

HRS REVIEW

NEWS & INFORMATION FROM HUMAN RESOURCE SERVICES

Volume 18, Issue 7

Boise State University
<http://hrs.boisestate.edu/>

April 28, 2011

PROFESSIONAL STAFF SPRING LUNCHEON & AWARDS CEREMONY

MARK YOUR CALENDARS! On Thursday, May 5, the Professional Staff Association will host the 29th Annual Spring Luncheon Awards Ceremony honoring Professional Staff members who have attained 5, 10, 15, 20, 25, 30 35 AND 40 years of service at the University.

RSVP ONLINE at:

<https://spreadsheets0.google.com/viewform?formkey=dHdqOHF5ZDFVUlwajQwUVIZeThRX1E6MQ> BY APRIL 30TH or call Carol Bugni (426-1576) with entree selection. Menu selection: Pecan Crusted Chicken with Pablano Cream Sauce or Vegetarian choice: Roasted Vegetable Lasagna.

COST IS \$10 in advance. Make check payable to Boise State University and mail to Carol Bugni, Human Resource Service, MS 1265.

HONOREE AND EMERITUS LUNCHEONS ARE COMPLIMENTARY.

NOTE: We will be unable to seat people who do not RSVP. Menu and RSVP information will follow at a later date.

Please join us as we congratulate the following employees:

5 Years

Andrew Atkinson	Mark Fitzgerald	Joseph Nickell
Michelle Berard	Catherine Gilbert	Brent Pease
Keith Bhonapha	Holly Gilchrist	Irene Pedraza
Alan Bonde	Alex Gutierrez	Shannon Reed
Michel Bourgeau	Jeffrey Hale	Neil Resnick
Jodi Brawley	Chelsea Herman	Annie Riedinger
Donald Burton	Kevin Hetrick	Dena Ross
Wendy Campbell	Kristin Hill	Mark Schimmels
Heather Carlson	Pamela Howard	Tyler Smith
Jeffrey Choate	Scott Huff	Alan Soltzak
Patrick Coyne	Christopher Kamann	Timothy Socha
Marc Dhoore	Kathleen Kempton	Kelcey Stewart
Alicia Dillon	Mary Korol	Michael Sumpter
Valerie Dresslar	Greg Kunde	Lynda Varing
Jami Dye	Michael Louis	Sunny Wallace
Susan Eaton	Brian MacDonald	Judith Wauer
Alicia Estey	James Maguire	Loredana Werth
Anne Evans	Randy Mahurin	Aaron Whitman
Timothy Fearnside	Rhonda McFarland	Joshua Wilkins
Jillana Finnegan	Andrew Movius	Mary Wills
Keri Fitch	Raymond Mullenax	Ann Young
Kathleen Fitzgerald	Barbara Myhre	Adrienne Zachary

10 Years

Joanie Anderson	Calvin Gillis	Robert Prince
Marcella Andrus	John Glerum	Kathryn Quick
Ted Bailey	Kelly Good Clark	Jack Rahmann
Helen Barnes	Shad Jessen	Susan Riley
Steven Breshears	Kristi Lakatos	Kevin Satterlee
Niki Callison	Sharon Meriwether	Kendra Smith
Hosanna Cardeno	Roy Miller	Lisa Stuppy
Carol Carnahan	Mary Naccarato	Steven Swain
Betty Clark	Jack Norris	Willis Swarts
Kathy Clark	Randy Nuxoll	Tracy Thompson
Alexandra Cline	Rex Oxford	Maria Trejo
Jerry Foster	Christopher Petersen	
Linda Georgiev	Kirk Pharis	

15 Years

Leandra Aburusa-Lete	Salvador Guerrero	John Kelly
Philip Boysen	Karen Henry	Linda Kimura
Robin Carter	Dale Holste	Brian McDevitt
Kristine Collins	Brent Karlberg	Jason Watt
Wayne Fischer		

20 Years

Barbara Alm	Jolene Dimeo	Anita Guerricabeitia
Tina Bird	Alma Gomez-Frith	Pat Shelton
Kellie Branson	Ronald Grames	

25 Years

Barry Burbank	Ellen McKinnon	Steven Schmidt
Max Corbet	Jayne Nelson	Pamela Voorhis
Theodore Eisele		

30 Years

Eugene Bleymaier	Sandra Lee	Sue Powell
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35 Years

Joan Thies		
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40 Years

Linda Urquidi		
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**BENEFITS FAIR
HUMAN RESOURCE SERVICES
HRS Benefits Administration**

Annual Benefits Fair

Please join us on Tuesday, May 3, from 10 am to 2 pm in the Simplot Ballroom/Student Union Building for educational sessions and health screenings. AND exhibits and prizes!

TIAA-CREF and VALIC will provide retirement information presentations at various times throughout the fair—the schedule will be posted at the door of the Simplot Ballroom. Other retirement savings plan vendors, including Nationwide, Waddell & Reed and American Funds will have representatives available to talk about what they can do for your future.

Don't miss this opportunity! Representatives from home and auto insurers and credit unions will be available to provide information and answer questions. The Office of Group Insurance, representing Blue Cross of Idaho, Vision Service Plan, Long Term Care, Employee Assistance Program, and the Idaho Flex Spending Program, will be on hand to answer questions from 11 am to 1 pm.

Take take advantage of FREE health screenings provided by University Health Services and Campus Recreation, and learn more about their programs for faculty and staff. Representatives from Human Resources, Faculty Senate, Association of Classified Employees and the Professional Staff Senate, among others, will be available to provide information and answer any questions you have about these important on-campus groups.

All this and prizes too! Boise State employees may register in person for prizes at the HRS booth, but need not be present to win. Release time of one hour has been granted with supervisor approval. Light refreshments will be provided. We'll see you there!

**UNIVERSITY DAY!
Nate Wiley**

University Day is a day where students, staff and faculty all get together to give back to our Boise State community. The afternoon is centered around selected University Shared Values. We all CARE about campus, RESPECT our working and learning spaces, and take RESPONSIBILITY in keeping Boise State beautiful!

We will accomplish this goal by planting flowers around campus, cleaning up trash on the greenbelt, washing windows, spreading bark in flower beds, and a number of other practical ways. University Day is a partnership between New Student and Family Programs, the University Shared Values, and Facilities Operations & Maintenance.

On **Friday, May 6, between 11am and 2pm**, you can come to our main tent on the Quad to see the different parts of campus where you can help. Whether you help for 30 minutes or for 3 hours, any volunteer work is welcome. Free t-shirts will be given to the first 50 volunteers, and a group picture will be taken at 2pm. Questions about the event can be directed to NSFP program coordinator Nate Wiley (NateWiley@boisestate.edu).

**FEE WAIVER DEADLINE
HRS Benefits Administration**

The Fee Waiver Deadline for the 2011 Summer Semester is May 5, 2011. Any Fee Waivers received after that date will be assessed a \$50 late fee.

**SUMMER PROGRAMS
Linda Urquidi - Extended Studies – Summer Program**

Summer registration is ongoing for more than 600 classes, workshops and institutes. May 5 is the deadline for summer fee waivers. Register now on BroncoWeb. Find more information and a complete list of classes at boisestate.edu/summer

**TIAA-CREF
HRS Benefits Administration**

Boise State's TIAA-CREF Representative, David Penrose, will be on campus May 17, 18, 19 from 8 am – 5 pm in Human Resource Services.

TIAA-CREF is currently updating their website. To schedule an appointment with David, call TIAA-CREF at 1-800-732-8353 from 8:00 am - 4:00 pm. If you have any questions, please call Human Resource Services at 426-2898.

**EMPLOYEE LEARNING & DEVELOPMENT
Jerri Mizrahi – HRS Employee Learning
& Development Manager**

Human Resources Services Learning and Development invites you to view the complete Spring schedule or to register for a session, by visiting the Learning and Development website at: <http://cedar.boisestate.edu/hrs/workshops/> or e-mail HREmployeeLandD@boisestate.edu

Register Online at for the workshops listed below and other personal and professional training workshops at: <http://cedar.boisestate.edu/hrs/workshops/login.asp> or e-mail HREmployeeLandD@boisestate.edu

[Google Sites at Boise State](#)
[Electronic Mail Merge at Boise State](#)
[Windows 7](#)

Date: 5/4/2011
Date: 05/11/2011
Date: 05/17/2011

SKILLSOFT – ON-Line-Training

SkillSoft Log-in:
<http://boisestate.skillport.com/SkillPortFE/login/login.cfm>
User ID: "Employee ID Number"
Password: "welcome"

VACANCIES

Boise State University is a State agency and must hire Classified positions through the Division of Human Resources (DHR). Current vacancies at Boise State are listed below. For more information regarding state job openings, see the Division of Human Resources website at: <http://dhr.idaho.gov/>.

You must currently work for the State of Idaho as a permanent employee eligible to transfer or your name must be within the top 25 listed on the appropriate Division of Human Resources register to apply for the positions listed below. **Job announcements are current and updated on our website located at:** <http://hrs.boisestate.edu/joblistings/classified/>. Announcements listed may be used to fill both current and future vacancies.

Call **Jordy LePiane** at **426-1536** for additional information regarding **Classified positions**.

Professional Staff and Faculty Positions: Call Michelle Berard, 426-3170, or visit Human Resource Services / Employment's website at <http://hrs.boisestate.edu/employmentservices/> for position descriptions and information regarding Professional Staff and Faculty positions. Visit <http://hrs.boisestate.edu/joblistings/professional/> and <http://hrs.boisestate.edu/joblistings/faculty/> for current openings.

**Opportunities Open to ALL APPLICANTS
Announcements Currently Open on the State Web Site**

- Custodian – University Housing
- Technical Records Specialist 1 – Registrar's Office

**TRANSFER OPPORTUNITIES FOR
CURRENT BSU EMPLOYEES**

- Buyer – Purchasing Department
- Custodian Leadworker – Facilities, Operations & Maintenance
- Customer Service Representative 1 – Student Financial Aid, Part Time
- Library Assistant 2 – Albertson's Library
- Sr. Maintenance Craftsman – University Housing
- Sr. Landscape Technician – Facilities, Operations & Maintenance

Boise State University prohibits discrimination in educational and employment opportunities, services, and benefits on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, or sexual orientation. The University also affirms its commitment to providing equal opportunities and equal access to University facilities. For additional information, contact the Office of Equal Employment Opportunity and Affirmative Action at (208) 426-1979. For inquiries specifically related to sex discrimination and/or Title IX of the Education Amendments of 1972, please visit our website at <http://www.boisestate.edu/generalcounsel/titleix.shtml> or call Kendra Smith, Title IX Coordinator, at (208) 426-4407.

NEW HIRES

- Taylor Little - Intercollegiate Athletics Men, Video Services Coordinator
- Loralee Pioszak -CMEC College Asst Migrant Prog, Administrative Assistant I

DEPARTURES

- Kelti Baker - Educational Technology
- Michael Baker- Facilities, Operations & Maintenance
- Bryan Homrighausen- University Housing
- Erin Passehl - Albertsons Library
- Victor Pearsall- Facilities, Operations & Maintenance
- Roberta Rice - C of E Electrical Engineering
- Erin Ryan - Communication & Marketing

RETIREMENTS

- Deborah Olson – Center for Teaching & Learning

Work Study Positions & Employees

To advertise Work-Study or non-Work-Study positions for students, use our new and improved web-based posting system, BroncoJobs at: <http://career.boisestate.edu>. Click on Employers Post Your Jobs Here (located under the quick links). Then register for a new account.

For additional information on hiring a student employee, visit <http://career.boisestate.edu/SEHandbook-Supervisor.htm> or contact the Career Center at 426-1747.

**CAMPUS RECREATION
Heather Carlson**

The CAMPUS RECREATION website has information on Facebook , Twitter, Brown Bag Discussions, personal training and fitness testing specials and MORE! Visit <http://rec.boisestate.edu/> for complete schedules & descriptions and information on fitness workshops and education.

Facebook

Become a Fan on Facebook, just click <http://www.facebook.com/BoiseStateRecreation>

Twitter

Follow us on Twitter at: <http://twitter.com/BoiseStateRec>

Golf Classic

Registration Period: April 11–25. Play Begins: April 29. Entry Fee: \$25/team. For details or to register, call 426-1131 or click <http://rec.boisestate.edu/intramurals/schedules.cfm>.

Lifeguard Re-Certification

Saturday 4/30 12p - 8p
Members: \$39
Non-Members: \$49
Participants are responsible for maintaining their CPR for the Professional Rescuer Certification. For details or to register, call 426-1131 or click <http://rec.boisestate.edu/aquatics/programs/>.

Swim Idaho

Idaho is 305 mile wide. In order to cross Idaho you will have to swim 503,250 yards or 10,065 laps! This is a free incentive program. Keep track of your distance with our lifeguard staff. Reach destinations like Boise, Ketchum, Idaho Falls and the Wyoming border! Each destination wins you a cool aquatic prize! For details or to register, call 426-1131 or click <http://rec.boisestate.edu/aquatics/programs/>.

Adult Private Learn To Swim Lessons

If you are interested in becoming more familiar with the water, learn a new stroke, refine your strokes, learn basic diving, or just want someone to give you a good hard workout we have an instructor for you! instructors will help you reach your goals at times that are convenient to you!
Single Session: \$17
5 Lesson Package: \$75
10 Lesson Package: \$150
This is currently a members only service. For details or to register, call 426-1131 or click <http://rec.boisestate.edu/aquatics/programs/>.

Adult Semi-Private Learn To Swim Lessons

For details or to register, call 426-1131 or click <http://rec.boisestate.edu/aquatics/programs/>.

Treat Yourself To A Massage

While it is a great way to decompress, it is also beneficial in treating a wide range of conditions including muscle spasms, pain and soreness from injury and headaches. Don't forget to refer a friend to our Massage Therapy program and receive 50% off your next massage! For details call 426-1131 or click <http://rec.boisestate.edu/services/massage/>.

Climb A Wall

Utilize one of the largest collegiate climbing gyms in the U.S.; come and climb our wall! Our facility offers excellent terrain for training on boulder, top rope, and lead climbing routes. With over 7200 square feet of climbable space, we offer 4 leadable and 25 top roped routes as well as a bouldering area. For details call 426-1946 or click <http://rec.boisestate.edu/outdoor/climbing/>.

Rent Some Fun

Make use of the largest four-season equipment rental operation in southwest Idaho. Surf the website or stop by the Rental Shop to see our complete inventory of whitewater rafts, kayaks, canoes, climbing gear, backpacks, and much more. For details call 426-1946 or click <http://rec.boisestate.edu/outdoor/rental/index.cfm>.

As a result of the University's commitment to wellness and to maintain a healthy and safe environment, President Kustra has authorized release time up to 90 minutes per week for those employees desiring to participate in the BoiseState University Freedom from Smoking classes during normal work hours. [FREEDOM FROM SMOKING CLASS WORK RELEASE TIME FORM](#)

Instructor: Chelsea Stone, BS, CHES and Lauren Thomas, BS
When: Tuesdays, May 17 - June 14, 12:00-1:30pm
Where: University Health Services, Norco Building, Room 117
Fee: None
Registration: Registration required, visit healthservices.boisestate.edu/calendar/tobacco.cfm to register.
Registration Deadline: May 13 at 12:00pm



Mark Your Calendar

HAPPENINGS
<http://www.healthmatters.idaho.gov/Happenings.html>

Visit <http://www.healthmatters.idaho.gov/Happenings.html> for Employee Discount Details!

HRS Benefits Fair	May 3	10:00 – 2:00 pm
Professional Staff Spring Lunch	May 5	11:30 – 1:30 pm
Bosses Breakfast	May 6	7:30 – 9:30 am

UNIVERSITY HEALTH SERVICES
Vy Boutdy-Tatum

For a complete schedule of offerings by University Health Services, visit:
<http://healthservices.boisestate.edu/calendar.cfm>.

Composting Class


Learn all about composting and give back to the earth through this environmentally friendly practice. Composting offers many benefits including reduced garbage waste, water conservation, improved soil quality, and reduction of greenhouse gas emissions. In addition to learning about the benefits of composting this class will offer you the knowledge and skills to start composting on your own. Registered participants will receive a food waste collection container and a reusable shopping bag!

Instructor: Lon Stewart
When: Wednesday, May 4, 12:00-1:00pm
Where: University Health Services Norco Building, Room 114
Fee: None
Registration: Registration required, visit healthservices.boisestate.edu/calendar/wellness.cfm to register.
Registration Deadline: May 2 at 12:00pm

Freedom from Smoking

Want to quit smoking? Freedom from Smoking, researched and developed by the American Lung Association, is the gold standard for smoking cessation programs. Learn valuable tools about how to quit, receive information about Nicotine Replacement Therapy and other quitting aids, and get the support needed to quit smoking once and for all. (Note: President Kustra has authorized release time up to 90 minutes per week for those employees desiring to participate in the classes that might interfere with normal work hours.)

Work Release Time Form:
healthservices.boisestate.edu/tobacco/release



In Memoriam

The Boise State family mourns the sudden passing of one of our colleagues in Social Sciences and Public Affairs, Dr. Michael Blankenship. Michael served as the past dean of the College of Social Sciences and Public Affairs and as a professor of criminal justice. Our thoughts and deepest sympathy are extended to his family.