

CONSTITUTION  
OF  
BOISE JUNIOR COLLEGE

*Associated Students of  
Boise Junior College*

ARTICLE I

Section I. Name. This association shall be known as the Associated Students of Boise Junior College.

Section II. Object. The object of this association shall be to assist the administration of Boise Junior College in the promotion of the educational, cultural, social, and physical activities of the students of Boise Junior College.

ARTICLE II

Section I. Membership. Any student of Boise Junior College upon payment of the required fee to the bursar shall be a member of the association. This fee shall be paid upon registration for each semester.

Section II. Honorary Membership. Honorary membership in this association may be conferred upon any person by unanimous vote of the Student Council.

ARTICLE III

Section I. Elective Officers. The elective officers of this association shall be president, vice-president, secretary, treasurer, one representative from the sophomore class and three representatives from the freshman class. They shall be elected from the members of this association at its regular annual elections and shall hold office until the next regular election as provided for in this constitution.

Section II. Officers of the Freshman Class. The officers of the freshman class shall be a president, vice-president and secretary-treasurer who shall be elected and serve as provided for in this constitution.

Section III. Qualifications of Officers. Clause 1. Any member of this association who shall have completed 32 college year credits at the end of the second semester during which the election is being held, shall be eligible for election to the office of president, vice-president, secretary, treasurer and sophomore representative. Any freshman member of this association who has been

registered as a full time student at the time of the freshman elections during the fall semester shall be eligible for election to the office of representative of the freshman class, freshman president, freshman vice-president and freshman secretary-treasurer.

Clause 2. All student candidates for offices in this association shall have complied with the academic requirements of Boise Junior College.

#### ARTICLE IV

##### Nominations

Section 1. Clause 1. Nominations. Nominations for officers of Boise Junior College Associated Student Body Executive Council shall be by petition. Each candidate for nomination shall submit to the election board a petition having no less than twenty-five signatures. It shall be filed with the election board at least one week before the election day. The election board shall check all signatures on petitions. Any signature appearing on two or more petitions for the same office shall be stricken from all petitions. Notice of such action shall then be reported to the person or persons presenting the petitions. The chairman of the election board shall then prepare a final list of all qualified candidates to be published in the school paper and posted on the bulletin board at least seven days before elections.

Clause 2. In the event that no more than two candidates file their petition for office a nominating assembly will be held. All nominations from the floor will be recognized to fill the required number for each office as decided by the election board. Each nominee from the floor will then file his or her intention for office within two days after the nominating assembly.

Clause 3. The elections for student officers shall be held during the third week of the month of April each year, the exact day to be determined by the student council. This date and other dates pertaining to filing of petitions and assemblies for this election shall be advertised by the student association

in such a manner so that students will have ample notice of said elections, and it shall be announced in at least one issue of the Boise Junior College Roundup.

## ARTICLE V

### Elections

Section 1. Clause 1. Elections shall be held within seven days following the announcing of the candidates, the specific date to be determined by the Student Council and advertised the same manner as described above.

Clause 2. In all elections under this constitution, the secret ballot shall be used. (Australian Ballot System.)

Clause 3. On any election day, the polls shall be open from 9 a.m. through 3 p.m. continuously and the polls shall be located in the main hallway of the Administration Building or any suitable place selected by the election board.

Clause 4. It shall be the duty of the vice-president of the Student Council to obtain from the Registrar of Boise Junior College an official list of all students who are members of this association. No person shall be permitted to vote unless his or her name appears on this official list or he or she presents his or her activity ticket duly signed and authorized. All members of the student body who are members of the Associated Students of Boise Junior College shall be entitled to vote in all general elections..

Clause 5. All elections under this constitution shall be conducted by the Student Council and such rules and regulations shall be administered by the vice-president of this association.

Clause 6. The ballots shall be counted only by the judges appointed by the Student Council and shall be under the direction of the vice-president. Upon completion of the count, the ballots shall be turned over to the President of Boise Junior College or his duly appointed representative and shall not be

destroyed for at least ten days.

Clause 7. Any qualified voter of this association wishing to contest the election of any person must give notice in writing to the Judiciary Committee of Boise Junior College within ten days from the date of said election, stating the reason or reasons for contesting the election, supported by the statements of not less than five qualified voters therein, the nature and character of the irregularities upon which the contest is based.

Section II., Vacancies. Clause 1. The order of succession to the office of president shall be the vice-president, sophomore representative, secretary and treasurer and, finally the three freshman representatives in the order of the number of votes they received.

Clause 2. All other vacancies existing among the elective officers of this association shall be filled by a majority votes of the Student Council.

#### ARTICLE VI

##### Student Council

Section 1. Membership. The membership of the Student Council shall be president, who shall act as chairman, the vice-president, the secretary, the treasurer, the sophomore representative and the three representatives of the freshman class. The forenamed shall constitute the legislative body of this association and each shall be entitled to one (1) vote in the council.

Section II Duties. Clause 1. The management of all affairs and interests of the Associated Students of Boise Junior College, except those delegated by the President of Boise Junior College to other sources, shall be vested in the Student Council.

Clause 2. It shall be the duty of the Student Council to require all members of this association to comply with all provisions of this constitution.

Clause 3. The Student Council shall have jurisdiction over all moneys that are in the treasury of the Associated Students of Boise Junior College.

Clause 4. The Student Council, at an appropriate time in the fall semester,

shall present a budget allocating Associated Student Body funds for all student activities. This budget will be final and subject to change only by extraordinary circumstances and by authority of the Student Council. A copy will be posted on the bulletin board and published in the Roundup. A copy will be presented to the President and Dean of Boise Junior College; a copy sent to the Bursars office; and a copy will be furnished to any member of this association, any member of the faculty who so desires one.

Clause 5. The Executive Council shall request from the faculty or student directors of all ASB financed activities a signed requisition stating full particulars for money requested and with a sum specified. No money will be advanced until these requisition regulations are complied with. All authorized signatures are of faculty members who are heads of departments, viz. Athletics, Dramatics, Journalism, etc., and student heads, viz. council president, general chairman of Social Committee. All requisitions must be entered five (5) days before money is required.

Clause 6. No requisition will be honored until a business meeting once a week is conducted by the council to specifically vote upon financial spending. Upon voting the requisitions, the treasurer will type the formal requisition, sign it and deliver it to the office of the president of the college. No debts are to be incurred before a requisition is authorized.

Clause 7. The Student Council shall have power to initiate, sponser, and supervise all student activities necessary to carry out the objects of this constitution, so long as they are within the framework of the policies of the Board of Trustees and the President of Boise Junior College

Section III. Clause 1. Meetings. The Student Council shall meet not less than once a week. The specific day and time to be determined by the President of the council. The president of this association may call special meetings of the Student Council at any time he so deems necessary.

Clause 2. Any member of the student council who is absent or arrives late for the weekly scheduled Executive Board meeting, shall have his name and excuse if feasible printed in the school paper.

Section IV. Quorum. One-half of the voting members of the Student Council shall constitute a quorum.

#### ARTICLE VII

##### Judiciary Committee

Section 1. Membership. The Judiciary committee, to which any member or administrative body of this association may refer any question on which it desires an opinion as to the correct judicial construction or interpretation of any part of this constitution or by-laws, shall consist of three members from the upper class of Boise Junior College.

Appointment to membership of this committee shall be made by the Student Council each year during the month of October and shall be approved by the President of Boise Junior College or his duly appointed representative.

Section II. Authority. The judiciary committee shall have final authority on all questions of interpretation of this constitution, by-laws, and student legislation. On all disputes arising from student body class elections, they shall, upon request of the Student Council, render advisory opinions on the interpretation of this constitution and by-laws.

The power of the judiciary committee shall be subordinate in all pertinent cases to the powers of the administration of Boise Junior College.

#### ARTICLE VIII

##### Amendments

Section 1. Proposition of Amendments. Clause 1. Amendments to this constitution may be proposed by a petition signed by 10% of the members of this association.

Clause 2. Amendments to this constitution may be proposed by a three-fourths vote of the Student Council.

Section II. Publicity. The proposed amendments shall be published in the Boise Junior College Roundup. Should the Student Council deem it necessary, copies of the proposed amendment or amendments shall be distributed to the members of this association so that its members may have ample opportunity to acquaint themselves with the amendment or amendments. The amendment or amendments shall be voted upon not less than three days after nor more than seven days following publication of the amendments in the Boise Junior College Roundup.

Section III. Adoption. Members of this association shall vote upon all amendments by secret ballot and a two-thirds majority of the ballots cast shall be necessary for the adoption of any amendment.

The vice president shall be in charge of the balloting. Upon completion of the count, the ballots shall be turned over to the president of Boise Junior College or his duly appointed representative for a period of ten days.

Section IV. Revision. This constitution may be revised and amended only in pursuance of the provision of the article or as otherwise provided in this constitution.

## ARTICLE IX

### Recall of Officers

Section 1. Association Officers. Any officer of this association may be removed from office in the following manner:

A petition signed by 10% of the members of this association, stating reason or reasons for recall, shall be presented to the Student Council.

A general vote will then take place under the jurisdiction of the vice president which will conform with methods of publicising and holding general elections, as outlined in this constitution.

Should the vice president be up for recall, the president will take charge of the election.

Two-thirds of all the members of this association voting in favor of recall will remove the officer from office.

Section II. Absence of Officers. Any officer of this association may be removed from office by having an excess of three unexcused absences from the weekly Student Council meeting upon two-thirds of all officers of this association voting in favor of recall.

ARTICLE X

Adoption

Section 1. Adoption. The adoption of this constitution supersedes and amends all other existing constitutions and by-laws of this association.

BY-LAWS

ARTICLE I

Conduct of Business

Section 1. Rules of Order. Unless otherwise stipulated by the chairman, Roberts Rules of Order shall govern this association and all councils and committees of this association.

Meetings of this Student Council shall be open to any student member of this association who may make proposals, before the Student Council, which will be acted upon.

ARTICLE II

Student Appointments

Section 1. Appointments. Clause 1. The Student Council shall appoint the editor of the Roundup, the Editorial Board of three members, the editor of the Boise Junior College Annual, "Les Bois", the Social Committee of four members and the Judiciary Committee of three members.

Clause 2. The Student Council shall appoint a new Social Committee of four members, and the new editor of the school publication, the Roundup, each semester of the college year. The council shall appoint the editor and social committee not more than two weeks after the start of the fall semester and the new appointees, not more than one week before the end of the fall semester.

Clause 3. All other student appointments within the jurisdiction of the Student Council shall be made by the president of this association.

ARTICLE III

Fees

The fee for membership in this association shall be set up by a majority vote of the Student Council, after conferring with a representative of or the President of Boise Junior College. This fee shall be determined before the month of March of each year.

ARTICLE IV

Duties of Officers

Section 1. Duties of the President. The president of this association shall be chairman of the Student Council and shall exercise all powers pertaining to the calling of meetings and the conduct of business. He shall supervise the duties of the members of the Student Council.

Section 2. Duties of the Vice President. The vice president shall be responsible for the administration of all elections under the constitution as determined by the Student Council. He shall assume all duties pertaining to the office of president in the president's temporary or permanent absence and all other duties as delegated him by the president of this association.

Section 3. Secretary. The secretary shall be responsible for maintaining a record of all meetings of the Student Council and shall assume all other duties as delegated by the president of this association.

Section 4. Treasurer. The treasurer shall keep accounts of receipts and expenditures of all funds under the jurisdiction of the Student Council and shall assume all other duties as delegated by the president of this association.

Section 5. Representative of the Sophomore Class and Representatives of the Freshman Class. The above named representatives shall promote the welfare of their respective classes which does not conflict with the interests of the majority of the members of this association and shall assume such other duties as delegated by the president of this association.

ARTICLE V

Elections

Section 1. Election Board. The Student Council shall appoint an Election Board of three to five members from the sophomore class. This board shall be under the chairmanship of the vice president of this association. A new election board shall be appointed by the Student Council sufficiently in advance

of each election to be held under its auspices so that they may operate successfully.

Section 2. Duties. The election board shall be responsible for the following:

1. The filing and authorizing of petitions.
2. It will give adequate publicity to all elections, identifying them as general or special class elections.
3. It shall designate the polling place and publicize it to the fullest extent.
4. At least two members of the Election Board shall be present at the polls while the association members are voting and may enlist the aid of as many members of the association as they deem necessary to insure an efficient and proper election.
5. It shall be responsible for seeing that the ballots are ready on election day and that the ballot is in order.
6. It shall be responsible for seeing that the official list of all association members is at the polls on election days so that a check can be kept on all students voting.
7. The Election Board shall count the ballots upon the close of the voting day and may enlist the aid of as many association members as it may deem necessary to insure a fair and rapid count.
8. The election board will announce the results of the election, notify the editor of the Roundup of such results, and the board shall deliver all the ballots cast to the President of Boise Junior College for safe keeping.

Section 3. Freshman Class Elections. Clause 1. The election for the freshman class officers shall take place not less than three weeks nor more than five weeks after the commencement of the fall semester at a date to be determined by the Student Council.

Clause 2. The freshman class shall elect a class president, vice president, secretary-treasurer and three freshman representatives to the Student Council.

Clause 3. In all particulars, the nominating procedure for the freshman officers and the election of freshman officers shall parallel the methods used in nominating and electing the officers of this association.

ARTICLE VI

Determination of Winning Candidates

Section 1. Clause 1. Any candidate for any office in any election held under this constitution shall be declared and considered the winning candidate when he or she has received a plurality of all the ballots cast.

ARTICLE VII

Yell Leaders

Section 1. There shall be a minimum of 4 and a maximum of 6 yell leaders, three freshmen and three sophomores. The freshmen shall be elected each year at a general election to be held early in the month of October, the specific date to be determined by the Student Council, whose terms shall continue through their sophomore year.

Section 2. The Student Council shall collect all applications after publicizing in the first issue of the college paper, and the Council shall arrange the tryouts to be held before the Student Body.

Section 3. The two freshmen applicants receiving the highest total of votes will be the yell leaders for their freshmen and sophomore years. All ballots cast will be turned over to the President of Boise Junior College to be held for a period of ten days.

Section 4. The vice president shall be in charge of this election and will hold it in conformity with the provisions as set forth in this constitution.

Section 5. In case of a vacancy in this association, appointment will be made by a majority vote of the Student Council.

ARTICLE VIII

Awards

Section 1. Clause 1. There shall be an awards committee so appointed as to consist of two members of the Council, one being the president of the Council (ex-officio), and two members of the faculty who are not advisors of the clubs or so connected with any organization and who will be chosen by the

Executive Council; and two students from the Associated Student Body at large appointed by the four members of the board as listed above.

Clause 2.. This board will meet to review the recommendations for awards to students except in the case of Athletics awards which will be left to the Athletic Director. In that case the Athletic Director will report to the committee and his recommendations will be the final ones acted upon. The committee will, at all times review recommendations by other faculty members on behalf of awards for exceptional service in fields of student administration, Journalism, Dramatics, Music, Art, etc.

Clause 3. The awards committee will report to the Executive Council and upon concurrent approval will appropriate the money for said awards.

#### ARTICLE IX

##### Service Club Work

Section I. Attendance of Service Clubs. The Student Council shall appoint the sophomore class representative with one freshman class representative as his alternate, to keep record of attendance of the working club members. As he shall assign pay and penalties in accordance with their assigned quotas, he shall be responsible for a report to the Student Council at anytime..

Section II Proceeds Given Service Clubs. Each standing club will retain the present one-sixth of the proceeds given to the service clubs. This one-sixth will be given only if that club upholds its assigned responsibility of working at the games. This responsibility of working at the games includes the assigned minimum of working club members at each game. The minimum is as follows:

| <u>Football</u>            |               | <u>Minimum</u> |
|----------------------------|---------------|----------------|
| 1. Pi Sigma Sigma          | Car parking   | 20             |
| 2. Intercollegiate Knights | Programs      | 15             |
| 3. Esquires                | Ticket taking | 12             |
| 4. Valkyries               | Ushering      |                |
| 5. Golden Zee's            | Ushering      |                |
| 6. B-Cubes                 | Ushering      |                |

| <u>Basketball</u>          |                     | <u>Minimum</u> |
|----------------------------|---------------------|----------------|
| 1. Pi Sigma Sigma          | Car parking         | 10             |
| 2. Intercollegiate Knights | Coke stands         | 10             |
| 3. Esquires                | Ticket taking       | 4              |
| 4. Valkyries               | Programs & Ushering | 4              |
| 5. Golden Zee's            | Popcorn             | 4              |
| 6. B-Cube's                | Popcorn             | 6              |

Section III. Enlarged Quotas. There will be certain games during the year that will require a larger number of workers in addition to the minimum. It will be the responsibility of each club to obtain extra help to fill out their enlarged quota for these games. These enlarged quotas will be set by the Office of the Vice-President.

Section IV. Penalty. At the end of the sports season each club will be assigned its one-sixth of the profit. This amount will be divided by the number of games played. If a club is to be penalized, it shall lose one-half of its profit per game.

Clause 1. Any amount accumulated in this manner shall be awarded to the club or clubs having the best record for the season.

## ARTICLE X

### Amendments

Section 1. Proposition of Amendments. Amendments to the by-laws of this association may be proposed by any member of this association.

Section II. Adoption. A unanimous vote of the Student Council shall be necessary for the adoption of said amendments.