. Without collection development, acquisitions could not adequately purchase materials required for the collection and the cycle continues.

The approbations we may receive are the result of everyone doing their duties well, and is a reflection on us all, not only the individual who might have been singled out for fame and glory.

I wonder whether, if I had had an education I should have been more or less of a fool than I am.

Alice James

We measure our services by statistics but much of what we do cannot be quantified. For example, how much did our service improve when we bought new reader/printers for the microtext room? Users will be quick to complain about the lack of machines and slow to commend us for improving the situation. Reference statistics are up significantly for last year, but how about the quality of our efforts? Can you measure the extra effort that a Reference staff member took to find the answer to a challenging query? Can you measure the damage done by a pointed finger and "try the Reader's Guide," in response to a prosaic question? How does one translate "technical services" into meaningful terms. Last year 16,429 order requests were processed. Was each one of these requests given the same level of expert attention the staff is capable of giving? ("Yes," I hear Gloria shout.) In fact we all have off days and with a resulting slip in our efforts. Statistics tell part of the story. Human effort, so important in a library cannot be fully measured, but it is visible in the overall final product.

Statistics are gathered to demonstrate a level of service to justify requests for additional personnel, to encourage greater output and to respond to state and national surveys. Not all activities within this library are quantified and used in calculating levels of service. For example, last year CRC duplicated 1863 cassette tapes for library users. We don't ask for this information on our statistical compilation but obviously this service has an impact on CRC's ability to perform it's other duties. No doubt each department has similar examples.

Conclusion: Statistics are an imperfect but necessary measure of what goes on in the Library. The commitment of those who work in the Library is beyond measure. To all of you who make the Library function so well, we say, "thank you."

This summary highlights the reports received in the Librarian's Office. Should you wish to review the entire report, copies will be on file with each Department Head.

PUBLIC SERVICES

The Public Service statistics show a turn-around from the decline in activity evident over recent years. Circulation increased by 4%, or about +5,700 items. Reserve use continued declining and was the only public service not to show an increase. Reserve use was down 12.9%. Exits increased by 16%; in house use increased by 1.9% and Reference increased by a whopping 19.9%. Part of this increase can be traced to an unusual class assignment last fall which resulted in a heavier than normal traffic. Part of the increase simply reflects a growing awareness of Reference as a point of access to the Library.

Inter-library loan was up 12.8% and probably will continue to rise given our liberal lending policy. Computer searching was up 28% and reached a level last achieved in 1981-82, when federal subsidies for the service were discontinued. This past year the category tours was added to the statistical compilation and next year should offer comparative figures. Ninety-eight tours of all kinds (including Library Skills) were offered in 1985-86.

TECHNICAL SERVICES - ACQUISITIONS

The Acquisitions Department, formerly Monographs Department, received 2071 more order requests in 1985-86 (16429), than the previous year. Approximately 38% of all requests were for materials already in the Library or on-order, a figure that has not changed over the years. The department ordered 10,429 items on WLN and 415 manually, thus 96% of all orders were processed through WLN. The department processed 10,371

monographs, up 1,064; 349 SO monographs; 1,292 SO Serials and 1,231 gift items, up 264; for a total of 13,243 which is an increase of 1,112 over last year. The number of gift books received was 5,014 and the 1,231 processed translates into about 25% of receipts added to the collection. This is a high figure for BSU which does not often receive usable gifts. More often our gifts are dated text books and non-academic leisure reading matter.

Last year bibliographic information was found for 91% of receipts, a not insignificant figure. The impact of WLN is felt in many ways and fortunately downtime, while up 1% over 1985-86, was only 4% of working hours. Response time diminished to 10.64 seconds over last year's 6.48 seconds per response.

A little known, but valuable, effort to make monographic studies published by the U.S. Government and of general interest more available to users has born fruit this year. Last year acquisition statistics indicated that 71 such titles were added to the general collection. This year 252 document titles were added to the collection.

The Acquisitions Department maintains elaborate "Time-Lag" statistics. While it is not possible to describe them in detail it is interesting to cite a few figures. On average it took longer to process books last year, 36 days as opposed to 33 days in 1984-85. But this figure is still better than the 37 days average for 1983-84. Most other figures show a one to three day variation, except for "Mend/Bind" which went from a 91 day receipt to circulation time span to a 48 day time span. This brings this function back into line with the 1983-84 figure of 45 days.

CATALOGING & COLLECTION GROWTH

As of June 30th, the BSU library book collection stood at 282,188. During the year 14,503 volumes were added and 1,334 were withdrawn.

The U.S. Document Collection contains 122,670 paper items and 58,145 fiche. An interesting aspect of the Document collections is the increasing use by the GPO of microfiche to send materials to depository libraries. Last year Documents added 9,246 paper items and 7,474 pieces of microfiche. While on the subject of microforms it is worth noting that the Library now has 706,057 microfiche pieces of which half, 352,788 are in the

He who is afraid of asking is ashamed of learning.

Danish Proverb

collection.

Current periodical subscriptions grew by 118 to 2,418. There are 43,744 bound periodical volumes in the Library. Standing orders now received number 1,216. The Map Collection has reached 187,022 and the phonodiscs number 8,297. These figures represent a small number of the wide variety of publications and media items received by the BSU Library daily.

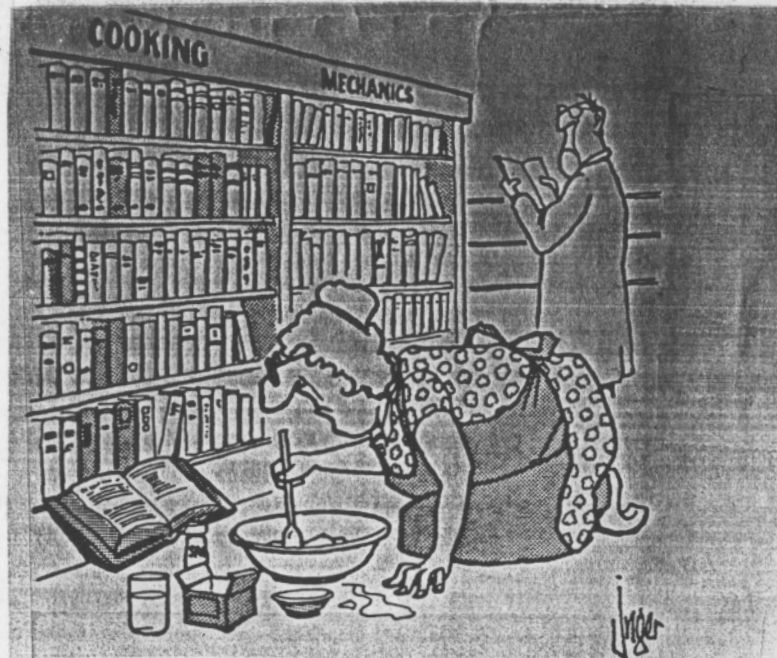
FRANK CHURCH COLLECTION

When the Church collection was received in 1984 it consisted of 1158 boxes, mail pouches, map tubes and the like. Subsequently, 42 additional boxes were received from Mrs. Church and Carl Burke, Church's campaign manager, political confidant and boyhood friend. After one plus years of working on the papers, the Collection consists of 967 boxes of which 280 have been processed. The decline can be attributed to removing envelopes from letters and file dividers which also accounted for 27 boxes when boxed together. Major categories in the collection and the number of boxes in them are : Legislation (205), Federal Government (273), Campaigns (38), Meetings (38), Political Affairs (24), Trips 21, and Speeches (10). These figures will change as processing proceeds. For example, the 10 boxes of speeches may be the tip of the iceberg because we know that there are many speeches in the trip files and elsewhere.

While processing of the collection moves forward the work area is rather prosaic. There is nothing special to see. Nevertheless, if anyone wishes to become acquainted with the work in the Church Room they are welcome to stop by for a visit. The door to the work room is unmarked and the CIA agent guarding it is very docile.

There are two motives for reading a book: one, that you enjoy it; the other, that you can boast about it.

Bertrand Russell



COM UPDATE, SEPTEMBER, 1986.

Library holdings in WLN
Monographs

Titles in COM CAT 9-7-86	224,828*
Less periodicals	<u>5,000</u>
TOTAL	219,828

BSU Holdings by Volume
August 31, 1986

	284,428
	<u> x 83</u>
	236,075
Less CRC	7,500
Less Music Scores	2,650

Number of Titles
expected to be in WLN 225,925

Percent of Titles in WLN 97.30%
Percent of Titles not in WLN 2.70%

Number of Titles not in WLN 6,897

*COM breakdown

Books	215,417
Film	757
Serials	7,327
Music	1,327

NEW STAFF

MARY COLE, Serials Department. Mary was born and raised in Boise. After graduating from Boise High she moved to San Francisco where she lived for four years before returning to Boise. She enjoys gardening and knitting. She is a member of a women's four-part harmony group called the Sweet Adelines which sings barbershop style music. She teaches a 4-5 year old Sunday school class and is a volunteer at Taft Elementary School. Her daughter, Molly, is ten years old.

LAURA COCHRAN, Circulation Department. Laura is a Borah High School graduate. In addition to her new duties as records clerk at the Circulation desk, she is a sophomore majoring in elementary education. Her husband, Curtis, is also a full time student. Since she is so busy with work and school she has little time for hobbies, but she enjoys reading and caring for animals.

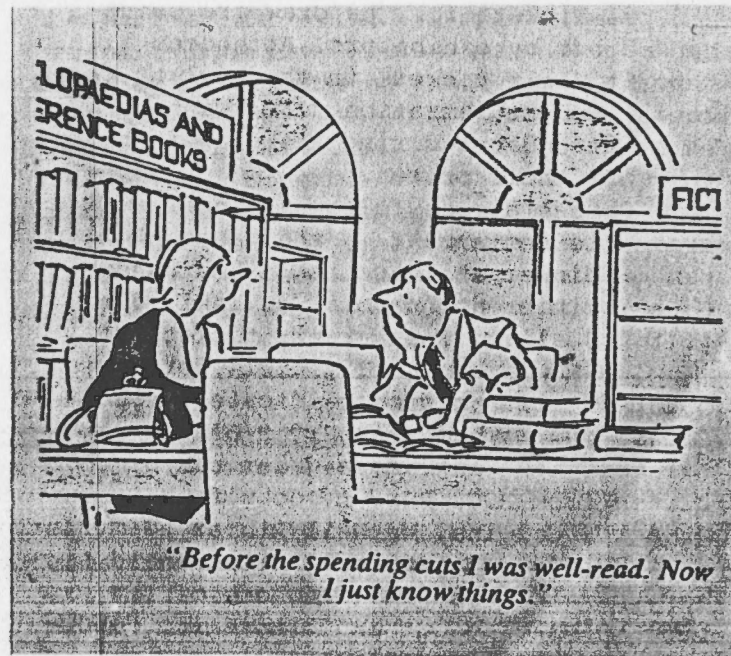
PAM FERGUSON, Serials Department. Pam is a relative newcomer to Boise. Her husband is in a Boise family practice residency program. Previously Pam lived in Portland and was a clinical dietitian in a local hospital. During her college years at Washington State University she worked in the Holland Library Reserve Book Room. She likes spending time on the coast or in the mountains. She enjoys running and baking.

LINDA KAY ALLEN, Librarian's office. Linda Kay grew up in the Boise Valley and graduated from Meridian High School and Boise State University. She has been active in a number of volunteer organizations and women's groups, which include Christian Business and Professional Women's Club and Birthright of Boise. She and her husband, Harry, belong to the Bogus Basin Ski Club. She enjoys downhill skiing, gardening, aerobics, talking on the phone and eating.

KARIN EYLER, Maps and Special Collections. Karin was born in Columbus, Ohio and grew up in Nashville, Tennessee. She received her B.A. in 1971 from George Peabody College of Nashville, Tennessee. Her library experience includes work at the Vanderbilt University Library, Nashville, Tennessee, where she worked in circulation, periodicals and acquisitions, and at UNM Medical Library in Albuquerque, New Mexico in circulation and reference. Karin is interested in bicycling, sewing, travel and collecting murder mysteries.

JANICE BURKHOLDER, CRC. Janice was born and raised in Iowa City, Iowa. She attended Goshen College in Goshen, Indiana and graduated from Boise State University with a degree in Music. She has pursued her musical career by playing cello with the Boise Philharmonic. Janice is married to a musician and avid fly-fisherman, and is the mother of two daughters, Sarah, 9, and Hillary, 8.

JULIE DAVIS, Cataloging. Julie grew up in Ontario, Oregon and graduated with a B. A. in anthropology from Boise State University in 1984. In addition to her duties in cataloging, she works part-time in the reference department and is taking courses here also. Her future plans are to enter a graduate program for a master's degree in Library Science. Julie's husband attends Boise State and works two jobs, one of which is at Chicago Connection. (Julie is Tech Services' supplier of pizza coupons.)



Get thee to a library!

Anonymous

NOTES FROM AROUND THE LIBRARY

Anne Matjeka reported a student came to her at the Reference Desk and requested an interplanetary request form. Anne responded that we will go anywhere to get a book for users...

Leslie reports that color film footage housed in the BSU Archives was used in the KTVB pre-season Bronco football special. The 1948 footage featured the Broncos wearing bright orange jerseys and helmets...

Dr. Thomas Paterson of the University of Connecticut, a summer visitor, will have the 3rd edition of his textbook, American Foreign Policy published this fall. Three photographs of Frank Church from the Church Collection will be used in the book...

The Western Books - 1985 exhibit will remain open until October 3rd. Thereafter Leslie Pass will mount an exhibit on elections from the Church and Jordan Collections...

Members of the Social Committee for 1986-87 are Karen Gill (Cataloging), Kathy Noyes (Acquisitions), Julie Reimann (Circulation), Kathy Tanfield (Cataloging) and Karin Eyler (Maps and Special Collections)...

Temporary shelving will be set up in the old EMS quarters to permit Acquisitions to store gifts awaiting review; Periodicals to store magazines being processed for exchange; and Archives to sort sundry materials...

Contributions to this section accepted at any time and on any piece of paper. They need only to be legible.

The Staff Lounge - As cooler weather approaches we will all be spending more time in the lounge. Let's remember to wash the dishes we use. The custodians are responsible for cleaning the microwave but we need to do our share in keeping the lounge nice for all of us.

MOST OF DR. FINE'S SIGNS THAT

STRESS IS GETTING TO YOU

-When personal family pictures get moved back and/or covered up on your desk.

-When you spend the first hour of each day attempting to figure out what project has the highest priority.

-When you begin to look forward to doing the budget report because it means dealing only with numbers.

-When you forget you have children.

-When you find yourself panicking when you can't find your business card, knowing full well that you will never remember your name and address without it.

-When you begin to take refuge in the elevator.

-When you begin to stop the elevator between floors to ask directions.

-When you discover you are alphabetizing and filing your junk mail and referring to the file afterwards.

-Waking up hours before the alarm clock goes off with a stomach ache on days when you are having important meetings.

-Clock watching.

-When you get fed up enough to sit down and write a resume, but you can't think of anything to say.

-When you begin to have strong adverse feelings toward inanimate objects.

-When you are experiencing constant déjà vu.

-When your internal response to a question at the reference desk is, "Why the @#\$% do you want to know that for?"

-When you spend your time making lists of burnout symptoms.

-When you find that you are spending considerable amounts of time bitching about how others are not getting their work done.

-When you begin to think of your coworkers as (A) little people, (B) idiots, (C) a case load, (D) the enemy.

-When you begin to look forward to reading Publishers Weekly from cover to cover.*

-When you begin to believe your high school years were the happiest days of your life.

-From Library of Congress
Information Bulletin
(11/15/82).

*O for a Booke and a shadie nooke,
Eyther in-a-doore or out,
Wish the greene leaves whisp'ring overhede,
Or the Streete cryes all about,
Where I may Reade all at my ease,
Both of the Newe and Olde,
For a jollie goode Booke, whereon to looke,
Is better to me than Golde.*

Old English song⁷⁶

NOTES FROM CRC

DEVRIES COLLECTION. The Ultracard microcomputer program has come into its own: we used this program to generate catalog card sets for the gift of 1200 records, give or take a few, which we received from Gary DeVries last January. These cards have been printed and will soon be filed in the phonorecord catalog on second floor. The cataloging department has a copy of the shelf list for their files. In addition, reference has been given a copy of the printed list for use with patrons who don't find what they need in the card catalog. One further note: none of these albums is in the database. The collection itself is a treasure trove for the film music buff as well as

the person who enjoys listening to Broadway and movie soundtracks. It also includes about 20 albums by the late Elvis Presley and the majority of the recordings made by Henry Mancini.

SHELVING. The other big news in CRC is the addition of shelving to relieve our very crowded collections. The area which houses math, social studies and science has been shifted completely; also the sections for preschool, health, family and social relations, guidance, and visual motor perception. The big move will involve the reading and language arts materials. This will take place over the Christmas break since it is a major move. Then we can locate materials in those areas with a lot more ease. In the meantime, Carole and Anne will be weeding and attempting to discard old and worn-out programs, or those which are no longer available for purchase.

CHILDREN'S BOOKS ADDITION. This month the Library enters "year two" of the receipt of the gift of children's books from the Idaho State library. All of these books are being added to the Juvenile and Young Adult collections on the second floor of the Library. Since September, 1985, we have accepted and added about three hundred books on Indians, and about seven hundred Idaho and Northwest books. 99% of the Idaho and Northwest books are by authors who live or have lived in the region. The remainder are books about the area.

Currently the Library is adding about 800 lively folk and fairy tale books. Technical Services is working on the first 400 and CRC staff are reviewing the second 400 prior to sending them to Technical Services. All of the first 400 folk and fairy tales are collections which are indexed in Ireland's Index to Fairy Tales. The Index to Fairy Tales is in the Reference Department.

The Library will add more of the Idaho State Library to our collection once the folk and fairy tale books are added. Types of books to be considered are children's books listed in the bibliographies of standard children's literature textbooks, poetry books, science fiction, award winning books BSU does not own, a run of the St. Nicholas magazine, etc. We'll keep you posted.

Gaylord Tips: Microcomputer Maintenance (Supplied by Gaylord Bros. Inc.)

The following list of **dos** and **don'ts** will help to ensure the smooth operation of your library's microcomputers.

DO prevent the use of food or drink near computers. Accidents do happen, and a simple spill could result in a costly short-circuit.

DO guard against dust. Invest in dust covers, and vacuum-clean printers, keyboards and disk drives once a week. Dust will gradually slow your computers, and foul their electrical contacts.

DO take extra care with your disk drives. Disk drive cleaning kits can add up to five years to the life of a disk drive, and protect you from costly repair bills and lost data.

DO inspect your floppy disks regularly. Examine them through the half-inch slot in their protective covers. If you see streaks, specks, or other signs of dirt or wear, copy the data onto a new disk and discard the old one.

DO clean and oil your printer's metal tracks, on which the print heads slide back and forth. Wipe with a paper towel sprayed with contact cleaner, then apply a light lubricant such as sewing machine or jeweler's oil.

DON'T pull on computer wires; always hold them by the plastic or metal connectors on their ends. Keep the metal contacts clean with contact cleaner or a "Tex Wipe."

DON'T plug and unplug printers, modems and other accessories more than once a week. Invest instead in computer switching equipment that will allow two or more users to share the same equipment with a flip of a switch. This saves on cord wear-and-tear and eventual repair bills.

DON'T twist floppy disks or grab them by the middle. Twisting them inside their protective enclosures causes surface scratches that can damage disk drive read/write heads and destroy data. Hold them gently by the corners to avoid disk wear.

DON'T allow your computers to overheat. Position them so their air vents aren't blocked. Also, if your computer did not come with a built in fan and seems to generate substantial heat during use, check with your vendor to see if a fan can be added.

DON'T allow static electricity or power surges to damage your equipment. Antistatic sprays and table mats will prevent static from causing your computer's memory to go blank. Surge suppressors are available to protect software and hardware from power "spikes"—the most common cause of computer damage—caused by the on-off switching of nearby copiers, refrigeration or air-conditioning equipment.

1. I heard you have some carousels on the 4th floor students can rent.
2. Are they called microfish because they're slippery and hard to get ahold of?
3. What religion is the Pope?
4. Did you know the K section is missing?
5. Can you help me with the COM catalog? Every time I look at it I vomit.
6. My teacher said to use the CRC Chemistry Handbook but the CRC doesn't have it.
7. I need a copy of Martin Luther's Sermon on the Mount.
8. I want a condensed history of the U.S. written in a delightful manner with not too many facts.
9. What color was the tablecloth at the Last Supper?
10. I want articles on record labels, and can you find me some that are in the Reader's Digest?
11. What kind of a sling-shot did David use to kill Goliath?
12. Do opossums breathe through their noses or some other way?
13. Do you have a Gutenberg Bible in Korean?
14. I'd like biographical information on King James - the one who wrote the Bible.
15. Is this where we find out what our professor has on his test?
16. Do frogs sweat?

1788 LIBRARY REGULATIONS

Courtesy of Mrs. Rosa Maria Fernandez de Zamora, Director of Libraries of the Universidad Autonoma Metropolitana-Azcapotzalco, the following is translation of an excerpt from the Regulations of Mexico's first public library, Biblioteca Turriana, on how to handle books. The regulations were written in 1788.

- Do not treat it as a slave, it is free. Consequently, do not mark it.
- Do not wound it with cutting or sharp instruments. It is not an enemy.
- Do not draw lines in any direction, inside or outside.
- Do not bend, fold or wrinkle the pages
- Avoid scribbling on the margin.
- Keep the ink a mile away. It would rather die than leave.
- Only insert clean papyrus pages.
- Do not lend it either overtly or secretly.
- Keep away from it mice, moths, flies and petty thieves.
- Keep water, oil, fire, mildew and dirt away from it.
- Use it, do not abuse it.
- It is lawful to read it and make the summaries that you need.
- Once you have read it, do not keep it indefinitely.
- Return it as you received it, undamaged.
- Those who thus behave, even if they are unknown, will figure in the friend's album. Those who act otherwise shall be erased.

Since 1977 the Circulation Department has periodically measured the amount of shelving and the number of books in the circulating collection. In 1977 when the first measurements were taken, the shelves were 46.2% full of books. The figures for the other years are:

Year	3rd floor	4th floor
1980	55.1% full	54.1% full
1984	63.6% full	63.8% full
1986	67.5% full	67.2% full

The amount of shelving on 4th floor has grown by 5.6% from 1980 to 1986 or that floor would be much fuller than it is now.

By classification number, the measurements for 1986 are:

Classification	Shelves	Books	%Full Shelves
A	165	122	73.9
B	1,834	1,182	64.4
C	176	135	76.7
D	2,427	1,578	65.0
E	1,567	1,085	69.2
F	794	563	70.9
G	689	453	74.4
H	4,305	3,052	70.9
J	1,032	732	70.5
K	795	582	73.2
L	1,464	866	59.2
M	690	502	72.8
N	1,005	522	51.9
P	6,249	4,289	67.4
O	3,180	2,094	65.8
R	1,368	873	63.8
S	218	151	71.9
T	1,038	748	72.1
U	144	107	74.3
V	21	15	71.4
Z	399	281	70.4

May this book never come near the hands of a man who doesn't know how to treat precious books decently.

Qui servare libris preciosis nescit honorem
Illius a manibus sit procul iste liber.¹³

A man who knows not how to write may think this is no great feat. But only try to do it yourself and you will learn how arduous is the writer's task. It dims your eyes, makes your back ache, and knits your chest and belly together—it is a terrible ordeal for the whole body. So, gentle reader, turn these pages carefully and keep your finger far from the text. For just as hail plays havoc with the fruits of spring, so a careless reader is a bane to books and writing.

*London, British Museum,
Ms. Add. 11,695^b*

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