Periodic Review Site visit and Action Plan process

**Timeline**
- 3 to 6 months
- 2 to 3 months
- 1 month before review
- Day 0
- +2 weeks after review
- +4 weeks
- 6 weeks
- +8 weeks
- +14 months

**Reviewers**
- Department
  - Dean, Graduate Studies
  - Dean, VP for UG Studies
- VPAP office
- External Review

**Focus Areas for External Reviewers**
- Self Study created by department
- Department recommends reviewer
- Corrected report
- Additional requests for action
- Review Action Plan with Administration and agree on plan
- Follow up on implementation of action plan (1 year)

**Department**
- Factual corrections by Department
- Additional requests for action

**External Review**
- Written report of findings and recommendations

**Additional requests for action**
- Department creates Action Plan
- Department recommends reviewer
- External Reviewers selected and scheduled
- Focus Areas for External Reviewers

**External Reviewers**
- Department creates Action Plan
- Corrected report
- Additional requests for action
- Review Action Plan with Administration and agree on plan
- Follow up on implementation of action plan (1 year)

**VPAP office**
- Focus Areas for External Reviewers
- External Reviewers selected and scheduled
- Corrected report
- Additional requests for action
- Review Action Plan with Administration and agree on plan
- Follow up on implementation of action plan (1 year)